

THE VIRGINIA BOARD OF ACCOUNTANCY
Enforcement Committee
Meeting Minutes
December 19, 2014

The Virginia Board of Accountancy's Enforcement Committee met on Friday, December 19, 2014, at ESG Companies located at 3333 Virginia Beach Blvd, Virginia Beach, Virginia 23452.

The Meeting was held in Suite No. 24's Conference Room.

The following members of the Committee were present:

Stephanie Saunders CPA, Enforcement Chair
Andrea M. Kilmer, CPA

The following staff members were in attendance via Teleconference:

Wade A. Jewell, Executive Director
Jean Grant, Enforcement Manager

The meeting convened at 9:02 A.M.

The Enforcement Committee called to order the meeting with respect to Agenda Item A. With respect to Agenda Item C, the Enforcement Committee reviewed the Informal Fact-Finding case referenced herein as file # 2014-CPE-0010.

Upon completion of the Informal Fact-Finding case, the Enforcement Committee Chair, with respect to Agenda item D, review of open disciplinary cases, suggested that the Committee go immediately into closed session.

Upon a motion by Ms. Saunders, and seconded by Ms. Kilmer, the Committee approved by unanimous vote that the meeting be recessed and that the Committee immediately reconvene in closed session for the purpose of consultation on Committee matters within the jurisdiction of the Board as permitted by **§ 2.2-3711 A.28** of the Code of Virginia.

The non-members in attendance via teleconference to reasonably aid in the consideration of the topic were:

Wade A. Jewell, Executive Director
Jean Grant, Enforcement Manager

The members voting "AYE": were Ms. Stephanie Saunders, CPA and Ms. Andrea M. Kilmer, CPA.

This motion was made with respect to the matter identified as Agenda Item D, the review of open disciplinary cases.

Upon a motion by Ms. Saunders, and seconded by Ms. Kilmer, the Committee approved by unanimous vote that the closed meeting, as authorized by **§ 2.2-3711 A.28** of the Code of Virginia, be adjourned, and that the Committee immediately reconvene in open public meeting. The members voting "**AYE**" were Ms. Saunders and Ms. Kilmer.

Upon a motion by Ms. Kilmer and seconded by Ms. Saunders, the Committee made the following certification:

WHEREAS, the Board of Accountancy's Enforcement Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act (FOIA); and,

WHEREAS, § 2.2-3712 of the Code of Virginia requires a certification by this Board of Accountancy that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Accountancy's Enforcement Committee hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Accountancy.

ROLL CALL VOTE: Stephanie Saunders, CPA - Aye and Andrea M. Kilmer CPA - Aye

VOTE:

AYES: Two (2)

NAYS: None.

Upon a motion by Ms. Saunders and seconded by Ms. Kilmer, the Committee voted to take action, as follows:

Case number - 2014-U0009 will be deferred for the purpose of obtaining additional information and documents.

Case number – 2014-CPE-0010 will be a Board Final Order with a Presiding Officers Recommendation.

The meeting was adjourned at 10:32 A.M.

Stephanie Saunders, CPA
Chair, Enforcement Committee