

Board of Accountancy (BOA)
Executive Committee Meeting Report

Date and Location: **February 3, 2006 in the BOA Offices (Suite 378) at the 3600 West Broad Street Building, Richmond, VA 23230**

Those present: **Jane M. Little, CPA, Stephen D. Holton, CPA, Nancy Feldman and Mark D'Amato**

Convened at: **3:00 p.m. in the BOA Offices**

Call to Order: **Ms. Little**

Public Comments: No members of the public were present.

Agenda

Opening Comment

Ms. Little indicated that the meeting scheduled on February 1, 2006 had been rescheduled.

Discussion of Introductory/Prerequisite Accounting Coursework

The Committee talked by teleconference to Dr. Broome, Chairman of the BOA Education and Examination Committee. Dr. Broome asked for questions from the Committee regarding the information provided in his email of January 31, 2006. The Committee indicated that the information was very helpful and they asked Dr. Broome to provide his recommendation for clarification on the accounting coursework requirements to meet the 150 hour requirement. Dr. Broome stated that a clarification statement could be sent to the BOA list of the VA college and university accounting department heads. The Committee agreed on the basic statement, as follows:

Under the current provisions for the 120 hour requirement introductory accounting coursework, when it is completed as a prerequisite to an upper level accounting course, is accepted to qualify for the CPA examination. The introductory accounting coursework must be taken as prerequisites for upper level accounting courses that are taken by the candidate. The Board will continue this practice when the 150 hour requirement becomes effective on July 1, 2006.

Dr. Broome agreed to draft the clarification statement for review by the Committee and staff. He also stated that BOA could discuss whether any changes should be made to the education requirements at a later meeting of the Board.

Discussion of a Conceptual Approach to Education

The Committee talked with Dr. Broome and the Committee agreed that a conceptual approach to education could be discussed at a future meeting after the clarification statement mentioned above could be disseminated.

Discussion of the BOA Peer Review Audit Program

The Committee talked by teleconference to Mr. Samuel, Chairman of the BOA Enforcement Committee. The Committee accepted the draft form for the peer review audit and the procedure

for peer-review-deficient CPA firm permit holders provided to them on January 27, 2006. Further, the Committee as directed by the Board decided that the peer review audit program could begin with the 61 CPA firms with registrations expiring on September 30, 2006. The Committee BOA staff to implement the new procedure for the peer review audit program.

Other Discussion

The Committee talked further with Mr. Samuel about a protocol for Ethics CPE deficiencies. Mr. Samuel recommended that a draft protocol be prepared for review by the Board in May 2006 to be implemented through the CPE Audit beginning in 2007. Initially, the 2007 CPE audit will cover the years of 2006, 2005, and 2004. The Committee will recommend to the Board that no action be taken for CPE Ethics deficiencies for 2005 and 2004. This recommendation was based on allowing the licensees at least six months notice that licensees would be disciplined for non-compliance. The Committee agreed to recommend that the current CPE Audit procedure be revised to include a reprimand for the initial incident of non-compliance and that any future incident of non-compliance be referred to the Enforcement Committee for review and appropriate action.

The Committee members signed Travel Expense Vouchers and the meeting was adjourned at 4:00 p.m.

Jane M. Little, CPA
Chairman, Executive Committee
Board of Accountancy

Date