

FINAL

**THE VIRGINIA APPRENTICESHIP COUNCIL
MINUTES**

The Virginia Apprenticeship Council (Council) met on Thursday, September 20, 2007 at J. Sargeant Reynolds Community College, 1651 Parham Road, Richmond, Virginia

COUNCIL MEMEBERS PRESENT: Dr. Steven R. Staples, Chairman
Robert M. Bess
Catherine McQuade
Don Lilywhite, for Ms. Delores Esser
Everett Patterson
Lorne Seay
Darold Kemp
Dave Siewert, for Dr. Glen Dubois

STAFF PRESENT: C. Ray Davenport, Commissioner, DOLI
Beverley Donati, Division Director
Patricia Morrison, Assistant Division Director
Reba O'Connor, Policy & Planning Specialist
Delores Ferrell, Apprenticeship Representative

CALL TO ORDER AND INTRODUCTIONS:

Chairman Staples called the regular scheduled quarterly meeting of the Virginia Apprenticeship Council to order. The presence of a quorum was established. Anne Mustian of J. Sargeant Reynolds Community College also welcomed the participants.

Council members introduced themselves. New Council members are Catherine McQuade, President of York River Electric, Inc. and Lorne Seay, International Brotherhood of Electrical Workers, Local 26.

PUBLIC COMMENT:

There were no public comments.

COUNCIL COMMENTS:

There were no comments offered by Council members.

APPROVAL OF MINUTES:

On proper motion and second the minutes for the Council meeting held on June 21, 2007 were approved unanimously by roll call vote.

CORRESPONDENCE:

There was no correspondence to the Council.

OLD BUSINESS:

Ms. O'Connor, Regulatory Coordinator for the Department of Labor and Industry, reported that the regulation being amended, 16 VAC 20-20, had been published in the Virginia Register on June 25, 2007 for the 30 day comment period. This period ended on July 26, 2007. The regulation is currently being reviewed at the Office of the Attorney General and once that is complete will go on to the Department of Planning and Budget. Ms. O'Connor expressed the hope that the amended regulation could be approved by the Governor prior to the beginning of the General Assembly session.

Dr. Staples asked Ms. O'Connor to provide a thorough explanation of the process of regulatory review for the benefit of the new council members. As explained, regulations for state agencies are reviewed every 4 years. Ms. O'Connor responded by outlining the process of the various stages. The Council wanted to amend the regulation; therefore it is undergoing the Standard Regulatory Process.

NEW BUSINESS:

Standing Subcommittees:

- a. **Ad Hoc Subcommittee:** No report.
- b. **Request for Exemption from Examination renewals:**

Dr. Staples reported that sponsor number 2003-01R had met all of the requirements for exemption renewal. Dr. Staples moved that sponsor 2003-01R be exempt from licensing examination for the period of four years. Mr. Kemp seconded the motion. The motion carried unanimously by roll call vote.

Dr. Staples reported that sponsor number 2003-02R had met all of the requirements for exemption renewal. Dr. Staples moved that sponsor 2003-02R be exempt from licensing examination for the period of four years. Mr. Patterson seconded the motion. The motion carried unanimously by roll call vote.

Request for new Program:

Ms. Donati introduced Mr. David Tillman, Northrop Grumman Newport News. Mr. Tillman referred Council members to the information in the packet before them. He explained the specifics of the

Nuclear Test Technician which is a 5 year, 10,000 hours program. Mr. Lilywhite questioned the use of the DOT code. Ms. Donati clarified that Registered Apprenticeship currently uses DOT codes.

Dr. Staples motioned to approve the Nuclear Test Technician as a new program. Mr. Kemp seconded and the motion carried by roll call vote.

Ms. Donati requested that Mr. Tillman update Council on the Model and Simulation apprenticeship. Northrop Grumman worked with Old Dominion University, Tidewater Community College and Thomas Nelson Community College to develop the academic curriculum. Commissioner Davenport asked Mr. Tillman to further explain the Model and Simulation occupation. Mr. Tillman indicated that the position runs the gamut of what is possible with software models, such as sortie generation, determining how many airplane flights can get off an aircraft carrier in a certain period of time.

Mr. Tillman explained capacity planning where a workforce model is built to see if resources are available for the jobs. All activities of the process are built as a model before actually building the aircraft carrier. Problems that affect design can be changed up front.

Dr. Staples indicated that this concept has trickled down to the K-12 Tidewater school system. A high school curriculum is being developed to lead students into the field. Mr. Tillman noted that aircraft carriers have more electrical systems than in the past. NASA has also come to the table with a great deal of interest.

Dr. Staples referred two issues to the Ad Hoc Subcommittee. He requested that subcommittee review the exemption from 37-40 hour work week policy and sponsor deviation from DOLI standards.

REPORTS:

Virginia Employment Commission:

No report.

Virginia Community College System:

Dr. Cecere reported the apprentices served as 6,749 and the sponsors served as 2,462 for the 2006/2007 fiscal year.

Virginia Apprenticeship Alumni Association (VAAA):

VAAA President Ray Louth reported that the Alumni audit committee met three weeks ago and the books were found to be in good order. He thanked the council for supporting the upcoming VAAA golf tournament, and thanked Mr. Gary Duff and Mr. Bill Leigers for their work. Mr. Louth reported that the VAAA will be choosing an honoree for each golf tournament and this year's choice was Mr. Raymond Roberts, former Training Director, IBEW Local 666.

U.S. Department of Labor, Bureau of Apprenticeship Training:

Mr. Walker addressed the Council and introduced Mr. John McDowell. Greetings were extended from the USDOL, Office of Apprenticeship national and regional offices. He reported that Nat Dailey has retired and that National Administrator Tony Swoope will be retiring soon. Mr. Walker referred to the review of the State Registered Apprenticeship office which was conducted approximately a year ago, with no issued report as of yet.

The US DOL, Office of Apprenticeship and NASTAD are having a nation-wide training meeting in late September.

Division of Registered Apprenticeship:

Ms. Donati reported that the Division currently has a full staff. Cheryl Rose joined as an Apprenticeship Representative in Roanoke last month. Connie Perry, also from the Roanoke office will be retiring at the end of this year.

Staff has been busy registering apprentices – the numbers are steadily moving upward. This is good for the Commonwealth because it means more skilled workers are on the tax rolls and learning life long skills. Ms. Donati reported that some apprentices receive their related instruction outside of the VCCS, which accounts for the difference in this report and the VCCS earlier report. The year ended with 13,859 active apprentices; an increase of 791. There were 2,264 active sponsors. This reflects an increase of 391. 2,047 Certificates of Completion were issued compared to 1,626 issued in 2006. Ms. Donati added that Commissioner Davenport signs each Certificate by hand.

Apprenticeship representative Todd Cook and Commissioner Davenport participated in the 25th Anniversary of University of Virginia's (UVA) Facilities Management's registered apprenticeship program in July. UVA was the first state agency to have a registered apprenticeship program.

The next Council meeting will recognize the Outstanding Apprentices. A letter was mailed to sponsors this week seeking nominations. This is the highlight of the year and all are anxiously waiting to review the nominations. The Governor and the Secretary of Commerce and Trade have been invited.

The next Council meeting will be held on Thursday, December 13, 2007 at Confederate Hills Recreation Center, 302 Lee Avenue, Highland Springs, Virginia.

Department of Labor and Industry:

Commissioner Davenport told the Council that he takes great pride in signing each of the Certificates. Commissioner Davenport reported on the 25th Anniversary of UVA's Registered Apprenticeship program. Of the 22 original apprentices, 14 are still employees. UVA's Facilities Management annually honors apprentice completers in the Rotunda in a very special event. New apprentices sign their agreements in a special ceremony at the same event.

The Workforce Consolidation effort continues; the sub cabinet has made recommendations to the Governor. Commissioner Davenport stated that budget adjustments are being made. At this time, vacancies are not being filled and travel is curtailed.

ANNOUNCEMENTS:

There were no announcements.

The meeting was adjourned at 11:00 a. m.

Steven R. Staples

Dr.

C. Ray Davenport, Secretary