

**APPROVED**

**BOARD OF DENTISTRY**

**MINUTES**

**SPECIAL CONFERENCE COMMITTEE "B"**

**TIME AND PLACE:** Special Conference Committee "B" convened on February 14, 2025 at 9:08 a.m., at the Department of Health Professions, Perimeter Center, 2<sup>nd</sup> Floor Conference Center, Board Room 4, 9960 Mayland Drive, Henrico, VA 23233.

**FIRST CONFERENCE:**

**PRESIDING:** Alf Hendricksen, D.D.S.

**MEMBERS PRESENT:** Emelia H. McLennan, R.D.H.  
Jennifer Szakaly, D.D.S.

**STAFF PRESENT:** Erin T. Weaver, Deputy Executive Director  
Donna Lee, Discipline Case Manager  
Shevaun Roukous, Adjudication Analyst

**QUORUM:** With all members present, a quorum was established.

**Cagney Scott, Jr., D.D.S.  
Case No.: 227953** Dr. Scott did not appear. Ms. Weaver informed the Committee that by letter dated January 2, 2025, the Board sent a Notice of Informal Conference ("Notice") to Dr. Scott notifying him that an informal conference would be held on February 14, 2025. The Notice was sent by certified mail and first-class mail to the legal address of record on file with the Board. The Notice was delivered on January 15, 2025, and the Board received a return receipt signed by Agent, "Scott." The Notice was also sent to Dr. Scott at his email address of record on file with the Board.

The Committee Chair concluded that adequate notice was provided to Dr. Scott and the informal conference proceeded in his absence.

**Closed Meeting:** Dr. Szakaly moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Cagney Scott. Additionally, Dr. Szakaly moved that Ms. Weaver and Ms. Lee attend the closed meeting because their presence in the closed meeting was deemed necessary and their presence would aid the Committee in its deliberations. The motion was seconded and passed.

**Virginia Board of Dentistry  
Special Conference Committee “B”  
February 14, 2025**

**Reconvene:** Dr. Szakaly moved that the Committee certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and passed.

**DECISION:** Ms. Weaver reported that the Committee assessed Dr. Scott a monetary penalty of \$1,500.00. The Committee further ordered that within 6 months from the date of entry of the Order, Dr. Scott shall successfully complete a 3-hour continuing education course in the subject of recordkeeping.  
**Case No.: 227953**

Dr. Szakaly moved to adopt the decision of the Committee. The motion was seconded and passed.

**SECOND CONFERENCE:**

**PRESIDING:** Alf Hendricksen, D.D.S.

**MEMBERS PRESENT:** Emelia H. McLennan, R.D.H.  
Jennifer Szakaly, D.D.S.

**STAFF PRESENT:** Erin T. Weaver, Deputy Executive Director  
Donna Lee, Discipline Case Manager  
Christopher Kim, Senior Adjudication Specialist

**QUORUM:** With all members present, a quorum was established.

**Rupal Shah, D.M.D.** Dr. Shah appeared with counsel, Nora Ciancio, to discuss the allegations set forth in a Notice of the Board dated January 10, 2025. The Committee received statements from Dr. Shah and Ms. Ciancio and discussed the allegations with them.  
**Case No.: 232671**

**Closed Meeting:** Dr. Szakaly moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Rupal Shah. Additionally, Dr. Szakaly moved that Ms. Weaver and Ms. Lee attend the closed meeting because their presence in the closed meeting was deemed necessary and their presence would aid the Committee in its deliberations. The motion was seconded and passed.

**Virginia Board of Dentistry  
Special Conference Committee "B"  
February 14, 2025**

**Reconvene:**

Dr. Szakaly moved that the Committee certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and passed.

**DECISION:**

**Case No.: 232671**

Ms. Weaver reported that the Committee unanimously voted to dismiss the allegations against Dr. Shah.

**Approval of Minutes:**

Upon a motion by Ms. McLennan, the minutes from the Informal Conference conducted on December 20, 2024 and January 17, 2025 were approved.

**ADJOURNMENT:**

With all business concluded, the Committee adjourned at 3:35 p.m.

  
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Alf Hendricksen, D.D.S., Chair

5/9/25  
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Date

  
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Jamie C. Sacksteder, Executive Director

5/9/25  
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Date