

**Virginia Board of Accountancy
Strategic Planning Retreat**

Williamsburg, Virginia
September 15 & 16, 2005

Itinerary & Agenda

(No regular Board business will be discussed; no public comment will be taken.)

**Thursday,
September 15**

TIME *Arrival at Woodland Hotel & Suites, Williamsburg*

6:00 p.m. *Dinner (Magnolia Room in the Woodlands Conference Center)*

**Friday,
September 16**

7:00 a.m. *Continental Breakfast (Near lobby in the Woodlands Hotel & Suites)*

**Work Session
Agenda**
*(Magnolia Room in the
Woodlands Conference
Center)*

8:00 a.m. Opening Remarks
Review of Agenda / Goals & Objectives for the Retreat

8:15 a.m. Getting Better Acquainted

- *Summary of professional experience...*
- *Industry (accounting) changes I see...*
- *An area we (the BoA) need to improve/address is...*
- *In the coming year, I hope that...*

8:30 a.m. Board Member Roles and Primary Responsibilities
(Keys to organizational/functional discipline)

9:15 a.m. Discussion of Key Staff Roles and Responsibilities

9:45 a.m. Interfacing Effectively with Staff

10:00 a.m. *Break*

10:15 a.m. Progress Evaluation of the Strategic Plan (current)

10:45 a.m. Refining and Advancing the Strategic Plan (initiating)

- Mission and Vision
- Key Values
- Goals and Supporting Objectives
- Strategies for Accomplishment

12:00 a.m. *Lunch (in-house)*

1:00 p.m. Strategic Planning Discussion continues

3:00 p.m. *Break*

3:15 p.m. Discussion of Public Image

3:45 p.m. Potential Conflicts of Interest

4:15 p.m. Potential Challenges on the Horizon

4:40 p.m. Summary and Wrap-up Items

5:00 p.m. Adjourn – Drive Safely