

## **FINAL**

### **THE VIRGINIA APPRENTICESHIP COUNCIL MINUTES THURSDAY, JUNE 19, 2003**

The Virginia Apprenticeship Council (Council) met on Thursday, June 19, 2003 at J. Sargeant Reynolds Community College (JSRCC), North Run Business Park, 1630 East Parham Road, Richmond, Virginia. Chairman Barry W. Baker called the meeting to order at 10:05 a.m.

#### **COUNCIL MEMBERS PRESENT:**

Barry Baker, Chairman  
Earl Dickerson  
Jim Ellenberger for Ms. Dee Esser  
Dudley Harris  
Bill Mercer for Dr. Glenn DuBois  
Darold Kemp  
Dr. Steven Staples  
Susan Frith Tansey  
Jack Whitaker

#### **STAFF PRESENT:**

C. Ray Davenport, Commissioner, Department of Labor and Industry  
Jennifer Nolen, Program Director  
Beverley Donati, Assistant Program Director  
Jeannine Rose, Staff Attorney

#### **CALL TO ORDER AND INTRODUCTIONS:**

The scheduled quarterly meeting of the Virginia Apprenticeship Council was called to order by Chairman Barry W. Baker. The presence of a quorum was established.

Chairman Baker introduced Mr. Harvey Crone, Tech Prep and Apprenticeship Specialist, JSRCC who introduced Dr. Gary Rhodes, President of JSRCC. Dr. Rhodes welcomed those present and invited each one to visit the campus. He shared his involvement with apprenticeship in Arizona. Dr. Rhodes advised the Council that John Tyler Community College and J. Sargeant Reynolds Community College had merged their workforce development programs. This joint program is now known as the Community College Workforce Alliance. He introduced staff members who were present.

Council Members introduced themselves. Staff members introduced themselves. U.S. Department of Labor, Bureau of Apprenticeship Training, State Director Jim Walker introduced himself and BAT Apprenticeship Representative, Nat Dailey.

#### **PUBLIC COMMENT:**

Mr. Vance Horne, Richmond Public Schools, requested clarification of the Council Policy concerning Exemption from Examination. Ms. Donati explained the exemption process as adopted by the Council in 1997.

#### **APPROVAL OF MINUTES:**

On proper motion and second the minutes for the Council meeting held on March 20, 2003 were approved unanimously by role call vote.

## **CLOSED SESSION:**

Chairman Baker offered the following motion:

“I move that the members of the Virginia Apprenticeship Council go into closed session to discuss pending litigation and to ask about specific legal matters under Code Section 2.3-3711(A)(7). Attending will be:

Members of the Council

Ray Davenport, Commissioner of Labor and Industry

DOLI employee, Jennifer Nolen

DOLI employee, Beverley Donati

DOLI employee, Jeannine Rose

U.S. Department of Labor, Bureau of Apprenticeship Training, Jim Walker.”

Mr. Kemp seconded the motion. The motion was approved unanimously by role call vote.

The Council went into closed session at 10:16 a.m.

Dr. Steven Staples arrived at 10:16 a.m.

The Council reconvened in open session at 10:31 a.m.

Chairman Baker offered the following motion:

“I move that the members of the Virginia Apprenticeship Council end the closed session and certify that only public business matters lawfully exempted from open meeting requirements under 2.2-3711 and 2.2-3712 of the Code of Virginia and that only matters identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.”

Mr. Dickerson seconded the motion. The motion was approved by role call vote.

## **OLD BUSINESS:**

### **Standing Subcommittee:**

Subcommittee Chairman, Darold Kemp reported that the Ad Hoc Subcommittee met on Thursday, May 15, 2003 at the Powers-Taylor Building, 13 South 13<sup>th</sup> Street, Richmond, VA 23219. Present were subcommittee members Darold Kemp, Dudley Harris, and Bill Mercer. Beverley Donati, Assistant Program Director and Nat Dailey, USDOL, BAT were also present.

Mr. Kemp reported on the following topics: Mr. Dailey advised the members that Carl Perkins Funding for Career and Technical Education was at risk in the proposed 2004 Federal Budget; revised Sponsor Evaluation forms were reviewed; and Bill Mercer presented copies of the Community College Apprenticeship Related Instruction Operations Manual. He discussed proposed future web and database applications.

Mr. Kemp advised that definitions used in apprenticeship would be discussed in detail at the next subcommittee meeting.

The next subcommittee meeting will be held on Thursday, August 21, 2003 at the Powers-Taylor Building, beginning at 9:30a.m.

The Chairman thanked the Subcommittee for the extra work that they do on behalf of the Council.

## **NEW BUSINESS:**

The Chairman called on Bonnie Hopkins to give a Department of Labor and Industry (Agency) legislative review. Ms. Hopkins reported that there was no legislation proposed in 2003 affecting apprenticeship. She

reviewed legislation affecting the Agency. Commissioner Davenport requested that changes to the indemnification section of Overhead High Voltage Act (HB 2539) be explained in more detail. Interested members were encouraged to review these changes. Ms. Hopkins reminded Council Members that minutes of the meetings were on the Agency website. Ms. Hopkins told the Council she would be retiring July 31, 2003. Chairman Baker and the Council thanked Ms. Hopkins for her assistance to the Council over the past ten years.

Chairman Baker asked for discussion concerning information that the Carl Perkins Career and Technical Funding is currently proposed for elimination. A general discussion followed. Dr. Staples offered the following motion:

“I move that the Council and other interested parties write to members of the Virginia Congressional Delegation and other appropriate bodies to request that Career and Technical funding sources be categorically maintained.”

Mr. Ellenberger seconded the motion. The motion passed unanimously on roll call vote.

## **REPORTS:**

### **Virginia Community College System:**

Mr. Bill Mercer reported that the Operations Manual would be presented to members of the Council and DOLI staff at the September meeting. The manual will also be posted electronically. The Related Instruction (RI) database, when functioning, will be accessible to the VAC members and DOLI staff by an assigned access code. Mr. Mercer reported a decrease of RI funding of \$160,000 in the next fiscal budget. He plans to have three major meeting with Related Instruction Coordinators. DOLI representatives will be invited to attend when possible.

### **U.S. Department of Labor, Bureau of Apprenticeship Training:**

Mr. Jim Walker, USDOL, BAT State Director addressed the Council. Mr. Walker brought greetings from the Regional USDOL, BAT Director and the National Administer. Mr. Walker reminded the Council of the diversity of Virginia’s Apprenticeship Program. He advised the Council of a study currently being conducted by the USDOL identifying full time classifications that could become contracted positions.

### **Department of Labor and Industry, Apprenticeship Program:**

Ms. Jennifer Nolen reported that currently there are 1,872 active sponsors and 10,796 active apprentices. Ms. Nolen reported that Apprenticeship Representatives and the Commissioner have been attending graduations. Louise Griggs and Jim Davis represented the program at the Agency Safety and Health Conference in Portsmouth. The staff had a two-day training session in May. Ms. Nolen reported that she attended the ETA Workgroup Meeting, a two-day planning meeting with directors from six other states to discuss apprenticeship and its relationship to the Workforce Investment Act. The meeting was sponsored by the ETA’s Office of Apprenticeship Training. Program Brochures have been updated and are available. Apprenticeship Representative Bill Poats will be retiring on September 1, 2003. The Verona representative position is currently being advertised. Ms. Nolen also reported that an Apprenticeship Alumni Association Steering Committee Meeting is planned for June 30<sup>th</sup>.

Chairman Baker announced an appreciation letter thanking Bill Poats for his years of service would be sent on behalf of the Council.

### **Department of Labor and Industry:**

Commissioner Davenport reminded each Council Member of the importance of the Freedom of Information Act and that each member had a copy of the FOIA in the their binders and that they had been sent the web address. He emphasized the importance of open government to Governor Warner. Copies of

the Annual Report were distributed. The Report was produced in-house and it is the Agency's desire that this report reaches a wider portion of the population than in the past. Mr. Davenport reported on graduations that he had attended. He encouraged Council members to advise the staff of any event recognizing apprentices and that we would certainly attempt to be present. He, also, requested pictures that could be used on the DOLI website.

**ANNOUNCEMENTS:**

Chairman Baker announced the following meetings dates and locations:

Council Meetings:

Thursday, September 18, 2003 – New Horizons Regional Educational Center, Hampton

Thursday, December 11 – Confederate Hills Recreation Center, Highland Springs.

Subcommittee Meetings:

Thursday, August 21, 2003 – DOLI, Powers-Taylor Building, Richmond

Thursday, November 13, 2003 - DOLI, Powers-Taylor Building, Richmond.

Dr. Staples reported on the partnership with New Horizon's Welding Program and Northrop Grumman. Northrop Grumman hired all sixteen graduates of this program. This is directive evidence of Carl Perkins funding.

There was no further business to come before the Council.

The meeting was adjourned at 11:20 a.m.

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Barry W. Baker, Chair

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C. Ray Davenport, Secretary