

State Special Education Advisory Committee Agenda

October 15-16, 2009

Draft 9/2/09

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Persons needing special accommodations, including sign language interpreting should contact Ms. Cathy Pomfrey (Email: Cathy.Pomfrey@doe.virginia.gov) or by phone: 804-225-3252 Voice; (804) 786-2691 TTY **by October 1, 2009**. This agenda and other information are available at: <http://www.doe.virginia.gov/VDOE/Instruction/Sped/sseac.html>.

In case of inclement weather, call 804-225-2707, after 2:00 PM on the previous day, for recorded information on cancellation.

Location:

Holiday Inn Select Koger South
1021 Koger Center Boulevard
Richmond, Virginia 23235
Ph: 804-379-3800 Fax: 804-379-2763
<http://www.hiselectrva.com/about.htm>

Thursday, October 15

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|----------------------|---|
| 8:00 AM | Continental Breakfast |
| 8:30 | Call to Order, Welcome, and Introductions |
| 8:40 – 9:30 | Business Session: <ul style="list-style-type: none">1) Approval of Minutes2) Membership Update3) Subcommittee Assignments4) Revisions to Bylaws & Operating Procedures5) Review/Develop the Future Meeting Schedule6) SSEAC 2009 Annual Report7) Revisit Public Forum8) Report Follow-up to Public Comment from July |
| 9:30 –11:30 | Presentations |
| 9:30- 10:30 | State Assessment Update: Use of Alternatives & Audit Findings (Sharon Siler, Assessment Office) and Standards of Learning Instructional Resources (Mr. Jeff Phenicie, Special Education Instruction Office) |
| 10:30- 10:45 | Break |
| 10:45 – 11:30 | State Performance Plan-Annual Performance Report Data Update (Mr. Anu Upadhyaya) |
| 11:30 – 12:00 | Public Comment - Refer to SSEAC Public Comment Guidelines |

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12:00 – 1:00 PM	Lunch
1:00 – 2:30	Ad hoc Subcommittees Meetings – <i>Subcommittee Liaisons:</i> Personnel – <i>vacant</i> Response to Intervention – <i>Dr. Cindy Cave & Ms. Susan Trulove</i> Constituency Involvement – <i>Ms. Gloria Dalton</i>
2:30-2:45	Break
2:45- 3:15	Ad Hoc Subcommittees' Report
3:15 – 4:00	Constituency Reports
4:00	Adjourn – Dinner on your own.
6:00 – 6:30	Evening Public Comment – Refer to SSEAC Public Comment Guidelines

Friday, October 16

8:00 AM	Continental Breakfast
8:30	Call to Order
8:30 – 11:30	Presentation Revised State Special Education Regulations Training – Dr. Judy Douglas, Ms. Melissa Smith
10:00 – 10:15	Break
11:30- 12:00	Public Comment Review Future Meeting Agenda Discussion
12:00	Adjourn
12:00 – 12:30	Executive Subcommittee Meeting for Future Agenda

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Ad Hoc Subcommittee Members (*revised 8/19/09*) (new members need to be assigned to subcommittees)

Constituency Involvement*: Tamara Temoney, Carletta Wilson, Christina Draper (Chairperson), Eva Aikens, Kathy Maybee (PEATC Liaison)
(*Staff – Gloria Dalton*)

Personnel: Jennifer O'Berry-Hamm (Chairperson), Fran Goforth, Jacqueline Nelson, Melodie Henderson, Suzanne Bowers
(*Staff – vacant*)

Response to Intervention (RtI): Peter Squire (Chairperson), Mona Holmes, Judy Averill, Mary Ann Dicensa
(*Staff – Cindy Cave, Susan Trulove*)

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Speakers should keep the following guidelines in mind when making public comment.

State Special Education Advisory Committee Guidelines for Public Comment

(adopted April 27, 2006, revised July 13, 2006)

The State Special Education Advisory Committee (SSEAC) welcomes public comment at each of its regular meetings. **SSEAC members use comments from the public and other information sources to advise the Virginia Board of Education and the Virginia Department of Education of the unmet educational needs of children with disabilities in the state.** Among the other information sources used by the SSEAC to identify issues and solutions are the state performance plan, annual reports, and local school division reports. These reports are available on the Virginia Department of Education's Web site www.doe.virginia.gov.

1. The total time allotted to public comment will generally be thirty (30) minutes. Each public comment is limited to 3 minutes.
2. Those wishing to speak should contact Ms. Cathy Pomfrey by phone at 804-225-3252, TTY- (804) 786-2691 or by E-mail at Cathy.Pomfrey@doe.virginia.gov to be scheduled to speak. Speakers should request special accommodations, if needed.
3. Public comment can be provided in person or may be forwarded to a SSEAC member to read at the meeting. Written copies of comments are helpful. A single copy may be handed to the secretary and if desired, multiple copies (23 for members and staff) may be distributed at the meeting.
4. The SSEAC does not respond directly to public comment at the meeting, except to ask clarifying questions.
5. The topics of public comment are included in the SSEAC's meeting minutes. Public comment will become part of the public record and accessible to anyone wishing to review the minutes of the SSEAC meetings. Speakers should withhold information they do not wish to make public.
6. Virginia Department of Education staff members serve as consultants to the SSEAC. If the public comment involves student- or school-specific information, staff will contact the speaker to determine appropriate follow-up.

More information on the SSEAC is available from the Virginia Department of Education, Special Education and Student Services Office by phone at 804-225-3252, TTY-toll free 800-422-1098, TTY-local 804-371-2822 and at the Web site: www.doe.virginia.gov/VDOE/Instruction/Sped/sseac.html.