

**BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS,  
CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE**

**LAND SURVEYORS EXAM REVIEW COMMITTEE**

**Tuesday, May 7, 2026**

The LS Examining Review Committee of the Board for APELSCILDA Board met on Thursday, March 7, 2026, at the Embassy Suites by Hilton Richmond - Taylor Conference Room 2925 Emerywood Parkway in Richmond, VA.

Members present for all or part of the meeting:

Bill Bradford, Land Surveyor Committee Member  
John Claytor, Land Surveyor Board Member  
Frank Richardson, II, Land Surveyor Board Member  
Kevin Shreiner, Land Surveyor Board Member

Staff present for all or part of the meeting were:

Kate Nosbisch, Executive Director  
Kyle Mathews, Regulatory Operations Administrator  
Greg Emerson, Director of Examinations  
Rhonda Starr, Examination Coordinator  
Brandon Bouknight, Examination Data Administrator

PSI Representative:

Shannon Caraway, Exam Development Specialist

Mr. Shreiner called the meeting to order at 8:10 AM.

Ms. Nosbisch reviewed Emergency Evacuation procedures.

Mr. Richardson moved to approve the agenda by amending to add Agenda Item I.B., Approval of Agenda, and Agenda Item I.C., Welcome and Introductions. Mr. Claytor seconded the motion. The motion was unanimously approved by members Bradford, Claytor, Richardson, and Shreiner.

Ms. Nosbisch proceeded to introduce the members listed above and their respective titles.

At 8:17 AM Mr. Claytor offered a motion, seconded by Mr. Richardson, to recess the meeting and that the committee immediately reconvene in closed meeting for the purpose of administering Exam Review as permitted by § 2.2-3711.A.12 of the Code of Virginia.

The motion was approved by unanimous vote. Members voting yes were Bradford, Claytor, Richardson, and Shreiner.

At 3:29 p.m. Mr. Claytor read the following certification of closed session:

**WHEREAS**, the Exam Review Committee of the Board For Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, § 2.2-3712 of the Code of Virginia requires a certification by this Committee that such closed meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED** that the Examining Committee of the Board for Branch Pilots hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the committee.

**The motion which was unanimously approved by roll call vote by:**

Bradford: Aye

Claytor: Aye

Richardson: Aye

Shreiner: Aye

Being no further business, Mr. Shreiner adjourned the meeting at 3:32 PM.

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Kevin Shreiner, Committee Chair

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Laura V. McClintock, Secretary