

BOARD FOR CONTRACTORS MEETING AGENDA

9960 Mayland Drive
Board Room 2, 2nd Floor 10:00A.M.
Tuesday, October 7, 2025

Our mission is to protect the health, safety and welfare of the public by licensing qualified individuals and businesses and enforcing standards of professional conduct for professions and occupations as designated by statute.

I. CALL TO ORDER

- a. Emergency Evacuation Procedures
- b. Determination of Quorum

II. ADMINISTRATIVE MATTERS

- a. Approval of Agenda
- b. Approval of Minutes:
 - i. August 19, 2025, Board for Contractors Meeting draft minutes.

III. PUBLIC COMMENT PERIOD ***FIVE MINUTE PUBLIC COMMENT, PER PERSON***

- a. Resolution
 - Mary Anne Holbrook

IV. CASE FILES

- a. Recovery Fund and Licensing Case files
- b. Disciplinary Case files and the ratification of Consent Orders

V. EDUCATION

- a. Education Provider Applications

VI. NEW BUSINESS

- a. Examination Update
- b. NASCLA Examinations
- c. Regulatory Update
- d. Executive Director Report
- e. Board Member Professional Development
- f. Recovery Fund Statement

VII. COMPLETE CONFLICT OF INTEREST FORM AND TRAVEL VOUCHER.

VIII. ADJOURNMENT

NEXT MEETING SCHEDULED FOR **TUESDAY, DECEMBER 9, 2025**

- ❖ Agenda materials made available to the public do not include disciplinary case files or application files pursuant to §54.1-108 of the Code of Virginia.
- ❖ Five minute public comment, per person, with the exception of any open disciplinary or application file.
- ❖ Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-2785 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation.
- ❖ The Department fully complies with the Americans with Disabilities Act.

DRAFT AGENDA Materials contained in this agenda are proposed topics for discussion and are not to be construed as regulation or official Board position. DRAFT AGENDA

RECOVERY FUND / LICENSING / DISCIPLINARY CASES

For October 7, 2025

#	IFF by	File Number	Type	File Name
				RECOVERY FUND PRIMA FACIE CASE FILES
1	NO IFF	2026-00387	RF PF 1	Marc and Anna Howell NV Kitchen and Bath Renovation LLC L2705163483
2	NO IFF	2026-00404	RF PF 2	Andrea Arias and Timothy Collins Advantage Builders Inc. of Virginia L2705059838
3	NO IFF	2026-00413	RF PF 3	Michael and Gayle Kelly Middleton Construction LLC L2705169208
4	NO IFF	2026-00513	RF PF 4	Tyler Giegel Better Bathrooms and Kitchens Inc., dba Better Home Improvements Featuring Better Bathrooms and Kitchens L2705145752
5	NO IFF	2026-00704	RF PF 5	David Kovitch and Kimbelette Daniels Dream Decks LLC L2705171669
6	NO IFF	2026-00705	RF PF 6	David Kovitch and Kimbelette Daniels Dream Decks LLC L2705171669
				RECOVERY FUND CASE FILES NONE
				LICENSING CASE FILES
L1	Jackson- Bailey	2025-01071	LIC 7	Blue Lagoon Pools LLC Class B Contractor License

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L2	Jackson-Bailey	2025-01260	LIC 8	Jason Michael Ross Journeyman Plumbing Tradesman License
L3	Jackson-Bailey	2025-01466	LIC 9	Beautiful Home Solutions LLC Class C Contractor License
L4	Jackson-Bailey	2025-01500	LIC 10	Jessica Michelle Ewing Journeyman Electrical Tradesman License
L5	Jackson-Bailey	2025-01501	LIC 11	Lillian Kathryn Callender Journeyman HVA Tradesman License
L6	Jackson-Bailey	2025-01502	LIC 12	Glover Alfreedia Leona Journeyman Electrical Tradesman License
L7	Jackson-Bailey	2025-01507	LIC 13	D.L. Goode & Sons LLC Class A Contractor License
L8	Jackson-Bailey	2025-01591	LIC 14	Brandstar Homes LLC Class A Contractor License
L9	Jackson-Bailey	2025-02348	LIC 15	William Lynwood Keatts Backflow Prevention Device Worker Certification
				DISCIPLINARY CASE FILES
D1	Brannan	2024-00501	DISC 16	Evergreen Design Build LLC L2705146471
D2	Groh	2024-01925	DISC 17	Neal the Builder and Family LLC L2705179802
D3	Groh	2024-02126	DISC 18	Neal the Builder and Family LLC L2705179802
D4	Groh	2024-02560	DISC 19	Dominion Building Concepts LLC L2705172884
D5	Groh	2024-02763	DISC 20	Dominion Building Concepts LLC L2705172884
D6	Groh	2024-02716	DISC 21	Exterior Medics Inc. L2705121264
D7	Groh Crider	2025-02002	DISC 22	Green Studio Builders Inc. L2705154243
D8	Crider Spencer	2023-01868	DISC 23	K & A Homes LLC L2705084965
D9	Spencer	2024-02577	DISC 24	Steadfast Construction Inc. L2705058852
D10	Spencer	2025-00122	DISC 25	Salty Dog, LLC L2705175838
D11	Trice	2024-01662	DISC 26	Designer Solutions Inc. L2705122413
D12	Trice	2025-00400	DISC 27	Diamond Quality Construction LLC L2705182283

D13	Trice	2025-00587	DISC 28	Operations Advisors A LLC t/a Anthony Restoration L2705182463
D14	Comstock	2024-01969	DISC 29	Tillery Building Group, LLC L2705158686
D15	Comstock	2025-00562	DISC 30	Warren E. Barnes, t/a Evan Sawyer Master Builder L2705023916
D16	Comstock	2025-00836	DISC 31	Hill Contracting Co LLC L2705115202
				PRIMA FACIE DISCIPLINARY CASE FILES
PFD 1	NO IFF	2024-02753	PF DISC 32	Eclat Construction LLC L2705181442
PFD 2	NO IFF	2025-00922	PF DISC 33	Haley Enterprise LLC L2705108783
PFD 3	NO IFF	2025-01471	PF DISC 34	K2 American Builder LLC L2705137148
PFD 4	NO IFF	2025-01518	PF DISC 35	Thomas M Thompson III L2705182851
PFD 5	NO IFF	2025-02116	PF DISC 36	Thomas M Thompson III L2705182851
PFD 6	NO IFF	2025-01604	PF DISC 37	Glascok Electrical LLC L2705181881
PFD 7	NO IFF	2025-01641	PF DISC 38	Lorenza D Wilson t/a Wilson's Home Improvement L2705131494
				PF Recovery Fund Cases 6 Recovery Fund Cases 0 License Case 9 Disciplinary Cases 16 Disciplinary PF Cases 7 Consent Orders 19 Total 57

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**CONSENT ORDER CASE
FILES**

C1	NO IFF	2025-00875	CON 39	Tri State Masters Inc. L2705132775
C2	NO IFF	2025-00876	CON 40	Merlino Construction Group LLC L2705061831
C3	NO IFF	2025-02290	CON 41	Merlino Construction Group LLC L2705061831
C4	NO IFF	2025-01326	CON 42	Cabinet & More Inc., t/a H-Town Kitchen & Bath L2705143358
C5	NO IFF	2025-01460	CON 43	Perfect Solutions LLC, t/a Quality Built Exteriors L2705139837
C6	NO IFF	2025-01486	CON 44	Tile Guys LLC, t/a MVM Home Improvements L2705083553
C7	NO IFF	2025-01521	CON 45	Coastal Pools and Spas of Virginia LLC, t/a Premier Pools Virginia Beach L2705182355
C8	NO IFF	2025-01538	CON 46	J & J Weatherization Inc. L2705020373
C9	NO IFF	2025-01568	CON 47	HGE MID LLC, t/a Home Genius Exteriors L2705185888
C10	NO IFF	2025-01597	CON 48	YCI Inc. L2705165801
C11	NO IFF	2025-01644	CON 49	M E Flow Inc. L2701009873
C12	NO IFF	2025-01670	CON 50	Gutter Ethics LLC L2705155080
C13	NO IFF	2025-01687	CON 51	Progressive BC Enterprises Inc., t/a Thompson Construction, t/a Built by Thompson L2705095170
C14	NO IFF	2025-01754	CON 52	Zuleta Sheet Metal Inc. L2705163503
C15	NO IFF	2025-01763	CON 53	Paramount Builders – Virginia LLC, t/a Paramount Builders LLC L2705191885
C16	NO IFF	2025-01827	CON 54	CD Shanahan’s Heating and Cooling LLC L2705182074
C17	NO IFF	2025-02137	CON 55	Fisher Construction and Excavation LLC L2705190482
C18	NO IFF	2025-02342	CON 56	B&B Property Innovations LLC L2705183297
C19	NO IFF	2025-02499	CON 57	Brian D. Kelly, t/a KAK Construction L2705140084

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Education Provider Applications

1	A	Abraham Gibbs – One (1) classroom/virtual webinar continuing education course for Electrical Tradesmen.
2	B	Appalachian Energy Center at Appalachian State University – One (1) classroom continuing education course for Electrical Tradesmen.
3	C	Keeping Current LLC – Two (2) classroom continuing education courses for Electrical Tradesmen.
4	D	Glentronics INC – Two (2) classroom continuing education courses for Plumbing Tradesmen
5	E	Anderson Academy – Four (4) classroom and four (4) online vocational education courses for Electrical Tradesmen.
6	F	VTEC – Four (4) classroom vocational education and four (4) continuing education courses for Certified Elevator Mechanics and Certified Accessibility Mechanics.

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PERIMETER CENTER CONFERENCE CENTER
EMERGENCY EVACUATION OF BOARD AND TRAINING ROOMS
(Script to be read at the beginning of each meeting.)

PLEASE LISTEN TO THE FOLLOWING INSTRUCTIONS ABOUT EXITING THE PREMISES IN THE EVENT OF AN EMERGENCY.

In the event of a fire or other emergency requiring the evacuation of the building, alarms will sound. When the alarms sound, leave the room immediately. Follow any instructions given by Security staff.

Board Room 1

Exit the room using one of the doors at the back of the room. **(Point)** Upon exiting the room, turn **RIGHT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

Board Room 2

Exit the room using one of the doors at the back of the room. **(Point)** Upon exiting the room, turn **RIGHT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

You may also exit the room using the side door **(Point)**, turn **Right** out the door and make an immediate **Left**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

Board Rooms 3 and 4

Exit the room using one of the doors at the back of the room. **(Point)** Upon exiting the room, turn **RIGHT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

Training Room 1

Exit the room using one of the doors at the back of the room. **(Point)** Upon exiting the room, turn **LEFT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

Training Room 2

Exit the room using one of the doors at the back of the room. **(Point)** Upon exiting the doors, turn **LEFT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

BOARD FOR CONTRACTORS BOARD MEETING

The Board for Contractors met on Tuesday, **August 19, 2025**, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia.

The members indicated below were present. All members present were qualified to vote, except where a specific reason for disqualification is stated. There are 16 members on this board, in which nine (9) constitutes a quorum pursuant to §54.1-1102.

Board members present for the meeting:

Donald Groh, Vice-Chair
Thomas M. Branin
Taylor Brannan
Basil Crider
Andrew Comstock
Ralph "Tripp" Costen
Jerry Heinline
James "Pete" Helmandollar, Jr.
Doug Lowe
James "Lou" Spencer
Wallace Jeffery Taylor
Nathan Trice

Board members absent from the meeting:

Caitlin King, Chair
Francis "Butch" McGonegal
Kerry Yoakum

Joshua E. Laws, Board Counsel, was present at the meeting.

Fernando Espinoza, Board Liaison, was not present at the meeting.

Bryan Slater, Secretary of Labor, was present at the meeting.

Staff members present for all or part of the meeting:

James B. Wilkinson, Jr., Agency Director
Steve Kirschner, Director of LRPD
Tom Payne, Director of CID
Marjorie King, Executive Director
Stephanie Keuther, Assistant Executive Director
Joe Haughwout, Regulatory Affairs Manager
Cameron Parris, Regulatory Operations Administrator
Mary Charity, Licensing Operations Administrator
Khang Le, Administrative Coordinator

I. Vice-Chair, Groh called the August 19, 2025, Board for Contractors Meeting to order at 10:09 A.M.

**Call
To Order**

Vice-Chair, Groh declared a quorum of Board members to be in attendance.

**Determination
of Quorum**

Marjorie King, Executive Director reviewed the emergency egress procedures with the Board and members of the public.

**Emergency
Egress**

II. ADMINISTRATIVE MATTERS

**Administrative
Matters**

Mr. Spencer made a motion, seconded by Mr. Brannan to adopt the agenda of the August 19, 2025, Board for Contractors meeting.

**Approval of
Agenda**

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

Mr. Spencer made a motion, seconded by Mr. Brannan, to approve the draft minutes of the June 24, 2025, Board for Contractors meeting as presented.

**Approval of
Minutes**

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

III. PUBLIC COMMENT PERIOD

**Public
Comment
Period**

Vice-Chair, Groh opened the public comment period of the meeting.

Mr. Groh presented the following resolutions into the record.

Commonwealth of Virginia



Department of Professional and Occupational Regulation Board for Contractors Resolution

Wiley "Bif" V. Johnson

WHEREAS, Wiley "Bif" V. Johnson faithfully and diligently served as a member of the Board for Contractors from March 13, 2018, to June 30, 2025; and

WHEREAS, Wiley "Bif" V. Johnson devoted generously of his time and expertise to the Board, serving the Commonwealth with great integrity and dedication to uphold the health, safety, and welfare of the public; and

WHEREAS, Wiley "Bif" V. Johnson has endeavored to render decisions with fairness, good judgment, and in the best interest of the Commonwealth to make Virginia a better place to live, work, and raise a family; and

WHEREAS, the Board for Contractors wishes to acknowledge its appreciation for Wiley "Bif" V. Johnson who is highly regarded by the members of the Board, the employees within the Department, and the citizens of the Commonwealth; now, therefore, be it

RESOLVED by the Board for Contractors, this nineteenth day of August, in the year two-thousand and twenty-five, that Wiley "Bif" V. Johnson be commended for his outstanding service to the Commonwealth, its citizens, and the Board for Contractors; and, be it

RESOLVED FURTHER, that this Resolution be presented to Wiley "Bif" V. Johnson and be included in the official minutes of the Board for Contractors as an expression of the Board's gratitude for his service and the high regard in which he is held.

Commonwealth of Virginia



Department of Professional and Occupational Regulation Board for Contractors Resolution

Rudolph Burwell

WHEREAS, Rudolph Burwell faithfully and diligently served as a member of the Board for Contractors from March 22, 2022, to June 30, 2025; and

WHEREAS, Rudolph Burwell devoted generously of his time and expertise to the Board, serving the Commonwealth with great integrity and dedication to uphold the health, safety, and welfare of the public; and

WHEREAS, Rudolph Burwell has endeavored to render decisions with fairness, good judgment, and in the best interest of the Commonwealth to make Virginia a better place to live, work, and raise a family; and

WHEREAS, the Board for Contractors wishes to acknowledge its appreciation for Rudolph Burwell who is highly regarded by the members of the Board, the employees within the Department, and the citizens of the Commonwealth; now, therefore, be it

RESOLVED by the Board for Contractors, this nineteenth day of August, in the year two-thousand and twenty-five, that Rudolph Burwell be commended for his outstanding service to the Commonwealth, its citizens, and the Board for Contractors; and, be it

RESOLVED FURTHER, that this Resolution be presented to Rudolph Burwell and be included in the official minutes of the Board for Contractors as an expression of the Board's gratitude for his service and the high regard in which he is held.

Patrick Bedall suggested individuals associated with a contractor license should be reflected on the License Lookup feature located on the Department's website. Mr. Bedall also suggested final inspections should require licensed contractors.

Marjorie King, Executive Director, advised the Board to review the following submitted comment from Susie Carlson regarding the quality of current general contractors.

Good morning,

There has been an increasing trend with General Contractors to consistently act with poor business ethics. Separately, there are no consequences for their behavior. This is an ongoing, systemic issue that reaches across General Contracting Companies of all sizes.

While General Contractors become increasingly profitable - oftentimes in such excess that they are able to maintain fleets of vehicles, lavish offices, and extravagant holiday parties, happy hours, and social events - their subcontractors are often left to navigate prohibitive invoicing schedules, unregulated retention "hold-backs", and generalized payment delays (such as when there's no "check signer" in the office or other excuses).

Our work is scrutinized for any excuse for us to be removed from a project without pay, or to be blamed for mistakes to their customers, often without cause or justification. Many times, project managers will claim subcontractors are to blame for their own ineptitude or lack of understanding of that specific trade.

Tradesmen and contractors are ignored when counseling on their industry best practice, standards and internal regulations. We are told to "make it work", much to the detriment of the entire construction industry and the quality of work at these projects. When tradesmen challenge General Contractors, payment is withheld, retention is never released or delayed, and we are "blacklisted" for speaking up.

In all truth, we are held ransom by General Contractors. It has been an embarrassment to the industry. Craftsmanship has suffered. Tradesmen are suffering and being undermined at every turn. We are spoken down to, treated as a commonality when we are a commodity, and overall cheated by their brazen behavior.

Project Managers fresh to the industry are counseled on fast timelines, maintaining project budgets, and finding the cheapest contractors for the job. They have no respect for those who have been a part of their trades for decades, those who blister and sweat for their industry, and they have no incentive for decency or mutual respect.

These same Project Managers are rewarded with project-based bonuses, promotions, and given esteemed and more elaborate projects to manage. Their behavior is unchecked, unregulated, and inappropriate.

It's at this juncture I'd like to introduce the idea of a "Fair Tradesmen Policy" to regulate the unchecked authority of General Contractors that would be based on the following key provisions –

1. Fair and Honest Invoicing Principles : it is unreasonable to request that Tradesmen or subcontractors conform to utilizing Internal Project Management Softwares (I.e. Procore) to submit their billing and invoices to a General Contractor. Internal Project Management Softwares are strictly managed and operated by their owners, and Outside Companies should

not be subjected to their use. It is unreasonable to expect outside companies to train, manage, and be subject to the intricacies of General Contractors management softwares or inner workings.

2. Transparency on Payments Received : General Contractors should, upon request, be able to make public their monthly billing reports for Subcontractors to confirm that their invoices are being submitted to the overall End User and Customers.

3. No Retention Ransom : a formal acceptance policy must be issued and made public to the End User, General Contractor and Subcontractors. Upon final acceptance of the work, retention should be released within 30 days.

4. "No Cut Corners" : Default Authority should be restored to the Subcontractors on their specific trade standards and knowledge. Should a subcontractor be able to produce clear and accurate Standards or Best Practices for a specific issue or situation on a job site, they should be able to carry out that Standard to the best of their ability, regardless of General Contractor's internal detriment (I.e. timeline) with no punishment or penalties to the subcontractors contracts.

5. Reporting on Bad Faith : Subcontractors and Tradesmen should have the ability to report to the State Contractors Board violations and unfair practices or dismissals by General Contractors. Demerits, or fines where appropriate, should be enforced by the Board. Fines should be paid back to the Company that was harmed.

It is unreasonable that General Contractors should be so lavishly rewarded for unethical conduct.

It is untenable to the Contracting and Construction Industry that our Tradesmen suffer through their behavior while GC profitability skyrockets and quality of work plummets.

It is unchecked, unregulated business practice.

It is has come time to protect the Tradesmen, the Craftsmen, and the Skilled Workers from rampant unconscionable exploitation.

I understand that my proposal may need refinement, or some components may not be achievable, but I send this in goodwill. It has been an exhaustive process to work with General Contractors of all sizes, backgrounds and specialties. It's been a common feature of work alongside them.

It's an embarrassment to the public, to the State of Virginia, and everyone who holds a Contractors License in its borders.

I hope you take the due attention to this systemic corruption and can offer some response soon.

Thank you for your time and service to the State,

Susie Carlson

With no one else wishing to come forward, **Vice-Chair Groh** closed the public comment period of the meeting.

IV. CASE FILES

Prima Facie Recovery Fund Cases

Case Files

**Prima Facie
Recovery Fund
Cases**

In the matter of Prima Facie Recovery Fund File Number 2021-02730, Dwight Buracker (Claimant) and Allen W. Knott dba Knott's Roofing (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

**File Number
2021-02730
Dwight
Buracker
(Claimant)**

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Trice, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$4,362.02**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2021-02762, Timothy Rocke (Claimant) and Allen W. Knott dba Knott's Roofing (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

**File Number
2021-02762
Timothy
Rocke
(Claimant)**

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$4,162.02**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2021-02763, Larry and Pamela Miller (Claimants) and Allen W. Knott dba Knott's Roofing (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

**File Number
2021-02763
Larry and
Pamela Miller
(Claimants)**

The Claimants did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$1,200.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2021-02769, Mary Hilliards (Claimant) and Allen W. Knott dba Knott's Roofing (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2021-02769
Mary Hilliards
(Claimant)

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$965.09**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2022-00006, Dianne B. Williams (Claimant) and Allen W. Knott dba Knott's Roofing (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2022-00006
Dianne B.
Williams
(Claimant)

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$3,362.02**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2022-00008, Alesa Vaughn (Claimant) and Allen W. Knott dba Knott's Roofing (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

**File Number
2022-00008
Alesa Vaughn
(Claimant)**

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$6,060.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2022-00011, Angelia Knott (Claimant) and Allen W. Knott dba Knott's Roofing (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

**File Number
2022-00011
Angelia Knott
(Claimant)**

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$3,060.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2022-00476, Ila Crum (Claimant) and Allen W. Knott dba Knott's Roofing (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

**File Number
2022-00476
Ila Crum
(Claimant)**

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$1,362.02**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2022-00482, Terri and Clay Mayes (Claimant) and Allen W. Knott dba Knott's Roofing (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2022-00482
Terri and Clay
Mayes
(Claimants)

The Claimants did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$3,362.01**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2023-00065, Charles and Shirley Weakley (Claimant) and Allen W. Knott dba Knott's Roofing (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2023-00065
Charles and
Shirley
Weakley
(Claimants)

The Claimants did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$7,302.02**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2024-01157, Charles Edward Campbell (Claimant) and Allen W. Knott dba Knott's Roofing (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2024-01157
Charles
Edward
Campbell

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

(Claimant)

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$9,302.01**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2024-02215, Nikki and Dino Sandiego (Claimants) and Precision Aquatics LLC (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2024-02215
Nikki and
Dino Sandiego
(Claimants)

The Claimants did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$17,524.50**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2025-00610, Kevin Gregory (Claimant) and Precision Aquatics LLC (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2025-00610
Kevin Gregory
(Claimant)

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$13,967.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2025-00249, John and Cherri Jones (Claimants) and Middleton Construction LLC (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

**File Number
2025-00249
John and
Cherri Jones
(Claimants)**

The Claimants attended the Board meeting and agreed with the recommendation.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$30,000.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2025-02596, Jarad Piniarski (Claimant) and Middleton Construction LLC (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

**File Number
2025-02596
Jarad
Piniarski
(Claimant)**

The Claimant attended the Board meeting and agreed with the recommendation.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$23,159.20**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2025-00660, Ae Kyung Chong (Claimant) and Plus Contracting Inc. (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

**File Number
2025-00660
Ae Kyung
Chong
(Claimant)**

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be

paid in the amount of **\$30,000.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2025-00829, Sang Ki Chong (Claimant) and Plus Contracting Inc. (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2025-00829
Sang Ki Chong
(Claimant)

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board orders that this claim be denied based upon the record and recommendation.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2025-01132, Beth and Richard Kelly (Claimants) and Renew Renovations LLC (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2025-01132
Beth and
Richard Kelly
(Claimants)

The Claimants did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$25,117.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2025-01911, John and Robin Serone (Claimants) and Green Studio Builders Inc. (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2025-01911
John and
Robin Serone
(Claimants)

The Claimants did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$30,000.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2025-01956, Calvin Mlynarczyk and Aftan Snyder (Claimants) and Graves Design & Remodeling Inc. (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

Calvin Mlynarczyk attended the Board meeting and agreed with the recommendation.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$30,000.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2025-01716, Laurie Walton and William O. Walton, Jr. (Claimants) and Unique Pools and Spas LLC (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

The Claimants did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$25,086.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

File Number
2025-01956
Calvin
Mlynarczyk
and Aftan
Snyder
(Claimants)

File Number
2025-01716
Laurie Walton
and William
O. Walton, Jr.
(Claimants)

In the matter of Prima Facie Recovery Fund File Number 2025-02227, Wes and Kathleen Marquez (Claimants) and Unique Pools and Spas LLC (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2025-02227
Wes and
Kathleen
Marquez
(Claimants)

The Claimants did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$30,000.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2025-02473, Christopher Cook (Claimant) and Unique Pools and Spas LLC (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2025-02473
Christopher
Cook
(Claimant)

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$30,000.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2025-03092, Christopher Holtry (Claimant) and Unique Pools and Spas LLC (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2025-03092
Christopher
Holtry
(Claimant)

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be

paid in the amount of **\$30,000.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2025-02262, Charles Briscoe (Claimant) and Cesar Dominquez dba DC Enterprises (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2025-02262
Charles
Briscoe
(Claimant)

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$25,256.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2025-02805, Kate Aytes and Rebecca Allen (Claimants) and Sigora Solar LLC (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2025-02805
Kate Aytes
and Rebecca
Allen
(Claimants)

The Claimants did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$30,000.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2025-02850, Marie Diggs (Claimant) and Wolf Bros. Contracting LLC (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2025-02850
Marie Diggs

(Claimant)

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$30,000.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2025-03073, Jennifer Elliott (Claimant) and Four Season Construction Inc. (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2025-03073
Jennifer Elliott
(Claimant)

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Crider, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$30,000.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2025-03094, Daniel A. Clark (Claimant) and DeRosa Construction LLC (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2025-03094
Daniel A.
Clark
(Claimant)

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Brannan, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$6,762.40**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2026-00179, Derek and Laura Clements (Claimants) and Sturdevant Expressions LLC, dba Sturdevant Construction (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2026-00179
Derek and
Laura
Clements
(Claimants)

The Claimants did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Brannan, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$30,000.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

Recovery Fund Case Files - None

Licensing Cases Files

Licensing Case
Files

In the matter of License Application, File Number 2025-00963, Patricia Akinyi Omondi (Applicant). The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2025-00963
Patricia Akinyi
Omondi

The Applicant participated in the Informal Fact-Finding Conference.

The Applicant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to deny the application for a Class A Contractor license based upon the record and recommendation.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of License Application, File Number 2025-01120, Mark Kenneth Birt (Applicant). The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2025-01120
Mark Kenneth
Birt**

The Applicant participated in the Informal Fact-Finding Conference.

The Applicant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Trice, to deny the application for a Journeyman Electrical Tradesman license based upon the record and recommendation.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of License Application, File Number 2025-01201, Lone Builders, LLC (Applicant). The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2025-01201
Lone Builders,
LLC**

Nicholas B. Lohner, on behalf of the Applicant, participated in the Informal Fact-Finding Conference.

The Applicant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to approve the application for a Class C Contractor license.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of License Application, File Number 2025-01255, Long Reach Equipment, LLC (Applicant). The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2025-01255
Long Reach
Equipment,
LLC**

Joel David Long, on behalf of the Applicant, participated in the Informal Fact-Finding Conference.

Joel David Long and Leslie Nolan, on behalf of the Applicant, attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to approve the application for a Class A Contractor license.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of License Application, File Number 2025-01277, Stanley Edward Kelly (Applicant). The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2025-01277
Stanley
Edward Kelly

The Applicant participated in the Informal Fact-Finding Conference.

The Applicant attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to approve the application for a Master HVAC Tradesman license.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of License Application, File Number 2025-01349, Charles Jonathan Beane (Applicant). The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2025-01349
Charles
Jonathan
Beane

The Applicant participated in the Informal Fact-Finding Conference.

The Applicant did not attend the Board meeting in person, by counsel, or by any other qualified representative

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to approve the application for a Journeyman Electrical Tradesman license.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of License Application, File Number 2025-01399, Virginia Aquatics and Design, LLC dba Douglas Aquatics (Applicant). The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2025-01399
Virginia
Aquatics and
Design, LLC
dba Douglas
Aquatics

Frederick Douglas Salvia, Paul Stough McQueen, Bernard Wegscheider, and Christopher Malone, on behalf of the Applicant, participated in the Informal Fact-Finding Conference.

Frederick Douglas Salvia, Paul Stough McQueen, Bernard Wegscheider, and Christopher Malone, on behalf of the Applicant, attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to approve the application for a Class A Contractor license contingent upon completing the Board-approved remedial education course within ninety (90) days of the Board's decision.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

DISCIPLINARY CASES & RATIFICATION OF CONSENT ORDERS

Disciplinary Case Files

Disciplinary Case Files

In the matter of Disciplinary File Number 2024-01749, Comfort Defenders LLC (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2024-01749
Comfort
Defenders LLC**

Daoud Jalal and Sitara Jalal, on behalf of the Regulant, participated in the Informal Fact-Finding Conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Trice, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Comfort Defenders LLC violated the following:

- Count 1: 18 VAC 50-22-230.A**
- Count 2: 18 VAC 50-22-260.B.8**
- Count 3: 18 VAC 50-22-260.B.33**
- Count 4: 18 VAC 50-22-260.B.15**

As to Count 5, the Board closes this aspect of the file with a finding of no violation.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to impose the following sanctions:

- Count 1: \$350.00 and Remedial Education**
- Count 2: \$400.00 and Remedial Education**
- Count 3: \$850.00 and Remedial Education**
- Count 4: \$1,450.00 and Remedial Education**

Total: \$3,050.00

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Disciplinary File Number 2024-02689, John G. & Paul D. Williams, dba R L Williams Contractors (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2024-02689
John G. & Paul
D. Williams,
dba R L
Williams
Contractors**

The Regulant did not participate in the Informal Fact-Finding Conference by counsel, or by any other qualified representative.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that John G. & Paul D. Williams, dba R L Williams Contractors violated the following:

- Count 1: 18 VAC 50-22-260.B.8**
- Count 2: 18 VAC 50-22-260.B.15**
- Count 3: 18 VAC 50-22-260.B.16**
- Count 4: 18 VAC 50-22-260.B.28**

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

Priors

On December 4, 2007, John G. & Paul D. Williams, dba R L Williams Contractors was found in violation of the Board for Contractor Regulations on two counts for failure to use a residential contract, two counts for failure to report a name change within 30 days, and for negligence and/or incompetence in the practice of contracting . Consent Order 2007-04115 resulted in a fine of \$3,000, \$150 Board cost and assignment to Remedial Education. Compliance was obtained on July 28, 2008.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to impose the following sanctions:

- Count 1: \$400.00 and Remedial Education**
- Count 2: \$1,450.00, Remedial Education, and License Revocation**
- Count 3: \$1,800.00, Remedial Education, and License Revocation**
- Count 4: \$1,700.00, Remedial Education, and License Revocation**

Total: \$5,350.00

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Disciplinary File Number 2025-00551, Bay Remodeling Group LLC. (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2025-00551
Bay
Remodeling
Group LLC

Jennings Cole, on behalf of the Regulant, participated in the Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Bay Remodeling Group LLC violated the following:

Count 1: §54.1-1110 of the Code of Virginia

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Brannan, to impose no sanctions.

The motion was approved with a vote of 12-0-0. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** King, McGonegal, and Yoakum.

In the matter of Disciplinary File Number 2024-01861, Thomas Builders of Virginia Inc. (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2024-01861
Thomas
Builders of
Virginia Inc.

Presiding Board Member Trice was not present, did not participate in the discussion, and did not vote.

J. Barrett Lucy and Thomas P. Bell, on behalf of the Regulant, participated in the Informal Fact-Finding conference.

J. Barrett Lucy and Thomas P. Bell, on behalf of the Regulant, attended the Board meeting and partially agree with the recommendation.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Thomas Builders of Virginia Inc. violated the following:

Count 1: 18 VAC 50-22-260.B.29

The motion was approved with a vote of 11-0-1. Ayes: Groh, Branin, Brannan, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, and Taylor. **Nays:** None. **Abstain:** Trice. **Absent:** King, McGonegal, and Yoakum.

Priors

On July 20, 2021, Thomas Builders of Virginia, Inc., was found in violation of the Board for Contractors Regulations for contracting with an unlicensed contractor. Final Order 2020-00761, resulted in fines of \$700.00 and assignment to remedial education. Compliance was obtained on September 16, 2021.

On July 20, 2021, Thomas Builders of Virginia, Inc., was found in violation of the Board for Contractors Regulations for negligence and/or incompetence. Final Order 2021-00606, resulted in fines of \$1,350.00 and assignment to remedial education. Compliance was obtained on September 16, 2021.

On November 10, 2015, Thomas Builders of Virginia, Inc. was found in violation of the Board for Contractors Regulations for the conviction of an RM, DE, or QI and for failing to report the conviction in a timely manner. Final Order 2015-01196, resulted in fines of \$650.00 and assignment to remedial education. Compliance was obtained on January 27, 2016.

On November 10, 2015, Thomas Builders of Virginia, Inc. was found in violation of the Board for Contractors Regulations for not having all of the required elements in a residential contract and for failure to obtain a written change order. Final Order 2014-03024, resulted in fines of \$800.00 and assignment to remedial education. Compliance was obtained on January 27, 2016.

On November 10, 2015, Thomas Builders of Virginia, Inc., was found in violation of the Board for Contractors Regulations for misrepresentation and negligence or incompetency. Final Order 2014-00513, resulted in fines of \$3,750.00 and assignment to remedial education. Compliance was obtained on January 27, 2016.

On August 4, 2009, Thomas Builders of Virginia, Inc., was found in violation of the Board for Contractors Regulations for failure to complete work and for two counts of failing to obtain a written change order. Consent Order 2009-01761, resulted in fines of \$1,200.00, Board costs of \$150.00, and assignment to remedial education. Compliance was obtained on November 9, 2009.

On September 30, 2008, Thomas Builders of Virginia, Inc., was found in violation of the Board for Contractors Regulations for the conviction of an RM, DE, or QI. Consent Order 2007-02250, resulted in Board costs of \$150.00 and a six month probationary period. The costs were paid on February 2, 2009 and the probationary period ended successfully on March 31, 2009.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Brannan to impose the following sanctions:

Count 1: \$750.00, Remedial Education, and Probation

Total: \$750.00

Further, the Board voted to place Thomas Builders of Virginia Inc. on probation for a period of one (1) year. The terms of the probation shall be that Thomas Builders of Virginia Inc. shall provide quarterly reports to the Board assuring that it is in compliance with the Board's regulations.

The motion was approved with a vote of 10-1-1. Ayes: Groh, Branin, Brannan, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, and Taylor. **Nays:** Crider. **Abstain:** Trice. **Absent:** King, McGonegal, and Yoakum.

In the matter of Disciplinary File Number 2024-00811, Shipley Builders Inc. (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2024-00811
Shipley
Builders Inc.

Presiding Board Members Trice and Brannan were not present, did not participate in the discussion, and did not vote.

Marjorie King, Executive Director, informed the Board of the continuance request made by the Regulant.

Ms. King explained that the request for continuance was made by the Regulant after experiencing difficulties attending the Board meeting.

After discussion, a motion was made by Mr. Lowe, seconded by Mr. Crider, to deny the continuance request.

The motion was approved with a vote of 10-0-2. Ayes: Groh, Branin, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, and Taylor. **Nays:** None. **Abstain:** Brannan, Trice. **Absent:** King, McGonegal, and Yoakum.

Lyman C. Shipley III and Lyman Shipley, Jr., on behalf of the Regulant, participated in the Informal Fact-Finding Conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

Patrick Bedall (Complainant) attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Shipley Builders Inc. violated the following:

Count 1: 18 VAC 50-22-260.B.28

Count 2: 18 VAC 50-22-260.B.28

Count 3: 18 VAC 50-22-260.B.28

Count 4: 18 VAC 50-22-260.B.24

The motion was approved with a vote of 10-0-2. Ayes: Groh, Branin, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, and Taylor. **Nays:** None. **Abstain:** Brannan, Trice. **Absent:** King, McGonegal, and Yoakum.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to impose the following amended sanctions based upon the record and nature of the violations.

- Count 1: \$1,700.00, Remedial Education, and License Revocation
- Count 2: \$1,700.00, Remedial Education, and License Revocation
- Count 3: \$1,700.00, Remedial Education, and License Revocation
- Count 4: \$700.00, Remedial Education, and License Revocation

Total: \$5,800.00

The motion was approved with a vote of 10-0-2. Ayes: Groh, Branin, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, and Taylor. Nays: None. Abstain: Brannan, Trice. Absent: King, McGonegal, and Yoakum.

In the matter of Disciplinary File Number 2024-02637, Shadytree Construction LLC (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2024-02637
Shadytree
Construction
LLC

Presiding Board Member Brannan was not present, did not participate in the discussion, and did not vote.

Kit Kirchmier, on behalf of the Regulant, participated in the Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Shadytree Construction LLC violated the following:

- Count 1: 18 VAC 50-22-260.B.8
- Count 2: 18 VAC 50-22-260.B.33
- Count 3: 18 VAC 50-22-260.B.27
- Count 4: 18 VAC 50-22-260.B.5

The motion was approved with a vote of 11-0-1. Ayes: Groh, Branin, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. Nays: None. Abstain: Brannan. Absent: King, McGonegal, and Yoakum.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to impose the following sanctions:

- Count 1: \$400.00 and Remedial Education
- Count 2: \$850.00 and Remedial Education
- Count 3: \$800.00 and Remedial Education
- Count 4: \$1,500.00 and License Revocation

Total: \$3,550.00

The motion was approved with a vote of 9-2-1. Ayes: Groh, Branin, Crider, Costen, Heinline, Helmandollar, Spencer, Taylor, and Trice. **Nays:** Comstock, Lowe. **Abstain:** Brannan. **Absent:** King, McGonegal, and Yoakum.

In the matter of Disciplinary File Number 2025-00010, Ferrara Building Group, Inc. (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2025-00010
Ferrara
Building
Group, Inc.**

Presiding Board Member Brannan was not present, did not participate in the discussion, and did not vote.

Alfonse Ferrara, William A. Lascara, and Thomas Lyons Lascara, on behalf of the Regulant, participated in the Informal Fact-Finding conference.

William A. Lascara, Alfonse Ferrara, and Karen Ferrara, on behalf of the Regulant, attended the Board meeting and partially agreed with the recommendation.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Ferrara Building Group, Inc. violated the following:

- Count 1: 18 VAC 50-22-260.B.9**
- Count 2: 18 VAC 50-22-260.B.8**
- Count 3: 18 VAC 50-22-260.B.33**
- Count 5: 18 VAC 50-22-260.B.27**

As to Count 4, the Board closes this aspect of the file with a finding of no violation.

The motion was approved with a vote of 11-0-1. Ayes: Groh, Branin, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** Brannan. **Absent:** King, McGonegal, and Yoakum.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to impose the following amended sanctions:

- Count 1: \$450.00 and Remedial Education**
- Count 2: \$400.00 and Remedial Education**
- Count 3: \$850.00 and Remedial Education**
- Count 5: \$800.00 and Remedial Education**

Total: \$2,500.00

The motion was approved with a vote of 11-0-1. Ayes: Groh, Branin, Crider, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** Brannan. **Absent:** King, McGonegal, and Yoakum.

In the matter of Disciplinary File Number 2025-00125, Peak Roofing Contractors Inc. (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

Presiding Board Members Brannan and Crider were not present, did not participate in the discussion, and did not vote.

Charlotte Dawn Smith, Jennifer Riggleman, and Luther Riggleman, on behalf of the Regulant, participated in the Informal Fact-Finding Conference.

Luther Riggleman, Jennifer Riggleman, and Michael Mehlfelt, on behalf of the Regulant, attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Trice, to adopt the revised Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Peak Roofing Contractors Inc. violated the following:

- Count 1: 18 VAC 50-22-260.B.9**
- Count 4: 18 VAC 50-22-260.B.25**

As to Counts 2 and 3, the Board closes this aspect of the file with a finding of no violation.

The motion was approved with a vote of 10-0-2. Ayes: Groh, Branin, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** Brannan, Crider. **Absent:** King, McGonegal, and Yoakum.

Priors

On June 8, 2021, Peak Roofing Contractors Inc. was found in violation of the Board for Contractor Regulations for contracting with an unlicensed contractor, and for failure to obtain a permit where required. Consent Order 2021-01466 resulted in a fine of \$1,550.00, \$150.00 Board cost, and assignment to Remedial Education. Compliance was obtained on July 9, 2021.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Trice, to impose the following sanctions:

- Count 1: \$450.00 and Remedial Education**
- Count 4: \$850.00 and Remedial Education**

Total: \$1,300.00

The motion was approved with a vote of 10-0-2. Ayes: Groh, Branin, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** Brannan, Crider. **Absent:** King, McGonegal, and Yoakum.

Board member Brannan exited the meeting and will no longer be included in the vote.

**Board Member
Attendance**

In the matter of Disciplinary File Number 2024-02448, Luke Britton dba Luke Britton Marine Construction (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2024-02448
Luke Britton
dba Luke
Britton Marine
Construction**

Presiding Board Member Crider was not present, did not participate in the discussion, and did not vote.

The Regulant participated in the Informal Fact-Finding conference.

The Regulant attended the Board meeting and partially agreed with the recommendation.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Trice, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Luke Britton dba Luke Britton Marine Construction violated the following:

- Count 1: 18 VAC 50-22-260.B.8**
- Count 2: 18 VAC 50-22-260.B.9**
- Count 3: 18 VAC 50-22-230.A**
- Count 4: 18 VAC 50-22-260.B.27**
- Count 5: 18 VAC 50-22-260.B.27**
- Count 6: 18 VAC 50-22-260.B.17**
- Count 7: 18 VAC 50-22-260.B.31**
- Count 8: 18 VAC 50-22-260.B.15**

The motion was approved with a vote of 10-0-1. Ayes: Groh, Branin, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** Crider. **Absent:** Brannan, King, McGonegal, and Yoakum.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Lowe, to impose the following sanctions:

- Count 1: \$400.00 and Remedial Education**
- Count 2: \$450.00 and Remedial Education**
- Count 3: \$350.00 and Remedial Education**
- Count 4: \$800.00 and Remedial Education**
- Count 5: \$800.00 and Remedial Education**
- Count 6: \$1,300.00, Remedial Education, and License Revocation**
- Count 7: \$450.00 and Remedial Education**
- Count 8: \$1,450.00, Remedial Education, and License Revocation**

Total: \$6,000.00

The motion was approved with a vote of 10-0-1. Ayes: Groh, Branin, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** Crider. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Disciplinary File Number 2024-01978, Sturdevant Expressions LLC, dba Sturdevant Construction (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2024-01978
Sturdevant
Expressions
LLC, dba
Sturdevant
Construction**

Presiding Board Member Crider was not present, did not participate in the discussion, and did not vote.

The Regulant did not participate in the Informal Fact-Finding Conference by counsel, or by any other qualified representative.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Trice, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Sturdevant Expressions LLC, dba Sturdevant Construction violated the following:

- Count 1: 18 VAC 50-22-260.B.31**
- Count 2: 18 VAC 50-22-260.B.15**
- Count 3: 18 VAC 50-22-260.B.25**
- Count 4: 18 VAC 50-22-260.B.11**

The motion was approved with a vote of 10-0-1. Ayes: Groh, Branin, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** Crider. **Absent:** Brannan, King, McGonegal, and Yoakum.

Priors

On June 20, 2017, Sturdevant Expressions LLC, dba Sturdevant Construction was found in violation of the Board for Contractor Regulations for failure to obtain a permit where required. Consent Order 2017-00210 resulted in a fine of \$750.00, \$150.00 Board Cost and assignment to Remedial Education. Compliance was obtained on November 7, 2017.

On September 11, 2018, Sturdevant Expressions LLC, dba Sturdevant Construction was found in violation of the Board for Contractor Regulations for failure to obtain permit where required, and for Contracting with an unlicensed contractor. Consent Order 2018-01324 resulted in a fine of \$3,550.00, \$150.00 Board Cost and assignment to Remedial Education. Compliance was obtained on November 29, 2018.

On April 30, 2019, Sturdevant Expressions LLC, dba Sturdevant Construction was found in violation of the Board for Contractor Regulations for failure to have all elements in a residential contract, and misconduct in the practice of contracting or residential building energy analyses. Consent Order 2019-00402 resulted in a fine of \$3,100.00, \$150.00 Board Cost and assignment to Remedial Education. Compliance was obtained on July 26, 2019.

On May 7, 2024, Sturdevant Expressions LLC, dba Sturdevant Construction was found in violation of the Board for Contractor Regulations for failure to use written change orders. Consent Order 2023-02290 resulted in a fine of \$450.00, \$150.00 Board Cost, Sturdevant Expressions LLC is to provide a written statement to the

Board on a semiannual bases that Sturdevant Expressions LLC is in compliance with the Boards regulations, and assignment to Remedial Education. The license is suspended for failure to comply with a written statement to the Board on a semiannual bases that Sturdevant Expressions LLC is in compliance with the Boards regulations

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Trice, to impose the following sanctions:

- Count 1: \$450.00 and Remedial Education**
- Count 2: \$1,450.00, Remedial Education, and License Revocation**
- Count 3: \$1,050.00 and Remedial Education**
- Count 4: \$450.00, Remedial Education, and License Revocation**

- Total: \$3,400.00**

The motion was approved with a vote of 10-0-1. Ayes: Groh, Branin, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** Crider. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Disciplinary File Number 2025-00304, Sturdevant Expressions LLC, dba Sturdevant Construction (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2025-00304
Sturdevant
Expressions
LLC, dba
Sturdevant
Construction**

Presiding Board Member Crider was not present, did not participate in the discussion, and did not vote.

The Regulant did not participate in the Informal Fact-Finding Conference by counsel, or by any other qualified representative.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Trice, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Sturdevant Expressions LLC, dba Sturdevant Construction violated the following:

- Count 1: 18 VAC 50-22-260.B.15**
- Count 2: 18 VAC 50-22-260.B.16**
- Count 3: 18 VAC 50-22-260.B.11**
- Count 4: 18 VAC 50-22-260.B.28**

The motion was approved with a vote of 10-0-1. Ayes: Groh, Branin, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** Crider. **Absent:** Brannan, King, McGonegal, and Yoakum.

Priors

On June 20, 2017, Sturdevant Expressions LLC, dba Sturdevant Construction was found in violation of the Board for Contractor Regulations for failure to obtain a permit where required. Consent Order 2017-00210 resulted in a fine of \$750.00, \$150.00 Board Cost and assignment to Remedial Education. Compliance was obtained on November 7, 2017.

On September 11, 2018, Sturdevant Expressions LLC, dba Sturdevant Construction was found in violation of the Board for Contractor Regulations for failure to obtain permit where required, and for Contracting with an unlicensed contractor. Consent Order 2018-01324 resulted in a fine of \$3,550.00, \$150.00 Board Cost and assignment to Remedial Education. Compliance was obtained on November 29, 2018.

On April 30, 2019, Sturdevant Expressions LLC, dba Sturdevant Construction was found in violation of the Board for Contractor Regulations for failure to have all elements in a residential contract, and misconduct in the practice of contracting or residential building energy analyses. Consent Order 2019-00402 resulted in a fine of \$3,100.00, \$150.00 Board Cost and assignment to Remedial Education. Compliance was obtained on July 26, 2019.

On May 7, 2024, Sturdevant Expressions LLC, dba Sturdevant Construction was found in violation of the Board for Contractor Regulations for failure to use written change orders. Consent Order 2023-02290 resulted in a fine of \$450.00, \$150.00 Board Cost, Sturdevant Expressions LLC is to provide a written statement to the Board on a semiannual bases that Sturdevant Expressions LLC is in compliance with the Boards regulations, and assignment to Remedial Education. The license is suspended for failure to comply with a written statement to the Board on a semiannual bases that Sturdevant Expressions LLC is in compliance with the Boards regulations

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Lowe, to impose the following sanctions:

Count 1: \$1,450.00 and Remedial Education
Count 2: \$2,500.00, Remedial Education, and License Revocation
Count 3: \$450.00, Remedial Education, and License Revocation
Count 4: \$1,700.00, Remedial Education, and License Revocation

Total: \$6,100.00

The motion was approved with a vote of 10-0-1. Ayes: Groh, Branin, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** Crider. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Disciplinary File Number 2024-01568, William J Owen, t/a J O Contractors (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2024-01568
William J
Owen, t/a J O
Contractors

Presiding Board Member McGonegal was not present, did not participate in the discussion, and did not vote.

The Regulant participated in the Informal Fact-Finding conference.

William J. Owen, on behalf of the Regulant, attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Wiliam J Owen, t/a J O Contractors violated the following:

- Count 1: 18 VAC 50-22-260.B.9**
- Count 2: 18 VAC 50-22-260.B.31**
- Count 3: 18 VAC 50-22-260.B.29**

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to impose the following sanctions:

- Count 1: \$300.00 and Remedial Education**
- Count 2: \$450.00 and Remedial Education**
- Count 3: \$250.00 and Remedial Education**

Total: \$1,000.00

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Disciplinary File Number 2024-02375, JFLP Ventures LLC (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2024-02375
JFLP Ventures
LLC

Presiding Board Member McGonegal was not present, did not participate in the discussion, and did not vote.

Charles Glenwood Jones, on behalf of the Regulant, participated in the Informal Fact-Finding conference.

Charles Glenwood Jones, on behalf of the Regulant, attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that JFLP Ventures LLC violated the following:

- Count 1: 18 VAC 50-22-260.B.9**
- Count 2: 18 VAC 50-22-260.B.31**
- Count 3: 18 VAC 50-22-260.B.13**

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to impose the following amended sanctions:

Count 1: \$450.00 and Remedial Education

Count 2: \$450.00 and Remedial Education

Count 3: \$450.00 and Remedial Education

Total: \$1,350.00

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Disciplinary File Number 2025-00564, CS Custom Structures Inc. (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2025-00564
CS Custom
Structures Inc.

Presiding Board Member McGonegal was not present, did not participate in the discussion, and did not vote.

J. Barrett Lucy and Christopher Scott Elliot, on behalf of the Regulant, participated in the Informal Fact-Finding conference.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Trice, to reopen the case to allow the Regulant an opportunity to speak.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

J. Barrett Lucy, Christopher Scott Elliot, and Christopher Elliot, on behalf of the Regulant, attended the Board meeting and partially agreed with the recommendation.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that CS Custom Structures Inc. violated the following:

- Count 1: 18 VAC 50-22-260.B.8**
Count 4: 18 VAC 50-22-260.B.29

As to Counts 2, 3, and 5, the Board closes this aspect of the file with a finding of no violation.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

Priors
On April 30, 2019, CS Custom Structures Inc. was found in violation of the Board for Contractor Regulations for failure to use written change orders. Consent Order 2018-03078 resulted in a fine of \$400 and assignment to Remedial Education. Compliance was obtained on June 26, 2019.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to impose the following sanctions:

- Count 1: \$400.00 and Remedial Education**
Count 4: Remedial Education

Total: \$400.00

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Disciplinary File Number 2024-01613, Square One Development Group LLC (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2024-01613
Square One
Development
Group LLC

Presiding Board Member King was not present, did not participate in the discussion, and did not vote.

Steven Howard, Linda Howard, and Jesse Stein, on behalf of the Regulant, participated in the Informal Fact-Finding conference.

Steven Howard, Linda Howard, and Jesse Stein, on behalf of the Regulant, attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Square One Development Group LLC violated the following:

- Count 1: 18 VAC 50-22-260.B.16**

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Crider, to impose no sanctions.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

Prima Facie Disciplinary Cases

In the matter of Prima Facie Disciplinary File Number 2024-00782, Better Bathrooms and Kitchens Inc. t/a Better Home Improvements Featuring Better Bathrooms and Kitchens (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Better Bathrooms and Kitchens Inc. t/a Better Home Improvements Featuring Better Bathrooms and Kitchens violated the following:

- Count 1: 18 VAC 50-22-260.B.9**
- Count 2: 18 VAC 50-22-260.B.15**
- Count 3: 18 VAC 50-22-260.B.16**

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

Priors

On July 24, 2018, Better Bathrooms and Kitchens Inc. t/a Better Home Improvements Featuring Better Bathrooms and Kitchens was found in violation of the Board for Contractor Regulations for failure to have all elements in a residential contract, misconduct in the practice of contracting or residential building energy analyses, and practicing out of class, classification, or specialty. Consent Order 2018-01549 resulted in a fine of \$1,900,00, \$150.00 Board cost, and assignment to Remedial Education. Compliance was obtained on November 16, 2018.

On September 22, 2020, Better Bathrooms and Kitchens Inc. t/a Better Home Improvements Featuring Better Bathrooms and Kitchens was found in violation of the Board for Contractor Regulations for failure to have all elements in a residential contract, and failure to operate under the name in which the license was issued.

Prima Facie Disciplinary Cases

File Number
2024-00782
Better Bathrooms and Kitchens Inc. t/a Better Home Improvements Featuring Better Bathrooms and Kitchens

Consent Order 2020-00965 resulted in a fine of \$950.00, \$150.00 Board cost, and assignment to Remedial Education. Compliance was obtained on April 8, 2021.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Trice, to impose the following sanctions:

- Count 1: \$450.00 and Remedial Education**
- Count 2: \$1,450.00, Remedial Education, and License Revocation**
- Count 3: \$1,800.00, Remedial Education, and License Revocation**

Total: \$3,700.00

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Prima Facie Disciplinary File Number 2024-00829, Better Bathrooms and Kitchens Inc. t/a Better Home Improvements Featuring Better Bathrooms and Kitchens (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Better Bathrooms and Kitchens Inc. t/a Better Home Improvements Featuring Better Bathrooms and Kitchens violated the following:

- Count 1: 18 VAC 50-22-260.B.9**
- Count 2: 18 VAC 50-22-260.B.15**
- Count 3: 18 VAC 50-22-260.B.16**

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

Priors

On July 24, 2018, Better Bathrooms and Kitchens Inc. t/a Better Home Improvements Featuring Better Bathrooms and Kitchens was found in violation of the Board for Contractor Regulations for failure to have all elements in a residential contract, misconduct in the practice of contracting or residential building energy analyses, and practicing out of class, classification, or specialty. Consent Order 2018-01549 resulted in a fine of \$1,900,00, \$150.00 Board cost, and assignment to Remedial Education. Compliance was obtained on November 16, 2018.

**File Number
2024-00829
Better
Bathrooms and
Kitchens Inc. t/a
Better Home
Improvements
Featuring
Better
Bathrooms and
Kitchens**

On September 22, 2020, Better Bathrooms and Kitchens Inc. t/a Better Home Improvements Featuring Better Bathrooms and Kitchens was found in violation of the Board for Contractor Regulations for failure to have all elements in a residential contract, and failure to operate under the name in which the license was issued. Consent Order 2020-00965 resulted in a fine of \$950.00, \$150.00 Board cost, and assignment to Remedial Education. Compliance was obtained on April 8, 2021.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Trice, to impose the following sanctions:

Count 1: \$450.00 and Remedial Education
Count 2: \$1,450.00, Remedial Education, and License Revocation
Count 3: \$1,800.00, Remedial Education, and License Revocation

Total: \$3,700.00

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Prima Facie Disciplinary File Number 2024-00890, Better Bathrooms and Kitchens Inc. t/a Better Home Improvements Featuring Better Bathrooms and Kitchens (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence Better Bathrooms and Kitchens Inc. t/a Better Home Improvements Featuring Better Bathrooms and Kitchens violated the following:

Count 1: 18 VAC 50-22-260.B.9
Count 2: 18 VAC 50-22-260.B.15
Count 3: 18 VAC 50-22-260.B.16

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

Priors

On July 24, 2018, Better Bathrooms and Kitchens Inc. t/a Better Home Improvements Featuring Better Bathrooms and Kitchens was found in violation of the Board for Contractor Regulations for failure to have all elements in a residential contract, misconduct in the practice of contracting or residential building energy

File Number
2024-00890
Better
Bathrooms and
Kitchens Inc. t/a
Better Home
Improvements
Featuring
Better
Bathrooms and
Kitchens

analyses, and practicing out of class, classification, or specialty. Consent Order 2018-01549 resulted in a fine of \$1,900.00, \$150.00 Board cost, and assignment to Remedial Education. Compliance was obtained on November 16, 2018.

On September 22, 2020, Better Bathrooms and Kitchens Inc. t/a Better Home Improvements Featuring Better Bathrooms and Kitchens was found in violation of the Board for Contractor Regulations for failure to have all elements in a residential contract, and failure to operate under the name in which the license was issued. Consent Order 2020-00965 resulted in a fine of \$950.00, \$150.00 Board cost, and assignment to Remedial Education. Compliance was obtained on April 8, 2021.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to impose the following sanctions:

Count 1: \$450.00 and Remedial Education
Count 2: \$1,450.00, Remedial Education, and License Revocation
Count 3: \$1,800.00, Remedial Education, and License Revocation

Total: \$3,700.00

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Prima Facie Disciplinary File Number 2024-00893, Better Bathrooms and Kitchens Inc. t/a Better Home Improvements Featuring Better Bathrooms and Kitchens (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Better Bathrooms and Kitchens Inc. t/a Better Home Improvements Featuring Better Bathrooms and Kitchens violated the following:

Count 1: 18 VAC 50-22-260.B.9
Count 2: 18 VAC 50-22-260.B.15
Count 3: 18 VAC 50-22-260.B.16
Count 4: 18 VAC 50-22-230.B

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

Priors

File Number
2024-00893
Better
Bathrooms and
Kitchens Inc. t/a
Better Home
Improvements
Featuring
Better
Bathrooms and
Kitchens

On July 24, 2018, Better Bathrooms and Kitchens Inc. t/a Better Home Improvements Featuring Better Bathrooms and Kitchens was found in violation of the Board for Contractor Regulations for failure to have all elements in a residential contract, misconduct in the practice of contracting or residential building energy analyses, and practicing out of class, classification, or specialty. Consent Order 2018-01549 resulted in a fine of \$1,900.00, \$150.00 Board cost, and assignment to Remedial Education. Compliance was obtained on November 16, 2018.

On September 22, 2020, Better Bathrooms and Kitchens Inc. t/a Better Home Improvements Featuring Better Bathrooms and Kitchens was found in violation of the Board for Contractor Regulations for failure to have all elements in a residential contract, and failure to operate under the name in which the license was issued. Consent Order 2020-00965 resulted in a fine of \$950.00, \$150.00 Board cost, and assignment to Remedial Education. Compliance was obtained on April 8, 2021.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to impose the following sanctions:

- Count 1: \$450.00 and Remedial Education**
- Count 2: \$1,450.00, Remedial Education, and License Revocation**
- Count 3: \$1,800.00, Remedial Education, and License Revocation**
- Count 4: \$600.00 and Remedial Education**

Total: \$4,300.00

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Prima Facie Disciplinary File Number 2024-01932, R & G Contractors Service Inc. (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

File Number
2024-01932
R & G
Contractors
Services Inc.

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that R & G Contractors Services Inc. violated the following:

- Count 1: 18 VAC 50-22-260.B.9**
- Count 2: 18 VAC 50-22-260.B.27**
- Count 3: 18 VAC 50-22-260.B.5**
- Count 4: 18 VAC 50-22-260.B.15**
- Count 5: 18 VAC 50-22-260.B.13**

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to impose the following sanctions:

Count 1: \$450.00 and Remedial Education
Count 2: \$800.00 and Remedial Education
Count 3: \$1,500.00, Remedial Education, and License Revocation
Count 4: \$1,450.00, Remedial Education, and License Revocation
Count 5: \$1,400.00, Remedial Education, and License Revocation

Total: \$5,600.00

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Prima Facie Disciplinary File Number 2024-02303, Pace Foundation Repairs LLC (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

File Number
2024-02303
Pace
Foundation
Repairs LLC

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Pace Foundation Repairs LLC violated the following:

Count 1: 18 VAC 50-22-260.B.8
Count 2: 18 VAC 50-22-260.B.9
Count 3: 18 VAC 50-22-260.B.33
Count 4: 18 VAC 50-22-260.B.15

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to impose the following sanctions

Count 1: \$400.00 and Remedial Education
Count 2: \$450.00 and Remedial Education
Count 3: \$850.00 and Remedial Education
Count 4: \$1,450.00, Remedial Education, and License Revocation

Total: \$3,150.00

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Prima Facie Disciplinary File Number 2025-00309, C&J Restoration, Inc., dba Kona Construction (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

File Number
2025-00309
C&J
Restoration,
Inc., dba Kona
Construction

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that C&J Restoration, Inc., dba Kona Construction violated the following:

Count 1: 18 VAC 50-22-260.B.27

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

Priors

On April 29, 2025, C&J Restoration, Inc., dba Kona Construction was found in violation of the Board for Contractor Regulations for failure to have all elements in a residential contract, and failure to obtain a permit where required. Consent Order 2025-00065 resulted in a fine of \$1,300.00, \$150.00 Board cost, and assignment to Remedial Education. Compliance was obtained on August 1, 2025.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to impose the following sanction:

Count 1: \$800.00 and Remedial Education

Total: \$800.00

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Prima Facie Disciplinary File Number 2025-00536, Trusted Veterans Restoration LLC (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

File Number
2025-00536

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Trusted Veterans Restoration LLC violated the following:

Count 1: 18 VAC 50-22-260.B.9

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

Priors

On April 25, 2024, Trusted Veterans Restoration LLC was found in violation of the Board for Contractor Regulations for the firms failure to report criminal convictions, and failure to report convictions to the Board w/in 30 days. Consent Order 2023-03000 resulted in a fine of \$700.00, 2-year probation, during probation Trusted Veterans Restoration LLC agreed to provide quarterly statements to the Board that Trusted Veterans Restoration LLC is in compliance with the Boards regulations, and assignment to Remedial Education. The licensee remains on probation until April 25, 2026.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to impose the following sanction:

Count 1: \$450.00 and Remedial Education

Total: \$450.00

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Prima Facie Disciplinary File Number 2025-00581, All Variety Service Company, Inc. (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

**File Number
2025-00581
All Variety
Service
Company, Inc.**

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that All Variety Service Company, Inc. violated the following:

Count 1: 18 VAC 50-22-260.B.33

Count 2: 18 VAC 50-22-230.A

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

Priors

On March 7, 2017, All Variety Service Company, Inc. was found in violation of the Board for Contractor Regulations for failure to have all elements in a residential contract, failure to operate under licensed name and to report the name change to the Board within 30 days, and for practicing outside the specialty for which the contractor is licensed. Consent Order 2017-00048 resulted in a fine of \$1,400.00, \$150.00 Board Cost and assignment to Remedial Education. Compliance was obtained on April 13, 2017.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to impose the following sanctions:

Count 1: \$850.00 and Remedial Education

Count 2: \$350.00 and Remedial Education

Total: \$1,200.00

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Prima Facie Disciplinary File Number 2025-00788, Ideal Upgrades LLC (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

**File Number
2025-00788
Ideal Upgrades
LLC**

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Ideal Upgrades LLC violated the following:

Count 1: 18 VAC 50-22-260.B.2

Count 2: 18 VAC 50-22-260.B.28

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to impose the following sanctions:

Count 1: \$1,150.00, Remedial Education, and License Revocation
Count 2: \$1,700.00, Remedial Education, and License Revocation

Total: \$2,850.00

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Prima Facie Disciplinary File Number 2025-01474, Ideal Upgrades LLC (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

File Number
2025-01474
Ideal Upgrades
LLC

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Ideal Upgrades LLC violated the following:

Count 1: 18 VAC 50-22-260.B.8
Count 2: 18 VAC 50-22-260.B.9
Count 3: 18 VAC 50-22-260.B.14

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to impose the following sanctions:

Count 1: \$400.00 and Remedial Education
Count 2: \$450.00 and Remedial Education
Count 3: \$1,850.00, Remedial Education, and License Revocation

Total: \$2,700.00

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Prima Facie Disciplinary File Number 2025-01249, K&S Fence Company (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

File Number
2025-01249

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that K&S Fence Company violated the following:

- Count 1: 18 VAC 50-22-260.B.9**
- Count 2: 18 VAC 50-22-260.B.15**
- Count 3: 18 VAC 50-22-260.B.16**

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to impose the following sanctions:

- Count 1: \$450.00 and Remedial Education**
- Count 2: \$1,450.00, Remedial Education, and License Revocation**
- Count 3: \$1,800.00, Remedial Education, and License Revocation**

Total: \$3,700.00

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Prima Facie Disciplinary File Number 2025-01264, Shaw Building Solutions, Inc. (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

**File Number
2025-01264
Shaw Building
Solutions, Inc.**

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Shaw Building Solutions, Inc. violated the following:

- Count 1: 18 VAC 50-22-260.B.22**
- Count 2: 18 VAC 50-22-260.B.23**

Count 3: 18 VAC 50-22-210

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to impose the following sanctions:

- Count 1: Remedial Education**
- Count 2: \$700.00 and Remedial Education**
- Count 3: \$550.00, Remedial Education, and License Revocation**

Total: \$1,250.00

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Prima Facie Disciplinary File Number 2025-01265, Shaw Building Solutions, Inc. (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

**File Number
2025-01265
Shaw Building
Solutions, Inc.**

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Shaw Building Solutions, Inc. violated the following:

- Count 1: 18 VAC 50-22-260.B.22**
- Count 2: 18 VAC 50-22-260.B.23**
- Count 3: 18 VAC 50-22-220.A**

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to impose the following sanctions:

- Count 1: Remedial Education**
- Count 2: \$700.00 and Remedial Education**
- Count 3: \$500.00 and Remedial Education**

Total: \$1,200.00

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

Consent Order Case Files

**Consent Order
Case Files**

In the matter of Consent Order File Number 2024-01817, CB Chandler Construction Inc. (Regulant), the Board reviewed the Consent Order as seen and agreed to by CB Chandler Construction Inc.

**File Number
2024-01817
CB Chandler
Construction
Inc.**

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to ratify the proposed Consent Order offer wherein the CB Chandler Construction Inc., acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

CB Chandler Construction Inc. consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.8	\$400.00
Count 2:	18 VAC 50-22-260.B.9	\$450.00

CB Chandler Construction Inc. agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,000.00

In addition, the Board shall waive imposition of the \$450.00 monetary penalty for Count 2 on condition that CB Chandler Construction Inc. provides a copy of its current contract to the Board within ninety (90) days of the effective date of this Consent Order. The contract must be in compliance with Board Regulation 18 VAC 50-22-260.B.9. If CB Chandler Construction Inc. fails to comply with this condition, then the full monetary penalty will be automatically imposed.

Further, CB Chandler Construction Inc. agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2024-02707, Precision Contracting & Remodeling Inc. (Regulant), the Board reviewed the Consent Order as seen and agreed to by Precision Contracting & Remodeling Inc.

**File Number
2024-02707
Precision
Contracting &
Remodeling
Inc.**

The Regulant attended the Board meeting.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to ratify the proposed Consent Order offer wherein Precision Contracting & Remodeling Inc., acknowledges an understanding of the charges, and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Precision Contracting & Remodeling Inc. consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.9 \$450.00

Precision Contracting & Remodeling Inc. agrees to Board costs of **\$150.00**.

Total fines and costs of \$600.00

Further, Precision Contracting & Remodeling Inc. agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2025-00233, Jose Ramon Chavez, t/a RC Home Renovation (Regulant), the Board reviewed the Consent Order as seen and agreed to by Jose Ramon Chavez, t/a RC Home Renovation.

**File Number
2025-00233
Jose Ramon
Chavez, t/a RC
Home
Renovation**

The Regulant attended the Board meeting.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to ratify the proposed Consent Order offer wherein Jose Ramon Chavez, t/a RC Home Renovation, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Jose Ramon Chavez, t/a RC Home Renovation consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.9 \$450.00
Count 2: 18 VAC 50-22-260.B.8 \$400.00
Count 3: 18 VAC 50-22-260.B.31 \$450.00
Count 4: 18 VAC 50-22-260.B.15 \$1,450.00
Count 5: 18 VAC 50-22-260.B.6 \$900.00
Count 6: 18 VAC 50-22-260.B.27 \$800.00

Jose Ramon Chavez, t/a RC Home Renovation agrees to Board costs of **\$150.00**.

Total fines and costs of \$4,600.00

Further, Jose Ramon Chavez, t/a RC Home Renovation agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2025-00243, Stanman LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Stanman LLC.

File Number
2025-00243
Stanman LLC

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to ratify the proposed Consent Order offer wherein Stanman LLC acknowledges an understanding of the charges, and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Stanman LLC consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.27 \$800.00

Stanman LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$950.00

Further, Stanman LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

Upon completion of the remedial education course, the Board shall waive \$400.00 of the \$800.00 for Count 1. If Stanman LLC fails to comply with this condition, then the full monetary penalty will be automatically imposed.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2025-00363, Top Quality Builder LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Top Quality Builder LLC.

File Number
2025-00363
Top Quality
Builders LLC

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to ratify the proposed Consent Order offer wherein Top Quality Builder LLC acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Top Quality Builder LLC consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-220.A \$450.00
Count 2: 18 VAC 50-22-260.B.33 \$850.00
Count 2: 18 VAC 50-22-260.B.27 \$800.00

Top Quality Builder LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$2,250.00

Further, Top Quality Builder LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2025-00429, Italo Garcia Pineda LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Italo Garcia Pineda LLC.

File Number
2025-00429
Italo Garcia
Pineda LLC

Brent Bowman, on behalf of the Regulant, attended the Board meeting.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to ratify the proposed Consent Order offer wherein Italo Garcia Pineda LLC acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Italo Garcia Pineda LLC consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.29 \$750.00

Italo Garcia Pineda LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$900.00

Further, Italo Garcia Pineda LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2025-00727, Padua Painting & Repairs LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Padua Painting & Repairs LLC.

File Number
2025-00727
Padua Painting
& Repairs LLC

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to ratify the proposed Consent Order offer wherein Padua Painting & Repairs LLC acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Padua Painting & Repairs LLC consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.9	\$450.00
Count 2:	18 VAC 50-22-260.B.15	\$1,450.00
Count 3:	18 VAC 50-22-260.B.27	\$800.00
Count 4:	18 VAC 50-22-260.B.11	\$450.00

Padua Painting & Repairs LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$3,300.00

Further, Padua Painting & Repairs LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2025-00786, Barlowood Enterprises LLC, t/a Wood's Home Services (Regulant), the Board reviewed the Consent Order as seen and agreed to by Barlowood Enterprises LLC, t/a Wood's Home Services.

File Number
2025-00786
Barlowood
Enterprises
LLC, t/a
Wood's Home
Services

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to ratify the proposed Consent Order offer wherein Barlowood Enterprises LLC, t/a Wood's Home Services acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Barlowood Enterprises LLC, t/a Wood's Home Services consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.9	\$700.00
Count 2:	18 VAC 50-22-260.B.33	\$1,700.00
Count 3:	18 VAC 50-22-260.B.15	\$1,450.00
Count 4:	18 VAC 50-22-260.B.16	\$1,800.00

Barlowood Enterprises LLC, t/a Wood's Home Services agrees to Board costs of **\$150.00**.

Total fines and costs of \$5,800.00

In addition, for violation of Counts 3 and 4, Barlowood Enterprises LLC, t/a Wood's Home Services agrees to revocation of its license.

Further, Barlwood Enterprises LLC, t/a Wood's Home Services agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2025-00841, Jack W Lynch, t/a J & A Builders (Regulant), the Board reviewed the Consent Order as seen and agreed to by Jack W Lynch, t/a J & A Builders.

File Number
2025-00841
Jack W Lynch,
t/a J & A
Builders

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to ratify the proposed Consent Order offer wherein Jack W Lynch, t/a J & A Builders, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Jack W Lynch, t/a J & A Builders consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-210.3 \$550.00

Jack W Lynch, t/a J & A Builders agrees to Board costs of **\$150.00**.

Total fines and costs of \$700.00

Further, Jack W Lynch, t/a J & A Builders agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2025-01010, Nicely Done Contracting LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Nicely Done Contracting LLC.

File Number
2025-01010
Nicely Done
Contracting
LLC

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to ratify the proposed Consent Order offer wherein Nicely Done Contracting LLC, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Nicely Done Contracting LLC consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.9 \$450.00

Count 2: 18 VAC 50-22-260.B.14 \$1,850.00
Count 3: 18 VAC 50-22-230.A \$350.00

Nicely Done Contracting LLC to Board costs of **\$150.00**.

Total fines and costs of \$2,800.00

In addition, for violation of Count 2, Nicely Done Contracting LLC agrees to revocation of its license.

Further, Nicely Done Contracting LLC agrees to have a member of Responsible Management successfully complete a Board approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2025-01336, Nicely Done Contracting LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Nicely Done Contracting LLC.

File Number
2025-01336
Nicely Done
Contracting
LLC

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to ratify the proposed Consent Order offer wherein Nicely Done Contracting LLC, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Nicely Done Contracting LLC consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.9 \$450.00
Count 2: 18 VAC 50-22-260.B.14 \$1,850.00
Count 3: 18 VAC 50-22-230.A \$350.00

Nicely Done Contracting LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$2,800.00

In addition, for violation of Count 2, Nicely Done Contracting LLC agrees to revocation of its license.

Further, Nicely Done Contracting LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2025-01139, Joshua James Floyd (Regulant), the Board reviewed the Consent Order as seen and agreed to by Joshua James Floyd.

**File Number
2025-01139
Joshua James
Floyd**

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to ratify the proposed Consent Order offer wherein Joshua James Floyd acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Joshua James Floyd consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-30-190.9 \$750.00

Joshua James Floyd agrees to Board costs of **\$150.00**.

Total fines and costs of \$900.00

Further, Joshua James Floyd agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2025-01163, Paul Curry Excavating LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Paul Curry Excavating LLC.

**File Number
2025-01163
Paul Curry
Excavating LLC**

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to ratify the proposed Consent Order offer wherein Paul Curry Excavating LLC acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Paul Curry Excavating LLC consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.9 \$450.00

Count 2: 18 VAC 50-22-260.B.8 \$400.00

Paul Curry Excavating LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,000.00

Further, Paul Curry Excavating LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2025-01285, New Sunrise Roofing Inc. (Regulant), the Board reviewed the Consent Order as seen and agreed to by New Sunrise Roofing Inc.

File Number
2025-01285
New Sunrise
Roofing Inc.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to ratify the proposed Consent Order offer wherein New Sunrise Roofing Inc. acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

New Sunrise Roofing Inc. consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.8	\$400.00
Count 2:	18 VAC 50-22-260.B.9	\$450.00

New Sunrise Roofing Inc. agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,000.00

In addition, the Board shall waive imposition of the \$450.00 monetary penalty for Count 2 on condition that New Sunrise Roofing Inc. provides a copy of its current contract to the Board within ninety (90) days of the effective date of this Consent Order. The contract must be in compliance with Board Regulation 18 VAC 50-22-260.B.9. If New Sunrise Roofing Inc. fails to comply with this condition, then the full monetary penalty will be automatically imposed.

Further, New Sunrise Roofing Inc. agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2025-01325, Hunter Home Improvement LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Hunter Home Improvement LLC.

File Number
2025-01325
Hunter Home
Improvement
LLC

Board Member Heinline was not present, did not participate in the discussion, and did not vote.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to ratify the proposed Consent Order offer wherein Hunter Home Improvement LLC acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Hunter Home Improvement LLC consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.9	\$450.00
Count 2:	18 VAC 50-22-260.B.31	\$450.00
Count 3:	18 VAC 50-22-260.B.6	\$850.00
Count 4:	18 VAC 50-22-260.B.27	\$800.00
Count 5:	18 VAC 50-22-230.A	\$350.00

Hunter Home Improvement LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$3,050.00

In addition, for violation of Count 1, Hunter Home Improvement LLC agrees to provide a copy of its current contract within ninety (90) days of the effective date of this Consent Order. The contract must be in compliance with Board Regulation 18 VAC 50-22-260.B.9.

Further, Hunter Home Improvement LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 10-0-1. Ayes: Groh, Branin, Comstock, Costen, Crider, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** Heinline. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2025-01390, Deck Man LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Deck Man LLC.

File Number
2025-01390
Deck Man LLC

Board Member Crider was not present, did not participate in the discussion, and did not vote.

Paul Franco, on behalf of the Regulant, attended the Board meeting.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to ratify the proposed Consent Order offer wherein Deck Man LLC acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Deck Man LLC consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.8	\$400.00
Count 2:	18 VAC 50-22-260.B.9	\$450.00
Count 3:	18 VAC 50-22-260.B.27	\$5,000.00 (two (2) violations at \$2,500.00 each)
Count 4:	18 VAC 50-22-260.B.33	\$2,500.00
Count 5:	18 VAC 50-22-260.B.14	\$1,850.00
Count 6:	18 VAC 50-22-260.B.5	\$2,500.00

Deck Man LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$12,850.00

Further, Deck Man LLC agrees to successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 10-0-1. Ayes: Groh, Branin, Comstock, Costen, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** Crider. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2025-01391, Freestyle Roofing & Siding Inc. (Regulant), the Board reviewed the Consent Order as seen and agreed to by Freestyle Roofing & Siding Inc.

File Number
2025-01391
Freestyle
Roofing &
Siding Inc.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to ratify the proposed Consent Order offer wherein Freestyle Roofing & Siding Inc. acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Freestyle Roofing & Siding Inc. consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.8	\$400.00
Count 2:	18 VAC 50-22-260.B.9	\$450.00
Count 3:	18 VAC 50-22-260.B.33	\$1,000.00

Freestyle Roofing & Siding Inc. agrees to Board costs of **\$350.00**.

Total fines and costs of \$2,200.00

Further, Freestyle Roofing & Siding Inc. agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2025-01407, Cooters Enterprise LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Cooters Enterprise LLC.

File Number
2025-01407
Cooters
Enterprise LLC

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to ratify the proposed Consent Order offer wherein Cooters Enterprise LLC acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Cooters Enterprise LLC consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.8	\$400.00
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Count 2: 18 VAC 50-22-260.B.33 \$850.00

Cooters Enterprise LLC agrees to Board costs of **\$350.00**.

Total fines and costs of \$1,600.00

Further, Cooters Enterprise LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2025-01408, Roto-Rooter Services Company (Regulant), the Board reviewed the Consent Order as seen and agreed to by Roto-Rooter Services Company.

**File Number
2025-01408
Roto-Rooter
Services
Company**

The Regulant attended the Board meeting

A motion was made by Mr. Spencer, seconded by Mr. Trice, to ratify the proposed Consent Order offer wherein Roto-Rooter Services Company acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Roto-Rooter Services Company consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.9 \$900.00 (two (2) violations at \$450.00 each)

Roto-Rooter Services Company agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,050.00

In addition, Roto-Rooter Services Company agrees to provide a copy of its current contract within ninety (90) days of the effective date of this Consent Order. The contract must be in compliance with Board Regulation 18 VAC 50-22-260.B.9.

It is noted that a member of Responsible Management for Roto-Rooter Services Company was required to complete Remedial Education pursuant to the terms of three Consent Orders entered into on June 18, 2024, in File Nos. 2024-00404, 2024-00582, and 2024-00739.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2025-01420, Johnstons Deck and Fence LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Johnstons Deck and Fence LLC.

**File Number
2025-01420
Johnstons Deck
and Fence LLC**

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to ratify the proposed Consent Order offer wherein Johnstons Deck and Fence LLC acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Johnstons Deck and Fence LLC consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.9	\$450.00
Count 2:	18 VAC 50-22-260.B.31	\$450.00
Count 3:	18 VAC 50-22-260.B.33	\$850.00

Johnstons Deck and Fence LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,900.00

Further, Johnstons Deck and Fence LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2025-00783, Yaya Contracting Inc. (Regulant), the Board reviewed the Consent Order as seen and agreed to by Yaya Contracting Inc.

File Number
2025-01464
Yaya
Contracting Inc.

The Regulant attended the Board meeting.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to ratify the proposed Consent Order offer wherein Yaya Contracting Inc. acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Yaya Contracting Inc. consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.9	\$450.00
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Yaya Contracting Inc. agrees to Board costs of **\$150.00**.

Total fines and costs of \$600.00

Further, Yaya Contracting Inc. agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2025-01524, Den Mar Construction Corp (Regulant), the Board reviewed the Consent Order as seen and agreed to by Den Mar Construction Corp

**File Number
2025-01524
Den Mar
Construction
Corp**

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to ratify the proposed Consent Order offer wherein Den Mar Construction Corp acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Den Mar Construction Corp consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.27 \$800.00
Count 2: 18 VAC 50-22-260.B.29 \$750.00

Den Mar Construction Corp agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,700.00

Further, Den Mar Construction Corp agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2025-01751, Best Homes LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Best Homes LLC.

**File Number
2025-01751
Best Homes
LLC**

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to ratify the proposed Consent Order offer wherein Best Homes LLC acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Best Homes LLC consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.8 \$400.00
Count 2: 18 VAC 50-22-260.B.33 \$850.00
Count 3: 18 VAC 50-22-260.B.31 \$450.00

Best Homes LLC agrees to Board costs of **\$350.00**.

Total fines and costs of \$2,050.00

Further, Best Homes LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2025-01852, Smith Asphalt Paving LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Smith Asphalt Paving LLC.

File Number
2025-01852
Smith Asphalt
Paving LLC

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to ratify the proposed Consent Order offer wherein Smith Asphalt Paving LLC acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Smith Asphalt Paving LLC consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.9	\$450.00
Count 2:	18 VAC 50-22-260.B.27	\$800.00

Smith Asphalt Paving LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,400.00

Further, Smith Asphalt Paving LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2025-02038, Creason Well Services Inc. (Regulant), the Board reviewed the Consent Order as seen and agreed to by Creason Well Services Inc.

File Number
2025-02038
Creason Well
Services Inc.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to ratify the proposed Consent Order offer wherein Creason Well Services Inc. acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Creason Well Services Inc. consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.8	\$400.00
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Creason Well Services Inc. agrees to Board costs of **\$150.00**.

Total fines and costs of \$550.00

Further, Creason Well Services Inc. agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

In the matter of Consent Order File Number 2025-02176, EMV Construction LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by EMV Construction LLC.

File Number
2025-02176
EMV
Construction
LLC

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to ratify the proposed Consent Order offer wherein EMV Construction LLC acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

EMV Construction LLC consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.27 \$800.00

EMV Construction LLC agrees to Board costs of **\$150.00.**

Total fines and costs of \$950.00

Further, EMV Construction LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

Vice-Chair, Groh called a recess to the meeting at 12:02 P.M.

Recess

Vice-Chair, Groh called the meeting back to order at 12:16 P.M.

V. EDUCATION

Education

Education Provider Applications

Education
Provider
Applications

Stephanie Keuther, Assistant Executive Director, shared that the Committee recommends approval for:

Anytime Certification LLC – One (1) online continuing education course for Electrical Tradesmen.

**Anytime
Certification
LLC**

A motion was made by Mr. Spencer, seconded by Mr. Trice, for approval.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

VI. NEW BUSINESS

New Business

Introduction of Agency Director

**Introduction of
Agency
Director**

Marjorie King, Executive Director, introduced newly appointed Agency Director, James B. Wilkinson, Jr.

Mr. Wilkinson commended the Board for their continuous dedication and hard work.

Introduction of the Secretary of Labor

**Introduction of
the Secretary of
Labor**

James B. Wilkinson, Jr., Agency Director, introduced Secretary of Labor, Bryan Slater.

Mr. Slater commended the Board for their professionalism and expertise in their respective fields. Mr. Slater also thanked the Board for their dedication, hard work, and service to the Commonwealth.

Examination Update

**Examination
Update**

Marjorie King, Executive Director, informed the Board that staff are currently working with PSI to conduct a comprehensive review of all Board examinations.

Regulatory Update

**Regulatory
Update**

18VAC50-22	General Regulatory Reduction	<ul style="list-style-type: none">Regulation will become effective September 1, 2025.
18VAC50-22	Eligibility Requirement Amendment	<ul style="list-style-type: none">Regulation will become effective September 1, 2025.
18VAC50-22	HB1707/SB1059 - <i>Exempt</i>	<ul style="list-style-type: none">Regulation will be published in Volume 42, Issue 1 of the Virginia Register on August 25, 2025, after which a 30-day final

		adoption/public comment period will follow. <ul style="list-style-type: none"> Regulation will become effective September 24, 2025.
18VAC50-22	Renewal Notifications Amendment – <i>Fast-Track</i>	<ul style="list-style-type: none"> Staff to file fast-track action.
18VAC50-22 18VAC50-30	Fee Adjustment	<ul style="list-style-type: none"> The new fee amounts became effective on August 1, 2025.
18VAC50-22 18VAC50-30	Change in Examination Fees	<ul style="list-style-type: none"> Public comment period will conclude on September 26, 2025. A Public Hearing will be held on August 19, 2025.

Criminal History Matrix Review – Predetermination

Marjorie King, Executive Director, presented the Board with a revised draft proposed criminal history matrix.

Ms. King explained upon approval of the revised matrix, the Board delegates authority to conduct predetermination fact-findings and license eligibility fact-findings to the Department of Professional and Occupational Regulation in accordance with the applicable portions of the Administrative Process Act (Code of Virginia 2.2-4000 et. seq.).

Ms. King further explained upon approval of the revised matrix, the following convictions would still not be reviewed by the Board and may be approved by DPOR staff.

1. Felony convictions more than three years old with no subsequent reportable convictions, unless the conviction resulted in incarceration where the release date is less than one year from the application date. This does not include convictions involving murder, manslaughter, sexual assault, rape, robbery, indecent liberties, fraud, embezzlement, abduction, assaulting a police officer, larceny, burglary or contractor related convictions.
2. Misdemeanor convictions more than two years from the date of application.
3. Misdemeanor convictions for possession of a controlled substance with no other convictions.
4. Felony convictions for possession of controlled substance more than two years old with no other convictions. For convictions less than two years old if the applicant has completed at deterrence program.

**Criminal
 History Matrix
 Review -
 Predeterminati
 on**

5. Felony convictions of Title 46 of the Code of Virginia (Traffic Code).
6. Misdemeanor convictions for simple assault (except domestic assault and assaulting a police officer), disorderly conduct, and/or trespassing.
7. Misdemeanor DUI convictions. This does not include DUI felony convictions.

Ms. King shared that the Committee recommends approval of the revised criminal history matrix as presented.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to approve the revised criminal history matrix as presented.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

Review of Guidance Document

Guidance Document #2959

Joe Haughwout, Regulatory Affairs Manager, presented the Board with draft proposed amendments to **Guidance Document #2959.**

Mr. Haughwout explained that the Regulatory Review Workgroup met on August 18, 2025, to review and propose further amendments to Guidance Document #2959.

Mr. Haughwout shared that the Committee recommends the Board adopt the draft proposed amendments to Guidance Document #2959.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Trice, to adopt the draft proposed amendments to Guidance Document #2959.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

Guidance Document #6790

**Review of
Guidance
Documents**

**Guidance
Document
#2959**

**Guidance
Document
#6790**

Mr. Haughwout explained that the Regulatory Review Workgroup recommends repealing Guidance Document #6790 as the guidance was incorporated into Guidance Document #2959.

A motion was made by Mr. Spencer, seconded by Mr. Trice, to repeal Guidance Document #6790.

The motion was approved with a vote of 11-0-0. Ayes: Groh, Branin, Comstock, Costen, Crider, Heinline, Helmandollar, Lowe, Spencer, Taylor, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Brannan, King, McGonegal, and Yoakum.

Executive Director Report

Executive Director Report

Marjorie King, Executive Director, informed the Board of current and past statistical data related to Board cases, licensing applications, emails and phone calls.

Ms. King shared that discussion of the potential to move Remedial Education classes to every other month, rather than the current monthly schedule, will be brought to the next meeting.

Board Member Professional Development

Board Member Professional Development Recovery Fund Statement

Marjorie King, Executive Director, commended the Board for their dedication and hard work, encouraging them to continue their efforts.

Ms. King informed the Board of the possibility of scheduling future board development with participation from investigative staff. Board staff will look into possible dates and discuss the matter further at a future meeting.

Recovery Fund Statement

Recovery Fund Statement

Marjorie King, Executive Director, presented recovery fund statements for the months ending February through June 2025.

Ms. King requested the Board's consideration of authorizing staff to transfer Contractor Transaction Recovery Fund monies from the Local Government Investment Pool (LGIP) to the primary Recovery Fund account, should additional funds be required to satisfy approved Recovery Fund claims.

Ms. King shared the Committee recommends the Board authorize the Agency Director and staff to transfer Contractor Transaction Recovery Fund monies from the Local Government Investment Pool (LGIP) to its primary account should additional funds be required to satisfy approved Recovery Fund claims.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Trice, authorize the Agency Director and staff to transfer Contractor Transaction Recovery Fund monies from the Local Government Investment Pool (LGIP) to its primary account should additional funds be required to satisfy approved Recovery Fund claims.

VIII. COMPLETE CONFLICT OF INTEREST FORM AND TRAVEL VOUCHER

Marjorie King, Executive Director requested the Board members complete their Conflict-of-Interest Statements and Travel Reimbursement Forms.

**Complete
Conflict of
Interest Form
and Travel
Voucher**

IX. ADJOURNMENT

Adjournment

Vice-Chair, Groh thanked the Board for Contactors and adjourned the meeting at 1:09 P.M.

The next Board meeting will be **October 7, 2025**.

Caitlin King, Chair

Date

James B. Wilkinson, Jr., Director

Date

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Commonwealth of Virginia



Department of Professional and Occupational Regulation Board for Contractors Resolution

Mary Anne Holbrook

WHEREAS, Mary Anne Holbrook faithfully and diligently served as a member of the Board for Contractors from October 22, 2024, to August 1, 2025; and

WHEREAS, Mary Anne Holbrook devoted generously of her time and expertise to the Board, serving the Commonwealth with great integrity and dedication to uphold the health, safety, and welfare of the public; and

WHEREAS, Mary Anne Holbrook has endeavored to render decisions with fairness, good judgment, and in the best interest of the Commonwealth to make Virginia a better place to live, work, and raise a family; and

WHEREAS, the Board for Contractors wishes to acknowledge its appreciation for Mary Anne Holbrook who is highly regarded by the members of the Board, the employees within the Department, and the citizens of the Commonwealth; now, therefore, be it

RESOLVED by the Board for Contractors, this seventh day of October, in the year two-thousand and twenty-five, that Mary Anne Holbrook be commended for her outstanding service to the Commonwealth, its citizens, and the Board for Contractors; and, be it

RESOLVED FURTHER, that this Resolution be presented to Mary Anne Holbrook and be included in the official minutes of the Board for Contractors as an expression of the Board's gratitude for her service and the high regard in which she is held.

Caitlin King, Chair

James B. Wilkinson, Jr., Director