

VIRGINIA BOARD FOR ASBESTOS, LEAD, AND HOME INSPECTORS

Department of Professional and Occupational Regulation
9960 Mayland Drive
Richmond, Virginia 23233

Thursday, November 20, 2025 - 10:00 a.m.
Second Floor, Board Room 4

Our mission is to protect the health, safety and welfare of the public by licensing qualified individuals and businesses and enforcing standards of professional conduct for professions and occupations as designated by statute.

I. CALL TO ORDER

- a. Emergency Evacuation Procedures
- b. Determination of Quorum

II. ADMINISTRATIVE MATTERS

- a. Approval of Agenda
- b. Approval of Minutes:
 - i. September 11, 2025, Board for Asbestos, Lead, and Home Inspectors draft meeting minutes.

III. PUBLIC COMMENT PERIOD ***FIVE MINUTE PUBLIC COMMENT, PER PERSON***

IV. CASE FILES

Licensing Case Files

- L1.1 2025-02493 – Marvin Antonio Alvarez (Jackson-Bailey)
- L2.2 2026-00246 – Raymond Paul Gessner (Burgess)

Disciplinary Case File

- D1.3 2025-00378 – Kevin Terrell Marshall, Jr. (Burgess)

Consent Order Case File

- C1.4 2025-02089 – Curtis Wayne Gray (Cranor)

V. EDUCATION

VI. NEW BUSINESS

- a. Examination Update
- b. Regulatory Update
- c. Investigations Guidance Document
- d. NESHAP Exemption Discussion
- e. Executive Director Report

f. Board Member Professional Development

VII. COMPLETE CONFLICT OF INTEREST FORM AND TRAVEL VOUCHER.

VIII. ADJOURNMENT

NEXT MEETING SCHEDULED FOR **THURSDAY, FEBRUARY 5, 2026**

- ❖ *Agenda materials made available to the public do not include disciplinary case files or application files pursuant to §54.1-108 of the Code of Virginia.*
- ❖ *Five-minute public comment, per person, with the exception of any open disciplinary or application file.*
- ❖ *Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-2785 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation.*
- ❖ *The Department fully complies with the Americans with Disabilities Act.*

DRAFT AGENDA Materials contained herein are proposed topics for discussion and are not to be construed as regulation or official Board position. DRAFT AGENDA

PERIMETER CENTER CONFERENCE CENTER
EMERGENCY EVACUATION OF BOARD AND TRAINING ROOMS
(Script to be read at the beginning of each meeting.)

PLEASE LISTEN TO THE FOLLOWING INSTRUCTIONS ABOUT EXITING THE PREMISES IN THE EVENT OF AN EMERGENCY.

In the event of a fire or other emergency requiring the evacuation of the building, alarms will sound. When the alarms sound, leave the room immediately. Follow any instructions given by Security staff.

Board Room 1

Exit the room using one of the doors at the back of the room. **(Point)** Upon exiting the room, turn **RIGHT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

Board Room 2

Exit the room using one of the doors at the back of the room. **(Point)** Upon exiting the room, turn **RIGHT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

You may also exit the room using the side door **(Point)**, turn **Right** out the door and make an immediate **Left**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

Board Rooms 3 and 4

Exit the room using one of the doors at the back of the room. **(Point)** Upon exiting the room, turn **RIGHT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

Training Room 1

Exit the room using one of the doors at the back of the room. **(Point)** Upon exiting the room, turn **LEFT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

Training Room 2

Exit the room using one of the doors at the back of the room. **(Point)** Upon exiting the doors, turn **LEFT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

**VIRGINIA BOARD FOR ASBESTOS, LEAD, AND HOME INSPECTORS
MEETING MINUTES**

The Virginia Board for Asbestos, Lead, and Home Inspectors met on September 11, 2025, at the offices of the Department of Professional and Occupational Regulation (DPOR), Perimeter Center, 9960 Mayland Drive, 2nd Floor, Board Room 3, Richmond, Virginia, 23233.

The following members of the Board were present:

Stacy J. Armentrout, Jr., Chair
Patrick Studley, Vice-Chair
John Broadway
Douglas Burgess
Ralph “Tripp” Costen
Jesse Phillips (arrived at 10:57 am)
Anthony J. Robinson
Paul D. Thomas
Louis Walker
Robin Wilder
William “Bill” Wilmoth, Jr.

Board member absent from the meeting:

Michael Baum

Joshua Laws, Board Counsel, was present at the meeting.

Gaby Rengifo, Board Liaison, was not present at the meeting.

The following staff members were present at all or part of the meeting:

Steve Kirschner, Director of LRPD
Marjorie King, Executive Director
Stephanie Keuther, Assistant Executive Director
Joseph Haughwout, Regulatory Affairs Manager
Cameron Parris, Regulatory Operations Administrator
Lisa Robinson, Licensing Operations Administrator
Khang Le, Administrative Coordinator

Chair, Armentrout called the September 11, 2025, Board for Asbestos, Lead, and Home Inspectors Meeting to order at 10:02 A.M.

Call To Order

Chair, Armentrout declared a quorum of Board members to be in attendance.

Determination of Quorum

Marjorie King, Executive Director reviewed the emergency egress procedures with the Board and members of the public.

Emergency Egress

II. ADMINISTRATIVE MATTERS

Ms. Wilder made a motion, seconded by Mr. Burgess, to adopt the agenda of the September 11, 2025, Asbestos, Lead, and Home Inspectors meeting.

Approval of the Agenda

The motion was approved with a vote of 10-0-0. Ayes: Armentrout, Studley, Broadway, Burgess, Costen, Robinson, Thomas, Walker, Wilder, and Wilmoth. **Nays:** None. **Abstain:** None. **Absent:** Phillips, Baum.

Mr. Studley made a motion, seconded by Mr. Thomas, to approve the draft minutes of the May 8, 2025, Board for Asbestos, Lead, and Home Inspectors meeting as presented.

Approval of Minutes

The motion was approved with a vote of 10-0-0. Ayes: Armentrout, Studley, Broadway, Burgess, Costen, Robinson, Thomas, Walker, Wilder, and Wilmoth. **Nays:** None. **Abstain:** None. **Absent:** Phillips, Baum.

IV. PUBLIC COMMENT

Public Comment

Chair, Armentrout opened up the public comment period of the meeting.

Mr. Armentrout presented the following resolutions into the record.

DRAFT AGENDA materials contained in this agenda are proposed topics for discussion and are not to be construed as regulation or official Board position. DRAFT AGENDA

Commonwealth of Virginia



Department of Professional and Occupational Regulation

Virginia Board for Asbestos, Lead, and Home Inspectors

Resolution for

John E. Cranor

WHEREAS, **John E. Cranor** did faithfully and diligently serve the Virginia Board for Asbestos, Lead, and Home Inspectors, and the Department of Professional and Occupational Regulation from 2017 to 2025;

WHEREAS, **John E. Cranor**, did devote generously of his time, talent and leadership to the Board;

WHEREAS, **John E. Cranor**, did endeavor at all times to render decisions with fairness and good judgement in the best interest of the citizens of the Commonwealth and these professions; and

WHEREAS, the Virginia Board for Asbestos, Lead, and Home Inspectors wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth;

NOW THEREFORE BE IT RESOLVED, by the Virginia Board for Asbestos, Lead, and Home Inspectors this eleventh day of September 2025, that **John E. Cranor** be given all honors and respect due him for his outstanding service to this Board and the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Resolution be presented to him and be made a part of the official minutes of the Board so that all may know of the high regard in which he is held by this Board.

Commonwealth of Virginia



Department of Professional and Occupational Regulation

Virginia Board for Asbestos, Lead, and Home Inspectors

Resolution for

Sharad Tandale

WHEREAS, **Sharad Tandale** did faithfully and diligently serve the Virginia Board for Asbestos, Lead, and Home Inspectors, and the Department of Professional and Occupational Regulation from 2022 to 2025;

WHEREAS, **Sharad Tandale**, did devote generously of his time, talent and leadership to the Board;

WHEREAS, **Sharad Tandale**, did endeavor at all times to render decisions with fairness and good judgement in the best interest of the citizens of the Commonwealth and these professions; and

WHEREAS, the Virginia Board for Asbestos, Lead, and Home Inspectors wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth;

NOW THEREFORE BE IT RESOLVED, by the Virginia Board for Asbestos, Lead, and Home Inspectors this eleventh day of September 2025, that **Sharad Tandale** be given all honors and respect due him for his outstanding service to this Board and the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Resolution be presented to him and be made a part of the official minutes of the Board so that all may know of the high regard in which he is held by this Board.

With no one wishing to come forward, Chair, Armentrout closed the public comment period of the meeting.

V. CASE FILES

CONSENT ORDER CASE FILES

In the matter of Consent Order File Number 2024-02137, John Joseph Becci (Regulant), the Board reviewed the Consent Order as seen and agreed to by John Joseph Becci.

The Regulant did not attend the Board meeting in person, by counsel, nor by any other qualified representative.

A motion was made by Mr. Wilmoth, seconded by Mr. Studley, to ratify the proposed Consent Order offer wherein John Joseph Becci acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

John Joseph Becci consents to the following violations of the Board's regulations:

- Count 1: 18VAC 15-40-120.B \$300.00**
- Count 2: 18VAC 15-40-130.A \$50.00**
- Count 3: 18VAC 15-40-130.B \$250.00**

John Joseph Becci agrees to Board costs of **\$150.00**.

Total fines and costs of \$750.00

The motion was approved with a vote of 10-0-0. Ayes: Armentrout, Studley, Broadway, Burgess, Costen, Robinson, Thomas, Walker, Wilder, and Wilmoth. **Nays:** None. **Abstain:** None. **Absent:** Phillips, Baum.

In the matter of Consent Order File Number 2025-00378, Kevin Terrell Marshall, Jr. (Regulant), the Board reviewed the Consent Order as seen and agreed to by Kevin Terrell Marshall, Jr.

The Regulant did not attend the Board meeting in person, by counsel, nor by any other qualified representative.

A motion was made by Mr. Burgess, seconded by Mr. Studley, to ratify the proposed Consent Order offer wherein John Joseph Becci acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

After discussion, the motion was withdrawn by Mr. Burgess.

A motion was made by Mr. Studley, seconded by Ms. Wilder, to reject the proposed Consent Order offer.

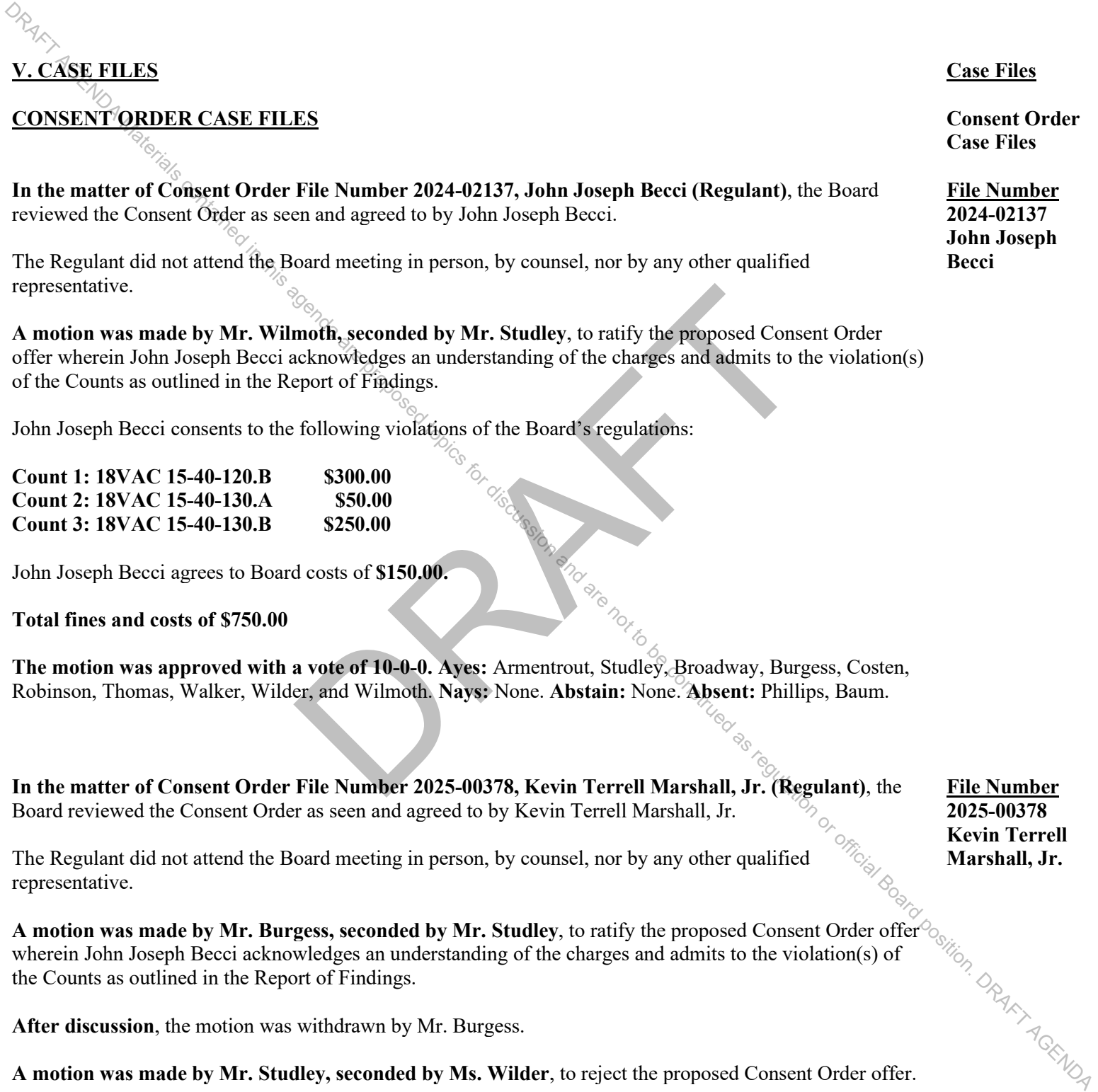
The motion was approved with a vote of 10-0-0. Ayes: Armentrout, Studley, Broadway, Burgess, Costen, Robinson, Thomas, Walker, Wilder, and Wilmoth. **Nays:** None. **Abstain:** None. **Absent:** Phillips, Baum.

Case Files

**Consent Order
Case Files**

**File Number
2024-02137
John Joseph
Becci**

**File Number
2025-00378
Kevin Terrell
Marshall, Jr.**



DISCIPLINARY CASE FILE

**Disciplinary Case
File**

In the matter of Disciplinary File Number 2025-00768, K & M Construction and Contracting Inc. (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2025-00768
K & M
Construction and
Contracting Inc.**

Presiding Board Member Armentrout was not present, did not participate in the discussion, and did not vote.

The Regulant participated in the Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Costen, seconded by Ms. Wilder, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board closes the file with a finding of no violations.

The motion was approved with a vote of 8-1-1. Ayes: Studley, Broadway, Burgess, Costen, Robinson, Walker, Wilder, and Wilmoth. **Nays:** Thomas. **Abstain:** Armentrout. **Absent:** Phillips, Baum.

V. EDUCATION

Education

Education Provider Applications

**Education
Provider
Applications**

Stephanie Keuther, Assistant Executive Director, shared that staff recommends approval for:

HomeSpection Inc. – One (1) classroom pre-license education course for Home Inspectors.

**HomeSpection
Inc.**

A motion was made by Mr. Studley, seconded by Ms. Thomas, for approval.

The motion was approved with a vote of 10-0-0. Ayes: Armentrout, Studley, Broadway, Burgess, Costen, Robinson, Thomas, Walker, Wilder, and Wilmoth. **Nays:** None. **Abstain:** None. **Absent:** Phillips, Baum.

VI. NEW BUSINESS

NEW BUSINESS

Regulatory Update

**Regulatory
Update**

Home Inspector Regulations General Review	<ul style="list-style-type: none"> Regulation will be published in Volume 42, Issue 1 of the Virginia Register on August 25, 2025, after which a 30-day final adoption/public comment period will follow.
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	<ul style="list-style-type: none"> Regulation will become effective October 1, 2025.
Virginia Asbestos Licensing Regulations General Review	<ul style="list-style-type: none"> Board to consider comment received during the public hearing and adoption of Final regulation at September 11, 2025, meeting.
Lead-Based Paint Activities Regulations General Review	<ul style="list-style-type: none"> Board to consider comment received during the public comment period and adoption of Final regulation at September 11, 2025, meeting.
Maintenance of Insurance (Home Inspectors)	<ul style="list-style-type: none"> Board staff to file proposed fast-track action, followed by Executive Branch review and public comment period.

Board member Jesse Phillips arrived at the meeting.

Board Member Attendance

Asbestos Licensing Regulations: 2023 General Review

Asbestos Licensing Regulations: 2023 General Review

Review of Public Comment

Review of Public Comment

Joe Haughwout, Regulatory Affairs Manager, presented the Board with one public comment pertaining to the Board’s education and experience requirements.

The Board shares the following response.

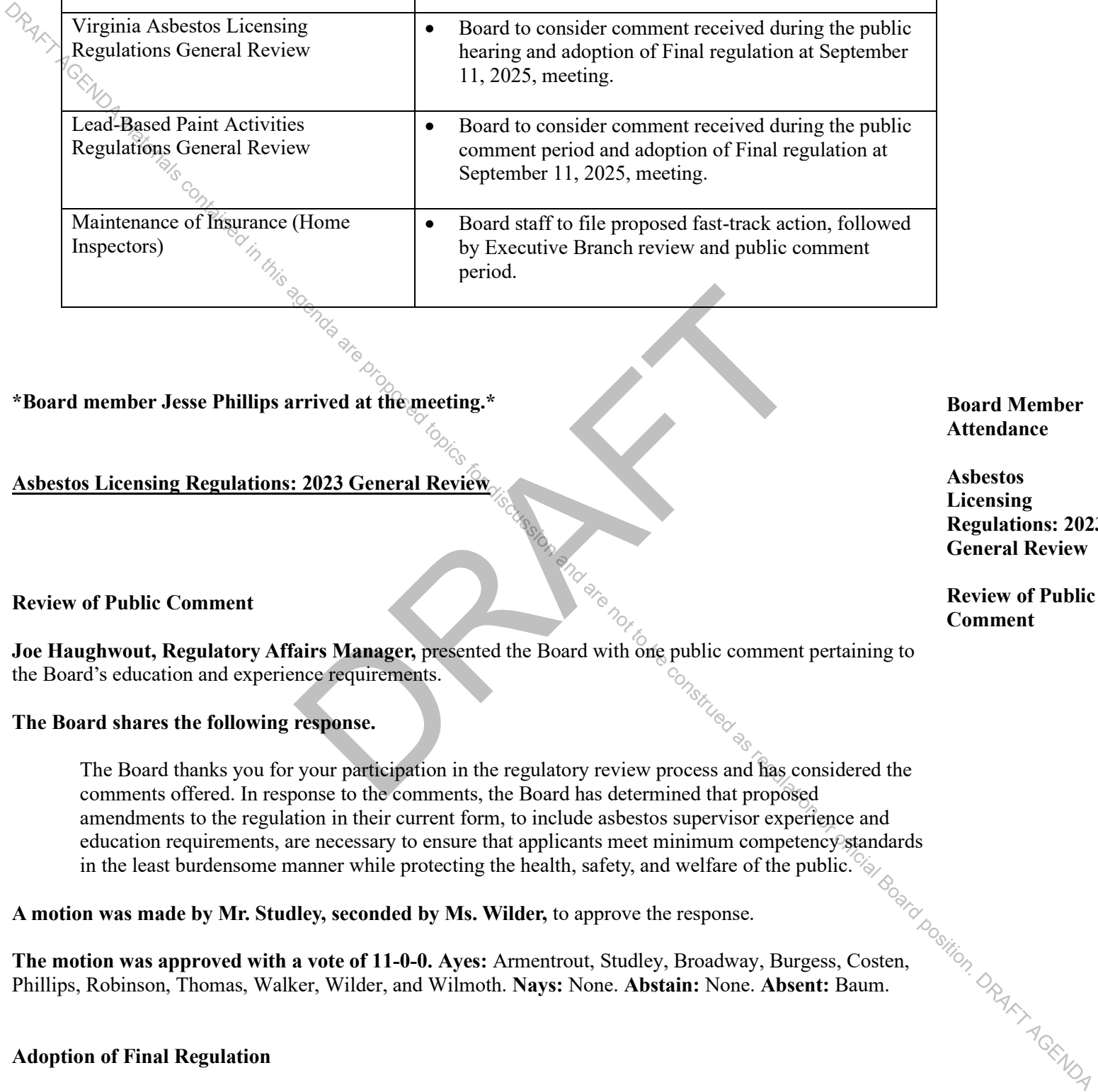
The Board thanks you for your participation in the regulatory review process and has considered the comments offered. In response to the comments, the Board has determined that proposed amendments to the regulation in their current form, to include asbestos supervisor experience and education requirements, are necessary to ensure that applicants meet minimum competency standards in the least burdensome manner while protecting the health, safety, and welfare of the public.

A motion was made by Mr. Studley, seconded by Ms. Wilder, to approve the response.

The motion was approved with a vote of 11-0-0. Ayes: Armentrout, Studley, Broadway, Burgess, Costen, Phillips, Robinson, Thomas, Walker, Wilder, and Wilmoth. **Nays:** None. **Abstain:** None. **Absent:** Baum.

Adoption of Final Regulation

Mr. Haughwout presented the Board with draft proposed amendments to the Board’s regulations as part of the 2023 General Review of Asbestos Licensing Regulations.



After discussion, a motion was made by Mr. Thomas, seconded by Mr. Studley, to adopt the final regulation as amended, authorize staff to correct any technical and grammatical errors, and file the regulation.

The motion was approved with a vote of 11-0-0. Ayes: Armentrout, Studley, Broadway, Burgess, Costen, Phillips, Robinson, Thomas, Walker, Wilder, and Wilmoth. **Nays:** None. **Abstain:** None. **Absent:** Baum.

Marjorie King, Executive Director, called a recess to the meeting at 11:52 am.

Recess

Ms. King called the meeting to order at 12:18 pm.

Lead-Based Paint Activities Regulations: General Review

**Lead-Based Paint
Activities
Regulations:
General Review**

Board member Douglas Burgess exited the meeting.

**Board Member
Attendance**

Review of Public Comment

**Review of Public
Comment**

Joe Haughwout, Regulatory Affairs Manager, presented the Board with one public comment regarding secondhand smoke in residential communities and with state marijuana legislation.

The Board shares the following response.

The Board thanks you for your comment. The Board does not have any authority regarding marijuana or the implementation of rules or regulations concerning marijuana legislation. As such, you are encouraged to contact the appropriate authority regarding your concerns.

A motion was made by Ms. Wilder, seconded by Mr. Studley, to approve the response.

The motion was approved with a vote of 10-0-0. Ayes: Armentrout, Studley, Broadway, Costen, Phillips, Robinson, Thomas, Walker, Wilder, and Wilmoth. **Nays:** None. **Abstain:** None. **Absent:** Baum, Burgess.

Adoption of Final Regulation

**Adoption of Final
Regulation**

Mr. Haughwout presented the Board with draft proposed amendments to the Board's regulation as part of the General Review of Lead-Based Paint Activities Regulations.

After discussion, a motion was made by Mr. Wilmoth, seconded by Mr. Studley, to adopt the final regulation as amended, authorize staff to correct any technical and grammatical errors, and file the regulation.

The motion was approved with a vote of 10-0-0. Ayes: Armentrout, Studley, Broadway, Costen, Phillips, Robinson, Thomas, Walker, Wilder, and Wilmoth. **Nays:** None. **Abstain:** None. **Absent:** Baum, Burgess.

Criminal History Matrix

Criminal History Matrix

Marjorie King, Executive Director, presented the Board with a revised draft criminal history application review matrix for the Virginia Board for Asbestos, Lead, and Home Inspectors.

Ms. King explained upon approval of the revised matrix, the Board delegates authority to conduct predetermination fact-findings and license eligibility fact-findings to the Department of Professional and Occupational Regulation in accordance with the applicable portions of the Administrative Process Act (Code of Virginia 2.2-4000 et. seq.).

Ms. King further explained upon approval of the matrix, the following convictions would not be reviewed by the Board.

1. Felony convictions more than three years old with no subsequent reportable convictions unless the conviction resulted in incarceration where the release date is less than one year from the application date. This does not include convictions involving murder, manslaughter, sexual assault, rape, robbery, indecent liberties, fraud, embezzlement, abduction, assaulting a police officer, larceny, burglary, or environmental remediation activity related convictions.
2. Misdemeanor convictions for possession of a controlled substance with no other convictions.
3. Felony convictions for possession of controlled substance more than two years old with no other convictions. For convictions less than two years old if the applicant has completed a deterrence program.
4. Felony convictions of Title 46 of the *Code of Virginia* (Traffic Code).
5. Misdemeanor convictions for simple assault (except domestic assault and assaulting a police officer), disorderly conduct, and/or trespassing.
6. Misdemeanor DUI convictions. This does not include DUI felony convictions.

After discussion, a motion was made by Mr. Thomas, seconded by Mr. Robinson, to adopt the revised criminal history matrix as presented.

The motion was approved with a vote of 10-0-0. Ayes: Armentrout, Studley, Broadway, Costen, Phillips, Robinson, Thomas, Walker, Wilder, and Wilmoth. **Nays:** None. **Abstain:** None. **Absent:** Baum, Burgess.

Review of Guidance Documents

Review of Guidance Documents

Incorporation of Guidance Document

Cameron Parris, Regulatory Operations Administrator, presented the Board with the following guidance document.

Mrs. Parris explained that a portion of the following guidance document was incorporated into the Board's regulations as part of the General Review of Lead-Based Paint Activities Regulations with the remainder of the document to be revisited at a later date.

- **Document ID #6630**, Requirement to Take the Virginia Lead Law Examination

No action was taken at this time.

Repeal of Guidance Documents

Mrs. Parris presented the Board with the following guidance documents to be repealed.

- **Document ID #5584**, Review of ALHI Applications with Criminal Convictions
- **Document ID #5747**, Requirements for Individuals who Analyze PCM Air Samples Onsite
- **Document ID #6018**, Clarification of Acceptable Degree Programs for Asbestos & Lead Licensing
- **Document ID #6374**, Renewing Asbestos Workers License with Asbestos Supervisor Refresher Training
- **Document ID #6834**, Clarification Regarding Asbestos Abatement Projects that Require a Project Monitor
- **Document ID #7208**, Verification of Course Completion Certificates Awarded to Training Program Managers and Principal Instructors
- **Document ID #7209**, Electronic Delivery of Asbestos and Lead Refresher Courses.

A motion was made by Mr. Thomas, seconded by Mr. Wilmoth, to repeal the presented guidance documents.

The motion was approved with a vote of 10-0-0. Ayes: Armentrout, Studley, Broadway, Costen, Phillips, Robinson, Thomas, Walker, Wilder, and Wilmoth. **Nays:** None. **Abstain:** None. **Absent:** Baum, Burgess.

Examination Statistics

Examination Statistics

Marjorie King, Executive Director, presented the Board with various Lead examination statistics covering the period from January 1, 2023, to August 31, 2025.

Ms. King shared that Board staff is seeking a formation of members to conduct lead examination reviews.

After discussion, a motion was made by Mr. Phillips, seconded by Mr. Studley, to allow staff to conduct examination reviews.

The motion was approved with a vote of 10-0-0. Ayes: Armentrout, Studley, Broadway, Costen, Phillips, Robinson, Thomas, Walker, Wilder, and Wilmoth. **Nays:** None. **Abstain:** None. **Absent:** Baum, Burgess.

Executive Director Report

**Executive
Director Report**

Marjorie King, Executive Director, informed the Board of current and past statistical data related to licensing applications and current licensees.

Board Member Professional Development

**Board Member
Professional
Development**

Marjorie King, Executive Director, informed the Board there would be no Board Member Professional Development at this meeting due to time constraints.

VIII. Completion of Paperwork

**Completion of
Paperwork**

Marjorie King, Executive Director, reminded Board members to complete their Conflict-of-Interest Statements and Travel Reimbursement Forms.

IX. Adjournment

Adjournment

Chair, Armentrout thanked the Board for Asbestos, Lead, and Home Inspectors and adjourned the meeting at 1:23 P.M.

The next board meeting is scheduled for **November 20, 2025**.

Stacy J. Armentrout, Jr., Chair

Date

James B. Wilkinson, Jr., Director

Date

Copy teste:

Custodian of the Record

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Update on Regulatory Actions

(as of October 31, 2025)

Action: Home Inspector Regulations General Review

Effective

- Regulation became effective October 1, 2025.

Action: Virginia Asbestos Licensing Regulations General Review

Current Stage: Final

- Board adopted Final regulation at September 11, 2025, meeting.

Next Step: Final Effective

- Final stage will be published on December 1, 2025, in Volume 42, Issue 8, of the Virginia Register, which will be followed by a 30-day public comment period.
- Regulation will become effective January 2, 2026.

Action: Lead-Based Paint Activities Regulations General Review

Current Stage: Final

- Board adopted Final regulation at September 11, 2025, meeting.

Next Step: Final

- Final stage will be published on December 1, 2025, in Volume 42, Issue 8, of the Virginia Register, which will be followed by a 30-day public comment period.
- Regulation will become effective January 2, 2026.

Fast-Track Action: Maintenance of Insurance (Home Inspectors)

Current Stage: Fast-Track

- Board authorized fast-track action to amend the regulation on 2/8/2024.

Next Step: Proposed Fast-Track

- Board staff to file proposed fast-track action, followed by Executive Branch review and a public comment period.

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Home Inspector Standards of Practice and Conduct – Investigations Guidance Document

The following chart outlines the revised Home Inspector Standards of Practice and Conduct (HISPC) and shall guide the Investigations section of D.P.O.R. in determining whether a technical review by a board member is required prior to recommending a potential violation of the HISPC to the Board or closing a complaint.

Regulation = 18 VAC 15-40-

Conduct = abbreviated text of Regulation or Statute

Staff = Board delegated authority for Investigations staff to recommend a potential violation

WBMA = Board member approval required prior to Investigations staff recommending a potential violation or case closure

Regulation or Statute	Conduct	CO
140.A.1	Shall not design or perform repairs to building where inspection performed in previous 12 months	Staff
140.A.2	Shall not perform inspection to building where repairs made in previous 12 months without disclosure	Staff
140.A.3	Shall not refer client to another to make repairs where inspection performed, unless...	Staff
140.A.4	Shall not represent financial interests to parties of sale transfer where inspection performed without disclosure	Staff
140.A.5	Shall not perform inspection under contingent agreement for future referrals	Staff
140.B	Shall not disclose results without client approval	Staff
140.C	Shall not accept compensation from more than one party for same service without consent of interested parties	Staff
140.D	Shall not accept nor offer compensation from other parties dealing w/client in connection with the home inspection	Staff
140.E	Disclosure of additional services and must be in writing	Staff
140.F	Home inspection must not be used as a pretext to solicit or obtain work in another field	Staff
145.A	Shall undertake to perform assignments only when qualified	WBMA
145.B	Shall not misrepresent qualifications and scope of responsibility	WBMA
152.A.1	Notify the board of disciplinary action in another jurisdiction	Staff
152.A.2	Notify the board of voluntary surrender in another jurisdiction	Staff
152.A.3	Notify the board of criminal convictions	Staff
152.B	Notify the board within 30 days of action	Staff
155.1	Violating, including inducing another to violate, any of the provisions of Chapter	Staff

	1, 2, 3, or 5 of Title 54.1 of the Code of Virginia	
155.2	Obtaining or attempting to obtain a license by false or fraudulent representation	Staff
155.3	Failing to maintain the required insurance policy	Staff
155.4	Failing to report a change or maintain records pursuant to 18 VAC 15-40-160	Staff
155.5	Licensee convicted, found guilty or disciplined in another jurisdiction	Staff
155.6	Failing to inform board of conviction, guilt or discipline to board in 30 days	Staff
155.7	Failing to use a contract that complies with 18 VAC 15-40-130	Staff
155.8	Failing to produce a home inspection report that complies with 18VAC15-40-130	Staff
155.9	Failing to comply with the requirements of 18 VAC 15-40-120	Staff
155.10	Committing an action that constitutes negligence, incompetence, or misconduct in the practice of the profession, including:	WBMA
155.11	Committing an action that constitutes engaging in improper, fraudulent, or dishonest conduct, including:	WBMA
155.12	Allowing a license issued by the board to be used by another	Staff
155.13	Failing to comply with the requirements of 18VAC15-40-180	Staff
160.A	Licensees to notify board of change of address within 30 calendar days	Staff
160.B	Licensees to notify board of change of name within 30 calendar days	Staff
160.C	Retain records pertaining to home inspection for three years	Staff
160.D	Licensees must report cancellation, amendment, expiration, or any other change to the insurance policy	Staff
180.A	Must respond w/in 10 days to a request by board regarding a complaint	Staff
180.B	Must produce records to board w/in 10 days of request	Staff
180.C	Must not provide false, misleading or incomplete information	Staff
180.D	Must respond to inquiry of board w/in 21 days	Staff

DRAFT AGENDA
This document is not to be construed as regulation or official Board position. DRAFT AGENDA