



MONITORING PROGRAM COMMITTEE MEETING MINUTES

DATE: Friday, May 16, 2025

TIME: 9:00 AM - 10:00 AM

LOCATION: Training Room 1, DHP Perimeter
Center

MEMBERS PRESENT:

Randy Ferrance, D.C., M.D., Chairperson
Beverley Bell, RN
Jim Meyer, Citizen Member
Jeni Rector, LM, CPM, (virtually)
A. Omar Abubaker, D.M.D., Ph.D.

MEMBERS ABSENT:

Jody Allen, BS, PharmD, FASHP
Eric Kramer, M.D.

DHP STAFF PRESENT:

Julia Bennett, HPMP Program Manager
James Banning, Executive Director APD

VCU HPMP STAFF PRESENT:

Amy Ressler, VCU HPMP Administrative Director
F. Gerard Moeller, M.D., VCU Chief Executive Officer

I. CALL TO ORDER

The meeting was called to order by Chairperson Ferrance at 9:00 a.m. Dr. Ferrance approved Ms. Rector's digital participation in the meeting.

**II. DHP DIRECTOR'S
OFFICE REPORT**

None given

**III. DHP HPMP PROGRAM
REPORT**

Julia Bennett stated that the 2023 HPMP Annual Report was previously sent to Committee members and hoped to have the 2024 HPMP Annual Report to Committee members prior to the July 2025 meeting. Ms. Bennett also announced that she would be retiring from DHP as of July 31, 2025, with the July 18, 2025 MPC meeting being her last one.

**IV. VCUHS HPMP
PROGRAM REPORT**

Amy Ressler, VCU HPMP Administrative Director, reported that she recently attended the annual meeting of the Federation of State Physician Health Programs and of the National Organization of Alternative Programs. She described some of the events at these programs and indicated the VA HPMP practices appeared consistent with those of other states.

V. NEW BUSINESS

The need for financial assistance for indigent participants was discussed among committee members and staff present. Citizen member Jim Meyer endorsed the need for the MPC to be more proactive in attempting to secure a financing mechanism for such participants.

VI. OLD BUSINESS

The minutes from the MPC's March 21, 2025 meeting were unanimously approved by the members present.

VII. CLOSED SESSION

At 9:30 AM, a motion was made, seconded, and unanimously approved to convene a closed meeting pursuant to section 2.2-3711(A)(24) and 54.1-2517(D) of the Code of Virginia for the purpose of discussion to reach decisions in the matters of the below HPMP participants. Additionally, it was moved that DHP and VCU HPMP staff attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the MPC in its deliberations.

COMPLETIONS	SUCCESSFUL COMPLETIONS
5743	5764
5776	5767
6336	5768
	5779
	5783
	6239
	6263

VIII. RECONVENE OPEN SESSION	At 9:45 AM, a motion was made, seconded, and unanimously approved to reconvene in open session, and to certify that the MPC heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.
IX. APPROVAL OF ACTIONS	A motion was made, seconded, and unanimously approved to certify the case reports that were discussed in closed session.
X. NEXT MEETING	Friday, July 18, 2025
XI. ADJOURNMENT	Motion was made, seconded, and approved to adjourn at 10:00 a.m.

RECORDED BY:

Julia Bennett
 Julia Bennett
 DHP HPMP Program Manager

APPROVED:

7/18/2025
 Date