

BOARD FOR CONTRACTORS MEETING AGENDA

9960 Mayland Drive
Board Room 2, 2nd Floor 10:00A.M.
Tuesday, August 19, 2025

Our mission is to protect the health, safety and welfare of the public by licensing qualified individuals and businesses and enforcing standards of professional conduct for professions and occupations as designated by statute.

I. CALL TO ORDER

- a. Emergency Evacuation Procedures
- b. Determination of Quorum

II. ADMINISTRATIVE MATTERS

- a. Approval of Agenda
- b. Approval of Minutes:
 - i. June 24, 2025, Board for Contractors Meeting draft minutes.

III. PUBLIC COMMENT PERIOD ***FIVE MINUTE PUBLIC COMMENT, PER PERSON***

IV. CASE FILES

- a. Recovery Fund and Licensing Case files
- b. Disciplinary Case files and the ratification of Consent Orders

V. EDUCATION

- a. Education Provider Applications

VI. NEW BUSINESS

- a. Examination Update
- b. Regulatory Update
- c. Criminal History Matrix Review - Predetermination
- d. Review of Guidance Document
- e. Executive Director Report
- f. Board Member Professional Development
- g. Recovery Fund Statement

VII. COMPLETE CONFLICT OF INTEREST FORM AND TRAVEL VOUCHER.

VIII. ADJOURNMENT

NEXT MEETING SCHEDULED FOR **TUESDAY, OCTOBER 7, 2025**

- ❖ Agenda materials made available to the public do not include disciplinary case files or application

files pursuant to §54.1-108 of the Code of Virginia.

- ❖ Five minute public comment, per person, with the exception of any open disciplinary or application file.
- ❖ Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-2785 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation.
- ❖ The Department fully complies with the Americans with Disabilities Act.

DRAFT AGENDA Materials contained in this agenda are proposed topics for discussion and are not to be construed as regulation or official Board position. DRAFT AGENDA

RECOVERY FUND / LICENSING / DISCIPLINARY CASES**For August 19, 2025**

#	IFF by	File Number	Type	File Name
				RECOVERY FUND PRIMA FACIE CASE FILES
1	NO IFF	2021-02730	RF PF 1	Dwight T. Buracker Allen W. Knott dba Knott's Roofing L2705114176
2	NO IFF	2021-02762	RF PF 2	Timothy Rocke Allen W. Knott dba Knott's Roofing L2705114176
3	NO IFF	2021-02763	RF PF 3	Larry and Pamela Miller Allen W. Knott dba Knott's Roofing L2705114176
4	NO IFF	2021-02769	RF PF 4	Mary Hilliards Allen W. Knott dba Knott's Roofing L2705114176
5	NO IFF	2022-00006	RF PF 5	Dianne B. Williams Allen W. Knott dba Knott's Roofing L2705114176
6	NO IFF	2022-00008	RF PF 6	Alesa Vaughn Allen W. Knott dba Knott's Roofing L2705114176
7	NO IFF	2022-00011	RF PF 7	Angelia Knott Allen W. Knott dba Knott's Roofing L2705114176
8	NO IFF	2022-00476	RF PF 8	Ila Crum Allen W. Knott dba Knott's Roofing L2705114176
9	NO IFF	2022-00482	RF PF 9	Terri and Clay Mayes Allen W. Knott dba Knott's Roofing L2705114176
10	NO IFF	2023-00065	RF PF 10	Charles & Shirley Weakley Allen W. Knott dba Knott's Roofing L2705114176
11	NO IFF	2024-01157	RF PF 11	Charles Edward Campbell Allen W. Knott dba Knott's Roofing L2705114176
12	NO IFF	2024-02215	RF PF 12	Nikki and Dino Sandiego Precision Aquatics LLC L2705131518

13	NO IFF	2025-00610	RF PF 13	Kevin Gregory Precision Aquatics LLC L2705131518
14	NO IFF	2025-00249	RF PF 14	John and Cherri Jones Middleton Construction LLC L2705169208
15	NO IFF	2025-02596	RF PF 15	Jarad Piniarski Middleton Construction LLC L2705169208
16	NO IFF	2025-00660	RF PF 16	Ae Kyung Chong Plus Contracting Inc. L2705084203
17	NO IFF	2025-00829	RF PF 17	Sang Ki Chong Plus Contracting Inc. L2705084203
18	NO IFF	2025-01132	RF PF 18	Beth and Richard Kelly Renew Renovations LLC L2705149331
19	NO IFF	2025-01911	RF PF 19	John and Robin Serone Green Studio Builders Inc. L2705154243
20	NO IFF	2025-01956	RF PF 20	Calvin Mlynarczyk and Aftan Snyder Graves Design & Remodeling Inc. L2705132544
21	NO IFF	2025-01716	RF PF 21	Laurie Walton and William O. Walton Jr. Unique Pools and Spas LLC L2705172451
22	NO IFF	2025-02227	RF PF 22	Wes and Kathleen Marquez Unique Pools and Spas LLC L2705172451
23	NO IFF	2025-02473	RF PF 23	Christopher Cook Unique Pools and Spas LLC L2705172451
24	NO IFF	2025-03092	RF PF 24	Christopher Holtry Unique Pools and Spas LLC L2705172451
25	NO IFF	2025-02262	RF PF 25	Charles Briscoe Cesar Dominquez dba DC Enterprises L2705042475
26	NO IFF	2025-02805	RF PF 26	Kate Aytes and Rebecca Allen Sigora Solar LLC L2705141338
27	NO IFF	2025-02850	RF PF 27	Marie Diggs Wolf Bros. Contracting LLC L2705169101
28	NO IFF	2025-03073	RF PF 28	Jennifer Elliot Four Season Construction Inc. L2705093055

29	NO IFF	2025-03094	RF PF 29	Daniel A. Clark DeRosa Construction LLC L2705179368
30	NO IFF	2026-00179	RF PF 30	Derek and Laura Clements Sturdevant Expressions LLC, dba Sturdevant Construction L2705094568
				RECOVERY FUND CASE FILES NONE
				LICENSING CASE FILES
L1	Jackson- Bailey	2025-00963	LIC 31	Patricia Akinyi Omondi Class A Contractor License
L2	Jackson- Bailey	2025-01120	LIC 32	Mark Kenneth Birt Journeyman Electrical Tradesman License
L3	Jackson- Bailey	2025-01201	LIC 33	Lone Builders, LLC Class C Contractor License
L4	Jackson- Bailey	2025-01255	LIC 34	Long Reach Equipment, LLC Class A Contractor License
L5	Jackson- Bailey	2025-01277	LIC 35	Stanley Edward Kelly Master HVAC Tradesman License
L6	Jackson- Bailey	2025-01349	LIC 36	Charles Jonathan Beane Journeyman Electrical Tradesmen License
L7	Jackson- Bailey	2025-01399	LIC 37	Virginia Aquatics and Design, LLC dba Douglas Aquatics Class A Contractor License
				DISCIPLINARY CASE FILES
D1	Johnson	2024-01749	DISC 38	Comfort Defenders LLC L2705149223
D2	Johnson	2024-02689	DISC 39	John G. & Paul D. Williams, dba R L Williams Contractors L2705011904
D3	Johnson	2025-00551	DISC 40	Bay Remodeling Group LLC L2705189974
D4	Trice	2024-01861	DISC 41	Thomas Builders of Virginia Inc. L2705110003

D5	Trice Brannan	2024-00811	DISC 42	ShIPLEY Builders Inc. L2705127480
D6	Brannan	2024-00501	DISC 43	Evergreen Design Build LLC L2705146471
D7	Brannan	2024-02637	DISC 44	Shadytree Construction LLC L2705171451
D8	Brannan	2025-00010	DISC 45	Ferrara Building Group, Inc. L2705130589
D9	Brannan Crider	2025-00125	DISC 46	Peak Roofing Contractors Inc. L2705115445
D10	Crider	2024-02448	DISC 47	Luke Britton dba Luke Britton Marine Construction L2705135164
D11	Crider	2024-01978	DISC 48	Sturdevant Expressions LLC, dba Sturdevant Construction L2705094568
D12	Crider	2025-00304	DISC 49	Sturdevant Expressions LLC, dba Sturdevant Construction L2705094568
D13	McGonegal	2024-01568	DISC 50	William J Owen, t/a J O Contractors L2705037844
D14	McGonegal	2024-02375	DISC 51	JFLP Ventures LLC L2705157617
D15	McGonegal	2025-00564	DISC 52	CS Custom Structures Inc. L2705123566
D16	King	2024-01613	DISC 53	Square One Development Group LLC L2705167584
				PRIMA FACIE DISCIPLINARY CASE FILES
PFD 1	NO IFF	2024-00782	PF DISC 54	Better Bathrooms and Kitchens Inc. t/a Better Home Improvements Featuring Better Bathrooms and Kitchens L2705145752
PFD 2	NO IFF	2024-00829	PF DISC 55	Better Bathrooms and Kitchens Inc. t/a Better Home Improvements Featuring Better Bathrooms and Kitchens L2705145752
PFD 3	NO IFF	2024-00890	PF DISC 56	Better Bathrooms and Kitchens Inc. t/a Better Home Improvements Featuring Better Bathrooms and Kitchens L2705145752
PFD 4	NO IFF	2024-00893	PF DISC 57	Better Bathrooms and Kitchens Inc. t/a Better Home Improvements Featuring Better Bathrooms and Kitchens L2705145752
PFD 5	NO IFF	2024-01932	PF DISC 58	R & G Contractors Services Inc. L2705132851

PFD 6	NO IFF	2024-02303	PF DISC 59	Pace Foundation Repairs LLC L2705187243
PFD 7	NO IFF	2025-00309	PF DISC 60	C&J Restoration, Inc., dba Kona Construction L2705050826
PFD 8	NO IFF	2025-00536	PF DISC 61	Trusted Veterans Restoration LLC L2705170815
PFD 9	NO IFF	2025-00581	PF DISC 62	All Variety Service Company, Inc. L2705039269
PFD 10	NO IFF	2025-00788	PF DISC 63	Ideal Upgrades LLC L2705185004
PFD 11	NO IFF	2025-01474	PF DISC 64	Ideal Upgrades LLC L2705185004
PFD 12	NO IFF	2025-01249	PF DISC 65	K&S Fence Company L2705183165
PFD 13	NO IFF	2025-01264	PF DISC 66	Shaw Building Solutions, Inc. L2705187438
PFD 14	NO IFF	2025-01265	PF DISC 67	Shaw Building Corporation L2705120507
PFD 15	NO IFF	2026-00053	PF DISC 68	Wolf Bros Contracting LLC L2705169101
				PF Recovery Fund Cases 30 Recovery Fund Cases 0 License Case 7 Disciplinary Cases 16 Disciplinary PF Cases 15 Consent Orders 26 Total 94
				CONSENT ORDER CASE FILES
C1	NO IFF	2024-01817	CON 69	CB Chandler Construction Inc. L2705154000

C2	NO IFF	2024-02707	CON 70	Precision Contracting & Remodeling Inc. L2705143882
C3	NO IFF	2025-00233	CON 71	Jose Remon Chavez, t/a RC Home Renovation L2705120463
C4	NO IFF	2025-00243	CON 72	Stanman LLC L2705164583
C5	NO IFF	2025-00363	CON 73	Top Quality Builders LLC L2705156022
C6	NO IFF	2025-00429	CON 74	Italo Garcia Pineda LLC L2705169224
C7	NO IFF	2025-00727	CON 75	Padua Painting & Repairs LLC L2705165553
C8	NO IFF	2025-00786	CON 76	Barlwood Enterprises LLC, t/a Wood's Home Services L2705152093
C9	NO IFF	2025-00841	CON 77	Jack W. Lynch, t/a J & A Builders L2705071488
C10	NO IFF	2025-01010	CON 78	Nicely Done Contracting LLC L2705168223
C11	NO IFF	2025-01336	CON 79	Nicely Done Contracting LLC L2705168223
C12	NO IFF	2025-01139	CON 80	Joshua James Floyd L2710074285
C13	NO IFF	2025-01163	CON 81	Paul Curry Excavating LLC L2705179612
C14	NO IFF	2025-01285	CON 82	New Sunrise Roofing Inc. L2705115939
C15	NO IFF	2025-01325	CON 83	Hunter Home Improvement LLC L2705183599
C16	NO IFF	2025-01390	CON 84	Deck Man LLC L2705172396
C17	NO IFF	2025-01391	CON 85	Freestyle Roofing & Siding Inc. L2705144764
C18	NO IFF	2025-01407	CON 86	Cooters Enterprise LLC L2705146244
C19	NO IFF	2025-01408	CON 87	Roto-Rooter Services Company L2705012000
C20	NO IFF	2025-01420	CON 88	Johnstons Deck and Fence LLC L2705185863
C21	NO IFF	2025-01464	CON 89	Yaya Contracting Inc. L2705185661
C22	NO IFF	2025-01524	CON 90	Den Mar Construction Corp. L2705141317
C23	NO IFF	2025-01751	CON 91	Best Homes LLC L2705186987

C24	NO IFF	2025-01852	CON 92	Smith Asphalt Paving LLC L2705175270
C25	NO IFF	2025-02038	CON 93	Creason Well Services Inc. L2705162369
C26	NO IFF	2025-02176	CON 94	EMV Construction LLC L2705176420
				Education Provider Applications
1			A	Anytime Certification LLC – One (1) online continuing education course for Electrical Tradesmen.

BOARD FOR CONTRACTORS BOARD MEETING

The Board for Contractors met on Tuesday, **June 24, 2025**, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia.

The members indicated below were present. All members present were qualified to vote, except where a specific reason for disqualification is stated. There are 16 members on this board, in which nine (9) constitutes a quorum pursuant to §54.1-1102.

Board members present for the meeting:

Caitlin King, Chair
Donald Groh, Vice-Chair
Taylor Brannan
Rudolph Burwell
Basil Crider
Andrew Comstock
Ralph "Tripp" Costen
Jerry Heinline
James "Pete" Helmandollar, Jr.
Mary Anne Holbrook
Wiley "Bif" V. Johnson
Doug Lowe
Francis "Butch" McGonegal
James "Lou" Spencer
Nathan Trice

Board member absent from the meeting:

Kerry Yoakum

Joshua E. Laws, Board Counsel, was present at the meeting.

Fernando Espinoza, Board Liaison, was present at the meeting.

Staff members present for all or part of the meeting:

Brian P. Wolford, Agency Director
Steve Kirschner, Director of LRPD
Tom Payne, Director of CID
Marjorie King, Executive Director
Stephanie Keuther, Assistant Executive Director
Joe Haughwout, Regulatory Affairs Manager
Mary Charity, Licensing Operations Administrator
Khang Le, Administrative Coordinator

I. Chair, King called the June 24, 2025, Board for Contractors Meeting to order at 10:09 A.M.

**Call
To Order**

Chair, King declared a quorum of Board members to be in attendance.

**Determination
of Quorum**

Marjorie King, Executive Director reviewed the emergency egress procedures with the Board and members of the public.

**Emergency
Egress**

II. ADMINISTRATIVE MATTERS

**Administrative
Matters**

Mr. Spencer made a motion, seconded by Mr. McGonegal, to adopt the agenda of the June 24, 2025, Board for Contractors meeting.

**Approval of
Agenda**

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

Mr. Spencer made a motion, seconded by Mr. Johnson, to approve the draft minutes of the May 22, 2025, Board for Contractors meeting as presented.

**Approval of
Minutes**

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

III. PUBLIC COMMENT PERIOD

**Public
Comment
Period**

Chair, King opened the public comment period of the meeting.

With no one wishing to come forward, Chair, King closed the public comment period of the meeting.

IV. CASE FILES

Prima Facie Recovery Fund Cases

Case Files

**Prima Facie
Recovery Fund
Cases**

In the matter of Prima Facie Recovery Fund File Number 2025-00732, Swetha Sheela (Claimant) and Virginia Builder LLC (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

**File Number
2025-00732
Swetha Sheela
(Claimant)**

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Groh made a motion, seconded by Mr. Johnson, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board orders that this claim be denied based upon the record and recommendation.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2025-01366, Amos and Deborah Hallenbeck (Claimants) and Red Ladder Remodeling LLC (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

**File Number
2025-01212
Amos and
Deborah
Hallenbeck
(Claimants)**

The Claimants did not attend the Board meeting in person, by counsel, or by any other qualified representative

After discussion, Mr. Spencer made a motion, seconded by Mr. Trice, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$8,573.80**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2025-01718, John J. Farrell (Claimant) and Shadytree Construction LLC (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

**File Number
2025-01718
John J. Farrell
(Claimant)**

The Claimant attended the Board meeting and agreed with the recommendation.

After discussion, Mr. Spencer made a motion, seconded by Mr. Groh, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$19,000.00**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2025-02373, Janice Peck (Claimant) and Five Star Construction LLC (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2025-02373
Janice Peck
(Claimant)

The Claimant attended the Board meeting and agreed with the recommendation.

After discussion, Mr. Groh made a motion, seconded by Mr. Spencer, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$12,003.50**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Prima Facie Recovery Fund File Number 2025-02407, David Allen Wells (Claimant) and Benjamin M. Swisher, dba Alone Mill Construction (Regulant), the Board adopts the claim review, which contains the facts regarding the recovery fund claim in this matter and the meeting notice.

File Number
2025-02407
David Allen
Wells
(Claimant)

The Claimant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, Mr. Spencer made a motion, seconded by Mr. Groh, to adopt the claim review, which contains the facts regarding the recovery fund claim in this matter, and to adopt the Recommendation. The Claim Review and Recommendation are incorporated as a part of the Order. The Board finds substantial evidence that the Claim meets the statutory provisions for reimbursement. The Board orders that this claim be paid in the amount of **\$19,399.93**. Pursuant to 54.1-1123 (B), payments may be reduced on a prorated basis based upon the number of claims received.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

Recovery Fund Case Files - None

Licensing Cases Files

**Licensing Case
Files**

In the matter of License Application, File Number 2025-00566, Adam Paul Shafer (Applicant). The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2025-00566
Adam Paul
Shafer**

The Applicant participated in the Informal Fact-Finding Conference.

The Applicant did attend the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to approve the application for a Master Electrical Tradesman license.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of License Application, File Number 2025-00942, Reyes Air Solutions Inc. (Applicant). The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2025-00942
Reyes Air
Solutions Inc.**

Johnny Remberto Reyes, on behalf of the Applicant, participated in the Informal Fact-Finding Conference.

The Applicant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to approve the application for a Class A Contractor license contingent upon completing the Board-approved remedial education course within ninety (90) days of the Board's decision.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of License Application, File Number 2025-00958, Tiburon Construction, LLC (Applicant). The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2025-00958
Tiburon
Construction,
LLC**

Leon A. Ford, on behalf of the Applicant, participated in the Informal Fact-Finding Conference.

Leon A. Ford, on behalf of the Applicant, attended the Board meeting and disagreed with the recommendation.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to deny the application for a Class A Contractor license based upon the record and recommendation.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of License Application, File Number 2025-00962, Port Solutions, LLC (Applicant). The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2025-00962
Port Solutions,
LLC

Warner Antonio Portillo, on behalf of the Applicant, participated in the Informal Fact-Finding Conference.

The Applicant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to approve the application for a Class A Contractor license contingent upon completing the Board-approved remedial education course within ninety (90) days of the Board's decision.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of License Application, File Number 2025-00978, Toranzo General Construction Services LLC (Applicant). The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2025-00978
Toranzo
General
Construction
Services LLC

Rudy Ever Toranzo, on behalf of the Applicant, participated in the Informal Fact-Finding Conference.

Rudy Ever Toranzo, on behalf of the Applicant, and Christopher M. Malone, attorney for the Applicant, attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to approve the application for a Class A Contractor license.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of License Application, File Number 2025-01121, Improvements LLC (Applicant). The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2025-01121
Improvements
LLC**

Charles Franklin Hargett, Jr., on behalf of the Applicant, participated in the Informal Fact-Finding Conference.

The Applicant did not attend the Board meeting in person, by counsel, or by any other qualified representative

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to approve the application for a Class B Contractor license.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of License Application, File Number 2025-01124, Tramaine Lamarr Thompson (Applicant). The Board members reviewed the record, which consisted of the application file, transcript and exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2025-01124
Tramaine
Lamarr
Thompson**

The Applicant participated in the Informal Fact-Finding Conference.

The Applicant did not attend the Board meeting in person, by counsel, or by any other qualified individual.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to approve the application for a Journeyman Electrical Tradesman license.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

DISCIPLINARY CASES & RATIFICATION OF CONSENT ORDERS

Disciplinary Case Files

Disciplinary Case Files

In the matter of Disciplinary File Number 2024-02549, Joshua Lee Brown (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2024-02549
Joshua Lee
Brown**

Presiding Board Member Costen was not present, did not participate in the discussion, and did not vote.

The Regulant participated in the Informal Fact-Finding Conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

James Foster (Complainant) attended the Board meeting and disagreed with the recommendation.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Trice, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Joshua Lee Brown violated the following:

Count 2: 18 VAC 50-22-260.B.19

As to Count 1, the Board closes this aspect of the file with a finding of no violation.

The motion was approved with a vote of 14-0-1. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** Costen. **Absent:** Yoakum.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer to impose the following sanctions:

Count 2: Remedial Education

Total: No monetary sanction

The motion was approved with a vote of 14-0-1. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** Costen. **Absent:** Yoakum.

In the matter of Disciplinary File Number 2023-01352, Lighthouse Construction & Development LLC (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2023-01352
Lighthouse
Construction &
Development
LLC**

Presiding Board Members Costen and Brannan were not present, did not participate in the discussion, and did not vote.

Kelley Marie Heitzer and William Edward Heitzer, on behalf of the Regulant, participated in the Informal Fact-Finding Conference.

Kelley Marie Heitzer and William Edward Heitzer, on behalf of the Regulant, attended the Board meeting and partially agree with the recommendation.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Johnson, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Lighthouse Construction & Development LLC violated the following:

Count 1: 18 VAC 50-22-260.B.28

The motion was approved with a vote of 13-0-2. Ayes: King, Groh, Burwell, Crider, Comstock, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** Brannan, Costen. **Absent:** Yoakum.

Priors

On December 17, 2019, Lighthouse Construction & Development LLC was found in violation of the Board for Contractors Regulations for failure to obtain a permit or all inspections. Consent Order 2019-01845 resulted in a fine of \$850, \$150 Board cost and assignment to Remedial Education. Compliance was obtained on March 16, 2020.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to impose the following sanctions:

Count 1: \$1,700.00 and License Revocation

Total: \$1,700.00

The Board revokes Lighthouse Construction & Development LLC's license but stays the revocation on the condition that Lighthouse Construction & Development LLC provide satisfactory evidence to the Board, within 30 days of the Final Order and then once a month thereafter, that Lighthouse Construction & Development is in compliance with the requirements of the settlement agreement with Balaban. Once Lighthouse Construction & Development LLC has demonstrated the full amount of \$18,000.00 has been repaid, the Board will waive imposition of license revocation.

The motion was approved with a vote of 13-0-2. Ayes: King, Groh, Burwell, Crider, Comstock, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** Brannan, Costen. **Absent:** Yoakum.

In the matter of Disciplinary File Number 2024-01415, Exquisite Custom Cabinets, Inc. (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2024-01415
Exquisite
Custom
Cabinets, Inc.**

Presiding Board Members Trice and Brannan was not present, did not participate in the discussion, and did not vote.

James Shuffler, Ashleigh Shuffler, and Nolan Dazevedo, on behalf of the Regulant, participated in the Informal Fact-Finding conference.

James Shuffler, Ashleigh Shuffler, and Nolan Dazevedo, on behalf of the Regulant, and Adam Short, attorney for the Regulant, attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Exquisite Custom Cabinets, Inc. violated the following:

- Count 1: 18 VAC 50-22-260.B.8**
- Count 2: 18 VAC 50-22-260.B.9**
- Count 3: 18 VAC 50-22-260.B.31**

As to Count 4, the Board closes this aspect of the file with a finding of no violation.

The motion was approved with a vote of 13-0-2. Ayes: King, Groh, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, and Spencer. **Nays:** None. **Abstain:** Brannan, Trice. **Absent:** Yoakum.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to impose the following sanctions:

- Count 1: \$300.00 and Remedial Education**
- Count 2: \$450.00 and Remedial Education**
- Count 3: \$350.00 and Remedial Education**

Total: \$1,100.00

The motion was approved with a vote of 13-0-2. Ayes: King, Groh, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, and Spencer. **Nays:** None. **Abstain:** Brannan, Trice. **Absent:** Yoakum.

A motion was made by Mr. Groh, seconded by Mr. Spencer, to reopen file 2024-01415 for reconsideration as the Complainant was also present at the meeting, but did not address the Board when the case was initially called.

The motion was approved with a vote of 13-0-2. Ayes: King, Groh, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, and Spencer. **Nays:** None. **Abstain:** Brannan, Trice. **Absent:** Yoakum.

In the matter of Disciplinary File Number 2024-01415, Exquisite Custom Cabinets, Inc. (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

Presiding Board Members Trice and Brannan were not present, did not participate in the discussion, and did not vote.

James Shuffler, Ashleigh Shuffler, and Nolan Dazevedo, on behalf of the Regulant, participated in the Informal Fact-Finding conference.

James Shuffler, Ashleigh Shuffler, and Nolan Dazevedo, on behalf of the Regulant, and Adam Short, attorney for the Regulant, attended the Board meeting and agreed with the recommendation.

Lisa Hatcher (Complainant) attended the Board meeting and partially agreed with the recommendation.

File Number
REOPENED
2024-01415
Exquisite
Custom
Cabinets, Inc.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Exquisite Custom Cabinets, Inc. violated the following:

- Count 1: 18 VAC 50-22-260.B.8**
- Count 2: 18 VAC 50-22-260.B.9**
- Count 3: 18 VAC 50-22-260.B.31**

As to Count 4, the Board closes this aspect of the file with a finding of no violation.

The motion was approved with a vote of 13-0-2. Ayes: King, Groh, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, and Spencer. **Nays:** None. **Abstain:** Brannan, Trice. **Absent:** Yoakum.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to impose the following sanctions:

- Count 1: \$300.00 and Remedial Education**
- Count 2: \$450.00 and Remedial Education**
- Count 3: \$350.00 and Remedial Education**

Total: \$1,100.00

The motion was approved with a vote of 13-0-2. Ayes: King, Groh, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, and Spencer. **Nays:** None. **Abstain:** Brannan, Trice. **Absent:** Yoakum.

In the matter of Disciplinary File Number 2024-01162, JR General Construction Inc. (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2024-01162
JR General
Construction
Inc.

Presiding Board Members Heinline and Brannan were not present, did not participate in the discussion, and did not vote

Jose Garcia Donado, on behalf of the Regulant, participated in the Informal Fact-Finding conference.

Jose Garcia Donado, on behalf of the Regulant, and Rosanna Brambilla, translator for Donado, attended the Board meeting and partially agree with the recommendation.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that JR General Construction Inc. violated the following:

- Count 1: 18 VAC 50-22-260.B.9**

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Count 2: 18 VAC 50-22-260.B.29

Count 2: 18 VAC 50-22-260.B.31

Count 2: 18 VAC 50-22-260.B.33

The motion was approved with a vote of 13-0-2. Ayes: King, Groh, Burwell, Crider, Comstock, Costen, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** Brannan, Heinline. **Absent:** Yoakum.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to impose the following amended sanctions based upon the record and nature of the violations:

Count 1: \$450.00 and Remedial Education

Count 2: \$750.00, Remedial Education, and License Revocation

Count 3: \$450.00 and Remedial Education

Count 4: \$850.00, Remedial Education, and License Revocation

Total: \$2,500.00

For violations of Count 2 and 4, the Board voted to revoke JR General Construction Inc's Class A Contractor license and simultaneously reissue a Class C contractor license, effective on the date of the execution of the Final Order by the Board.

The motion was approved with a vote of 13-0-2. Ayes: King, Groh, Burwell, Crider, Comstock, Costen, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** Brannan, Heinline. **Absent:** Yoakum.

In the matter of Disciplinary File Number 2025-00058, Darold L. Davis Jr., t/a D & D Mason Contractors (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2025-00058
Darold L. Davis
Jr., t/a D & D
Mason
Contractors**

Presiding Board Member Heinline was not present, did not participate in the discussion, and did not vote.

The Regulant participated in the Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Crider, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Darold L. Davis Jr., t/a D & D Mason Contractors violated the following:

Count 1: 18 VAC 50-22-260.B.9

Count 2: 18 VAC 50-22-260.B.33

Count 3: 18 VAC 50-22-260.B.15

Count 4: 18 VAC 50-22-260.B.28

The motion was approved with a vote of 14-0-1. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** Heinline. **Absent:** Yoakum.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to impose the following sanctions:

- Count 1: \$1,000.00 and Remedial Education**
- Count 2: \$850.00 and Remedial Education**
- Count 3: \$2,500.00, Remedial Education, and License Revocation**
- Count 4: \$1,700.00, Remedial Education, and License Revocation**

Total: \$6,050.00

The motion was approved with a vote of 14-0-1. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** Heinline. **Absent:** Yoakum.

In the matter of Disciplinary File Number 2025-00491, Darold L. Davis Jr., t/a D & D Mason Contractors (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2025-00491
Darold L. Davis
Jr., t/a D & D
Mason
Contractors**

Presiding Board Member Heinline was not present, did not participate in the discussion, and did not vote.

The Regulant participated in the Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Darold L. Davis Jr., t/a D & D Mason Contractors violated the following:

- Count 1: 18 VAC 50-22-260.B.9**
- Count 2: 18 VAC 50-22-260.B.15**
- Count 3: 18 VAC 50-22-260.B.19**
- Count 4: 18 VAC 50-22-260.B.16**

The motion was approved with a vote of 14-0-1. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** Heinline. **Absent:** Yoakum.

After discussion, a motion was made by Mr. McGonegal, seconded by Mr. Spencer, to impose the following amended sanctions based upon the nature of the violations, as well as prior violations:

Count 1: \$1,000.00, Remedial Education, and License Revocation
Count 2: \$1,450.00, Remedial Education, and License Revocation
Count 3: \$1,000.00, Remedial Education, and License Revocation
Count 4: \$1,800.00, Remedial Education, and License Revocation

Total: \$5,250.00

The motion was approved with a vote of 13-1-1. Ayes: King, Brannan, Burwell, Crider, Comstock, Costen, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** Groh. **Abstain:** Heinline. **Absent:** Yoakum.

In the matter of Disciplinary File Number 2024-02226, Christian Dean Stanley (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2024-02226
Christian Dean
Stanley

Presiding Board Member Heinline was not present, did not participate in the discussion, and did not vote.

The Regulant participated in the Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. McGonegal, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Christian Dean Stanley violated the following:

Count 1: 18 VAC 50-30-190.9
Count 2: 18 VAC 50-30-190.11
Count 3: 18 VAC 50-30-190.12

The motion was approved with a vote of 14-0-1. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** Heinline. **Absent:** Yoakum.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Groh, to impose the following amended sanctions based upon prior violations:

Count 1: \$1,150.00 and Remedial Education
Count 2: No monetary sanction
Count 3: \$500.00 and Remedial Education

Total: \$1,250.00

The motion was approved with a vote of 13-1-1. Ayes: King, Groh, Brannan, Burwell, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** Crider. **Abstain:** Heinline. **Absent:** Yoakum.

In the matter of Disciplinary File Number 2024-01525, Hanover Landscapes and Masonry LLC (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

Presiding Board Members Spencer and Comstock were not present, did not participate in the discussion, and did not vote.

Richard Martinez Alfaro, on behalf of the Regulant, participated in the Informal Fact-Finding conference.

Richard Martinez Alfaro, on behalf of the Regulant, attended the Board meeting and partially agreed with the recommendation.

Ahmad Samir Popalzai (Complainant) attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Johnson, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Hanover Landscapes ad Masonry LLC violated the following:

- Count 1: 18 VAC 50-22-260.B.8**
- Count 2: 18 VAC 50-22-260.B.9**
- Count 3: 18 VAC 50-22-260.B.31**
- Count 4: 18 VAC 50-22-260.B.33**
- Count 5: 18 VAC 50-22-260.B.33**

The motion was approved with a vote of 13-0-2. Ayes: King, Groh, Brannan, Burwell, Crider, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, and Trice. **Nays:** None. **Abstain:** Comstock, Spencer. **Absent:** Yoakum.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Johnson, to impose the following sanctions:

- Count 1: \$1,000.00 and Remedial Education**
- Count 2: \$750.00 and Remedial Education**
- Count 3: \$750.00 and Remedial Education**
- Count 4: \$850.00 and Remedial Education**
- Count 5: \$850.00 and Remedial Education**

Total: \$4,200.00

The motion was approved with a vote of 13-0-2. Ayes: King, Groh, Brannan, Burwell, Crider, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, and Trice. **Nays:** None. **Abstain:** Comstock, Spencer. **Absent:** Yoakum.

In the matter of Disciplinary File Number 2024-00312, Alianza Construction Inc. (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

Presiding Board Member Johnson was not present, did not participate in the discussion, and did not vote.

The Regulant did not participate in the Informal Fact-Finding Conference by counsel, or by any other qualified representative.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

Servando Casas, on behalf of the Regulant, attended the Board meeting and disagreed with the recommendation.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to adopt the revised Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Alianza Construction Inc. violated the following:

- Count 1: 18 VAC 50-22-260.B.22**
- Count 2: 18 VAC 50-22-260.B.25**
- Count 3: 18 VAC 50-22-260.B.25**
- Count 4: 18 VAC 50-22-260.B.25**
- Count 5: 18 VAC 50-22-260.B.25**
- Count 6: 18 VAC 50-22-260.B.25**
- Count 7: 18 VAC 50-22-260.B.25**
- Count 8: 18 VAC 50-22-260.B.25**
- Count 9: 18 VAC 50-22-260.B.25**
- Count 10: 18 VAC 50-22-260.B.28**
- Count 11: 18 VAC 50-22-260.B.28**
- Count 12: 18 VAC 50-22-260.B.28**

The motion was approved with a vote of 14-0-1. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** Lowe. **Absent:** Yoakum.

Priors

On March 11, 2025, Alianza Construction Inc. was found in violation of the Board for Contractors Regulations for assisting another to violate Chapter 1 or Chapter 11 of Title 54.1 of the Code of Virginia, and failure to update the company address within 30 days. Consent Order 2024-02804 resulted in a fine of \$1,450, \$150 Board cost, and assignment to Remedial Education. Compliance has not yet been obtained, and the license will remain suspended until obtained.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to impose the following sanctions:

- Count 1: License Revocation**
- Count 2: \$1,050.00, Remedial Education, and License Revocation**
- Count 3: \$1,050.00, Remedial Education, and License Revocation**

Count 4: \$1,050.00, Remedial Education, and License Revocation
Count 5: \$1,050.00, Remedial Education, and License Revocation
Count 6: \$1,050.00, Remedial Education, and License Revocation
Count 7: \$1,050.00, Remedial Education, and License Revocation
Count 8: \$1,050.00, Remedial Education, and License Revocation
Count 9: \$1,050.00, Remedial Education, and License Revocation
Count 10: \$1,700.00, Remedial Education, and License Revocation
Count 11: \$1,700.00, Remedial Education, and License Revocation
Count 12: \$1,700.00, Remedial Education, and License Revocation

Total: \$13,500.00

The motion was approved with a vote of 14-0-1. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** Lowe. **Absent:** Yoakum.

In the matter of Disciplinary File Number 2024-02140, USA Pipe Repair of Virginia Incorporated (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

Presiding Board Member Johnson was not present, did not participate in the discussion, and did not vote.

Cody Shane Mayhew, on behalf of the Regulant, participated in the Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that USA Pipe Repair of Virginia Incorporated violated the following:

Count 1: 18 VAC 50-22-260.B.33

The motion was approved with a vote of 14-0-1. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** Johnson. **Absent:** Yoakum.

Priors

On September 26, 2017, USA Pipe Repair of Virginia Incorporated was found in violation of the Board for Contractors Regulations for failure to operate within the name on the license, and failure to use a residential contract. Consent Order 2017-01937 resulted in a fine of \$750, \$150 Board cost, and assignment to Remedial Education. Compliance was obtained on January 11, 2018.

On March 12, 2024, USA Pipe Repair of Virginia Incorporated was found in violation of the Board for Contractors Regulations for failure to obtain a permit or all inspections. Consent Order 2023-02536 resulted in a fine of \$1,450, \$150 Board cost, and assignment to Remedial Education. Compliance was obtained on April 25, 2024.

File Number
2024-02140
USA Pipe
Repair of
Virginia
Incorporated

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to impose the following sanctions:

Count 1: \$850.00 and Remedial Education

Total: \$850.00

The motion was approved with a vote of 14-0-1. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Lowe, McGonegal, Spencer, and Trice. Nays: None. Abstain: Johnson. Absent: Yoakum.

In the matter of Disciplinary File Number 2024-01378, Clyde W. Hudgins, Jr., t/a CW Hudgins Landscaping (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

Presiding Board Member Trice was not present, did not participate in the discussion, and did not vote.

The Regulant did not participate in the Informal Fact-Finding Conference by counsel, or by any other qualified representative.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Clyde W. Hudgins, Jr., t/a CW Hudgins Landscaping violated the following:

Count 1: 18 VAC 50-22-260.B.19

Count 2: 18 VAC 50-22-260.B.25

The motion was approved with a vote of 14-0-1. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, and Spencer. Nays: None. Abstain: Trice. Absent: Yoakum.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to impose the following sanctions:

Count 1: \$1,200.00, Remedial Education, and License Revocation

Count 3: \$1,200.00, Remedial Education, and License Revocation

Total: \$2,400.00

The motion was approved with a vote of 14-0-1. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, and Spencer. Nays: None. Abstain: Trice. Absent: Yoakum.

File Number
2024-01378
Clyde W.
Hudgins, Jr.,
t/a CW
Hudgins
Landscaping

In the matter of Disciplinary File Number 2024-01782, Michael Lewis Finch II, t/a Mike's Quality Painting (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2024-01782
Michael Lewis
Finch II, t/a
Mike's Quality
Painting**

Presiding Board Member Groh was not present, did not participate in the discussion, and did not vote.

The Regulant participated in the Informal Fact-Finding conference.

The Regulant, attended the Board meeting and disagreed with the recommendation.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Michael Lewis Finch II, t/a Mike's Quality Painting violated the following:

Count 1: 18 VAC 50-22-260.B.8

The motion was approved with a vote of 14-0-1. Ayes: King, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** Groh. **Absent:** Yoakum.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to impose the following sanction:

Count 1: \$200.00 and Remedial Education

Total: \$200.00

The motion was approved with a vote of 14-0-1. Ayes: King, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** Groh. **Absent:** Yoakum.

In the matter of Disciplinary File Number 2024-01954, United Roofing & Exteriors LLC (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

**File Number
2024-01954
United Roofing
& Exteriors
LLC**

Presiding Board Member Groh was not present, did not participate in the discussion, and did not vote.

Yilbert Ortega, on behalf of the Regulant, participated in the Informal Fact-Finding conference.

Yilbert Ortega, on behalf of the Regulant, attended the Board meeting and disagreed with the recommendation.

Gille Baez and Sonia Valdizan (Complainants) attended the Board meeting and agreed with the recommendation.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that United Roofing & Exteriors LLC violated the following:

Count 1: 18 VAC 50-22-260.B.27

Count 2: 18 VAC 50-22-260.B.15

Count 3: 18 VAC 50-22-260.B.16

Count 4: 18 VAC 50-22-260.B.28

The motion was approved with a vote of 14-0-1. Ayes: King, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** Groh. **Absent:** Yoakum.

Priors

On October 22, 2024, United Roofing & Exteriors LLC was found in violation of the Board for Contractors Regulations for failure to update the company address within 30 days, and failure to have all elements required in a residential contract. Consent Order 2024-01532 resulted in a fine of \$1,050, \$150 Board cost, and assignment to Remedial Education. Compliance has not yet been obtained, and the license will remain suspended until obtained.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to impose the following sanctions:

Count 1: \$800.00 and Remedial Education

Count 2: \$1,450.00, Remedial Education, and License Revocation

Count 3: \$1,800.00, Remedial Education, and License Revocation

Count 4: \$1,700.00, Remedial Education, and Probation

Total: \$5,750.00

In addition, for the violation of Count 4, the Board voted to place United Roofing & Exteriors LLC on probation for a period of two (2) years. The terms of the probation shall be: United Roofing & Exteriors LLC shall provide to the Board a copy of the payment plan with ABC with ninety (90) days of the imposition of this Order.

Moreover, United Roofing & Exteriors LLC shall provide evidence satisfactory to the Board that it is current on that payment plan.

Furthermore, United Roofing & Exteriors LLC shall provide quarterly reports to the Board for the remainder of the probationary period to demonstrate that it is complying with the terms of the payment plan. If United Roofing & Exteriors LLC fails to provide any of the documentation required by the probationary terms, then the Board shall revoke United Roofing & Exteriors LLC's license.

The motion was approved with a vote of 14-0-1. Ayes: King, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** Groh. **Absent:** Yoakum.

In the matter of Disciplinary File Number 2025-00015, Vision Construction & Developers LLC, t/a Metro Flooring Contractors (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2025-00015
Vision
Construction &
Developers
LLC, t/a Metro
Flooring
Contractors

Presiding Board Member Groh was not present, did not participate in the discussion, and did not vote.

Miguel A. Lainez, on behalf of the Regulant, participated in the Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Vision Construction & Developers LLC, t/a Metro Flooring Contractors violated the following:

Count 1: 18 VAC 50-22-260.B.9
Count 3: 18 VAC 50-22-260.B.13

As to Count 2, the Board closes this aspect of the file with a finding of no violation.

The motion was approved with a vote of 14-0-1. Ayes: King, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** Groh. **Absent:** Yoakum.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to impose the following sanctions:

Count 1: \$450.00 and Remedial Education
Count 3: \$1,400.00 and Remedial Education

Total: \$1,850.00

The motion was approved with a vote of 14-0-1. Ayes: King, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** Groh. **Absent:** Yoakum.

In the matter of Disciplinary File Number 2025-02002, Green Studio Builders Inc. (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2025-02002
Green Studio
Builders Inc.

Presiding Board Member Crider was not present, did not participate in the discussion, and did not vote.

Nicoleta Papadopoulos, on behalf of the Regulant, attended the Board meeting and requested to reconvene the Informal Fact-Finding Conference.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Johnson, to remand the file to the Adjudication Section for the purpose of reconvening the Informal Fact-Finding Conference to allow Green Studio Builders Inc. to provide additional information they would like the Board to consider.

The motion was approved with a vote of 14-0-1. Ayes: King, Groh, Brannan, Burwell, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** Crider. **Absent:** Yoakum.

In the matter of Disciplinary File Number 2024-01874, Blessed Be the Name Foundation/Builders Inc. (Regulant), the Board members reviewed the record, which consisted of the disciplinary file, transcript, exhibits, and Summary of the Informal Fact-Finding Conference.

File Number
2024-01874
Blessed Be the
Name
Foundation/
Builders Inc.

Presiding Board Member King was not present, did not participate in the discussion, and did not vote.

Casey Cole, on behalf of the Regulant, participated in the Informal Fact-Finding conference.

Casey Cole, on behalf of the Regulant, attended the Board meeting and disagreed with the recommendation.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to adopt the Report of Findings, which contains the facts regarding the regulatory and/or statutory issues in this matter and adopts the Summary. The Report of Findings and Summary are incorporated as part of the Order.

The Board finds substantial evidence that Blessed Be the Name Foundation/Builders Inc. violated the following:

Count 1: 18 VAC 50-22-260.B.15

Count 2: 18 VAC 50-22-260.B.16

The motion was approved with a vote of 14-0-1. Ayes: Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** King. **Absent:** Yoakum.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Spencer, to impose the following sanctions:

Count 1: \$725.00 and Remedial Education

Count 2: \$900.00 and Remedial Education

Total: \$1,625.00

The motion was approved with a vote of 14-0-1. Ayes: Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** King. **Absent:** Yoakum.

Prima Facie Disciplinary Cases

**Prima Facie
Disciplinary
Cases**

In the matter of Prima Facie Disciplinary File Number 2024-01693, Charles R. Thacker dba Thackers Roofing & Construction (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

**File Number
2024-01693
Charles R.
Thacker dba
Thackers
Roofing &
Construction**

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Groh, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Charles R. Thacker dba Thackers Roofing & Construction violated the following:

- Count 1: 18 VAC 50-22-260.B.2**
- Count 2: §54.1-1110 of the Code of Virginia**
- Count 3: 18 VAC 50-22-260.B.9**
- Count 4: 18 VAC 50-22-260.B.8**
- Count 5: 18 VAC 50-22-230.A**

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

After discussion, a motion was made by Mr. Johnson, seconded by Mr. Groh, to impose the following sanctions:

- Count 1: \$1,150.00, Remedial Education, and License Revocation**
- Count 2: License Revocation**
- Count 3: \$450.00 and Remedial Education**
- Count 4: \$400.00 and Remedial Education**
- Count 5: \$350.00 and Remedial Education**

Total: \$2,350.00

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Prima Facie Disciplinary File Number 2024-02288, Blue Ridge Development LLC (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

**File Number
2024-02288
Blue Ridge
Development
LLC**

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Groh, seconded by Mr. Spencer, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Blue Ridge Development LLC violated the following:

Count 1: 18 VAC 50-22-230.A

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

Priors

On June 20, 2023, Blue Ridge Development LLC was found in violation of the Board for Contractors Regulations for failure to have all elements in a residential contract, failure to use change orders, misconduct, and failure to respond. Consent Order 2023-00599 resulted in a fine of \$2950, \$150 Board cost, and assignment to Remedial Education. Compliance was obtained on March 28, 2024.

After discussion, a motion was made by Mr. Groh, seconded by Mr. Spencer, to impose the following sanctions:

Count 1: \$350.00 and Remedial Education

Total: \$350.00

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Prima Facie Disciplinary File Number 2024-02696, Brian Brammer Gillispie, t/a Virginia Wood Floors (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

**File Number
2024-02696
Brian Brammer
Gillispie, t/a
Virginia Wood
Floors**

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Groh, seconded by Mr. Spencer, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Brian Brammer Gillispie, t/a Virginia Wood Floors violated the following:

Count 1: 18 VAC 50-22-260.B.18

Count 2: 18 VAC 50-22-260.B.19

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

Priors

On March 12, 2024, Brian Brammer Gillispie t/a Virginia Wood Floors was found in violation of the Board for Contractors Regulations for assisting another to violate Chapter 1 or Chapter 11 of Title 54.1 of the Code of Virginia. Consent Order 2023-02821 resulted in a fine of \$800 and assignment to Remedial Education. Compliance was obtained on July 25, 2024.

A motion was made by Mr. Groh, seconded by Mr. Crider, to impose the following amended sanctions based on prior violations:

Count 1: \$2,500.00 and Remedial Education

Count 2: \$850.00 and Remedial Education

Total: \$3,350.00

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Prima Facie Disciplinary File Number 2024-02709, Wickline Electrical & HVAC LLC (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

File Number
2024-02709
Wickline
Electrical &
HVAC LLC

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Groh, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Wickline Electrical & HVAC LLC violated the following:

Count 1: 18 VAC 50-22-260.B.9

Count 2: 18 VAC 50-22-260.B.13

Count 3: 18 VAC 50-22-260.B.27

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

A motion was made by Mr. Johnson, seconded by Mr. Groh, to impose the following sanctions:

Count 1: \$450.00 and Remedial Education
Count 2: \$1,400.00, Remedial Education, and License Revocation
Count 3: \$800.00 and Remedial Education

Total: \$2,650.00

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None.

Abstain: None. **Absent:** Yoakum.

In the matter of Prima Facie Disciplinary File Number 2024-02762, Danny C. Brinkley, dba 3-D Unlimited Design (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

File Number
2024-02762
Danny C.
Brinkley, dba 3-
D Unlimited
Design

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Groh, seconded by Mr. Spencer, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Danny C. Brinkley, dba 3-D Unlimited Design violated the following:

Count 1: 18 VAC 50-22-260.B.9
Count 2: 18 VAC 50-22-260.B.16
Count 3: 18 VAC 50-22-260.B.12

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None.

Abstain: None. **Absent:** Yoakum.

Priors

On September 24, 2019, Danny C. Brinkley, dba 3-D Unlimited Design was found in violation of the Board for Contractors Regulations for failure to have all elements in a residential contract, failure to use change orders, working outside of their class, and misconduct. Final Order 2019-01389 resulted in a fine of \$2,350, \$150 Board cost, and assignment to Remedial Education. Compliance was obtained on November 8, 2019.

A motion was made by Mr. Groh, seconded by Mr. Spencer, to impose the following amended sanctions based on prior violations:

Count 1: \$1,000.00 and Remedial Education
Count 2: \$1,800.00, Remedial Education, and License Revocation
Count 3: \$1,200.00 and Remedial Education

Total: \$4,000.00

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Prima Facie Disciplinary File Number 2025-00021, Danny C. Brinkley, dba 3-D Unlimited Design (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

File Number
2025-00021
Danny C.
Brinkley, dba 3-
D Unlimited
Design

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Groh, seconded by Mr. Spencer, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Danny C. Brinkley, dba 3-D Unlimited Design violated the following:

- Count 1: 18 VAC 50-22-260.B.9**
- Count 2: 18 VAC 50-22-260.B.16**
- Count 3: 18 VAC 50-22-260.B.15**
- Count 4: 18 VAC 50-22-260.B.28**
- Count 5: 18 VAC 50-22-260.B.12**
- Count 6: 18 VAC 50-22-230.B**
- Count 7: 18 VAC 50-22-260.B.7**

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

Priors

On September 24, 2019, Danny C. Brinkley, dba 3-D Unlimited Design was found in violation of the Board for Contractors Regulations for failure to have all elements in a residential contract, failure to use change orders, working outside of their class, and misconduct. Final Order 2019-01389 resulted in a fine of \$2,350, \$150 Board cost, and assignment to Remedial Education. Compliance was obtained on November 8, 2019.

A motion was made by Mr. Groh, seconded by Mr. Spencer, to impose the following sanctions

- Count 1: \$450.00 and Remedial Education**
- Count 2: \$1,800.00, Remedial Education, and License Revocation**
- Count 3: \$1,450.00, Remedial Education, and License Revocation**
- Count 4: \$1,700.00, Remedial Education, and License Revocation**
- Count 5: \$1,200.00 and Remedial Education**
- Count 6: \$600.00 and Remedial Education**
- Count 7: \$1,200.00, Remedial Education, and License Revocation**

Total: \$8,400.00

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Prima Facie Disciplinary File Number 2025-00050, Brian Brammer Gillispie, t/a Virginia Wood Floors (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

File Number
2025-00050
Brian
Brammer
Gillispie, t/a
Virginia Wood
Floors

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Groh, seconded by Mr. Spencer, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Brian Brammer Gillispie, t/a Virginia Wood Floors violated the following:

- Count 1: 18 VAC 50-22-260.B.18**
- Count 2: 18 VAC 50-22-260.B.19**

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

Priors

On March 12, 2024, Brian Brammer Gillispie t/a Virginia Wood Floors was found in violation of the Board for Contractors Regulations for assisting another to violate Chapter 1 or Chapter 11 of Title 54.1 of the Code of Virginia. Consent Order 2023-02821 resulted in a fine of \$800 and assignment to Remedial Education. Compliance was obtained on July 25, 2024.

A motion was made by Mr. Groh, seconded by Mr. Spencer, to impose the following amended sanctions based on prior violations:

- Count 1: \$2,500.00 and Remedial Education**
- Count 2: \$850.00 and Remedial Education**

Total: \$3,350.00

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Prima Facie Disciplinary File Number 2025-00084, Blue Ridge Development LLC (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

**File Number
2025-00084
Blue Ridge
Development
LLC**

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Groh, seconded by Mr. Spencer, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Blue Ridge Development LLC violated the following:

- Count 1: 18 VAC 50-22-260.B.9**
- Count 2: 18 VAC 50-22-260.B.16**
- Count 3: 18 VAC 50-22-260.B.33**
- Count 4: 18 VAC 50-22-260.B.6**

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

Priors

On June 20, 2023, Blue Ridge Development LLC was found in violation of the Board for Contractors Regulations for failure to have all elements in a residential contract, failure to use change orders, misconduct, and failure to respond. Consent Order 2023-00599 resulted in a fine of \$2,950, \$150 Board cost and assignment to Remedial Education. Compliance was obtained on March 28, 2024.

A motion was made by Mr. Groh, seconded by Mr. Spencer, to impose the following amended sanctions based on prior violations:

- Count 1: \$1,000.00 and Remedial Education**
- Count 2: \$1,800.00, Remedial Education and License Revocation**
- Count 3: \$850.00 and Remedial Education**
- Count 4: \$2,500.00, Remedial Education, and License Revocation**

Total: \$6,150.00

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Prima Facie Disciplinary File Number 2025-00103, Graves Design & Remodeling, Inc. (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

**File Number
2025-00103
Graves Design
& Remodeling,
Inc.**

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Groh, seconded by Mr. Spencer, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Graves Design & Remodeling, Inc. violated the following:

- Count 1: 18 VAC 50-22-230.B**
- Count 2: 18 VAC 50-22-260.B.13**
- Count 3: 18 VAC 50-22-260.B.31**
- Count 4: 18 VAC 50-22-260.B.33**
- Count 5: 18 VAC 50-22-260.B.29**
- Count 6: 18 VAC 50-22-260.B.28**

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

Priors

On December 10, 2024, Graves Design & Remodeling Inc. was found in violation of the Board for Contractors Regulations for failure to use change orders. Final Order 2024-01120 resulted in a fine of \$450 and assignment to Remedial Education. Compliance has not yet been obtained, and the license will remain suspended until obtained.

A motion was made by Mr. Groh, seconded by Mr. Spencer, to impose the following amended sanctions based on prior violations:

- Count 1: \$600.00 and Remedial Education**
- Count 2: \$1,400.00, Remedial Education, and License Revocation**
- Count 3: \$1,000.00 and Remedial Education**
- Count 4: \$850.00 and Remedial Education**
- Count 5: \$750.00 and Remedial Education**
- Count 6: \$1,700.00, Remedial Education, and License Revocation**

Total: \$6,300.00

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Prima Facie Disciplinary File Number 2025-00244, Spencer Joseph Hayden, t/a Royal Flooring (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

File Number
2025-00244
Spencer Joseph
Hayden, t/a
Royal Flooring

A motion was made by Mr. Johnson, seconded by Mr. Groh, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Spencer Joseph Hayden, t/a Royal Flooring violated the following:

- Count 1: 18 VAC 50-22-260.B.13**
- Count 2: 18 VAC 50-22-260.B.18**
- Count 3: 18 VAC 50-22-260.B.28**
- Count 4: 18 VAC 50-22-260.B.28**

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

A motion was made by Mr. Johnson, seconded by Mr. Groh, to impose the following sanctions:

- Count 1: \$1,400.00 and License Revocation**
- Count 2: \$850.00 and License Revocation**
- Count 3: \$1,700.00 and License Revocation**
- Count 4: \$1,700.00 and License Revocation**

Total: \$5,650.00

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Prima Facie Disciplinary File Number 2025-00481, Kempsville Contracting Services, Inc., t/a Dr. House Properties (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Groh, seconded by Mr. Spencer, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Kempsville Contracting Services, Inc., t/a Dr. House Properties violated the following:

- Count 1: 18 VAC 50-22-210**

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

File Number
2025-00481
Kempsville
Contracting
Services, Inc.,
t/a Dr. House
Properties

Priors

On October 18, 2005, Kempsville Contracting Services Inc. t/a Dr. House Properties was found in violation of the Board for Contractors Regulations for failure to use change orders. Consent Order 2005-04822 resulted in a fine of \$450, \$150 Board cost, and assignment to Remedial Education. Compliance was obtained on April 14, 2006.

On June 27, 2006, Kempsville Contracting Services Inc. t/a Dr. House Properties was found in violation of the Board for Contractors Regulations for failure to have all elements in a residential contract, operating in a bad name, and misconduct. Consent Order 2005-04852 resulted in a fine of \$600 and \$150 Board cost. Compliance was obtained on August 2, 2006.

On January 29, 2013, Kempsville Contracting Services Inc. t/a Dr. House Properties was found in violation of the Board for Contractors Regulations for misconduct and working outside of their classifications or specialties. Consent Order 2012-03135 resulted in a fine of \$2,950, \$150 Board cost and assignment to Remedial Education. Compliance was obtained on March 28, 2024.

A motion was made by Mr. Groh, seconded by Mr. Spencer, to impose the following sanctions:

Count 1: \$550.00, Remedial Education, and License Revocation

Total: \$550.00

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Prima Facie Disciplinary File Number 2025-00602, Blue Ridge Development LLC (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

File Number
2025-00602
Blue Ridge
Development
LLC

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Groh, seconded by Mr. Spencer to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Blue Ridge Development LLC violated the following:

- Count 1: 18 VAC 50-22-230.A**
- Count 2: 18 VAC 50-22-220.A**
- Count 3: 18 VAC 50-22-220.C**
- Count 4: 18 VAC 50-22-260.B.9**
- Count 5: 18 VAC 50-22-260.B.15**
- Count 6: 18 VAC 50-22-260.B.16**
- Count 7: 18 VAC 50-22-260.B.6**
- Count 8: 18 VAC 50-22-260.B.28**

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

Priors

On June 20, 2023, Blue Ridge Development LLC was found in violation of the Board for Contractors Regulations for failure to have all elements in a residential contract, failure to use change orders, misconduct, and failure to respond. Consent Order 2023-00599 resulted in a fine of \$2,950, \$150 Board cost and assignment to Remedial Education. Compliance was obtained on March 28, 2024.

A motion was made by Mr. Groh, seconded by Mr. Spencer, to impose the following amended sanctions based on previous violations:

- Count 1: \$350.00 and Remedial Education**
- Count 2: \$500.00 and Remedial Education**
- Count 3: \$500.00 and Remedial Education**
- Count 4: \$1,000.00 and Remedial Education**
- Count 5: \$1,450.00 and License Revocation**
- Count 6: \$1,800.00 and License Revocation**
- Count 7: \$2,500.00 and License Revocation**
- Count 8: \$1,700.00 and License Revocation**

Total: \$9,800.00

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Prima Facie Disciplinary File Number 2025-01138, Kurt Orlando Jones, t/a Quick One Response Fire Protection (Regulant), the Board members reviewed the record, which consisted of the Notice, the Report of Findings, including exhibits, and the Recommendation.

**File Number
2025-01138
Kurt Orlando
Jones, t/a
Quick One
Response Fire
Protection**

The Regulant did not request an Informal Fact-Finding conference.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Groh, to adopt the report of findings including exhibits and the Recommendation. They are incorporated as part of the Order. The Board adopts the Recommendation.

The Board finds substantial evidence that Kurt Orlando Jones, t/a Quick One Response Fire Protection violated the following:

- Count 1: 18 VAC 50-22-260.B.14**
- Count 2: 18 VAC 50-22-260.B.16**
- Count 3: 18 VAC 50-22-260.B.28**
- Count 4: 18 VAC 50-22-260.B.28**

Count 5: 18 VAC 50-22-260.B.28

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

A motion was made by Mr. Johnson, seconded by Mr. Groh, to impose the following sanctions:

- Count 1: \$1,850.00, Remedial Education, and License Revocation**
- Count 2: \$1,800.00, Remedial Education, and License Revocation**
- Count 3: \$1,700.00, Remedial Education, and License Revocation**
- Count 4: \$1,700.00, Remedial Education, and License Revocation**
- Count 5: \$1,700.00, Remedial Education, and License Revocation**

Total: \$8,750.00

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

Consent Order Case Files

**Consent Order
Case Files**

In the matter of Consent Order File Number 2024-01891, Rock Water Farm Inc/Landscapes & Hardscapes (Regulant), the Board reviewed the Consent Order as seen and agreed to by Rock Water Farm Inc/Landscapes & Hardscapes.

**File Number
2024-01891
Rock Water
Farm
Inc/Landscapes
& Hardscapes**

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Rock Water Farm Inc/Landscapes & Hardscapes, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Rock Water Farm Inc/Landscapes & Hardscapes consents to the following violations of the Board's regulations:

- Count 1: 18 VAC 50-22-260.B.9 \$450.00**
- Count 2: 18 VAC 50-22-260.B.31 \$450.00**
- Count 3: 18 VAC 50-22-260.B.29 \$750.00**

Rock Water Farm Inc/Landscapes & Hardscapes agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,800.00

Further, Rock Water Farm Inc/Landscapes & Hardscapes agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2024-01964, Edward William Weber, t/a Ed Weber Carpentry/Contractor (Regulant), the Board reviewed the Consent Order as seen and agreed to by Edward William Weber, t/a Ed Weber Carpentry/Contractor.

File Number
2024-01964
Edward
William Weber,
t/a Ed Weber
Carpentry/Con
tractor

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Edward William Weber, t/a Ed Weber Carpentry/Contractor, acknowledges an understanding of the charges, and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Edward William Weber, t/a Ed Weber Carpentry/Contractor consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.8	\$400.00
Count 2:	18 VAC 50-22-260.B.33	\$850.00

Edward William Weber, t/a Ed Weber Carpentry/Contractor agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,400.00

Further, Edward William Weber, t/a Ed Weber Carpentry/Contractor agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2024-02258, Fixitplease LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Fixitplease LLC.

File Number
2024-02258
Fixitplease
LLC

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Fixitplease LLC, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Fixitplease LLC consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.9	\$450.00
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Count 2:	18 VAC 50-22-260.B.29	\$750.00
Count 3:	18 VAC 50-22-260.B.33	\$850.00
Count 4:	18 VAC 50-22-230.A	Sanction waived as compliance has been obtained

Fixitplease LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$2,050.00

The Board shall waive imposition of the \$450.00 monetary penalty for Count 1 on the condition that Fixitplease LLC provides a copy of its current contract to the Board within ninety (90) days of the effective date of this Consent Order. The contract must be in compliance with Board Regulation 18 VAC 50-22-260.B.9. If Fixitplease LLC fails to comply with this condition, then the full monetary penalty will be automatically imposed.

In addition, for violation of Count 4, it is acknowledged that Fixitplease LLC has added its trade name "Up Build Renovation" to its license, therefore, the Board waives imposition of the \$500.00 monetary penalty.

Further, Fixitplease LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2024-02527, J R Lloyd Construction LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by J R Lloyd Construction LLC.

File Number
2024-02527
J R Lloyd
Construction
LLC

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein J R Lloyd Construction LLC acknowledges an understanding of the charges, and admits to the violation(s) of the Counts as outlined in the Report of Findings.

J R Lloyd Construction LLC consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.6	\$900.00
Count 2:	18 VAC 50-22-260.B.27	\$800.00
Count 3:	18 VAC 50-22-260.B.33	\$850.00

J R Lloyd Construction LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$2,700.00

Further, J R Lloyd Construction LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2024-02606, UrbanX Construction LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by UrbanX Construction LLC.

File Number
2024-02606
UrbanX
Construction
LLC

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein UrbanX Construction LLC acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

UrbanX Construction LLC consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.29	\$750.00
Count 2:	18 VAC 50-22-260.B.11	\$450.00

UrbanX Construction LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,350.00

Further, UrbanX Construction LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2025-00020, Top Tier Solar Solutions LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Top Tier Solar Solutions LLC.

File Number
2025-00020
Top Tier Solar
Solutions LLC

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Top Tier Solar Solutions LLC acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Top Tier Solar Solutions LLC consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.9	\$450.00
Count 2:	18 VAC 50-22-230.A	\$350.00

Top Tier Solar Solutions LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$950.00

Further, Top Tier Solar Solutions LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2025-00095, Lockhart Homes LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Lockhart Homes LLC.

File Number
2025-00095
Lockhart
Homes LLC

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Lockhart Homes LLC acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Lockhart Homes LLC consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.31 \$450.00

Lockhart Homes LLC agrees to Board costs of **\$150.00.**

Total fines and costs of \$600.00

Further, Lockhart Homes LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2025-00145, DTH Corporation (Regulant), the Board reviewed the Consent Order as seen and agreed to by DTH Corporation.

File Number
2025-00145
DTH
Corporation

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein DTH Corporation acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

DTH Corporation consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.31 \$450.00

DTH Corporation agrees to Board costs of **\$150.00**.

Total fines and costs of \$600.00

Further, DTH Corporation agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2025-00152, KTB Enterprises LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by KTB Enterprises LLC.

File Number
2025-00152
KTB
Enterprises
LLC

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein KTB Enterprises LLC, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

KTB Enterprises LLC consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.9 \$450.00
Count 2: 18 VAC 50-22-260.B.33 \$850.00
Count 3: 18 VAC 50-22-260.B.31 \$450.00

KTB Enterprises LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,900.00

In addition, the Board shall waive imposition of the \$450.00 monetary penalty for Count 1 on the condition that KTB Enterprises LLC provides a copy of its current contract to the Board within ninety (90) days of the effective date of this Consent Order. The contract must be in compliance with Board Regulation 18 VAC 50-22-260.B.9. If KTB Enterprises LLC fails to comply with this condition, then the full monetary penalty will be automatically imposed.

Further, KTB Enterprises LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2025-00212, Raven Construction LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Raven Construction LLC.

**File Number
2025-00212
Raven
Construction
LLC**

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Raven Construction LLC, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Raven Construction LLC consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.29 \$750.00

Raven Construction LLC to Board costs of **\$150.00**.

Total fines and costs of \$900.00

Further, Raven Construction LLC agrees to have a member of Responsible Management successfully complete a Board approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2025-00311, LAD of Virginia Inc, t/a Roto Rooter (Regulant), the Board reviewed the Consent Order as seen and agreed to by LAD of Virginia Inc, t/a Roto Rooter.

**File Number
2025-00311
LAD of Virginia
Inc, t/a Roto
Rooter**

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein LAD of Virginia Inc, t/a Roto Rooter, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

LAD of Virginia Inc, t/a Roto Rooter consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.33 \$850.00

LAD of Virginia Inc, t/a Roto Rooter agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,000.00

Further, LAD of Virginia Inc, t/a Roto Rooter agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2025-00439, Beatty Construction LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Beatty Construction LLC.

File Number
2025-00439
Beatty
Construction
LLC

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Beatty Construction LLC acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Beatty Construction LLC consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.31 \$450.00

Beatty Construction LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$600.00

Further, Beatty Construction LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2025-00478, Great Falls Septic Service Inc. (Regulant), the Board reviewed the Consent Order as seen and agreed to by Great Falls Septic Service Inc.

File Number
2025-00478
Great Falls
Septic Service
Inc.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Great Falls Septic Service Inc. acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Great Falls Septic Service Inc. consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.6 \$900.00

Count 2: 18 VAC 50-22-220.C \$500.00

Great Falls Septic Service Inc. agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,550.00

In addition, the Board shall waive imposition of the \$500.00 monetary penalty for Count 2 provided Great Falls Septic Service Inc. reports a change of the Qualified Individual to the Board, on a form provided by the Board, within ninety (90) days of the effective date of this Order. If Great Falls Septic Service Inc. fails to comply with this condition, then the full monetary penalty will be automatically imposed and its license suspended until such time as compliance is obtained.

Further, Great Falls Septic Service Inc. agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2025-00492, Cutting Edge Total Comfort Inc. (Regulant), the Board reviewed the Consent Order as seen and agreed to by Cutting Edge Total Comfort Inc.

File Number
2025-00492
Cutting Edge
Total Comfort
Inc.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Cutting Edge Total Comfort Inc. acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Cutting Edge Total Comfort Inc. consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.8	\$400.00
Count 2:	18 VAC 50-22-260.B.9	\$450.00

Cutting Edge Total Comfort Inc. agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,000.00

Further, Cutting Edge Total Comfort Inc. agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2025-00577, Silverpoint Homes LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Silverpoint Homes LLC.

File Number
2025-00577
Silverpoint
Homes LLC

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Silverpoint Homes LLC acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Silverpoint Homes LLC consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.9 \$450.00
Count 2: 18 VAC 50-22-260.B.29 \$750.00

Silverpoint Homes LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,350.00

Further, Silverpoint Homes LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2025-00588, Tyler Thomas Conner (Regulant), the Board reviewed the Consent Order as seen and agreed to by Tyler Thomas Conner.

File Number
2025-00588
Tyler Thomas
Conner

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Tyler Thomas Conner acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Tyler Thomas Conner consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-30-190.1 \$1,050.00

Tyler Thomas Conner agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,200.00

Further, Tyler Thomas Conner agrees to successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2025-00598, Haynes Holdings Inc. (Regulant), the Board reviewed the Consent Order as seen and agreed to by Haynes Holdings Inc.

File Number
2025-00598

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Haynes Holdings Inc. acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Haynes Holdings Inc. consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.9	\$450.00
Count 2:	18 VAC 50-22-260.B.27	\$800.00
Count 3:	18 VAC 50-22-230.A	Sanction is waived as compliance has been obtained

Haynes Holdings Inc. agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,400.00

In addition, the Board shall waive imposition of the \$450.00 monetary penalty for Count 1 on the condition that Haynes Holdings Inc. provides a copy of its current contract to the Board within ninety (90) days of the effective date of this Consent Order. The contract must be in compliance with Board Regulation 18 VAC 50-22-260.B.9. If Haynes Holdings Inc. fails to comply with this condition, then the full monetary penalty will be automatically imposed.

Also, it is acknowledged that Haynes Holdings Inc. has added its trade name T&H Home Improvements to its license on May 28, 2025, therefore, the Board waives imposition of the \$350.00 monetary penalty for Count 3.

Further, Haynes Holdings Inc. agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2025-00609, Complete Comfort LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Complete Comfort LLC.

**File Number
2025-00609
Complete
Comfort LLC**

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Complete Comfort LLC acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Complete Comfort LLC consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.29	\$750.00
Count 2:	18 VAC 50-22-260.B.33	\$1,100.00

Complete Comfort LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$2,000.00

Further, Complete Comfort LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2025-00641, Van Auken Design and Build Inc. (Regulant), the Board reviewed the Consent Order as seen and agreed to by Van Auken Design and Build Inc.

File Number
2025-00641
Van Auken
Design and
Build Inc.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Van Auken Design and Build Inc. acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Van Auken Design and Build Inc. consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.8	\$400.00
Count 2:	18 VAC 50-22-260.B.9	\$750.00
Count 3:	18 VAC 50-22-260.B.10	\$500.00
Count 4:	18 VAC 50-22-260.B.31	\$450.00
Count 5:	18 VAC 50-22-260.B.33	\$1,000.00

Van Auken Design and Build Inc. agrees to Board costs of **\$150.00**.

Total fines and costs of \$3,250.00

Further, Van Auken Design and Build Inc. agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2025-00653, Liberty Group LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Liberty Group LLC.

File Number
2025-00653
Liberty Group
LLC

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Liberty Group LLC, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Liberty Group LLC consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.17	\$1,300.00
Count 2:	18 VAC 50-22-260.B.29	\$750.00

Liberty Group LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$2,200.00

Further, Liberty Group LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2025-00783, Thrive Contracting Inc. (Regulant), the Board reviewed the Consent Order as seen and agreed to by Thrive Contracting Inc.

File Number
2025-00783
Thrive
Contracting Inc.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Thrive Contracting Inc. acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Thrive Contracting Inc. consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.9	\$450.00
Count 2:	18 VAC 50-22-260.B.10	\$500.00
Count 3:	18 VAC 50-22-260.B.27	Sanction waived as compliance has been obtained
Count 4:	18 VAC 50-22-260.B.31	\$450.00

Thrive Contracting Inc. agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,550.00

In addition, the Board shall waive imposition of the \$450.00 monetary penalty for Count 1 on the condition that Thrive Contracting Inc. provides a copy of its current contract to the Board within ninety (90) days of the effective date of this Consent Order. The contract must be in compliance with Board Regulation 18 VAC 50-22-260.B.9. If Thrive Contracting Inc. fails to comply with this condition, then the full monetary penalty will be automatically imposed.

Further, \$800.00 of the monetary penalty for Count 3 is hereby waived in acknowledgement that on March 26, 2025, Thrive Contracting Inc. successfully added the Residential Building Contracting (RBC) classification to its license.

Thrive Contracting Inc. agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2025-00803, Tidewater Stone & Brick Inc. (Regulant), the Board reviewed the Consent Order as seen and agreed to by Tidewater Stone & Brick Inc.

File Number
2025-00803
Tidewater Stone
& Brick Inc.

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Tidewater Stone & Brick Inc. acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Tidewater Stone & Brick Inc. consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-220.A	Sanction waived as compliance has been obtained
Count 2:	18 VAC 50-22-220.B	\$450.00
Count 3:	18 VAC 50-22-220.C	\$500.00
Count 4:	18 VAC 50-22-260.B.29	\$2,500.00

Tidewater Stone & Brick Inc. agrees to Board costs of **\$150.00**.

Total fines and costs of \$3,600.00

It is acknowledged that a change in the officers of the corporation was reported to the Board. Therefore, the Board shall waive imposition of the \$500.00 monetary penalty for Count 1.

In addition, the Board shall waive imposition of the \$450.00 monetary penalty for Count 2, provided Tidewater Stone & Brick Inc. reports a change of the designated employee to the Board, on a form provided by the Board, within ninety (90) days of the effective date of this Order. If Tidewater Stone & Brick Inc. fails to comply with this condition, then the full monetary penalty will be automatically imposed and its license suspended until such time as compliance is obtained.

Further, the Board shall waive imposition of the \$500.00 monetary penalty for Count 3, provided Tidewater Stone & Brick Inc. reports a change of the qualified individual to the Board, on a form provided by the Board, within ninety (90) days of the effective date of this Order. If Tidewater Stone & Brick Inc. fails to comply with this condition, then the full monetary penalty will be automatically imposed and its license suspended until such time as compliance is obtained.

Tidewater Stone & Brick Inc. agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2025-00857, Lucid Construction LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Lucid Construction LLC.

File Number
2025-00857
Lucid
Construction
LLC

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Lucid Construction LLC acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Lucid Construction LLC consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.9	\$450.00
Count 2:	18 VAC 50-22-260.B.27	\$800.00
Count 3:	18 VAC 50-22-260.B.28	\$1,700.00

Lucid Construction LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$3,100.00

In addition, for violation of Count 3, Lucid Construction LLC agrees to revocation of its license.

In addition, the Board shall waive imposition of the \$1,700.00 monetary penalty and license revocation for Count 3 provided Lucid Construction LLC satisfies the judgment and provides the Board with proof of the satisfaction with ninety (90) days of the effective date of this Order. If Lucid Construction LLC, fails to comply with these conditions, then the full monetary penalty and license revocation will be automatically imposed.

Further, Lucid Construction LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2025-00858, James R Finlay, t/a Jr Finlay Drywall (Regulant), the Board reviewed the Consent Order as seen and agreed to by James R Finlay, t/a Jr Finlay Drywall.

File Number
2025-00858
James R Finlay,
t/a Jr Finlay
Drywall

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein James R Finlay, t/a Jr Finlay Drywall acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

James R Finlay, t/a Jr Finlay Drywall consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.8 \$400.00
Count 2: 18 VAC 50-22-260.B.27 \$800.00

James R Finlay, t/a Jr Finlay Drywall agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,350.00

Further, James R Finlay, t/a Jr Finlay Drywall agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2025-00863 Brent Allen Goldsmith (Regulant), the Board reviewed the Consent Order as seen and agreed to by Brent Allen Goldsmith.

File Number
2025-00863
Brent Allen
Goldsmith

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Brent Allen Goldsmith acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Brent Allen Goldsmith consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-30-190.17 \$800.00
Count 2: 18 VAC 50-30-190.1 \$1,050.00

Brent Allen Goldsmith agrees to Board costs of **\$150.00**.

Total fines and costs of \$2,000.00

In addition, Goldsmith agrees to successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2025-00919, Dreamworks Construction VA LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Dreamworks Construction VA LLC.

**File Number
2025-00919
Dreamworks
Construction
VA LLC**

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Dreamworks Construction VA LLC, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Dreamworks Construction VA LLC consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-210	\$550.00
Count 2:	18 VAC 50-22-260.B.8	\$400.00
Count 3:	18 VAC 50-22-260.B.33	\$850.00
Count 4:	18 VAC 50-22-260.B.14	\$1,850.00
Count 5:	18 VAC 50-22-260.B.5	\$1,500.00

Dreamworks Construction VA LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$5,300.00

In addition, for violation of Count 5, Dreamworks Construction VA LLC agrees to revocation of its license.

Further, Dreamworks Construction VA LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 14-0-1. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, Spencer, and Trice. **Nays:** None. **Abstain:** McGonegal. **Absent:** Yoakum.

In the matter of Consent Order File Number 2025-01082, MV Contractors Inc. (Regulant), the Board reviewed the Consent Order as seen and agreed to by MV Contractors Inc.

**File Number
2025-01082
MV Contractors
Inc.**

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein MV Contractors Inc., acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

MV Contractors Inc. consents to the following violations of the Board's regulations:

Count 1:	18 VAC 50-22-260.B.9	\$450.00
Count 2:	18 VAC 50-22-260.B.8	\$400.00

MV Contractors Inc. agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,000.00

Further, MV Contractors Inc. agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

In the matter of Consent Order File Number 2025-01183, Dominion Strategic Designs LLC (Regulant), the Board reviewed the Consent Order as seen and agreed to by Dominion Strategic Designs LLC.

File Number
2025-01183
Dominion
Strategic
Designs LLC

The Regulant did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Johnson, seconded by Mr. Spencer, to ratify the proposed Consent Order offer wherein Dominion Strategic Designs LLC, acknowledges an understanding of the charges and admits to the violation(s) of the Counts as outlined in the Report of Findings.

Dominion Strategic Designs LLC consents to the following violations of the Board's regulations:

Count 1: 18 VAC 50-22-260.B.9 \$450.00
Count 2: 18 VAC 50-22-260.B.33 \$850.00

Dominion Strategic Designs LLC agrees to Board costs of **\$150.00**.

Total fines and costs of \$1,450.00

Further, Dominion Strategic Designs LLC agrees to have a member of Responsible Management successfully complete a Board-approved remedial education class within ninety (90) days of the effective date of this Consent Order.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

V. EDUCATION

Education

Education Provider Applications

Education
Provider
Applications

Stephanie Keuther, Assistant Executive Director, shared that the Committee recommends approval for:

Complete Electrical Training – Seeking retroactive approval back to 04/30/2025 – Four (4) classroom vocational and continuing education courses for Electrical Tradesmen and one (1) pre-license electrical course for Contractors.

Complete Electrical Training

A motion was made by Mr. Spencer, seconded by Mr. Groh, for approval.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

Mrs. Keuther shared that the Committee recommends approval for:

Workforce Continuing Education & Development, LLC – One (1) online continuing education course for Plumbing Tradesmen.

Workforce Continuing Education & Development, LLC

A motion was made by Mr. Spencer, seconded by Mr. Groh, for approval.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

Mrs. Keuther shared that the Committee recommends approval for:

Virginia Construction Trades Academy – One (1) classroom vocational education course for Plumbing Tradesmen and one (1) classroom vocational education course for Electrical Tradesmen.

Virginia Construction Trades Academy

A motion was made by Mr. Spencer, seconded by Mr. Groh, for approval.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

VI. NEW BUSINESS

New Business

Reciprocal Licensure Agreement

Reciprocal Licensure Agreement

Mrs. Keuther explained that staff has worked with the Ohio Construction Industry Licensing Board to review and create reciprocal agreements between Ohio and Virginia.

Stephanie Keuther, Assistant Executive Director, presented the Board with a draft proposed reciprocal agreement for General and Advanced Business examinations.

Mrs. Keuther further explained that the committee, as well as the Ohio board, has reviewed and approved the reciprocal agreement.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Johnson, to approve the proposed reciprocity agreement between the Virginia Board for Contractors and the Ohio Construction Industry Licensing Board, authorizing the waiver of the General and Advanced Business examination for qualified applicants, contingent upon meeting all outlined eligibility and administrative requirements.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

Mrs. Keuther presented the Board with a draft proposed reciprocal agreement for Master Electricians.

Mrs. Keuther explained that the committee, as well as the Ohio board, has reviewed and approved the reciprocal agreement.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Johnson, to approve the proposed reciprocity agreement between the Virginia Board for Contractors and the Ohio Construction Industry Licensing Board, authorizing the waiver of the Master Electrician examination for qualified applicants, contingent upon meeting all outlined eligibility and administrative requirements.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

Regulatory Update

Regulatory Update

18VAC50-22	General Regulatory Reduction	<ul style="list-style-type: none"> Final stage filed April 4, 2025. Executive Branch to complete review followed by 30-day adoption period.
18VAC50-22	Eligibility Requirement Amendment	<ul style="list-style-type: none"> Staff to file Final regulation. Final regulation will be published in the Virginia Register, followed by a 30-day public comment period.
18VAC50-22	HB1707/SB1059 - <i>Exempt</i>	<ul style="list-style-type: none"> Staff to file exempt action.
18VAC50-22	Renewal Notifications Amendment – <i>Fast-Track</i>	<ul style="list-style-type: none"> Staff to file fast-track action.
18VAC50-30	Temporary Elevator Mechanic Certifications	<ul style="list-style-type: none"> Regulation became effective June 1, 2025.

18VAC50-22 18VAC50-30	Fee Adjustment	<ul style="list-style-type: none"> The new fee amounts will become effective on August 1, 2025.
18VAC50-22 18VAC50-30	Change in Examination Fees	<ul style="list-style-type: none"> Executive Branch to complete Review.

Change in Examination Fee Provisions Regulatory Action

Joe Haughwout, Regulatory Affairs Manager, presented the Board with draft proposed amendments to the Board’s examination fee structure.

Mr. Haughwout explained that the Committee recommends approval of the proposed revisions as presented.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Trice, to adopt the revised language pertaining to the Board’s examination fee structure as presented.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

Change in Examination Fee Provisions Regulatory Action

Review of Guidance Documents

Guidance Document #2959

Joe Haughwout, Regulatory Affairs Manager, presented the Board with draft proposed amendments to Guidance Document #2959.

Mr. Haughwout shared that the Committee recommends the formation of a work group to review and propose further amendments to Guidance Document #2959.

After discussion, a motion was made by Mr. Trice, seconded by Mr. Spencer, to form a work group, comprising of the Board’s committee members, to review and provide further insight into Guidance Document #2959.

Review of Guidance Documents

Guidance Document #2959

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

Withdraw of Document #5724

Withdrawal of Document #5724

Mr. Haughwout presented the Board with the following guidance documents set to be withdrawn or repealed.

- **Document ID #5724, PSI Examination Equivalency**
- **Document ID #6790, Contractor License Requirement for Onsite Sewage System Maintenance**

Mr. Haughwout shared that the Committee recommends the withdrawal of Document #5724. There was no action taken in regard to Guidance Document #6790.

After discussion, a motion was made by Mr. Spencer, seconded by Mr. Trice, to withdraw Document #5724. No action was taken in regard to Guidance Document #6790.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

PSI Examination Contract

PSI Examination Contract

Marjorie King, Executive Director, informed the Board that the PSI examination contract is recommended for extension to February 28, 2027. Staff will begin the Request for Proposal process this summer.

Ms. King shared that the Committee recommend extending the existing PSI examination contract.

A motion was made by Mr. Spencer, seconded by Mr. Costen, to extend the existing PSI examination contract.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. **Nays:** None. **Abstain:** None. **Absent:** Yoakum.

Examination Review

Examination Review

Stephanie Keuther, Assistant Executive Director, explained that staff has worked to form review groups composed of subject-matter experts, including both Board members and industry professionals, tailored to each specific Board for Contractors examination.

Mrs. Keuther shared that the Committee recommends forming the examination review groups as presented.

A motion was made by Mr. Spencer, seconded by Mr. Crider, to create the examination review groups as presented.

The motion was approved with a vote of 15-0-0. Ayes: King, Groh, Brannan, Burwell, Crider, Comstock, Costen, Heinline, Helmandollar, Holbrook, Johnson, Lowe, McGonegal, Spencer, and Trice. Nays: None. Abstain: None. Absent: Yoakum.

Executive Director Report

Executive Director Report

Marjorie King, Executive Director, informed the Board of current and past statistical data related to Board cases, licensing applications, emails and phone calls.

Ms. King inquired to the Board of the potential to move Remedial Education classes to every other month, rather than the current monthly schedule. Ms. King explained that inconsistent attendance numbers render the monthly scheduled class unnecessary.

After discussion, the Board agreed to bring the discussion to the August 19, 2025, Board meeting, to allow staff time to research further.

No action was taken.

Board Member Professional Development

Board Member Professional Development

Marjorie King, Executive Director, informed the Board there would be no Board Member Professional Development at this meeting due to time constraints.

Recovery Fund Statement

Recovery Fund Statement

Marjorie King, Executive Director, informed the Board that there was no updated recovery fund statement available for this meeting and that an updated report will be presented at the next meeting.

VIII. COMPLETE CONFLICT OF INTEREST FORM AND TRAVEL VOUCHER

Complete Conflict of Interest Form and Travel Voucher

Marjorie King, Executive Director requested the Board members complete their Conflict-of-Interest Statements and Travel Reimbursement Forms.

IX. ADJOURNMENT

Adjournment

Chair, King thanked the Board for Contactors and adjourned the meeting at 1:19 P.M.

The next Board meeting will be **August 19, 2025**.

Caitlin King, Chair

Date

James B. Wilkinson, Jr., Director

Date

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Virginia Board for Contractors

Update on Regulatory Actions – 18VAC50-22

(as of July 29, 2025)

Action: General Regulatory Reduction

Next Step: Final Effective

- Regulation will become effective September 1, 2025.

Action: Eligibility Requirement Amendment

Next Step: Final Effective

- Regulation will become effective September 1, 2025.

Action: HB1707/SB1059 – *Exempt*

Current Stage: Exempt – Approved

- Exempt action was filed on July 7, 2025.
- Received Executive Branch Approval on July 22, 2025.

Next Step: Final Effective

- Regulation will be published in Volume 42, Issue 1 of the Virginia Register on August 25, 2025, after which a 30-day final adoption/public comment period will follow.
- Regulation will become effective September 24, 2025.

Action: Renewal Notifications Amendment – *Fast-Track*

Current Stage: Fast-Track – unfiled

- At the April 29, 2025, meeting, the Board authorized staff to file a fast-track action to amend its regulations to address the usage of terms inconsistent with Board practice.

Next Step: Filing of Fast-Track Action

- Staff to file fast-track action.

Update on Regulatory Fee Actions: 18VAC50-22 & 18VAC50-30

(as of August 1, 2025)

Action: Fee Adjustment

Next Step: Final Effective

- The new fee amounts became effective August 1, 2025.

Virginia Board for Contractors

Action: Change in Examination Fees

Current Stage: Proposed

- Executive Branch completed review on July 7, 2025.
- Regulation published in the Virginia Register on July 28, 2025.

Next Step: Final

- Public comment period will conclude on September 26, 2025. A Public Hearing will be held on August 19, 2025.

BOARD FOR CONTRACTORS APPLICATION REVIEW MATRIX CRIMINAL HISTORY

Revised August 19, 2025

Delegation of Authority to DPOR Staff

The Board hereby delegates authority to conduct predetermination fact-findings and license eligibility fact findings to the Department of Professional and Occupational Regulation in accordance with the applicable portions of the Administrative Process Act (Code of Virginia 2.2-4000 et. seq.).

Authorization to Approve Certain Prior Criminal Convictions

Applications and Predetermination Requests disclosing the following convictions will not be reviewed by the Board and may be approved by DPOR staff:

1. Felony convictions more than three years old with no subsequent reportable convictions, unless the conviction resulted in incarceration where the release date is less than one years from the application date. This does not include convictions involving murder, manslaughter, sexual assault, rape, robbery, indecent liberties, fraud, embezzlement, abduction, assaulting a police officer, larceny, burglary or contractor related convictions.
2. Misdemeanor convictions more than two years from the date of application.
3. Misdemeanor convictions for possession-of a controlled substance with no other convictions.
4. Felony convictions for possession of controlled substance more than two years old with no other convictions. For convictions less than two years old if the applicant has completed a deterrence program.
5. Felony convictions of Title 46 of the *Code of Virginia* (Traffic Code).
6. Misdemeanor convictions for simple assault (except domestic assault and assaulting a police officer), disorderly conduct, and/or trespassing.
7. Misdemeanor DUI convictions. This does not include DUI felony convictions.

~~In accordance with § 2.2-4002.1 of the Code of Virginia, this proposed guidance document conforms to the definition of a guidance document in § 2.2-4101.~~



Board for Contractors

AMENDED Guidance Document Revisions Effective
12/24/2020

INTERPRETATIONS AND POLICIES:

*The date in parentheses is the date the interpretation/policy was adopted

§ 54.1-1100. Definitions.

Contractor

(12/14)

~~A licensed contractor may not bid on work where the primary scope of the contract is outside the definition of the specialties/classifications permitted for his the contractor's license, even if there is incidental work contained within the bid or contract that is within the scope of his the contractor's license.~~ A licensed contractor may bid on work, or enter into a contract for work, which is outside the scope of ~~his the contractor's~~ license classification~~(s) or specialty services~~ provided that ~~he the contractor~~ subcontracts that work to properly licensed contractors, and the work of the subcontractors is incidental to the contract. ~~A contractor may not bid on work where the primary scope of the contract is outside the definition of the specialties/classifications permitted for his license, even if there is incidental work contained within the bid or contract that is within the scope of his license.~~ For purposes of this guidance, "primary scope of the contract" means the main activities and deliverables expected from a contract. Any contracted work that is ancillary to accomplish the primary scope of the contract, but is outside the scope of the contractor's license, is considered to be incidental.

§ 54.1-1101 Exemptions

(09/20)

"For own use" means that the person performing or supervising the construction of a residential building must live in the residential building upon completion, unless they can be exempted based on the familial relationship as outlined in § 54.1-1101.8, and the person performing or supervising repair of or improvements to a commercial building must first occupy all or part of the building and operate their business from that occupancy. The Board stated that there should be no misunderstanding that a person who performs or supervises the construction of or improvements to any building with the intent to sell it must have a contractor's license.

§ 54.1-1141 Certification required; exemption.

~~(09/07) Temporary construction elevators and hoists do not meet the criteria for requiring installation, maintenance and repair work as having to be completed by a licensed elevator contractor with certified elevator mechanics as these are temporary in nature and monitored by OSHA for onsite safety compliance.~~

Commented [CP1]: This is being removed from this section as it is contained in a different section below.

18 VAC 50-22-10. Definitions **General Definitions of Undefined Terms**

New Construction

(07/97) Any construction activity that occurs outside the original building perimeter is considered "NEW" construction.

Commented [CP2]: Tagline changed for clarification as these terms are not defined 18VAC50-22-10.
"General Definitions" section relocated here from below.

Practical Experience in a Trade

(03/05) Activity regulated by the USBC and applicable referenced model code.

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Supervision of Helpers and Laborers

(12/05) ~~The definition of "supervision" states that a licensed tradesman must "periodically" observe and evaluate the performance of helpers and laborers performing trade related tasks. That definition does not mean that a licensed tradesman is not required to be on the job site at all times, but that the helpers and laborers should be observed and evaluated periodically at a reasonable time frame for the qualifications of the person completing the work and the risk associated with the work being performed.~~

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Change Orders

(03/06) The term "change order," as used in 18VAC50-22-260 B.31, means any modification in the original contract including, but not limited to: 1) Time to complete the job; 2) Change in materials; 3) Change in cost; or, 4) Change in the scope of work.

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Routine Maintenance

(10/15) The ~~definition of term~~ "routine maintenance," as used in 18VAC50-22-260 B.8 of the Board for Contractors Regulations means: ~~Recurring~~ recurring, preventative, and on-going activity necessary to delay or prevent the failure of a building, equipment, machinery, plant, or system, against normal wear and tear and is generally set by the manufacturer, the USBC, or by generally accepted practices within the industry."

18 VAC 50-22-20. Definitions of license classifications.

Commercial Building (CBC) and Residential Building (RBC)

(12/14) A contractor with the Commercial Building (CBC) or Residential Building (RBC) classification may perform foundation work.

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(12/14) Pilings are included as foundation work that may be performed by contractors with the Commercial Building (CBC) or Residential Building (RBC) classifications.

~~(12/14) A contractor with the Commercial Building (CBC) or Residential Building (RBC) classification may perform foundation work.~~

(12/14) A contractor holding the Commercial Building (CBC) or Residential Building (RBC) classification may complete paving and concrete work which is incidental [to the primary scope of the contract](#) and adjacent to the structure being constructed (i.e., sidewalks, walkways, and driveways).

Highway/Heavy Contractors (H/H)

(12/14) Contractors holding the Highway/Heavy classification [are permitted to](#) ~~may~~ install, [maintain, or dismantle water, gas, and sewer connections and](#) remove, or repair water and sewer lines from the street to the structure and may complete the plumbing connection. For sewer lines this would be to the house or building clean-out, ~~and for~~ [For](#) water lines this would be to the stub out or connection point to the structure.

18 VAC 50-22-30. Definitions of specialty services.

Billboard/Sign Contracting (BSC)

(12/14) Contractors who erect billboards for their own use on another's property are exempt from licensing requirements.

Electronic/Communication Service Contracting (ESC)

(07/93) Attaching telecommunications equipment to existing systems does not fall within the definition of contractor.

Elevator/Escalator Contracting (EEC)

(09/07) Temporary construction elevators and hoists do not ~~meeting~~meet the criteria for requiring installation, maintenance and repair work as having to be completed by a licensed elevator contractor with certified elevator mechanics as these are temporary in nature and monitored by OSHA for onsite safety compliance.

Commented [CP3]: Consider revising

Home Improvement Contracting (HIC)

(07/05) HIC contractors are not permitted to do framing work that is outside the footprint (horizontal and vertical) and boundaries of the original structure. ~~_____~~They may not add roofing to decks, patios, or other portions of a structure that does not already have an existing roof.

(06/18) ~~The term Utility-~~"utility out building," ~~is defined means as a one story, detached building, less than 256 square feet, that does not require a permit to construct (i.e., shed, playhouse, gazebo), that is not attached to the main structure (this includes gazebos).~~

Commented [CP4]: The USBC does not define "utility out building," but does make reference to certain structures, under 256 square feet, that are exempt from permitting. The definition of "HIC" in the regs references the USBC, so it does all tie together.

Landscape Service Contracting (LSC)

(12/07) A landscape service contractor may install decorative fountains but must sub-contracter trade-related work to an appropriately licensed contractor. They may also construct steps that are part of a landscape project but not those that serve as ingress or egress to a structure.

(12/14) General landscape services, such as mowing, trimming, placement of plant material, and tree removal, do not require license issued by the Board for Contractors.

(07/16) A contractor holding the landscape services specialty may install fencing that is not required by statute or regulation (such as swimming pool barrier, fencing around hazardous material storage, etc.)

(06/19) The construction, removal, repair, or improvement of residential retaining walls may be performed by a contractor holding the RBC, HIC, or H/H classifications ~~or the LSC specialty~~. The construction, removal, repair, or improvement of commercial retaining walls may be performed by a contractor holding the CBC, CIC, or H/H specialty.

Manufactured Home Contracting (MHC)

(12/14) The cost of the manufactured home must be included in the contract when determining what Class of license is required by the contractor, unless the contractor separately delineates the cost of the manufactured home and the cost of the installation, in which case the Class of license of the contractor can be based solely on the cost of installation.

Onsite Sewage System Contracting (ADS & CDS) - Incorporates Guidance Document #6790

(10/19) For onsite sewage system work only, the Board will consider the definition of “maintenance” in 18VAC160-40-10 and § 32.1-163 of the Code of Virginia as it pertains to the type of work that would not require a contractor’s license with the ADS or CDS specialty. However, any other regulated work (i.e., contracting, installations and repairs, or operations and maintenance) performed by the individual or contractor must be done in compliance with Chapters 11 and 23 of Title 54.1 of the Code of Virginia as applicable.

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18 VAC 50-22-40. Requirements for a Class C license

None

18 VAC 50-22-50 and 18 VAC 50-22-60. Requirements for a Class B and Class A license

E. Reporting of financial history

Commented [CP5]: Consider lumping all “financial guidance” together rather than repeating - also appears the guidance can be consolidated.

(04/94) The value of land used in the determination of net assets may be done with either the assessed tax value or the appraised value from a certified appraiser, and, in either case, the applicant must furnish documents to establish the chosen value.

(04/98) Assets used to determine whether a Class A Contractor Business meets the \$45,000.00 net worth requirement must be in the name of the business entity applying for the license. If a CPA reviewed balance sheet is used to document the business’ net worth, it

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must have been completed within twelve months of the date of application. There may be no jointly owned property or assets for Sole Proprietors.

- (07/16) If the assets of an applicant contain more than 25% undocumented value (accounts receivable, "other," etc.) then the applicant must provide a \$50,000 surety bond, a CPA audited financial statement **or** not count more than 25% of that value when calculating the net worth.
- (06/19) Assets used to determine whether a Class B Contractor Business meets the \$15,000 net worth requirement must be in the name of the business entity applying for the license. If a CPA reviewed balance sheet is used to document the business' net worth, it must have been completed within twelve months of the date of application. There may be no jointly owned property or assets for Sole Proprietors.

Commented [CP6]: Consider striking as the change in regulation requires supporting documentation so this guidance may not be necessary

~~18 VAC 50-22-60. Requirements for a Class A license~~

~~E. Reporting of financial history~~

- ~~(01/94) The value of land used in the determination of net assets may be done with either the assessed tax value or the appraised value from a certified appraiser, and, in either case, the applicant must furnish documents to establish the chosen value.~~
- ~~(04/98) Assets used to determine whether a Class A Contractor Business meets the \$45,000.00 net worth requirement must be in the name of the business entity applying for the license. If a CPA reviewed balance sheet is used to document the business' net worth, it~~

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~~must have been completed within twelve months of the date of application. There may be no jointly owned property or assets for Sole Proprietors.~~

(07/16) If the assets of an applicant contain more than 25% undocumented value (accounts receivable, "other," etc.) then the applicant must provide a \$50,000 surety bond, a CPA audited financial statement ~~or~~ not count more than 25% of that value when calculating the net worth.

Commented [CP7]: Relocated above

(07/16) If the assets of an applicant contain more than 25% undocumented value (accounts receivable, "other," etc.) then the applicant must provide an audited financial statement or not count more than 25% of that value when calculating the net worth.

Commented [CP8]: Established above.

18 VAC 50-22-260. Filing of charges; prohibited acts.

B.8 Failure to use residential contract

(12/07) In situations involving houses built on speculation. If the house is purchased or if a contract to purchase the home is made prior to the issuance of the final certificate of occupancy, then the contractor must use a contract that contains all of the provisions set forth in 18 VAC 50-22-260 B 9 of the regulations. If the house is purchased after a final certificate of occupancy is issued, then it becomes a real estate transaction and no residential construction contract is required.

B.9 Contract Elements

(06/18) A contractor may use electronic documents, electronic signatures, and electronic authorizations (as set forth in the Uniform Electronic Transaction Act - § 59.1-480 et seq. of the Code of Virginia) ~~provided that the intended use of the electronic documents is outlined in the contract.~~

Commented [CP9]: Consider striking as this establishes a rule that is not regulation.

Service Contracts

(04/16) "Work done that is included in a service contract ~~shall~~ does not require an additional contract and will be considered to have met the requirements of the regulations. Work that is not included in the service contract must meet the contract requirements set forth in the regulations. Additionally, repair or replacement work, above the diagnostic service or work done to stabilize an emergency condition, must also meet the contract requirements."

The Board may wish to consider additional guidance related to 'written and signed' change orders as this is an issue that arises often as a violated prohibited act.

18 VAC 50-30-10. Definitions.

Incidental

(12/14) Gas fitting is not incidental and must be done by a licensed gas fitter.

18-VAC-50-30-4018VAC 50-30-39. Evidence of ability and proficiency.

(10/07) Certified trade-related building inspectors may count a single year of ~~full-time~~full-time inspection experience, and the related training, as fulfilling the ~~240-hour~~240-hour education requirement for licensure set forth in 18VAC50-30-~~40-39~~ of the regulations, but that inspection experience does not meet the definition of practical experience in that same section.

(3/09) Individuals licensed as elevator mechanics in Florida and Georgia other than by reciprocity may qualify by substantial equivalency to take the Virginia's Elevator Mechanics examination.

Commented [CP10]: Remove this from guidance and add to Equivalency document.

18 VAC 50-30-120. Renewal. (individual licenses/certifications)

(10/07) ~~Approved instructors~~Instructors of approved continuing education training courses of required education courses may receive credit for courses they teach.

General Policies

(03/05) ~~A Master or Journeyman Tradesmen, whose license is past reinstatement, must meet all current entry requirements, including passing the examination.~~

Commented [CP11]: Consider removing as this is clearly stated within the regulation.

(03/05) ~~The license expiration date for a Master Tradesman who upgrades from a Journeyman Tradesman license in the same trade, and who is only licensed in that one trade, shall occur on the last day of the month two years after the date the Master Tradesman license is issued by the Board.~~

Commented [CP12]: Consider removing as this is no longer applicable.

(09/05) The business name of a licensed contractor cannot reflect work that the contractor is not licensed to perform.

Tradesmen licenses are good for three years and EAGLES automatically establishes expiration dates based on issuance.

(03/06) ~~A Home Improvement Contracting (HIC) specialty license is needed to install an unvented gas prefabricated fireplace. An HVAC contracting or tradesman license is needed to install or modify a venting system. A contractor licensed to perform masonry work is authorized to install brick, concrete, block, stone, marble, slate or other types of masonry chimneys.~~

Commented [CP13]: Guidance below may cover this - consider striking.

Commented [CP14]: Consider striking as this is established in regulation.

(06/07) General Complaint Processing - In order to more efficiently utilize agency and board resources, any pending or future complaints received ~~on against revoked~~ licensees ~~whose license has been revoked, shall will~~ be closed administratively.

(08/09) The Board will not provide extensions to the due dates of provisions of Final and Consent Orders.

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- (12/09) Tradesman examination approvals are valid for one year. Extensions will not be granted.
- ~~(01/11) All Qualified Individuals of Sewage Disposal System Contractors are required to hold the individual license issued by the Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals.~~
- ~~(01/12) The Board includes pilings as foundation work that may be performed by contractors with the Commercial Building (CBC) or Residential Building (RBC) classifications.~~
- (10/12) Contractors with the Highway/Heavy, HVAC and Plumbing classification may install/drill horizontal geothermal trenches and piping 10 feet below grade that is associated with horizontal loop geothermal system.
- (12/14) Contractors holding the CBC, RBC or HVAC classifications or the HIC or CIC specialties may install factory engineered fireplaces, fireplace inserts, or wood stoves. Venting for any of these or similar appliances must be completed by a contractor holding the HVAC classification.
- ~~(12/14) Contractors holding the HIC, CIC, or BRK specialties may construct, remove, or repair masonry chimneys.~~
- (12/14) Tradesmen are permitted to perform work that is within the scope of the applicable section of the USBC for their trade. Work experience used by applicants for tradesman licenses must be for work that is within the scope of the applicable section of the USBC for their trade.
- ~~(10/15) Effective immediately, or at such time as the EAGLES licensing system can be modified to facilitate the change, all Qualified Individuals that, as part of an application, are required to complete a technical examination, must be approved by the Board for Contractors to sit for that examination. As part of the application process the Qualified Individual candidate will provide documentation of experience in the specialty in which they will serve as the Qualified Individual.~~
- (07/16) In order for an applicant to qualify for an “umbrella” specialty (HIC or CIC) ~~then~~ they must have experience in at least three of the “breakout” specialties. For example, an applicant with experience in flooring, painting, and roofing, would be eligible for the applicable improvement specialty. However, an applicant with only flooring and painting experience, would be required to hold both the PTC and FLR specialties. The “breakout” specialties are: DRY, FIN, FLR, GLZ, INS, BRK, PTC, ROC, TMC, and FRM.
- ~~(04/18) In lieu of having their application reviewed by the Board for Contractors in accordance with the provisions of the APA, an applicant with an adverse financial history, may provide~~

Commented [CP15]: Consider removing as this requirement has been incorporated into amended regulation.

Commented [CP16]: This is included above under definitions for license classifications.

Commented [CP17]: Consider striking as this is established in regulation.

Commented [CP18]: Relocated below under “examination policies.”

Amended Guidance Document
Board for Contractors

~~a \$50,000 surety bond with the Board, using the bonding form and procedures that are currently in use as outlined in § 54.1-1106 and § 54.1-1108 of the Code of Virginia.~~

Commented [CP19]: Consider striking as this is a requirement included in regulation.

~~(06/19) Examination candidates are allowed to use a language glossary for word-to-word translations during the examination however, foreign language interpreters are not allowed at examination sites.~~

(06/19) Contractors that install residential emergency generators must hold a license with the Electrical Contractor (ELE) license classification. The installation of commercial generators may be completed by contractors holding a license with the CBC license classification or CIC license specialty, with the exception that all trade-related work must be completed by a properly licensed contractor with the applicable trade-related classification or specialty.

(09/20) The replacement of dryer vent covers does not ~~meet-fall within~~ the definition of "contractor" and no license is required to perform this task. This is restricted to the replacement ~~only~~ of existing dryer vent covers only.

Tradesman Apprentice Exam Exemption

~~(06/13) The Board added clarification to the journeyman exam exemption in 18 VAC 50-30-50 B 1 for applicants that successfully complete an apprenticeship program which is approved by the Virginia Apprenticeship Council. The exemption is limited to being used twice, once upon initial application, and once again the first time an individual allowed his license to lapse. After the second use, the individual would be required to complete the examination requirements.~~

Commented [CP20]: Consider eliminating guidance as this may conflict with statutory exemption.

Subsequent Examination Requests Examination Policies

(07/15) Individuals are prohibited from registering for or taking an examination that they have already successfully completed, when there is no requirement for the individual to complete the examination a subsequent time.

~~(10/15) All Qualified Individuals that, as part of an application, are required to complete a technical examination, must be approved by the Board for Contractors to sit for that examination. As part of the application process the Qualified Individual candidate will provide documentation of experience in the specialty in which they will serve as the Qualified Individual.~~

Commented [CP21]: Consider removing as this is a requirement incorporated into regulation.

~~(06/19) Examination candidates are allowed to use a language glossary for word-to-word translations during the examination however, foreign language interpreters are not allowed at examination sites.~~

Amended Guidance Document
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General Definitions

~~{03/06} — “Change Order” — Any modification in the original contract including, but not limited to: 1) Time to complete the job; 2) Change in materials; 3) Change in cost; or, 4) Change in the scope of work. The Change Order must be signed by all contracting parties.~~

~~{07/97} — “New Construction” — Any construction activity that occurs outside the original building perimeter shall be designated as “NEW” construction.~~

~~{03/05} — “Practical Experience in a Trade” — Activity regulated by the USBC and applicable referenced model code.~~

Retaining Walls

Contractors holding the LSC specialty service are permitted under 18VAC50-22-30 are permitted to construct retaining walls for landscaping purposes. Such contractors may only construct retaining walls with less than 3’ of unbalanced fill.

Contractors holding an RBC or H/H classification may construct, remove, repair, or improve engineered residential retaining walls.

Contractors holding a CBC or H/H classification may construct, remove, repair, or improve engineered commercial retaining walls.

Construction Elevators

Elevating devices used during construction are classified and regulated based on their intended use.

- Elevators installed inside structures for temporary use during construction are governed by the ASME A17.1, Section 5.10ⁱ. These are fully regulated elevator systems that must comply with the installation, inspection, testing, and operational requirements set forth in the ASME Safety Code for Elevators and Escalators.
- In contrast, personnel hoists and employee elevators installed on the exterior of buildings or structures on construction and demolition sites do not require installation, maintenance, or repair work to be performed by a licensed elevator contractor with certified elevator mechanics as they do not fall under ASME. These systems are distinct from temporary construction elevators and are governed by ANSI/ASSP A10.4ⁱⁱ

Financial Responsibility for Class A and Class B Contractors

A contractor applicant may not count more than 25% of assets of undocumented value (e.g. accounts receivable, “other,” etc.) when establishing net worth in a financial statement. Such applicant may provide either (i) a financial statement reviewed by a certified public accountant (CPA); (ii) a CPA audit; or (iii) a \$50,000 surety bond.

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ⁱ American Society of Mechanical Engineers: This code includes requirements for elevators, escalators, dumbwaiters, moving walks, material lifts, and dumbwaiters with automatic transfer devices.

ⁱⁱ American National Standards Institute/American Society of Safety Professionals: Personnel Hoists and Employee Elevators on Construction Sites.