



MONITORING PROGRAM COMMITTEE MEETING MINUTES

DATE: Friday, September 19, 2025

TIME: 9:00 AM - 9:50 AM

LOCATION: Board Room 3, DHP Perimeter
Center

MEMBERS PRESENT:

Beverley Bell, RN, Vice Chairperson
Eric Kramer, M.D.
Jody Allen, BS, PharmD, FASHP
Melissa Findlay, L.C.S.W
Steven Karras, D.V.M
Valentina Lucas, R.N., A.P.R.N.

MEMBERS ABSENT:

Jim Meyer, Citizen Member
A. Omar Abubaker, D.M.D., Ph.D
Jeni Rector, L.M., C.P.M.

DHP STAFF PRESENT:

Laura Ann Booberg, HPMP Program Manager,
James Banning, Executive Director, Administrative Proceedings Division

VCU HPMP STAFF PRESENT:

Amy Ressler, VCU HPMP Administrative Director,
F. Gerard Moeller, M.D., VCU Chief Executive Officer

I. CALL TO ORDER

The meeting was called to order by Vice Chairperson Bell at 9:07 a.m.

**II. DHP DIRECTOR'S
OFFICE REPORT**

None given

**III. DHP HPMP PROGRAM
REPORT**

Laura Ann Booberg reported that Ms. Bell was approved for a second term and elections for next year's officers would occur at the next meeting, scheduled to be held on November 21, 2025. Ms. Booberg reported that three new board members were also appointed and welcomed Ms. Findlay, Dr. Karras and Ms. Lucas to the MPC Committee. Ms. Booberg reported that the MPC Committee was now fully staffed with nine members.

**IV. VCUHS HPMP
PROGRAM REPORT**

Amy Ressler, VCU HPMP Administrative Director, reported that the current number of active participants in HPMP is 292.

VI. NEW BUSINESS

None.

VI. OLD BUSINESS

The minutes from the MPC's July 18, 2025 meeting were unanimously approved by the members present.

VII. CLOSED SESSION

At 9:25 AM, a motion was made, seconded, and unanimously approved to convene a closed meeting pursuant to section 2.2-3711(A)(24) and 54.1-2517(D) of the Code of Virginia for the purpose of discussion to reach decisions in the matters of the below HPMP participants. Additionally, it was moved that DHP and VCU HPMP staff attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the MPC in its deliberations.

DISMISSAL	RESIGNATION	SUCCESSFUL COMPLETIONS	
6385	6403	5797	5812
6356	6253	5802	5944
	6303	5807	
	6331	5808	
	6350	5809	
		5810	

VIII. RECONVENE OPEN SESSION	At 9:35 AM, a motion was made, seconded, and unanimously approved to reconvene in open session, and to certify that the MPC heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.
IX. APPROVAL OF ACTIONS	A motion was made, seconded, and unanimously approved to certify the case reports that were discussed in closed session.
X. NEXT MEETING	Friday, November 21, 2025
XI. ADJOURNMENT	Motion was made, seconded, and approved to adjourn at 10:00 a.m.

RECORDED BY:

 Laura Ann Booberg
 DHP HPMP Program Manager

APPROVED:

 Date