

**Board of Towing and Recovery Operators
Application Work Group Meeting
2601 W. Broad Street, 2nd Floor
Richmond, Virginia 23220**

April 20, 2011 at 12:30 pm

Members Present:

Scott Wyatt, Chairman
John J. Beall, Jr.
Lt. R. C. Hardison
Marc Copeland

Staff Present:

Barbara Drudge

Meeting Called to Order:

The meeting was called to order at 12:25 pm, and those present were Scott Wyatt, John Beall, Lt. R. C. Hardison, and Marc Copeland.

Public Comments:

There were no public comments.

Acceptance of Meeting Minutes:

The minutes were adopted as written on a motion from Mr. Beall and seconded by Lt. Hardison. All were in favor.

Executive Session:

A motion was made by Mr. Beall and seconded by Lt. Hardison at 12:35 pm to go into closed session to review criminal background histories for licensing and credentialing approval, pursuant to the exemption granted under Section 2.2-3711(A)(4) of the Code of Virginia..

The Application Work Group reconvened at 12:50 pm. Mr. Beall stated that only matters exempt under Virginia Code Sections 2.2-3711(A)(4) relating to a review of the criminal background histories for licensing and credentialing approval were discussed or considered during the closed meeting. Roll call by the Application Work Group to accept the above statement was unanimous.

The Application Work Group reviewed eight driver authorization applications during the meeting. Out of eight applications, seven were approved, and one deferred to the next scheduled meeting to obtain additional information.

Other Business:

None.

Next Meeting:

The Application Work Group scheduled its next three meetings to begin at 12:30 as follows: May 11, 2011, June 1, 2011, and June 22, 2011.

Adjournment:

Mr. Wyatt moved to adjourn the Application Work Group meeting, and Lt Hardison seconded it. The motion passed unanimously, and the meeting adjourned at 12:53 pm.