

FINAL/APPROVED

VIRGINIA BOARD OF PHARMACY SPECIAL CONFERENCE COMMITTEE MINUTES

Tuesday, September 29, 2026
Commonwealth Conference Center
Second Floor
Board Room 4

Department of Health Professions
Perimeter Center
9960 Mayland Drive, Suite 300
Henrico, Virginia 23233-1463

CALL TO ORDER: A meeting of a Special Conference Committee of the Board of Pharmacy was called to order at 9:15 AM.

PRESIDING: **Kelly Kale**, Committee Chair

MEMBERS PRESENT: **Jay Agarwal**, Committee Member

STAFF PRESENT: **Ileita Redd**, Discipline Admin Specialist
Rebecca Ribley, DHP Adjudication Specialist
Ellen Shinaberry, Deputy Executive Director
Jess Weber, DHP Adjudication Specialist

ELWOOD MAYFIELD
Reinstatement Applicant
Registration no. 0230-021155

Elwood Mayfield did not appear and was not represented at the informal conference to discuss allegations that he may have violated certain laws and regulations pertaining to the practice of pharmacy and to act on his application for reinstatement, as more fully stated in the Notice dated July 14, 2026.

CLOSED MEETING: Upon a motion by Mr. Agarwal, and duly seconded by Ms. Kale, the Committee unanimously voted to convene a closed meeting pursuant to Virginia Code § 2.2-3711(A)(27) for the purpose of deliberation to reach a decision in the matter of Elwood Mayfield. Additionally, he moved that Ellen Shinaberry and Ileita Redd attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.

RECONVENE: Having certified that the matters discussed in the preceding closed meeting met the requirements of Virginia Code § 2.2-3712, the Committee reconvened in open meeting and announced the decision.

DECISION:

Upon a motion by Mr. Agarwal, and duly seconded by Ms. Kale, the Committee voted unanimously to accept the Finding of Fact and Conclusions of Law as amended, and to deny the reinstatement of the pharmacy technician registration of Elwood Mayfield.

RUTHELLA JENKINS , PHARMACIST
License No. 0202-010451

Ruthella Jenkins, Pharmacist, appeared to discuss allegations that she may have violated certain laws and regulations governing the practice of pharmacy as stated in the Notice dated June 2, 2026. Pharmacist Johnny Moore was present and spoke on behalf of Ms. Jenkins.

Closed Meeting:

Upon a motion by Mr. Agarwal, and duly seconded by Ms. Kale, the Committee unanimously voted to convene a closed meeting pursuant to Virginia Code § 2.2-3711(A)(27) for the purpose of deliberation to reach a decision in the matter of Ruthella Jenkins. Additionally, he moved that Ellen Shinaberry and Ileita Redd attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.

Reconvene:

Having certified that the matters discussed in the preceding closed meeting met the requirements of Virginia Code § 2.2-3712, the Committee reconvened in open meeting and announced the decision.

Decision:

Upon a motion by Mr. Agarwal, and duly seconded by Ms. Kale, the Committee unanimously voted to accept the Findings of Fact and Conclusions of Law as amended, and to issue an Order requiring Ms. Jenkins to provide the Board with a written attestation of having read and understands the Board of Pharmacy Guidance Document 110-27.

BRIA GEPITULAN
PHARMACY TECHNICIAN
Reinstatement Applicant
Registration No. 0230-025962

Bria Gepitulan, Pharmacy Technician, did not appear before the Committee to discuss allegations that she may have violated certain laws and regulations governing the practice of pharmacy and

to act on her application for reinstatement of her pharmacy technician registration as more fully stated in the Notice dated August 4, 2026. Ms. Gepitulan was not represented by counsel.

Closed Meeting:

Upon a motion by Mr. Agarwal, and duly seconded by Ms. Kelly, the Committee unanimously voted to convene a closed meeting pursuant to Virginia Code § 2.2-3711(A)(27) for the purpose of deliberation to reach a decision on the matter of Bria Gepitulan. Additionally, he moved that Ellen Shinaberry and Ileita Redd attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.

Reconvene:

Having certified that the matters discussed in the preceding closed meeting met the requirements of Virginia Code § 2.2-3712, the Committee reconvened in open meeting and announced the decision.

Decision:

Upon a motion by Mr. Agarwal, and duly seconded by Ms. Kelly, the Committee unanimously voted to accept the Findings of Fact and Conclusions of Law as amended, and to deny Ms. Gepitulan's application for reinstatement of her pharmacy technician registration.

ADJOURNED:

11:30 AM



Ellen B. Shinaberry, RPh, PharmD
Deputy Executive Director

September 29, 2026
Date