

BOARD FOR CONTRACTORS MEETING AGENDA

9960 Mayland Drive
Board Room 2, 2nd Floor 10:00A.M.
Tuesday, February 24, 2026

Our mission is to protect the health, safety and welfare of the public by licensing qualified individuals and businesses and enforcing standards of professional conduct for professions and occupations as designated by statute.

I. CALL TO ORDER

- a. Emergency Evacuation Procedures
- b. Determination of Quorum

II. ADMINISTRATIVE MATTERS

- a. Approval of Agenda
- b. Approval of Minutes:
 - i. December 9, 2025, Board for Contractors Meeting draft minutes.

III. PUBLIC COMMENT PERIOD ***FIVE MINUTE PUBLIC COMMENT, PER PERSON***

IV. CASE FILES

- a. Recovery Fund and Licensing Case files
- b. Disciplinary Case files and the ratification of Consent Orders

V. EDUCATION

- a. Education Provider Applications

VI. NEW BUSINESS

- a. 2025-00556, ABC Design and Build Inc. – Extension of Terms
- b. Legislative Update
- c. Examination Update
- d. Regulatory Update
- e. Executive Director Report
- f. Board Member Professional Development
- g. Recovery Fund Statement

VII. COMPLETE CONFLICT OF INTEREST FORM AND TRAVEL VOUCHER.

VIII. ADJOURNMENT

NEXT MEETING SCHEDULED FOR **TUESDAY, APRIL 28, 2026**

❖ Agenda materials made available to the public do not include disciplinary case files or application

files pursuant to §54.1-108 of the Code of Virginia.

- ❖ Five minute public comment, per person, with the exception of any open disciplinary or application file.
- ❖ Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-2785 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation.
- ❖ The Department fully complies with the Americans with Disabilities Act.

DRAFT AGENDA Materials contained in this agenda are proposed topics for discussion and are not to be construed as regulation or official Board position. DRAFT AGENDA

RECOVERY FUND / LICENSING / DISCIPLINARY CASES

For February 24, 2026

#	IFF by	File Number	Type	File Name
				RECOVERY FUND PRIMA FACIE CASE FILES
1	NO IFF	2025-02824	RF PF 1	Anthony Cole Sunrise Premier Pools of Virginia Inc. L2705067514
2	NO IFF	2026-00245	RF PF 2	Paul Felton Pool Force LLC L2705177871
3	NO IFF	2026-00315	RF PF 3	Khaleen Monaro Nachman Construction LLC, dba Nachman Pools L2705172860
4	NO IFF	2026-00559	RF PF 4	Barbara B. McLaughlin - PULLED Shadytree Construction LLC L2705171451
5	NO IFF	2026-00965	RF PF 5	Katie Hall and Sandra West Kevin E. Taylor L2705044953
6	NO IFF	2026-01119	RF PF 6	Nathaniel and Kristina Celetano VP Construction LLC L2705149854
7	NO IFF	2026-01174	RF PF 7	Curtis and Cynthia Stein John G & Paul D Williams L2705011904
8	NO IFF	2026-01327	RF PF 8	Nathan and Jennifer Thomas Stuart May, t/a Sentech Development L2705157110
9	NO IFF	2026-01365	RF PF 9	Craig and Lynn Holgate Nicely Done Contracting LLC L2705168223
10	NO IFF	2026-01648	RF PF 10	Kristin Spencer Graves Design & Remodeling Inc. L2705132544

RECOVERY FUND CASE FILES

R1	McGonegal	2025-00859	RF 11	Glendia and Steven Leverett Homeguard Roofing and Restoration LLC L2705175426
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LICENSING CASE FILES

L1	Jackson-Bailey	2025-02183	LIC 12	Climate Pros, LLC Class A Contractor License
L2	Jackson-Bailey	2025-02333	LIC 13	Jonathan Isiah Westinghouse Journeyman Electrical Tradesman License
L3	Jackson-Bailey	2025-02335	LIC 14	Joshua David Wood Journeyman Plumbing Tradesman License
L4	Jackson-Bailey	2025-02337	LIC 15	Jerron Lamont Brandon Journeyman Electrical Tradesman License
L5	Montgomery	2025-02374	LIC 16	Jonathan Lee Hughes Class A Contractor License
L6	Jackson-Bailey	2025-02392	LIC 17	All Trade Handyman LLC Class C Contractor License
L7	Jackson-Bailey	2025-02404	LIC 18	John Vasiliou Landscape Design Ltd Class A Contractor License
L8	Jackson-Bailey	2025-02418	LIC 19	Butler Built Contracting LLC Class A Contractor License
L9	Jackson-Bailey	2024-02426	LIC 20	Johnny R. Rogers d/b/a Ace Construction Company Class A Contractor License
L10	Jackson-Bailey	2025-02434	LIC 21	Home Builder, LLC Class A Contractor License
L11	Jackson-Bailey	2025-02469	LIC 22	New Solution Home Renovations LLC Class A Contractor License
L12	Jackson-Bailey	2025-02534	LIC 23	Lynchburg Exteriors LLC Upgrade to a Class A Contractor License
L13	Jackson-Bailey	2025-02549	LIC 24	Adam Clayton Myers Master Electrical Tradesman License
L14	Jackson-Bailey	2025-02609	LIC 25	New Generation Masonry & More LLC Class C Contractor License
L15	Jackson-Bailey	2025-02900	LIC 26	Kingdom Restorations, LLC Class C Contractor License

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DISCIPLINARY CASE FILES

				DISCIPLINARY CASE FILES
D1	Costen	2025-00204	DISC 27	Sweeney Roofing and Waterproofing Incorporated L2705159634
D2	Heinline	2025-00819	DISC 28	David Perry Gaines Sr., t/a Favor of God Builders L2705108590
D3	Heinline	2025-01613	DISC 29	David Perry Gaines Sr., t/a Favor of God Builders L2705108590
D4	Heinline	2025-01717	DISC 30	Thomas Builders of Virginia Inc. L2705110003
D5	Crider	2025-01052	DISC 31	JES Construction LLC t/a JES Foundation Repair (Virginia Beach City) L2705068655
D6	Crider	2025-01944	DISC 32	JES Construction LLC t/a JES Foundation Repair (Virginia Beach City) L2705068655
D7	Groh	2025-01059	DISC 33	Premiere Landscape & Designs, LLC L2705163435
D8	Groh	2025-01522	DISC 34	B and B Mechanical LLC L2705143101
D9	Lowe	2025-01569	DISC 35	Progressive BC Enterprises Inc, t/a Thompson Construction, t/a Built by Thompson L2705095170
D10	Lowe	2025-01611	DISC 36	Joel Smith L2705102061
D11	Lowe	2025-01633	DISC 37	Julio Caesar Moran L2710035481
D12	Lowe Helmandollar	2025-01134	DISC 38	Caroll Water LLC L2705156984
D13	McGonegal	2025-01646	DISC 39	James D. & Julie S. Brown, t/a B & T Construction L2705111603
				PRIMA FACIE DISCIPLINARY CASE FILES - NONE
				PF Recovery Fund Cases 10 Recovery Fund Cases 1 License Case 15 Disciplinary Cases 13 Disciplinary PF Cases 0 Consent Orders 25 Total 64

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**CONSENT ORDER CASE
FILES**

C1	NO IFF	2025-00765	CON 40	Mole Construction Inc. L2705181755
C2	Johnson	2025-01101	CON 41	New Days Corporation, t/a New Day Corporation L2705084411
C3	Johnson	2025-01102	CON 42	James River Custom Homes Inc. L2701039083
C4	NO IFF	2025-01684	CON 43	Glander Management Corporation, t/a Sunrise Kitchens Baths Closets L2705195593
C5	NO IFF	2025-01712	CON 44	Nicely's Contracting Inc. L2705126229
C6	NO IFF	2025-01862	CON 45	Roto-Rooter Services Company L2705012000
C7	NO IFF	2025-01964	CON 46	W & W LCP LLC L2705154724
C8	NO IFF	2025-01991	CON 47	Michael Swiderski, t/a Storybound Woodworks L2705116712
C9	NO IFF	2025-02117	CON 48	81 Builders LLC L2705173306
C10	Trice	2025-02255	CON 49	National Fire Protection Inc. L2705177938
C11	NO IFF	2025-02275	CON 50	Brian Scott Zier, t/a B Z Builders L2705106185
C12	NO IFF	2025-02312	CON 51	Alex A Figueroa L2705147152
C13	NO IFF	2025-02383	CON 52	Blue Ridge Restoration and Construction LLC L2705160245
C14	NO IFF	2025-02438	CON 53	B & G Home Improvement Inc. L2701039488
C15	NO IFF	2025-02459	CON 54	Duncan Properties and Construction Inc. L2705113175
C16	NO IFF	2025-02464	CON 55	NRBC Enterprises Incorporated L2705130711
C17	NO IFF	2025-02521	CON 56	Home Depot USA Inc., t/a The Home Depot L2705068841
C18	NO IFF	2025-02628	CON 57	J Raymond Construction Corp. L2705140843
C19	NO IFF	2025-02711	CON 58	Expert Solar Pros USA Inc. L2705192210
C20	NO IFF	2025-02800	CON 59	A1 Finest Construction LLC L2705190703

C21	NO IFF	2025-02930	CON 60	Modern Structure Homes LLC L2705176763
C22	NO IFF	2025-02934	CON 61	Roofing Contractors LLC L2705173257
C23	NO IFF	2025-02965	CON 62	Melvin T. Morgan Roofing & Sheet Metal Co. Inc. L2701036327
C24	NO IFF	2026-00575	CON 63	Laura Elizabeth Hartman, t/a C&L Remodeling L2705173655
C25	NO IFF	2026-00732	CON 64	WB Contracting Group Inc. L2705042987
				EDUCATION PROVIDER APPLICATIONS
1			A	R.E. Michel Co. LLC – Nine (9) vocational and nine (9) continuing education courses for Liquefied Petroleum Gas Fitting Tradesmen.
2			B	Johnny Apple Seed Association Inc. – One (1) classroom vocational education course for Plumbing Tradesmen.
3			C	Johnny Apple Seed Association Inc. – One (1) classroom vocational education course for HVAC Tradesmen.

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PERIMETER CENTER CONFERENCE CENTER
EMERGENCY EVACUATION OF BOARD AND TRAINING ROOMS
(Script to be read at the beginning of each meeting.)

PLEASE LISTEN TO THE FOLLOWING INSTRUCTIONS ABOUT EXITING THE PREMISES IN THE EVENT OF AN EMERGENCY.

In the event of a fire or other emergency requiring the evacuation of the building, alarms will sound. When the alarms sound, leave the room immediately. Follow any instructions given by Security staff.

Board Room 1

Exit the room using one of the doors at the back of the room. **(Point)** Upon exiting the room, turn **RIGHT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

Board Room 2

Exit the room using one of the doors at the back of the room. **(Point)** Upon exiting the room, turn **RIGHT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

You may also exit the room using the side door **(Point)**, turn **Right** out the door and make an immediate **Left**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

Board Rooms 3 and 4

Exit the room using one of the doors at the back of the room. **(Point)** Upon exiting the room, turn **RIGHT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

Training Room 1

Exit the room using one of the doors at the back of the room. **(Point)** Upon exiting the room, turn **LEFT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

Training Room 2

Exit the room using one of the doors at the back of the room. **(Point)** Upon exiting the doors, turn **LEFT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

BOARD FOR CONTRACTORS BOARD MEETING

The Board for Contractors met on Tuesday, **December 9, 2025**, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia.

The members indicated below were present. All members present were qualified to vote, except where a specific reason for disqualification is stated. There are 16 members on this board, in which nine (9) constitutes a quorum pursuant to §54.1-1102.

Board members present for the meeting:

Caitlin King, Chair
Donald Groh, Vice-Chair
Thomas M. Branin
Taylor Brannan
Basil Crider
Andrew Comstock
Ralph "Tripp" Costen
James "Pete" Helmandollar, Jr.
Doug Lowe
Francis "Butch" McGonegal
James "Lou" Spencer
Wallace Jeffery Taylor
Melissa L. Thornton
Nathan Trice

Board members absent from the meeting:

Jerry Heinline
Kerry Yoakum

Joshua E. Laws, Board Counsel, was present at the meeting.

Staff members present for all or part of the meeting:

James B. Wilkinson, Jr., Agency Director
Steve Kirschner, Director of LRPD
Tom Payne, Director of CID
Marjorie King, Executive Director
Joseph C. Haughwout, Jr., Regulatory Affairs Manager
Cameron Parris, Regulatory Operations Administrator
Mary Charity, Licensing Operations Administrator
Khang Le, Administrative Coordinator

I. Chair, King called the December 9, 2025, Board for Contractors Meeting to order at 11:19 A.M.

**Call
To Order**

Chair, King declared a quorum of Board members to be in attendance.

**Determination
of Quorum**

Marjorie King, Executive Director reviewed the emergency egress procedures with the Board and members of the public.

**Emergency
Egress**

II. ADMINISTRATIVE MATTERS

**Administrative
Matters**

Mr. Spencer made a motion, seconded by Mr. McGonegal, to adopt the agenda of the December 9, 2025, Board for Contractors meeting.

**Approval of
Agenda**

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Costen, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

Mr. Spencer made a motion, seconded by Mr. Crider, to approve the draft minutes of the October 7, 2025, Board for Contractors meeting as presented.

**Approval of
Minutes**

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Costen, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

III. PUBLIC COMMENT PERIOD

**Public
Comment
Period**

Chair, King opened the public comment period of the meeting.

With no one wishing to come forward, **Chair, King** closed the public comment period of the meeting.

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IV. CASE FILES

Prima Facie Recovery Fund Cases

In the matter of Prima Facie Recovery Fund File Number 2021-02349, The Estate of Roy D. Campbell (Claimant) and Allen W. Knott dba Knott's Roofing (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation.

The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$4,362.02**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Costen, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

In the matter of Prima Facie Recovery Fund File Number 2025-00985, Margaret Crowder (Claimant) and The Painter Man LLC (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation.

The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$7,562.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Costen, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

In the matter of Prima Facie Recovery Fund File Number 2025-01207, Christopher Melton and Carlie Lynn (Claimants) and Middleton Construction LLC (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

Carlie Lynn attended the Board meeting and agreed with the recommendation.

Case Files

**Prima Facie
Recovery Fund
Cases**

**File Number
2021-02349
The Estate of
Roy D.
Campbell
(Claimant)**

**File Number
2025-00985
Margaret
Crowder
(Claimant)**

**File Number
2025-01207
Christopher
Melton and
Carlie Lynn
(Claimants)**

After discussion, Mr. Brannan made a motion, seconded by Mr. Spencer, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation.

The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$8,976.19**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Costen, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

In the matter of Prima Facie Recovery Fund File Number 2025-02990, Bryan Son (Claimant) and K&R Concrete Finishing and Construction LLC (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2025-02990
Bryan Son
(Claimant)

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Brannan made a motion, seconded by Mr. Spencer, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation.

The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$16,455.96**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Costen, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

In the matter of Prima Facie Recovery Fund File Number 2025-03076, Eloise Porterfield (Claimant) and Red Ladder Remodeling LLC (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2025-03076
Eloise
Porterfield
(Claimant)

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Brannan made a motion, seconded by Mr. Spencer, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation.

The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$5,064.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Costen, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

In the matter of Prima Facie Recovery Fund File Number 2026-01120, Mary Ann-Lew (Claimant) and Casone Enterprises LLC (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

**File Number
2026-01120
Mary Ann-Lew
(Claimant)**

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Brannan made a motion, seconded by Mr. Spencer, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation.

The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$21,736.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Costen, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

In the matter of Prima Facie Recovery Fund File Number 2026-01136, David and Carole Anne Hawkins (Claimants) and Foreman Construction LLC (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

**File Number
2026-01136
David and
Carole Anne
Hawkins
(Claimants)**

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Brannan made a motion, seconded by Mr. Spencer, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation.

The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$30,000.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Costen, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

In the matter of Prima Facie Recovery Fund File Number 2026-01321, Merrill and Kimberly Smith (Claimants) and J P Wang Contracting LLC (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

**File Number
2026-01321
Merrill and
Kimberly
Smith
(Claimants)**

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Brannan made a motion, seconded by Mr. Spencer, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation.

The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be

paid in the amount of **\$15,062.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Costen, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

Recovery Fund Case Files - None

Licensing Cases Files

Licensing Case Files

In the matter of License Application, File Number 2025-01071, Blue Lagoon Pools LLC (Applicant). The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2025-01071
Blue Lagoon
Pools LLC**

Savvas Mathopoulos, on behalf of the Applicant, participated in the Informal Fact-Finding Conference.

Savvas Mathopoulos and Andrew A. Protogyrou, on behalf of the Applicant, attended the Board meeting and disagreed with the recommendation.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Brannan, to deny the application for a Class B Contractor license based upon the record and recommendation.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Costen, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

In the matter of License Application, File Number 2025-01738, KNAP Solution Services Inc. (Applicant). The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2025-01738
KNAP Solution
Services Inc.**

Steven Lewis Whetzel, II, on behalf of the Applicant, participated in the Informal Fact-Finding Conference.

The Applicant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Brannan, seconded by Mr. Spencer, to deny the application for a Class A Contractor license based upon the record and recommendation.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Costen, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

In the matter of License Application, File Number 2025-01875, RELAX HVAC Inc. (Applicant). The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2025-01875
RELAX HVAC
Inc.

Nassar Fard Kamalifard, on behalf of the Applicant, participated in the Informal Fact-Finding Conference.

The Applicant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Brannan, seconded by Mr. Spencer, to approve the application for a Class C Contractor license.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Costen, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

In the matter of License Application, File Number 2025-02069, Sager Construction, LLC (Applicant). The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2025-02069
Sager
Construction,
LLC

Bryan Michael Sager and Kevin McCandlish, on behalf of the Applicant, participated in the Informal Fact-Finding Conference.

Bryan Michael Sager, on behalf of the Applicant, attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Brannan, seconded by Mr. Spencer, to approve the application for a Class A Contractor license contingent upon completing a Board-approved remedial education course within ninety (90) days of the Board's decision.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Costen, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

In the matter of License Application, File Number 2025-02242, Valerion Consulting, LLC (Applicant). The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2025-02242
Valerion
Consulting,
LLC

Mark Mogensen, on behalf of the Applicant, participated in the Informal Fact-Finding Conference.

Mark Mogensen, on behalf of the Applicant, attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to approve the application for a Class A Contractor license contingent upon completing a Board-approved remedial education course within ninety (90) days of the Board's decision.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Costen, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

In the matter of License Application, File Number 2025-02352, Ahmad Sear Atal (Applicant). The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2025-02352
Ahmad Sear
Atal

The Applicant participated in the Informal Fact-Finding Conference.

The Applicant and Habib Urahman Khalid attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Brannan, to approve the application for a Master Electrical Tradesman license.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Costen, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

In the matter of License Application, File Number 2025-02367, BPJ Construction LLC (Applicant). The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2025-02367
BPJ
Construction
LLC

Bobby Darryl Pillow, Sr., on behalf of the Applicant, participated in the Informal Fact-Finding Conference.

Bobby Darryl Pillow, Sr., on behalf of the Applicant, attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Brannan, to approve the application to upgrade to a Class A Contractor license.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Costen, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

In the matter of License Application, File Number 2025-02372, Monolithic Builders, LLC (Applicant). The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2025-02372
Monolithic
Builders, LLC

Eugene Adison Pendleton and Jose Perez Lopez, on behalf of the Applicant, participated in the Informal Fact-Finding Conference.

The Applicant did not attend the Board meeting in person, by counsel, or by any other qualified representative

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Brannan, to deny the application for a Class A Contractor license based upon the record and recommendation.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Costen, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

In the matter of License Application, File Number 2025-02376, Tomaso Antonio Passgaluppi (Applicant). The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2025-02376
Tomaso
Antonio
Passgaluppi

The Applicant participated in the Informal Fact-Finding Conference.

The Applicant attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Brannan, to approve the application for a Journeyman Electrical Tradesman license.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Costen, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

DISCIPLINARY CASES & RATIFICATION OF CONSENT ORDERS

Disciplinary Case Files

Disciplinary Case Files

In the matter of Disciplinary File Number 2022-00418, Sandy Shelton dba New Design Stone Company (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2022-00418
Sandy Shelton
dba New
Design Stone
Company

Presiding Board Member Costen was not present, did not participate in the discussion, and did not vote.

Sandy Shelton, on behalf of the Regulant, participated in the Informal Fact-Finding Conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Trice, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Sandy Shelton dba New Design Stone Company violated the following:

- Count 1: 18 VAC 50-22-260.B.9
- Count 2: 18 VAC 50-22-230.A
- Count 3: 18 VAC 50-22-260.B.27
- Count 4: 18 VAC 50-22-260.B.27
- Count 5: 18 VAC 50-22-260.B.33
- Count 6: 18 VAC 50-22-260.B.22
- Count 7: 18 VAC 50-22-260.B.23

The motion was approved with a vote of 13-0-1. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** Costen. **Absent:** Heinline, Yoakum

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to impose the following sanctions:

- Count 1: \$450.00 and Remedial Education
- Count 2: \$350.00 and Remedial Education
- Count 3: \$800.00 and Remedial Education
- Count 4: \$800.00 and Remedial Education
- Count 5: \$850.00 and Remedial Education
- Count 6: Remedial Education
- Count 7: \$750.00, Remedial Education, and Probation.

Total: \$3.950.00

The motion was approved with a vote of 13-0-1. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** Costen. **Absent:** Heinline, Yoakum

In the matter of Disciplinary File Number 2025-00657, Advantage Builders Inc. of Virginia (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2025-00657
Advantage
Builders Inc. of
Virginia

Presiding Board Member Costen was not present, did not participate in the discussion, and did not vote.

The Regulant did not participate in the Informal Fact-Finding Conference by counsel, or by any other qualified representative.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Groh, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Advantage Builders Inc. of Virginia violated the following:

- Count 1: 18 VAC 50-22-260.B.9
- Count 2: 18 VAC 50-22-260.B.15
- Count 3: 18 VAC 50-22-260.B.16
- Count 4: §54.1-1110 of the Code of Virginia
- Count 5: 18 VAC 50-22-220.A
- Count 6: 18 VAC 50-22-260.B.28
- Count 7: 18 VAC 50-22-210

The motion was approved with a vote of 13-0-1. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** Costen.
Absent: Heinline, Yoakum

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Trice, to impose the following sanctions:

- Count 1: \$450.00 and Remedial Education
- Count 2: \$1,450.00 and Remedial Education
- Count 3: \$1,800.00 and Remedial Education
- Count 4: License Revocation
- Count 5: \$500.00 and Remedial Education
- Count 6: \$1,700.00 and Remedial Education
- Count 7: \$550.00 and Remedial Education

Total: \$6,450.00

The motion was approved with a vote of 13-0-1. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** Costen.
Absent: Heinline, Yoakum

In the matter of Disciplinary File Number 2025-01491, Steele Home Improvement (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2025-01491
Steele Home
Improvement

Roland Steele, on behalf of the Regulant, participated in the Informal Fact-Finding Conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Trice, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Steele Home Improvements violated the following:

- Count 1: 18 VAC 50-22-260.B.9
- Count 2: 18 VAC 50-22-260.B.33
- Count 3: 18 VAC 50-22-260.B.31

Count 4: 18 VAC 50-22-260.B.1

The motion was approved with a vote of 13-0-1. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** Costen.
Absent: Heinline, Yoakum

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to impose the following sanctions:

- Count 1: \$450.00 and Remedial Education**
- Count 2: \$350.00 and Remedial Education**
- Count 3: \$450.00 and Remedial Education**
- Count 4: \$350.00, Remedial Education, and Probation**

Total: \$1,600.00

The motion was approved with a vote of 13-0-1. Ayes: King, Groh, Branin, Brannan, Crider, Comstock, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** Costen.
Absent: Heinline, Yoakum

In the matter of Disciplinary File Number 2025-01481, Andrew Walker Quina t/a Pro Built Construction (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2025-01481
Andrew
Walker Quina
t/a Pro Built
Construction**

Presiding Board Member Helmandollar was not present, did not participate in the discussion, and did not vote.

Andrew Walker Quina, on behalf of the Regulant, participated in the Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Groh, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Andrew Walker Quina t/a Pro Built Construction violated the following:

- Count 1: 18 VAC 50-22-260.B.9**
- Count 2: 18 VAC 50-22-260.B.14**

The motion was approved with a vote of 13-0-1. Ayes: King, Groh, Branin, Brannan, Costen, Crider, Comstock, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** Helmandollar.
Absent: Heinline, Yoakum

Priors

On November 18, 2016, Andrew Walker Quina t/a Pro Built Construction was found in violation of the Board for Contractors Regulations for failure to have all elements in a residential contract. Consent Order 2016-02117

resulted in a fine of \$400.00, \$150.00 Board cost, and assignment to Remedial Education. Compliance was obtained on January 18, 2017.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Trice, to impose the following sanctions:

- Count 1: \$450.00 and Remedial Education**
Count 2: \$2,000.00, Remedial Education, and License Suspension
- Total: \$2,450.00**

The motion was approved with a vote of 13-0-1. Ayes: King, Groh, Branin, Brannan, Costen, Crider, Comstock, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** Helmandollar. **Absent:** Heinline, Yoakum

In the matter of Disciplinary File Number 2026-00053, Wolf Bros Contracting LLC (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2026-00053
Wolf Bros
Contracting
LLC

Presiding Board Member Helmandollar was not present, did not participate in the discussion, and did not vote.

James Therrien, on behalf of the Regulant, participated in the Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Groh, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Wolf Bros Contracting LLC violated the following:

- Count 1: 18 VAC 50-22-260.B.28**
Count 2: 18 VAC 50-22-260.B.7

The motion was approved with a vote of 13-0-1. Ayes: King, Groh, Branin, Brannan, Costen, Crider, Comstock, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** Helmandollar. **Absent:** Heinline, Yoakum

Priors

On February 1, 2024, Wolf Bros Contracting LLC was found in violation of the Board for Contractors Regulations for failure to have all elements in a residential contract, failure to use written change orders, and failure to maintain records. Consent Order 2023-01703 resulted in \$1,300.00 in fines, \$150.00 in Board Costs, and completion of Remedial Education. Compliance was obtained on July 25, 2024.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Brannan, to impose the following amended sanctions:

- Count 1: \$1,700.00, Remedial Education, and License Revocation**

Count 2: \$1,450.00, Remedial Education, and License Revocation

Total: \$2,900.00

The motion was approved with a vote of 13-0-1. Ayes: King, Groh, Branin, Brannan, Costen, Crider, Comstock, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** Helmandollar. **Absent:** Heinline, Yoakum

In the matter of Disciplinary File Number 2024-01105, Kelly's Clean Up and Out, LLC (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2024-01105
Kelly's Clean
Up and Out,
LLC

Presiding Board Members Groh and Helmandollar were not present, did not participate in the discussion, and did not vote.

Stacey Kelly, on behalf of the Regulant, participated in the Informal Fact-Finding conference.

Stacey Kelly, on behalf of the Regulant, attended the Board meeting and disagreed with the recommendation.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Brannan, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Kelly's Clean Up and Out, LLC violated the following:

- Count 1: 18 VAC 50-22-260.B.33**
- Count 2: 18 VAC 50-22-260.B.27**
- Count 3: 18 VAC 50-22-260.B.13**
- Count 4: 18 VAC 50-22-260.B.28**

The motion was approved with a vote of 12-0-2. Ayes: King, Branin, Brannan, Costen, Crider, Comstock, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** Groh, Helmandollar. **Absent:** Heinline, Yoakum

Priors

On June 21, 2022, Kelly's Clean Up and Out, LLC was found in violation of the Board for Contractors Regulations for failure to have all elements in a residential contract, negligence, and failure to complete work. Final Order 2024-01105 resulted in a \$3,300.00 fine and assignment to Remedial Education. Compliance was obtained on September 22, 2022.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Brannan, to impose the following amended sanctions:

- Count 1: \$2,500.00 and Remedial Education**
- Count 2: \$800.00 and Remedial Education**
- Count 3: \$1,400.00, Remedial Education, and License Revocation**
- Count 4: \$1,700.00, Remedial Education, and License Revocation**

Total: \$6,400.00

The motion was approved with a vote of 12-0-2. Ayes: King, Branin, Brannan, Costen, Crider, Comstock, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** Groh, Helmandollar. **Absent:** Heinline, Yoakum

In the matter of Disciplinary File Number 2025-00556, ABC Design and Build Inc. (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2025-00556
ABC Design
and Build Inc.

Presiding Board Member Crider was not present, did not participate in the discussion, and did not vote.

Abdelkarim Abuelhaija and James T. Bacon, Esq., on behalf of the Regulant, participated in the Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Brannan, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that ABC Design and Build Inc. violated the following:

- Count 1: 18 VAC 50-22-260.B.9**
- Count 2: 18 VAC 50-22-260.B.15**
- Count 3: 18 VAC 50-22-260.B.16**
- Count 4: 18 VAC 50-22-260.B.5**

The motion was approved with a vote of 13-0-1. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** Crider. **Absent:** Heinline, Yoakum

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Brannan, to impose the following sanctions:

- Count 1: \$450.00 and Remedial Education**
- Count 2: \$1,450.00, Remedial Education, and Probation**
- Count 3: \$1,800.00, Remedial Education, and Probation**
- Count 4: \$1,800.00 and Remedial Education**

Total: \$5,500.00

The motion was approved with a vote of 13-0-1. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** Crider. **Absent:** Heinline, Yoakum

In the matter of Disciplinary File Number 2025-01576, the Board reviewed a request for formal hearing submitted by Zenglai Raymond Ge on behalf of GE Custom Homes, LLC.

File Number
2025-01576
GE Custom
Homes, LLC

Mr. Groh made a motion, seconded by Mr. Spencer, that this meeting be recessed and that the Board immediately reconvene in closed meeting for the purpose of consultation with legal counsel and/or briefings by staff members pertaining to actual and/or potential litigation as permitted by § 2.2-3711.A.7 and § 2.2-3711.A.27 of the Code of Virginia. The following non-members will be in attendance to reasonably aid the consideration of the topic.

Marjorie King, Tom Payne, Steve Kirschner, Jeb Wilkinson, and Joshua E. Laws

The motion is made with respect to the matter(s) identified as agenda item(s):

D-8 2025-01576, GE Custom Homes, LLC

The motion was approved with a vote of 13-0-1. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. Nays: None. Abstain: Crider. Absent: Heinline, Yoakum

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Board for Contractors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, § 2.2-3712 of the *Code of Virginia* requires a certification by this Board for Contractors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board for Contractors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board for Contractors.

Call for vote (each member must answer "Aye" or "Nay"):

Nathan Trice	Thomas M. Branin
Doug Lowe	Jerry Heinline
Basil Crider	Ralph Costen
Donald Groh	Wallace Jeffery Taylor
Francis McGonegal	Andrew Comstock
Caitlin King	Taylor Brannan
James Spencer	Melissa Thornton
Kerry Yoakum	Pete Helmandollar

VOTE

AYES: Trice, Lowe, Groh, McGonegal, King, Spencer, Branin, Costen, Taylor, Comstock, Brannan, Thornton, Helmandollar.

NAYS: None.

ABSENT DURING VOTE: Crider, Heinline, and Yoakum.

ABSENT DURING MEETING: Crider, Heinline, Yoakum.

Mr. Spencer made a motion, seconded by Mr. Brannan, to deny the request for formal hearing.

The motion was approved with a vote of 13-0-1. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** Crider. **Absent:** Heinline, Yoakum

The Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

Presiding Board Member Crider was not present, did not participate in the discussion, and did not vote.

Hongyan Connie Guo, Zenglai Raymond Ge, and David C. Gutkowski, on behalf of the Regulant, participated in the Informal Fact-Finding Conference.

Robert Rose (Complainant) provided a written statement in place of his absence and agreed with the recommendation.

Paulo E. Franco, Jr., on behalf of the Regulant, attended the Board meeting and disagreed with the recommendation.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Brannan, to adopt the revised Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that GE Custom Homes LLC violated the following:

Count 1: 18 VAC 50-22-260.B.2

The motion was approved with a vote of 13-0-1. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** Crider. **Absent:** Heinline, Yoakum

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Trice, to impose the following sanctions:

Count 1: \$1,150.00, Remedial Education, and License Revocation

Total: \$1,150.00

The motion was approved with a vote of 13-0-1. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** Crider. **Absent:** Heinline, Yoakum

In the matter of Disciplinary File Number 2025-00819, David Perry Gaines, Sr., t/a Favor of God Builders (Regulant):

**File Number
2025-00819
David Perry
Gaines, Sr., t/a
Favor of God
Builders**

Marjorie King, Executive Director, informed the Board of the request for continuance from the Regulant due to inclement weather.

A motion was made by Mr. Spencer, seconded by Mr. Crider, for continuance to the February 24, 2026, Board for Contractors meeting.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

In the matter of Disciplinary File Number 2025-01613, David Perry Gaines, Sr., t/a Favor of God Builders (Regulant):

**File Number
2025-01613
David Perry
Gaines, Sr., t/a
Favor of God
Builders**

Marjorie King, Executive Director, informed the Board of the request for continuance from the Regulant due to inclement weather.

A motion was made by Mr. Spencer, seconded by Mr. Crider, for continuance to the February 24, 2026, Board for Contractors meeting.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

In the matter of Disciplinary File Number 2024-01717 Thomas Builders of Virginia Inc. (Regulant):

**File Number
2024-01717
Thomas
Builders of
Virginia Inc.**

Marjorie King, Executive Director, informed the Board of the request for continuance from the Regulant due to inclement weather.

A motion was made by Mr. Spencer, seconded by Mr. Crider, for continuance to the February 24, 2026, Board for Contractors meeting.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

In the matter of Disciplinary File Number 2025-01836, Energy Heating & Cooling LLC (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2025-01836
Energy Heating
& Cooling LLC**

Presiding Board Member Heinline was not present, did not participate in the discussion, and did not vote.

Richard Shaw, on behalf of the Regulant, participated in the Informal Fact-Finding Conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. McGonegal, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Energy Heating & Cooling LLC violated the following:

- Count 1: 18 VAC 50-22-260.B.8**
- Count 2: 18 VAC 50-22-260.B.15**
- Count 3: 18 VAC 50-22-260.B.33**
- Count 4: 18 VAC 50-22-260.B.27**

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Trice, to impose the following sanctions:

- Count 1: \$400.00 and Remedial Education**
- Count 2: \$1,450.00 and Remedial Education**
- Count 3: \$850.00 and Remedial Education**
- Count 4: \$800.00 and Remedial Education**

Total: \$3,500.00

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

In the matter of Disciplinary File Number 2024-02742, Blue Ridge Custom Homes LLC (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2024-02742
Blue Ridge
Custom Homes
LLC

Presiding Board Member King was not present, did not participate in the discussion, and did not vote.

Nathaniel Wiley, Greg Miller, Alexander Burnett, and John O'Malley, on behalf of the Regulant, participated in the Informal Fact-Finding conference.

Jesse Calloway (Complainant) attended the Board meeting and disagreed with the recommendation.

John O'Malley and Nathaniel Wiley, on behalf of the Regulant, attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Brannan, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Blue Ridge Custom Homes LLC violated the following:

- Count 3: 18 VAC 50-22-260.B.5**
- Count 4: 18 VAC 50-22-260.B.29**
- Count 5: 18 VAC 50-22-260.B.29**

As to Counts 1, 2, and 6, the Board closes these aspects of the file with a finding of no violation.

The motion was approved with a vote of 13-0-1. Ayes: Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** King. **Absent:** Heinline, Yoakum

After discussion, a motion was made by Mr. Spencer, seconded by Mr. McGonegal, to impose the following sanctions:

- Count 3: \$1,500.00 and Remedial Education**
- Count 4: \$750.00 and Remedial Education**
- Count 5: \$750.00 and Remedial Education**

Total: \$3,000.00

The motion was approved with a vote of 13-0-1. Ayes: Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** King. **Absent:** Heinline, Yoakum

In the matter of 2025-00120 Zion Construction, LLC, the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

**2025-00120
Zion
Construction,
LLC – Appeal**

Marjorie King, Executive Director, explained that due to time constraints, the agenda item “Zion Construction, LLC – Appeal” was moved up on the agenda.

Mr. Groh made a motion, seconded by Mr. Trice, that this meeting be recessed and that the Board immediately reconvene in closed meeting for the purpose of consultation with legal counsel and/or briefings by staff members pertaining to actual and/or potential litigation as permitted by § 2.2-3711.A.7 and § 2.2-3711.A.27 of the Code of Virginia. The following non-members will be in attendance to reasonably aid the consideration of the topic.

Marjorie King, Tom Payne, Steve Kirschner, Jeb Wilkinson, and Joshua E. Laws

The motion is made with respect to the matter(s) identified as agenda item(s):

2025-00120 – Zion Construction, LLC - Appeal

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Board for Contractors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, § 2.2-3712 of the *Code of Virginia* requires a certification by this Board for Contractors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board for Contractors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board for Contractors.

Call for vote (each member must answer "Aye" or "Nay"):

Nathan Trice	Thomas M. Branin
Doug Lowe	Jerry Heinline
Basil Crider	Ralph Costen
Donald Groh	Wallace Jeffery Taylor
Francis McGonegal	Andrew Comstock
Caitlin King	Taylor Brannan
James Spencer	Melissa Thornton
Kerry Yoakum	Pete Helmandollar

VOTE

AYES: Trice, Lowe, Crider, Groh, McGonegal, King, Spencer, Branin, Costen, Taylor, Comstock, Brannan, Thornton, Helmandollar.

NAYS: None.

ABSENT DURING VOTE: Heinline, Yoakum.

ABSENT DURING MEETING: Heinline, Yoakum.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to reject the offer made by the Office of the Attorney General.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

Prima Facie Disciplinary Cases

**Prima Facie
Disciplinary
Cases**

In the matter of Prima Facie Disciplinary File Number 2025-00359, Williams Contracting LLC (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

**File Number
2025-00359
Williams
Contracting
LLC**

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that William Contracting LLC violated the following:

- Count 1: 18 VAC 50-22-260.B.33**
- Count 2: 18 VAC 50-22-220.A**
- Count 3: §54.1-1110 of the Code of Virginia**

The motion was approved with a vote of 13-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, McGonegal, and Yoakum.

A motion was made by Mr. Spencer, seconded by Mr. Groh, to impose the following sanctions:

- Count 1: \$850.00 and Remedial Education**
- Count 2: \$500.00 and Remedial Education**
- Count 3: Remedial Education and License Revocation**

Total: \$1,350.00

The motion was approved with a vote of 13-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, McGonegal, and Yoakum.

In the matter of Prima Facie Disciplinary File Number 2025-00623, Central Virginia Pools, LLC (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

**File Number
2025-00623
Central
Virginia Pools,
LLC**

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Central Virginia Pools, LLC violated the following:

- Count 1: 18 VAC 50-22-260.B.8**
- Count 2: 18 VAC 50-22-260.B.9**
- Count 3: 18 VAC 50-22-260.B.16**

The motion was approved with a vote of 13-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, McGonegal, and Yoakum.

A motion was made by Mr. Spencer, seconded by Mr. Groh, to impose the following sanctions:

- Count 1: \$400.00 and Remedial Education**
- Count 2: \$450.00 and Remedial Education**
- Count 3: \$1,800.00, Remedial Education, and License Revocation**

Total: \$2,650.00

The motion was approved with a vote of 13-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, McGonegal, and Yoakum.

In the matter of Prima Facie Disciplinary File Number 2025-01627, REI Builders Incorporated (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

File Number
2025-01627
REI Builders
Incorporated

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence REI Builders Incorporated violated the following:

- Count 1: 18 VAC 50-22-260.B.9**
- Count 2: 18 VAC 50-22-260.B.33**
- Count 3: 18 VAC 50-22-260.B.19**
- Count 4: 18 VAC 50-22-260.B.28**

The motion was approved with a vote of 13-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, McGonegal, and Yoakum.

Priors

On March 22, 2022, REI Builders Incorporated was found in violation of the Board for Contractor Regulations for failure to have all elements in a residential contract, failure to complete work, misapplication of funds, and

failure to satisfy judgements. Final Order 2021-01727 resulted in a fine of \$5,350.00, \$150.00 Board cost, satisfy judgment and assignment to Remedial Education. Compliance was obtained September 16, 2022.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Trice, to impose the following sanctions:

- Count 1: \$450.00 and Remedial Education**
- Count 2: \$850.00 and Remedial Education**
- Count 3: \$850.00 and Remedial Education**
- Count 4: \$1,700.00, Remedial Education, and License Revocation**

Total: \$3,850.00

The motion was approved with a vote of 13-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, McGonegal, and Yoakum.

In the matter of Prima Facie Disciplinary File Number 2025-01726, Daniel Joel Rosen, dba Rosen Contracting (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Brannan, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Daniel Joel Rosen, dba Rosen Contracting violated the following:

- Count 1: 18 VAC 50-22-260.B.8**
- Count 2: 18 VAC 50-22-260.B.27**

The motion was approved with a vote of 13-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, McGonegal, Yoakum.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to impose the following sanctions:

- Count 1: \$400.00 and Remedial Education**
- Count 2: \$800.00 and Remedial Education**

Total: \$1,200.00

File Number
2025-01726
Daniel Joel
Rosen, dba
Rosen
Contracting

DRAFT AGENDA. Minutes submitted in this agenda are proposed topics for discussion and are not to be construed as regulation or official Board position. DRAFT AGENDA

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

In the matter of Prima Facie Disciplinary File Number 2025-01801, Healthcare Construction Management Inc. (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

File Number
2025-01801
Healthcare
Construction
Management
Inc.

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Healthcare Construction Management Inc. violated the following:

Count 1: 18 VAC 50-22-260.B.28

Count 2: 18 VAC 50-22-220.A

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to impose the following sanctions:

Count 1: \$1,700.00 and License Revocation

Count 2: \$500.00 and Remedial Education

Total: \$2,200.00

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

Consent Order Case Files

Consent Order
Case Files

In the matter of Consent Order File Number 2024-02728, Kenneth A. Stockton, Jr., t/a Elite Window Solutions (Regulant), the Board reviewed the Consent Order as seen and agreed to by Kenneth A. Stockton, Jr., t/a Elite Window Solutions.

File Number
2024-02728
Kenneth A.
Stockton, Jr.,
t/a Elite
Window
Solutions

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to ratify the proposed Consent Order offer wherein Kenneth A. Stockton, Jr., t/a Elite Window Solutions acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Kenneth A. Stockton, Jr., t/a Elite Window Solutions consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.9 \$450.00

Kenneth A. Stockton, Jr., t/a Elite Window Solutions agrees to Board costs of **\$350.00**.

Total fines and costs of \$800.00

Further, Kenneth A. Stockton, Jr., t/a Elite Window Solutions agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

In the matter of Consent Order File Number 2025-00105, James Bradford Hines (Regulant), the Board reviewed the Consent Order as seen and agreed to by James Bradford Hines.

File Number
2025-00105
James
Bradford Hines

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to ratify the proposed Consent Order offer wherein James Bradford Hines, acknowledges an understanding of the charges, and admits to the violation(s) of the Counts as outlined in the Report of Findings.

James Bradford Hines consents to the following violation of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.18 \$850.00

Count 2: 18 VAC 50-22-260.B.22 No monetary sanction.

James Bradford Hines agrees to Board costs of **\$350.00**.

Total fines and costs of \$1,200.00

In addition, James Bradford Hines agrees to a twelve (12) month suspension of his license.

Further, James Bradford Hines agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

In the matter of Consent Order File Number 2025-00135, SS Electrical Solutions LLC, t/a SS Electrical Solutions (Regulant), the Board reviewed the Consent Order as seen and agreed to by SS Electrical Solutions LLC, t/a SS Electrical Solutions.

**File Number
2025-00135
SS Electrical
Solutions LLC,
t/a SS Electrical
Solutions**

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to ratify the proposed Consent Order offer wherein SS Electrical Solutions LLC, t/a SS Electrical Solutions, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

SS Electrical Solutions LLC, t/a SS Electrical Solutions consents to the following violation of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.31 \$450.00

SS Electrical Solutions LLC, t/a SS Electrical Solutions agrees to Board costs of **\$350.00**.

Total fines and costs of \$800.00

Further, SS Electrical Solutions LLC, t/a SS Electrical Solutions agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

In the matter of Consent Order File Number 2025-01497, Audi Contractors LLC, t/a KBF By Audi / Plumbing by Audi (Regulant), the Board reviewed the Consent Order as seen and agreed to by Audi Contractors LLC, t/a KBF By Audi / Plumbing by Audi.

**File Number
2025-01497
Audi
Contractors
LLC, t/a KBF
By Audi /
Plumbing by
Audi**

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to ratify the proposed Consent Order offer wherein Audi Contractors LLC, t/a KBF By Audi / Plumbing by Audi acknowledges an understanding of the charges, and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Audi Contractors LLC, t/a KBF By Audi / Plumbing by Audi consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.6 \$1,500.00

Audi Contractors LLC, t/a KBF By Audi / Plumbing by Audi agrees to Board costs of **\$350.00**.

Total fines and costs of \$1,850.00

Further, Audi Contractors LLC, t/a KBF By Audi / Plumbing by Audi agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

In the matter of Consent Order File Number 2025-01715, Whitney Construction LLC, t/a Whitney Construction (Hanover County) (Regulant), the Board reviewed the Consent Order as seen and agreed to by Whitney Construction LLC, t/a Whitney Construction (Hanover County).

File Number
2025-01715
Whitney
Construction
LLC, t/a
Whitney
Construction
(Hanover
County)

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to ratify the proposed Consent Order offer wherein Whitney Construction LLC, t/a Whitney Construction (Hanover County), acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Whitney Construction LLC, t/a Whitney Construction (Hanover County) consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.9 \$1,000.00

Whitney Construction LLC, t/a Whitney Construction (Hanover County) agrees to Board costs of **\$350.00**.

Total fines and costs of \$1,350.00

It is hereby acknowledged Whitney Construction LLC, t/a Whitney Construction (Hanover County) submitted an updated contract template in compliance with Board Regulation 18 VAC 50-22-260.B.9, therefore, \$600.00 of the \$1,000.00 monetary penalty is hereby waived.

Further, Whitney Construction LLC, t/a Whitney Construction (Hanover County) agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

In the matter of Consent Order File Number 2025-01813, Truealty Construction & Services LLC, t/a Steinhorst (Regulant), the Board reviewed the Consent Order as seen and agreed to by Truealty Construction & Services LLC, t/a Steinhorst.

File Number
2025-01813
Truealty
Construction &
Services LLC,
t/a Steinhorst

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to ratify the proposed Consent Order offer wherein Truealty Construction & Services LLC, t/a Steinhorst acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Truealty Construction & Services LLC, t/a Steinhorst consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.9	\$450.00
Count 2:	18 VAC 50-22-260.B.33	\$1,200.00
Count 3:	18 VAC 50-22-260.B.15	\$1,450.00

Truealty Construction & Services LLC, t/a Steinhorst agrees to Board costs of **\$350.00**.

Total fines and costs of \$3,450.00

Further, Truealty Construction & Services LLC, t/a Steinhorst agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

In the matter of Consent Order File Number 2025-01862, Roto-Rooter Services Company (Regulant), the Board reviewed the Consent Order as seen and agreed to by Roto-Rooter Services Company.

File Number
2025-01862
Roto-Rooter
Services
Company

Gibson S. Wright, on behalf of the Regulant, attended the Board meeting and agreed with the recommendation.

A motion was made by Mr. Groh, seconded by Mr. Spencer, to remand the file to staff for further clarification of the probation terms outlined within the Consent Order.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

In the matter of Consent Order File Number 2025-01933, Allen T. Herndon & Tracey L. Herndon, t/a Allen T. Herndon & Sons (Regulant), the Board reviewed the Consent Order as seen and agreed to by Allen T. Herndon & Tracey L. Herndon, t/a Allen T. Herndon & Sons.

File Number
2025-01933
Allen T.
Herndon &
Tracey L.
Herndon, t/a
Allen T.
Herndon &
Sons

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to ratify the proposed Consent Order offer wherein Allen T. Herndon & Tracey L. Herndon, t/a Allen T. Herndon & Sons acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Allen T. Herndon & Tracey L. Herndon, t/a Allen T. Herndon & Sons consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.18 \$850.00

Allen T. Herndon & Tracey L. Herndon, t/a Allen T. Herndon & Sons agrees to Board costs of **\$350.00**.

Total fines and costs of \$1,200.00

Further, Allen T. Herndon & Tracey L. Herndon, t/a Allen T. Herndon & Sons agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

In the matter of Consent Order File Number 2025-01941, Roto-Rooter Services Company (Regulant), the Board reviewed the Consent Order as seen and agreed to by Roto-Rooter Services Company.

File Number
2025-01941
Roto-Rooter
Services
Company

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Trice, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Roto-Rooter Services Company acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Roto-Rooter Services Company consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.10 \$1,500.00

Roto-Rooter Services Company agrees to Board costs of **\$350.00**.

Total fines and costs of \$1,850.00

Further, Roto-Rooter Services Company agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

In the matter of Consent Order File Number 2025-01958, Spartan Emergency Water Removal Inc., t/a Spartan Emergency Water Removal (Regulant), the Board reviewed the Consent Order as seen and agreed to by Spartan Emergency Water Removal Inc., t/a Spartan Emergency Water Removal.

File Number
2025-01958
Spartan
Emergency

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

**Water Removal
Inc., t/a
Spartan
Emergency
Water Removal**

A motion was made by Mr. Spencer, seconded by Mr. Trice, to ratify the proposed Consent Order offer wherein Spartan Emergency Water Removal Inc., t/a Spartan Emergency Water Removal acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Spartan Emergency Water Removal Inc., t/a Spartan Emergency Water Removal consents to the following violation of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.33 \$850.00

Spartan Emergency Water Removal Inc., t/a Spartan Emergency Water Removal agrees to Board costs of **\$350.00**.

Total fines and costs of \$1,200.00

Further, Spartan Emergency Water Removal Inc., t/a Spartan Emergency Water Removal agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

In the matter of Consent Order File Number 2025-02016, Ridout Construction LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Ridout Construction LLC.

**File Number
2025-02016
Ridout
Construction
LLC**

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to ratify the proposed Consent Order offer wherein Ridout Construction LLC acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Ridout Construction LLC consents to the following violation of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.29 \$750.00

Ridout Construction LLC agrees to Board costs of **\$350.00**.

Total fines and costs of \$1,100.00

Further, Ridout Construction LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The Board shall waive \$350.00 of the \$750.00 monetary penalty for Count 1 provided a member of Responsible Management of Ridout Construction LLC successfully completes remedial education as outlined above. If a member of Responsible Management of Ridout Construction LLC fails to comply with this condition, then the full monetary penalty will be automatically imposed.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

In the matter of Consent Order File Number 2025-02098, Roofing Innovations LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Roofing Innovations LLC.

File Number
2025-02098
Roofing
Innovations
LLC

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to ratify the proposed Consent Order offer wherein Roofing Innovations LLC acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Roofing Innovations LLC consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.30 \$1,200.00

Roofing Innovations LLC agrees to Board costs of **\$350.00**.

Total fines and costs of \$1,550.00

Further, Roofing Innovations LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

In the matter of Consent Order File Number 2025-02115, Home Depot USA Inc., t/a The Home Depot (Regulant), the Board reviewed the Consent Order as seen and agreed to by Home Depot USA Inc., t/a The Home Depot.

File Number
2025-02115
Home Depot
USA Inc., t/a
The Home
Depot

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to ratify the proposed Consent Order offer wherein Home Depot USA Inc., t/a The Home Depot acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Home Depot USA Inc., t/a The Home Depot consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.31 \$750.00

Home Depot USA Inc., t/a The Home Depot agrees to Board costs of **\$350.00**.

Total fines and costs of \$1,100.00

Further, Home Depot USA Inc., t/a The Home Depot agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

In the matter of Consent Order File Number 2025-02133, Terry James Osborne (Regulant), the Board reviewed the Consent Order as seen and agreed to by Terry James Osborne.

File Number
2025-02133
Terry James
Osborne

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to ratify the proposed Consent Order offer wherein Terry James Osborne acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Terry James Osborne consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-230.A \$350.00
Count 2: 18 VAC 50-22-260.B.8 \$400.00

Terry James Osborne agrees to Board costs of **\$350.00**.

Total fines and costs of \$1,100.00

Further, Terry James Osborne agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

In the matter of Consent Order File Number 2025-02282, Home Paramount Pest Control Company (Regulant), the Board reviewed the Consent Order as seen and agreed to by Home Paramount Past Control Company.

File Number
2025-02282
Home
Paramount
Pest Control
Company

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to ratify the proposed Consent Order offer wherein Home Paramount Past Control Company acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Home Paramount Past Control Company consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.33 \$1,550.00

Home Paramount Past Control Company agrees to Board costs of **\$350.00**.

Total fines and costs of \$1,900.00

It is acknowledged that a member of Responsible Management for Home Paramount Past Control Company was required to complete Remedial Education pursuant to the terms of the Consent Order entered into on August 6, 2024, in File No. 2024-00517. Remedial Education was completed on September 23, 2024.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

In the matter of Consent Order File Number 2025-02299, James Luther Comer, Jr. (Regulant), the Board reviewed the Consent Order as seen and agreed to by James Luther Comer, Jr.

File Number
2025-02299
James Luther
Comer, Jr.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to ratify the proposed Consent Order offer wherein James Luther Comer, Jr. acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

James Luther Comer, Jr. consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-30-190.1 \$1,050.00

James Luther Comer, Jr. agrees to Board costs of **\$350.00**.

Total fines and costs of \$1,400.00

Further, James Luther Comer, Jr. agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

In the matter of Consent Order File Number 2025-02349, Bobby L. Frazier, Jr., t/a Titan Heating and Air Conditioning (Regulant), the Board reviewed the Consent Order as seen and agreed to by Bobby L. Frazier, Jr., t/a Titans Heating and Air Conditioning.

File Number
2025-02349
Bobby L.
Frazier, Jr., t/a
Titans Heating
and Air
Conditioning

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to ratify the proposed Consent Order offer wherein Bobby L. Frazier, Jr., t/a Titans Heating and Air Conditioning acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Bobby L. Frazier, Jr., t/a Titans Heating and Air Conditioning consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.18 \$850.00

Bobby L. Frazier, Jr., t/a Titans Heating and Air Conditioning agrees to Board costs of **\$350.00**.

Total fines and costs of \$1,200.00

Further, Bobby L. Frazier, Jr., t/a Titans Heating and Air Conditioning agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

In the matter of Consent Order File Number 2025-02362, E Fletcher Construction LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by E Fletcher Construction LLC.

File Number
2025-02362
E Fletcher
Construction
LLC

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to ratify the proposed Consent Order offer wherein E Fletcher Construction LLC acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

E Fletcher Construction LLC consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.9 \$450.00

Count 2: 18 VAC 50-22-260.B.31 \$700.00

Count 3: 18 VAC 50-22-260.B.15 \$2,500.00

E Fletcher Construction LLC agrees to Board costs of **\$350.00**.

Total fines and costs of \$4,000.00

Further, E Fletcher Construction LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

In the matter of Consent Order File Number 2025-02412, Rescue Air LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Rescue Air LLC.

**File Number
2025-02412
Rescue Air
LLC**

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to ratify the proposed Consent Order offer wherein Rescue Air LLC acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Rescue Air LLC consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.9 \$450.00
Count 2: 18 VAC 50-22-260.B.27 \$800.00

Rescue Air LLC agrees to Board costs of **\$350.00**.

Total fines and costs of \$1,600.00

In addition, for violation of Count 1, Rescue Air LLC agrees to provide a copy of its current contract within ninety (90) days of the effective date of this Consent Order. The contract must be in compliance with Board Regulation 18 VAC 50-22-260.B.9.

Further, Rescue Air LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

In the matter of Consent Order File Number 2025-02432, Cook's Home Improvements & Remodeling LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Cook's Home Improvements & Remodeling LLC.

**File Number
2025-02432
Cook's Home
Improvements
& Remodeling
LLC**

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to ratify the proposed Consent Order offer wherein Cook's Home Improvements & Remodeling LLC acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Cook's Home Improvements & Remodeling LLC consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.27 \$800.00
Count 2: 18 VAC 50-22-260.B.33 \$850.00

Cook's Home Improvements & Remodeling LLC agrees to Board costs of **\$350.00**.

Total fines and costs of \$2,000.00

Further, Cook's Home Improvements & Remodeling LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

In the matter of Consent Order File Number 2025-02643, Budget Electric LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Budget Electric LLC.

File Number
2025-02643
Budget Electric
LLC

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to ratify the proposed Consent Order offer wherein Budget Electric LLC acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Budget Electric LLC consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.18 \$850.00
Count 2: 18 VAC 50-22-260.B.33 \$850.00

Budget Electric LLC agrees to Board costs of **\$350.00**.

Total fines and costs of \$2,050.00

Further, Budget Electric LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

V. EDUCATION

Education

None.

VI. NEW BUSINESS

New Business

Examination Update

Examination
Update

Marjorie King, Executive Director, informed the Board of the completed review of the PSI examination questions for the Virginia Contractor – Class A and Class B examinations.

Ms. King also informed the Board that PSI has indicated a willingness to fast-track priority examinations, which would allow high-volume examinations to be updated and administered more efficiently.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Groh, to approve the updated Class A and Class B examinations as presented and direct PSI to proceed with fast-track final development and implementation.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

Regulatory Update

Regulatory Update

18VAC50-22	General Regulatory Reduction	<ul style="list-style-type: none"> Regulation became effective September 1, 2025.
18VAC50-22	Eligibility Requirement Amendment	<ul style="list-style-type: none"> Regulation became effective September 1, 2025.
18VAC50-22	HB1707/SB1059 - <i>Exempt</i>	<ul style="list-style-type: none"> Regulation became effective September 24, 2025.
18VAC50-22	Renewal Notifications Amendment – <i>Fast-Track</i>	<ul style="list-style-type: none"> Staff to file fast-track action.
18VAC50-22 18VAC50-30	Change in Examination Fees	<ul style="list-style-type: none"> Staff to file Final stage. Executive Branch to complete review.

Change of Examination Fees Action – Final Regulation

Change of Examination Fees Action – Final Regulation

Cameron Parris, Regulatory Operations Administrator, presented the Board with proposed final amendments to the Board’s examination fee structure.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the final regulation as presented pertaining to the Board’s examination fee structure as presented.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

Guidance Document #2959

Guidance Document #2959

Joseph Haughwout, Regulatory Affairs Manager, presented the Board with revised amendments to Guidance Document #2959.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the draft proposed amendments to Guidance Document #2959.

The motion was approved with a vote of 14-0-0. Ayes: King, Groh, Branin, Brannan, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Taylor, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Heinline, Yoakum.

Board members Brannan and Taylor exited the meeting and will no longer be included in the vote.

Board Member Attendance

Water Well Abandonment

Water Well Abandonment

Marjorie King, Executive Director, inquired of the Board regarding a misalignment between Board guidance and Virginia Department of Health (VDH) regulations pertaining to who is allowed to perform water well abandonments.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Trice, to form a work group, comprising of various Board members and industry professionals, to review and provide further insight into water well abandonment.

The motion was approved with a vote of 12-0-0. Ayes: King, Groh, Branin, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, Heinline, Taylor, Yoakum.

Remedial Education Discussion

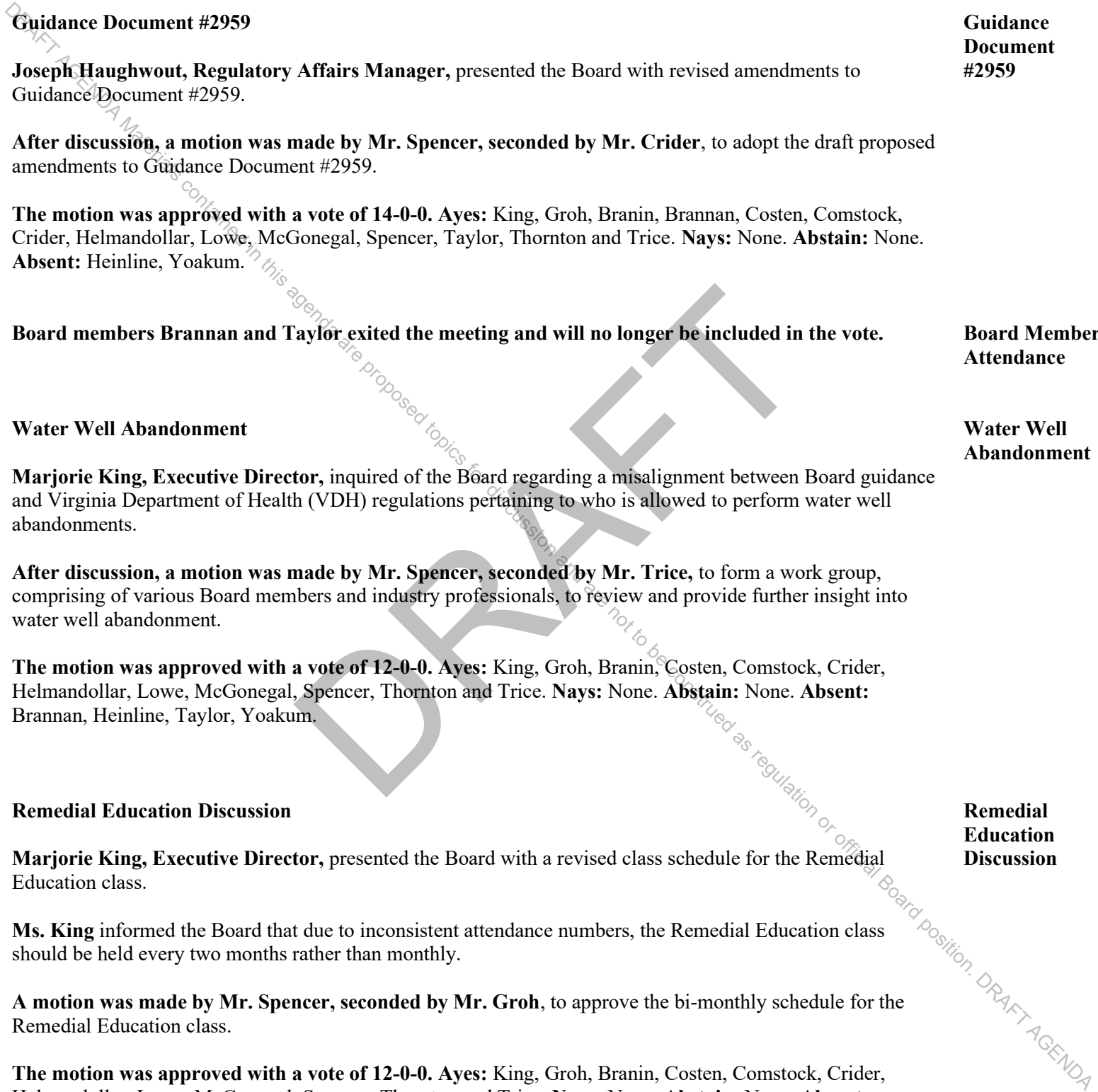
Remedial Education Discussion

Marjorie King, Executive Director, presented the Board with a revised class schedule for the Remedial Education class.

Ms. King informed the Board that due to inconsistent attendance numbers, the Remedial Education class should be held every two months rather than monthly.

A motion was made by Mr. Spencer, seconded by Mr. Groh, to approve the bi-monthly schedule for the Remedial Education class.

The motion was approved with a vote of 12-0-0. Ayes: King, Groh, Branin, Costen, Comstock, Crider, Helmandollar, Lowe, McGonegal, Spencer, Thornton and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, Heinline, Taylor, Yoakum.



Executive Director Report

**Executive
Director
Report**

Marjorie King, Executive Director, informed the Board of current and past statistical data related to Board license applications, processing times, calls received, examinations, and emails.

Board Member Professional Development

**Board Member
Professional
Development**

Marjorie King, Executive Director, commended the Board for their hard work and diligence and shared plans for future Board Member Professional Development.

Recovery Fund Statement

**Recovery Fund
Statement**

Marjorie King, Executive Director, presented recovery fund statements for the month ended September 30, 2025.

VIII. COMPLETE CONFLICT OF INTEREST FORM AND TRAVEL VOUCHER

**Complete
Conflict of
Interest Form
and Travel
Voucher**

Marjorie King, Executive Director requested the Board members complete their Conflict-of-Interest Statements and Travel Reimbursement Forms.

IX. ADJOURNMENT

Adjournment

Chair, King thanked the Board for Contractors and adjourned the meeting at 2:39 P.M.

The next Board meeting will be **February 24, 2026**.

Caitlin King, Chair

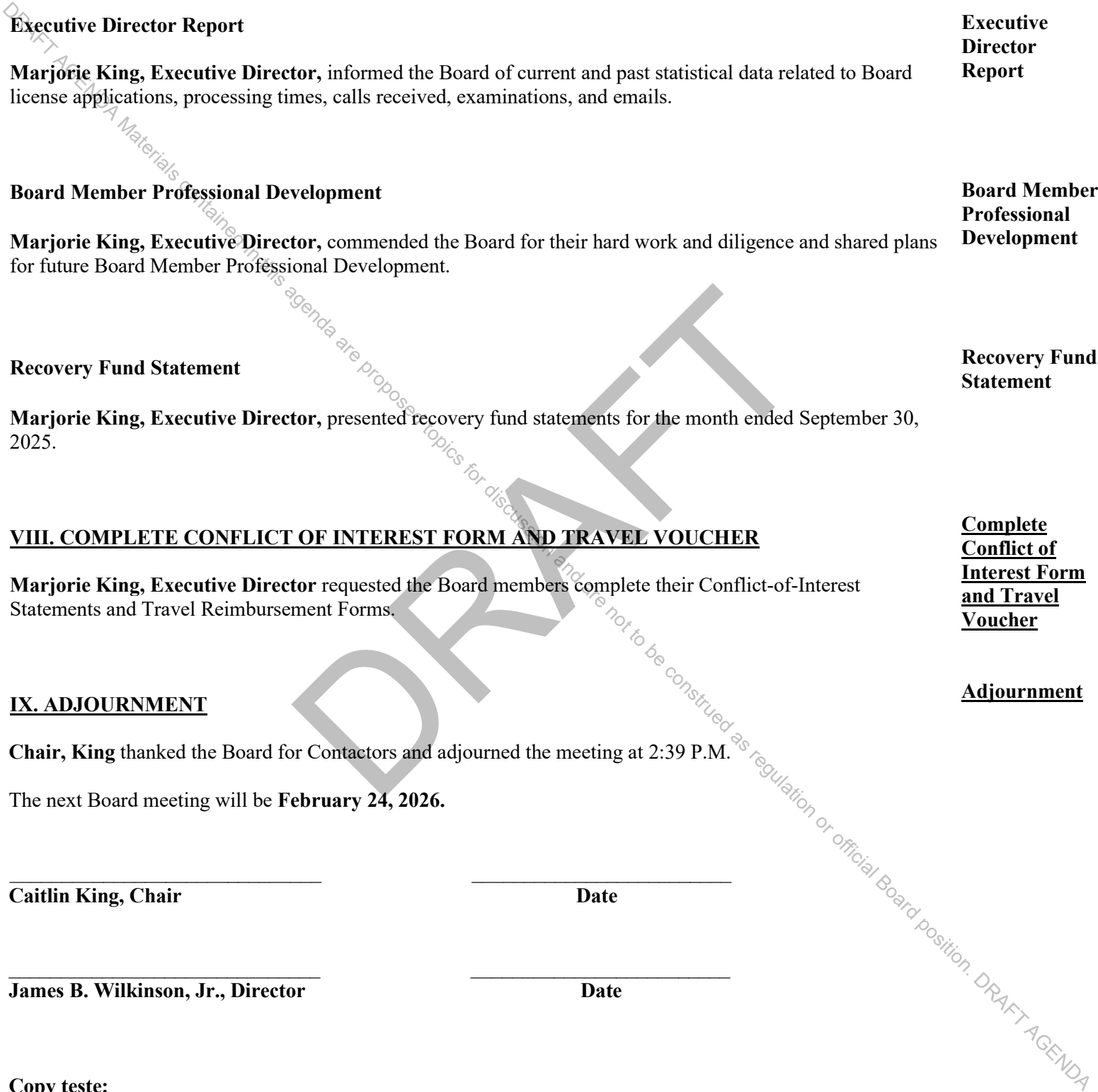
Date

James B. Wilkinson, Jr., Director

Date

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DRAFT

DRAFT AGENDA Materials contained in this agenda are proposed topics for discussion and are not to be construed as regulation or official Board position. DRAFT AGENDA

Virginia Board for Contractors

Update on Regulatory Actions – 18VAC50-22

(as of February 11, 2026)

Action: Renewal Notifications Amendment – *Fast-Track*

Current Stage: Fast-Track – unfiled

- At the April 29, 2025, meeting, the Board authorized staff to file a fast-track action to amend its regulations to address the usage of terms inconsistent with Board practice.

Next Step: Filing of Fast-Track Action

- Staff to file fast-track action.

Update on Regulatory Fee Actions: 18VAC50-22 & 18VAC50-30

(as of February 11, 2026)

Action: Change in Examination Fees

Current Stage: Final

- Board adopted final regulation at December 9, 2025, meeting.
- Regulation published in Volume 42, Issue 13 of the Virginia Register on February 9, 2026.
- The 30-day public comment period will conclude on March 11, 2026.

Next Step: Final

- Regulation to become effective March 11, 2026.

DRAFT AGENDA
Materials Contained Herein are Proposed for Discussion and are not to be construed as regulation or official Board position. DRAFT AGENDA

DEPARTMENT OF PROFESSIONAL
& OCCUPATIONAL REGULATION

**VIRGINIA CONTRACTOR
TRANSACTION
RECOVERY ACT FUND**

FINANCIAL STATEMENTS

Cash Basis

For the Month Ended

October 31, 2025

DRAFT AGENDA Materials contained in this agenda are proposed topics for discussion and are not to be construed as regulation or official Board position DRAFT AGENDA

DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION
VIRGINIA CONTRACTOR TRANSACTION RECOVERY ACT FUND
BALANCE SHEET
GOVERNMENTAL FUNDS
10/31/2025

	Special Revenue Funds		
	Principal	Interest	Totals
ASSETS			
Cash and Cash Equivalents	\$ 3,369,992	\$ 589,649	\$ 3,959,641
Total Assets	<u>\$ 3,369,992</u>	<u>\$ 589,649</u>	<u>\$ 3,959,641</u>
FUND BALANCES			
Reserved for Payment of Future Claims	\$ 3,369,992	\$ -	\$ 3,369,992
Reserved for Administration of Recovery Act	-	589,649	589,649
Total Fund Balances	<u>\$ 3,369,992</u>	<u>\$ 589,649</u>	<u>\$ 3,959,641</u>

The accompanying notes are an integral part of this statement.

DRAFT AGENDA Materials contained in this agenda are proposed topics for discussion and are not to be construed as regulation or official Board position. DRAFT AGENDA

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION
VIRGINIA CONTRACTOR TRANSACTION RECOVERY ACT FUND
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE MONTH ENDED 10/31/2025**

	CURRENT MONTH			YEAR TO DATE		
	Principal Fund	Interest Fund	Totals	Principal Fund	Interest Fund	Totals
REVENUES:						
Assessments	\$ 62,418	\$ -	\$ 62,418	\$ 261,403	-	\$ 261,403
Unclaimed Property	-		-	-		-
Investment Income		13,678	13,678		55,477	55,477
Recoveries on Paid Claims	1,105	-	1,105	\$ 5,398	\$ -	5,398
Total Revenues:	<u>63,523</u>	<u>13,678</u>	<u>77,201</u>	<u>266,801</u>	<u>55,477</u>	<u>322,278</u>
EXPENDITURES:						
Claims Expense	94,516	-	94,516	570,871	-	570,871
Other Operating Expense		-	-		-	-
Collection Expense			-	75	-	75
Postage Expense		-	-		212	212
Salary Expense	-	2,255	2,255	-	7,838	7,838
Total Expenses:	<u>94,516</u>	<u>2,255</u>	<u>96,771</u>	<u>570,946</u>	<u>8,050</u>	<u>578,996</u>
Net Change before Special Assessments	<u>(30,993)</u>	<u>11,423</u>	<u>(19,570)</u>	<u>(304,145)</u>	<u>47,427</u>	<u>(256,718)</u>
Net Change in Fund Balances	<u>(30,993)</u>	<u>11,423</u>	<u>(19,570)</u>	<u>(304,145)</u>	<u>47,427</u>	<u>(256,718)</u>
Beginning Fund Balance	<u>3,400,985</u>	<u>578,226</u>	<u>3,979,211</u>	<u>3,674,137</u>	<u>542,222</u>	<u>4,216,359</u>
Ending Fund Balance	<u>\$ 3,369,992</u>	<u>\$ 589,649</u>	<u>\$ 3,959,641</u>	<u>\$ 3,369,992</u>	<u>\$ 589,649</u>	<u>\$ 3,959,641</u>

DRAFT AGENDA Materials contained in this agenda are proposed topics for discussion and are not to be construed as regulation or official Board position. DRAFT AGENDA

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION
VIRGINIA CONTRACTOR TRANSACTION RECOVERY ACT FUND
SUPPLEMENTAL SCHEDULE OF CLAIMS PAID**

October 31, 2025

CLAIMS PAID:	Number of Payments	Dollar Amount of Claims Paid	Related Recoveries	Net Payments
July 1 2025 - June 30, 2026	43	\$570,871.34	\$5,398.22	\$565,473.12
July 1, 2024 - June 30, 2025	74	\$712,083.53	\$38,602.14	\$673,481.39
July 1 2023 - June 30, 2024	104	\$896,543.71	\$76,333.80	\$820,209.91
July 1, 2022 - June 30, 2023	78	\$831,812.78	\$60,147.62	\$771,665.16
July 1, 2021 - June 30, 2022	43	\$615,360.43	\$11,423.70	\$603,936.73
July 1, 2020 - June 30, 2021	61	\$938,400.56	\$34,465.74	\$903,934.82
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July 1, 1980 - June 30, 1992	996	\$5,281,319.00	\$86,074.00	\$5,195,245.00

This schedule is presented on a cash basis and represents aggregate claims paid and related recoveries. Recoveries are often received and reported in a different year from when the claim was paid.

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FS4 - NOTES

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION
VIRGINIA CONTRACTOR TRANSACTION RECOVERY ACT FUNDS
NOTES TO FINANCIAL STATEMENTS
October 31, 2025**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of certain significant accounting policies employed by the Department of Professional and Occupational Regulation in administering the Virginia Contractor Transaction Recovery Act Funds.

A. Basis of Presentation

The accompanying financial statements have been prepared using governmental fund accounting as prescribed by the Governmental Accounting Standards Board (GASB). The financial statements are prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles.

B. Reporting Entity

These financial statements report the financial activity of the Virginia Contractor Transaction Recovery Act Fund, which is administered by the Department of Professional and Occupational Regulation. The Department exercises oversight authority over other funds which are not included in these financial statements.

C. Financial Statement Presentation

Special Revenue Funds account for transactions related to resources received and used for restricted or specific purposes. The Virginia Contractor Transaction Recovery Act Fund, which is reported as a special revenue fund, is established under Section 54.1-1118 of the *Code of Virginia* to reimburse claimants for losses incurred through improper or dishonest conduct by licensed contractors.

D. Measurement Focus and Basis of Accounting

The governmental fund financial statements are reported using the current financial resources measurement focus and the cash basis of accounting. Revenues are recognized when cash is received and expenditures are recorded when paid. The Department uses the cash basis of accounting during the year and prepares financial statements in accordance with generally accepted accounting principles at year

E. Cash and Cash Equivalents

Cash and cash equivalents consist of cash on hand, demand deposits, and investments in the Local Government Investment Pool (LGIP). Investments in the Local Government Investment Pool are reported as cash equivalents since they are readily convertible to cash.

2. RESTRICTED FUND BALANCES

Assets held in the Virginia Transaction Recovery Act Funds are restricted to the payment of claims in accordance with Section 54.1-1119A of the *Code of Virginia*. Interest earned on the deposits is restricted to paying administrative expenses and certain educational programs specified in Sections 54.1-1119C of the *Code of Virginia*.

3. ASSESSMENTS

The Principal Fund is financed through assessments. Each new contractor pays a \$25 assessment into the Recovery Fund at the time of application. Existing contractors pay \$50 into the Fund at the time of license renewal.

The *Code of Virginia* requires the Contractor Board to increase fees whenever the balance in the Principal Fund is less than \$400,000, although no licensee can be assessed more than \$50 during the biennium.

* These financial statements are prepared by Tara Hasan, Accounting Specialist. Please contact me at Tara.Hasan@dpor.virginia.gov if you have questions.

DEPARTMENT OF PROFESSIONAL
& OCCUPATIONAL REGULATION

**VIRGINIA CONTRACTOR
TRANSACTION
RECOVERY ACT FUND**

FINANCIAL STATEMENTS

Cash Basis

For the Month Ended

November 30, 2025

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DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION
VIRGINIA CONTRACTOR TRANSACTION RECOVERY ACT FUND
BALANCE SHEET
GOVERNMENTAL FUNDS
11/30/2025

	Special Revenue Funds		
	Principal	Interest	Totals
ASSETS			
Cash and Cash Equivalents	\$ 3,438,628	\$ 600,167	\$ 4,038,795
Total Assets	<u><u>\$ 3,438,628</u></u>	<u><u>\$ 600,167</u></u>	<u><u>\$ 4,038,795</u></u>
FUND BALANCES			
Reserved for Payment of Future Claims	\$ 3,438,628	\$ -	\$ 3,438,628
Reserved for Administration of Recovery Act	-	600,167	600,167
Total Fund Balances	<u><u>\$ 3,438,628</u></u>	<u><u>\$ 600,167</u></u>	<u><u>\$ 4,038,795</u></u>

The accompanying notes are an integral part of this statement.

DRAFT AGENDA Materials contained in this agenda are proposed topics for discussion and are not to be construed as regulation or official Board position. DRAFT AGENDA

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION
 VIRGINIA CONTRACTOR TRANSACTION RECOVERY ACT FUND
 STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
 GOVERNMENTAL FUNDS
 FOR THE MONTH ENDED 11/30/2025**

	CURRENT MONTH			YEAR TO DATE		
	Principal Fund	Interest Fund	Totals	Principal Fund	Interest Fund	Totals
REVENUES:						
Assessments	\$ 65,905	\$ -	\$ 65,905	\$ 327,308	-	\$ 327,308
Unclaimed Property	-		-	-		-
Investment Income		12,772	12,772		68,249	68,249
Recoveries on Paid Claims	2,731	-	2,731	\$ 8,129	\$ -	8,129
Total Revenues:	<u>68,636</u>	<u>12,772</u>	<u>81,408</u>	<u>335,437</u>	<u>68,249</u>	<u>403,686</u>
EXPENDITURES:						
Claims Expense	-	-	-	570,871	-	570,871
Other Operating Expense						-
Collection Expense				75	-	75
Postage Expense					212	212
Salary Expense	-	2,254	2,254	-	10,092	10,092
Total Expenses:	<u>-</u>	<u>2,254</u>	<u>2,254</u>	<u>570,946</u>	<u>10,305</u>	<u>581,251</u>
Net Change before Special Assessments	<u>68,636</u>	<u>10,518</u>	<u>79,153</u>	<u>(235,509)</u>	<u>57,945</u>	<u>(177,564)</u>
Net Change in Fund Balances	<u>68,636</u>	<u>10,518</u>	<u>79,153</u>	<u>(235,509)</u>	<u>57,945</u>	<u>(177,564)</u>
Beginning Fund Balance	<u>3,369,992</u>	<u>589,649</u>	<u>3,959,641</u>	<u>3,674,137</u>	<u>542,222</u>	<u>4,216,359</u>
Ending Fund Balance	<u>\$ 3,438,628</u>	<u>\$ 600,167</u>	<u>\$ 4,038,795</u>	<u>\$ 3,438,628</u>	<u>\$ 600,167</u>	<u>\$ 4,038,795</u>

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**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION
VIRGINIA CONTRACTOR TRANSACTION RECOVERY ACT FUND
SUPPLEMENTAL SCHEDULE OF CLAIMS PAID
November 30, 2025**

CLAIMS PAID:	Number of Payments	Dollar Amount of Claims Paid	Related Recoveries	Net Payments
July 1 2025 - June 30, 2026	43	\$570,871.34	\$8,128.96	\$562,742.38
July 1, 2024 - June 30, 2025	74	\$712,083.53	\$38,602.14	\$673,481.39
July 1 2023 - June 30, 2024	104	\$896,543.71	\$76,333.80	\$820,209.91
July 1, 2022 - June 30, 2023	78	\$831,812.78	\$60,147.62	\$771,665.16
July 1, 2021 - June 30, 2022	43	\$615,360.43	\$11,423.70	\$603,936.73
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