



Virginia Aviation Board
Meeting Minutes

The Virginia Aviation Board (VAB) held a meeting on May 16, 2013, at the Hilton Garden Inn Richmond Airport, 441 International Center Drive, Sandston, Virginia 23150. The meeting was broadcast through video streaming, and the video is available through the Virginia Department of Aviation's website, www.doav.virginia.gov.

MEMBERS

John V. Mazza, Jr., Chairman	Present
Robert S. Dix, Region 1	Present
Robert H. Hahn, Jr., Region 2	Present
Alex N. Vogel, Region 3	Present
Thomas E. Inman, Region 4	Present
David L. Young, Region 5	Present
Richard C. Franklin, Jr., Region 6	Present
Cheryl P. McLeskey, Region 7	Present

OTHER ATTENDEES

Terry J. Page	FAA Washington Airports District Office (WADO)
Duane Hunter	Richmond Flight Standards District Office (FSDO)
Lori L. Pound	Office of the Attorney General
Randall P. Burdette	Virginia Department of Aviation

DOAV staff, state government representatives, federal government representatives, airport sponsors and managers, consultants, engineers, business owners, and city and county representatives were also present.

1. Call to Order John V. Mazza, Jr.
Chairman

The chairman called the meeting to order at 10:00 a.m.

2. Review and approve minutes for February and April meetings John V. Mazza, Jr.
Chairman

The meeting minutes were approved with no changes.

3. Reports/Announcements:

- a. DOAV Report Randall Burdette
DOAV

Mr. Burdette updated the board and attendees on aviation issues and activities across the Commonwealth. The presentation topics included **an aircraft accident summary**, update on the UAS test range, and upcoming events in the Commonwealth. Mr. Burdette provided detailed information on a VAB request to review the current entitlement policy regarding the three- year accounting/penalty for entitlement funds spent on

projects outside normal expenditures as described in the *Airport Program Manual* section 3.1.1.3.2 Projects Outside of Normal Expenditures. A recommendation was made to revisit the policy using the established committee process, in which the board, VAOC representatives from each airport category, and DOAV staff participate. It was suggested that a committee recommendation be presented to the VAB at the August meeting and board action be taken on the recommendation at the November meeting. Mr. Burdette also provided detailed information on the history of turf utilization at Eagles Nest and outreach with the sponsor and airport users. Mr. Burdette noted that the use of turf runways presents a new opportunity for the aviation community and requested that this opportunity be reviewed by the policy committee. A copy of the presentation is available upon request.

Mr. Burdette and Peter D'Alema, Virginia Resources Authority, reviewed a modification to the Memorandum of Agreement with the board and DOAV that was presented to the board at the February meeting. Mr. Inman made a motion to accept the modified Memorandum of Agreement. The motion was appropriately seconded. The board unanimously approved the motion.

b. FAA Report

Terry J. Page
FAA WADO

Mr. Page shared that under sequestration, \$235 million was moved from the AIP program to operations, which will impact non-entitlement funding. Entitlement funding should not be affected. He reported that his office had met with VDOT staff to review AIP funding for each federally obligated airport. His office will finalize its program at the end of May. He encouraged sponsors to have projects ready to go they can apply for grants as soon as the money is available.

c. Richmond FSDO Report

Duane Hunter
FSDO

Mr. Hunter shared that there were no furloughs from the FAA safety office until September 30 and that the number of certifications being reviewed by the FSDO have increased. Mr. Hunter discussed several fatal aircraft accidents that happened within the last several months and the need for more pilot training.

d. VAOC Report

L. William Kelly, President
VAOC

Mr. Kelly shared that the 2013 VAOC Spring Workshop was well attended. The 2013 Virginia Aviation Conference will be held at The Homestead in Hot Springs on August 20-23. The conference committee is planning to have the Virginia Aviation Board roundtable sessions again this year and is inviting local community leaders to participate in the conference.

4. Old Business

No old business was considered by the board.

5. New Business

a. Virginia Aviation Board Review
Tentative Allocations from the Commonwealth Airport Fund

J. Michael Swain
DIVA

Mr. Swain provided the quarterly reports on the effect of the increased AIP match and the reimbursed cost of site plan reviews changed by localities. To date, the increase in the state match has not adversely impacted the ability to fund projects. During the last quarter, DOAV did not reimburse any funds for site plan reviews.

Mr. Swain presented the project requests and staff recommendations. The board actions are summarized below. These results are available at www.doav.virginia.gov. After the allocations were awarded, the following state discretionary funds were available:

Air Carrier/Reliever Discretionary	\$399,602.88
General Aviation Discretionary	\$522,644.02

For Region 1, Mr. Dix made a motion to accept staff recommendation for the allocation of capital funds for the Blue Ridge Regional Airport. The motion was appropriately seconded. The board unanimously approved the motion.

Airport	Project Description	VAB Action	Amount
Blue Ridge Regional	Obstruction Removal (Construction)	Approved	\$72,707.00
	State Route 698 Relocation (Design)	Disapproved	N/A

For Region 2, Mr. Hahn made motions by airport to accept the staff recommendations for the allocation of capital funds. The motions were appropriately seconded. The board unanimously approved all motions.

Airport	Project Description	VAB Action	Amount
Bridgewater Air Park	Airport Layout Plan Set Update	Disapproved	N/A
Charlottesville-Albemarle	Air Carrier Apron Repairs (Construction)	Approved	\$114,000.00
	Air Carrier Terminal Building Furniture (New & Replacement)	Approved	\$69,358.00
	Air Carrier Terminal Building Projects - Restroom Renovation/Upgrade, Security Checkpoint Expansion & Outdoor ADA Access (Design)	Approved	\$450,641.00
	Runway 21 Extension - Phase 5A Runway 3 Centerline Localizer (non AIP) (Construction)	Withdrawn	N/A
Shenandoah Valley Regional	Air Carrier Terminal Building Skylights Replacement (Design/Construction)	Approved	\$57,128.00
	Parking Lot Rehabilitation & Expansion (Construction) - INCREASE	Approved	\$37,642.28
	Parking Lot Rehabilitation & Expansion (Year 2 of Multiyear) (Construction) BRIDGE LOAN	Approved	\$623,464.00
	Vehicle Access Gate / Motor Replacement	Approved	\$12,000.00

For Region 3, Mr. Vogel made a motion to accept the staff recommendation for the allocation of capital funds. The motion was appropriately seconded. The board unanimously approved all motions.

Airport	Project Description	VAB Action	Amount
Manassas Regional	Taxiway "B1" Extension (Construction)	Approved	\$88,421.00

For Region 4, Mr. Inman made motions by airport to accept staff recommendations for the allocation of capital funds. The motions were appropriately seconded. The board unanimously approved all motions.

Airport	Project Description	VAB Action	Amount
Hanover County	Runway 34 Obstruction Removal (Construction) - BRIDGE LOAN	Approved	\$133,280.00
New Kent County	Taxiway/Apron Rehabilitation (Categorical Exclusion & Coastal Zone Management Preparation) - BRIDGE LOAN	Withdrawn	N/A

For Region 5, Mr. Young made motions by airport to accept staff recommendations for the allocation of capital funds. The motions were appropriately seconded. The board unanimously approved all motions.

Airport	Project Description	VAB Action	Amount
Brookneal-Campbell County	Runway 6-24 Crackseal & Re-marking	Approved	\$4,748.00
Danville Regional	Airfield Signage Relocation / Replacement	Disapproved	N/A
Falwell Municipal	Fueling System Upgrade - Self-fueling Credit Card Reader	Approved	\$14,770.00

For Region 6, Mr. Franklin made a motion to accept the staff recommendation for the allocation of capital funds. The motion was appropriately seconded. The board unanimously approved all motions.

Airport	Project Description	VAB Action	Amount
Franklin Municipal	Partial Parallel Taxiway (Design)	Disapproved	N/A
	Runway Lighting Rehabilitation & Electrical Vault (Construction)	Disapproved	N/A

For Region 7, Ms. McLeskey made motions by airport to accept staff recommendations for the allocation of capital funds. The motions were appropriately seconded. The board unanimously approved all motions.

Airport	Project Description	VAB Action	Amount
Accomack County	Obstruction Removal - Easement Acquisition Services	Disapproved	N/A
	Obstruction Removal - On & Off Airport (Design)	Disapproved	N/A
Chesapeake Regional	North Terminal Area Apron - Phases 1 & 2 (Design)	Approved	\$160,000.00
Suffolk Executive	Obstruction Removal (Design)	Disapproved	N/A
	Parallel Taxiway - Phases 2 & 3 (Design)	Disapproved	N/A

- b. Recognition of outgoing Virginia Aviation Board Members
Richard D. Franklin, Jr. and Robert S. Dix

John V. Mazza, Jr.,
Chairman

Mr. Mazza expressed appreciation to Mr. Dix and Mr. Franklin for the time they served on the board. For each outgoing member, Mr. Burdette highlighted projects undertaken at the airports within their regions during their tenure, as well as interaction with the airports and their communities when special issues need to be addressed. Plaques were presented to Mr. Dix and Mr. Franklin.

6. Public Comments and Questions

John V. Mazza, Jr.,
Chairman

No public comments were offered.

7. Board Member Comments and Reports

John V. Mazza, Jr.,
Chairman

Several members thanked Mr. Dix and Mr. Franklin for their years of service to the board and airports in Virginia.

8. Adjournment

John V. Mazza, Jr.,
Chairman

The chairman adjourned the meeting at 11:45 a.m.