

**VIRGINIA BOARD OF DENTISTRY  
NEW MEMBER ORIENTATION**

**AGENDA  
JULY 11, 2014**

**9960 Mayland Drive, 2<sup>nd</sup> Floor Conference Center  
Richmond, Virginia 23230**

**9:00 a.m. Call to Order – Melanie Swain, RDH, President**  
Introductions and Welcome  
Member Handbook

**Member Responsibilities – Ms. Swain**  
Bylaws - Guidance Document 60-14 TAB 14  
Code of Conduct for Members - Guidance Document 60-9 TAB 15

**Reimbursement and Compensation – Donna Lee, Discipline Case Manager**  
Travel  
Per Diem  
Conflict of Interest Training

**Overview of the Board – Sandy Reen, Executive Director**  
Licensing  
Regulation  
    Sign-up for Regulatory Town Hall  
Discipline  
Board Structure  
Board Memberships – SRTA and ADEX  
Staffing  
Interactions

**Disciplinary Cases – Kelley Palmatier, Deputy Executive Director**  
Case Management from Start to Finish  
Frequently Cited Violations  
Probable Cause Review  
Consistency  
Informal Conferences and Formal Hearings

**Powers and Duties of the Board – Ms. Reen**  
Dentistry Chapter TAB 1  
Regulations Governing Dental Practice TAB 2  
Public Participation Guidelines TAB 3  
General Provisions in §54.1-2400 et seq TAB 4  
Administrative Process Act TAB 10  
Freedom of Information Act TAB 11

**3:00 p.m. Adjourn**