



## COMMONWEALTH of VIRGINIA

### *Commonwealth Transportation Board*

W. Sheppard Miller, III  
Chairperson

1401 East Broad Street  
Richmond, Virginia 23219

(804) 482-5818  
Fax: (804) 786-2940

#### **MINUTES**

#### **MEETING OF THE COMMONWEALTH TRANSPORTATION BOARD**

#### **WORKSHOP MEETING**

VDOT Central Auditorium

1221 East Broad Street

Richmond, Virginia 23219

December 4, 2024

The action meeting of the Commonwealth Transportation Board was held in the Central Office Auditorium of the Virginia Department of Transportation in Richmond, Virginia, on December 4, 2024. The Chairman, Sheppard Miller, presided and called the meeting to order at 1:30 p.m.

**Present:** Messrs. Byers, Coleman, Davis, Fowlkes, Good, Gribbin, Kasprovicz, Lawson, Laird, Smoot, Stant, Ms. Dunlop, Ms. Green, Ms. Sellers, Mr. Brich, ex officio, Commissioner of Highways and Ms. Tiffany Robinson, ex officio, Director of the Department of Rail and Public Transportation.

**Absent:** None

#### **Public Comments:**

Mr. Mitchell Smiley, Virginia Municipal League, shared comments on VTRANS.

\* \* \*

#### **Approval of Minutes:**

**October 22, 2024**

Made By: Mr. Fowlkes, Seconded By: Dr. Smoot,  
Motion carried, minutes approved, unanimously.

\* \* \*

#### **OFFICE OF LAND USE:**

**Agenda 1.** Action on Abandonment - Primary System of State Highways: Portion of Route 322 in James City County located within the Hampton Roads District.

Made By: Mr. Stant, Seconded By: Mr. Coleman,  
Motion carried, resolution approved, unanimously.

\* \* \*

**Agenda 2.** Action on Addition – Primary System of State Highways in Montgomery County located within the Salem District.  
Made By: Dr. Smoot, Seconded By: Mr. Laird,  
Motion carried, resolution approved, unanimously.

\* \* \*

**Agenda 3.** Action on Addition – Primary System of State Highways, Route 288 in Chesterfield and Goochland Counties located in the Richmond District.  
Made By: Mr. Davis, Seconded By: Ms. Sellers,  
Motion carried, resolution approved, unanimously.

\* \* \*

**Agenda 4.** Action on Regulatory Reduction Program and Proposed Regulatory Amendments: General Rules and Regulations of the Commonwealth Transportation Board (24VAC30-21).  
Made By: Mr. Fowlkes, Seconded By: Mr. Davis,  
Motion carried, resolution approved, unanimously.

\* \* \*

**Agenda 5.** Action on Regulatory Reduction Program and Proposed Regulatory Amendments: Rules and Regulations for the Administration of Waysides and Rest Areas (24VAC30-50) and Rules and Regulations for the Administration of Parking Lots and Environs (24VAC30-100).  
Made By: Mr. Fowlkes, Seconded By: Mr. Davis,  
Motion carried, resolution approved, unanimously.  
This item will come before the board before final action.

\* \* \*

**GOVERNANCE AND LEGISLATIVE AFFAIRS:**

**Agenda 6.** Action on Regulatory Reduction Program and Proposed Regulatory Amendments: Rules and Regulations Governing the Transportation of Hazardous Materials Through Bridge-Tunnel Facilities (24VAC30-61).  
Made By: Ms. Green, Seconded By: Ms. Sellers,  
Motion carried, resolution approved, unanimously.

\* \* \*

**Agenda 7.** Action on Policy Index Review and Archive of Delegations of Authority.  
Made By: Ms. Sellers, Seconded By: Mr. Good,  
Motion carried, resolution approved, unanimously.

\* \* \*

**MAINTENANCE DIVISION:**

- Agenda 8.** Action on Commemorative naming, at the request of Pittsylvania County, of the bridge on State Route 40, West Gretna Road, Pittsylvania County, over U.S. Route 29, as the “Deputy Sheriff Eugene B. McBride Memorial Bridge” located within the Lynchburg District.  
Made By: Ms. Green, Seconded By: Mr. Byers,  
Motion carried, resolution approved, unanimously.

\* \* \*

**INFRASTRUCTURE INVESTMENT DIVISION:**

- Agenda 9.** Action on Revised FY25-30 Six-Year Improvement Program Transfers For September 17, 2024, through November 15, 2024.  
Made By: Ms. Sellers, Seconded By: Mr. Coleman,  
Motion carried, resolution approved, unanimously.

\* \* \*

- Agenda 10.** Action on Addition of Projects to the Six-Year Improvement Program For Fiscal Years 2025-2030.  
Made By: Ms. Green, Seconded By: Ms. Sellers,  
Motion carried, resolution approved, unanimously.

\* \* \*

- Agenda 11.** Action on SMART SCALE Project Cancellation Emmet Street Multimodal Phase 2 Project (UPC 118867) located within the Culpeper District.  
Made By: Mr. Byers, Seconded By: Mr. Coleman,  
Motion carried, resolution approved, unanimously.

\* \* \*

**ASSET MANAGEMENT DIVISION:**

- Agenda 12.** Action on Approval of Special Structures Program 50-Year Long-Term Plan Update.  
Made By: Ms. Sellers, Seconded By: Dr. Smoot,  
Motion carried, resolution approved, unanimously.

\* \* \*

**LOCAL ASSISTANCE DIVISION:**

- Agenda 13.** Action on Virginia Byway Designation , Route 55 in Frederick County located within the Staunton District.  
Made By: Mr. Good, Seconded By: Mr. Gribbin,  
Motion carried, resolution approved, unanimously.

\* \* \*

**RIGHT OF WAY DIVISION:**

**Agenda 14.** Action on Locality Land Conveyance, Various Streets, City of Virginia Beach 1 located within the Hampton Roads District.  
Made By: Mr. Stant, Seconded By: Mr. Coleman,  
Motion carried, resolution approved, unanimously.

\* \* \*

**OFFICE INTERMODAL PLANNING AND INVESTMENT:**

**Agenda 15.** Action on VTrans Vision, Goals, Objectives, and Guiding Principles.  
Made By: Choose an item., Seconded By: Choose an item.,  
Prior to the vote on this item, Mr. Lawson made a motion to defer this item until January 2025 which was seconded by Mr. Kasprowicz.

\* \* \*

**SCHEDULING AND CONTRACT:**

**Agenda 16.** Bids.

Recommending award of Order Number L40  
UPC 116277 and 116278  
Located within Staunton District.  
Made By: Mr. Good, Seconded By: Mr. Laird,  
Motion carried, bid approved, unanimously.

\* \* \*

Recommending award of Order Number L54  
UPC 119435  
Located within Bristol District.  
Made By: Mr. Fowlkes, Seconded By: Ms. Dunlop,  
Motion carried, bid approved, unanimously.

\* \* \*

Recommending award of Order Number K49  
UPC 113030  
Located within Hampton Roads District.  
Made By: Mr. Stant, Seconded By: Mr. Coleman,  
Motion carried, bid approved, unanimously.

\* \* \*

Recommending award of Order Number L04  
UPC 110887, 115455, 115460, & 119463  
Located within Salem District.  
Made By: Dr. Smoot, Seconded By: Mr. Fowlkes,  
Motion carried, bid approved, unanimously.  
\* \* \*

Recommending award of Order Number L65  
UPC 113890  
Located within Bristol District.  
Made By: Mr. Fowlkes, Seconded By: Ms. Dunlop,  
Motion carried, bid approved, unanimously.  
\* \* \*

Recommending award of Order Number 453  
UPC 125573  
Located within Richmond District.  
Made By: Mr. Davis, Seconded By: Ms. Sellers,  
Motion carried, bid approved, unanimously.  
\* \* \*

Recommending award of Order Number 647  
UPC 125393  
Located within Fredericksburg District.  
Made By: Ms. Sellers, Seconded By: Mr. Davis,  
Motion carried, bid approved, unanimously.  
\* \* \*

Recommending award of Order Number L11  
UPC 5559  
Located within Northern Virginia District.  
Made By: Mr. Gribbin, Seconded By: Mr. Kasproicz,  
Motion carried, bid approved, unanimously.  
\* \* \*

**NEW BUSINESS:**

**ADJOURNMENT:**

*The meeting adjourned at 2:44 p.m. on December 4, 2024.  
Respectfully Submitted:  
Carol Mathis,  
Assistant Secretary to the Board*

###