

**VIRGINIA REAL ESTATE BOARD  
EDUCATION COMMITTEE MEETING REPORT**

Thursday, May 13, 2026 – 12:00 P.M.

The Real Estate Board Education Committee met on Wednesday, May 13, 2026, at 12:00 p.m., at the Department of Professional & Occupational Regulation in Richmond, Virginia.

Committee Members present:           Kermit ‘Kit’ Hale, Committee Chair  
  Joseph ‘Kemper’ Funkhouser, III, Board Member  
  Raj Patel, Board Member  
  Pieri Burton, Board Member

Committee Members not present:    Bernice Travers, Board Member

Department Staff Members present:  Anika Coleman, Executive Director  
  Jennifer Plummer, Regulatory Operations  
  Administrator  
  Shaifali Prajapati, Administrative Coordinator  
  Janice Toole, Licensing Specialist  
  Ana ‘Mia’ Quimpo, Licensing Specialist

Burton temporarily assumed position of Chair.

Burton called the meeting to order at 12:00 p.m.

Coleman read the emergency egress.

A motion was made by Funkhouser to approve the agenda with the following changes: removal of Proprietary School Application 0211001420, pending school original post-license and continuing education course application 0214031650 due to deficiencies. Patel seconded the motion, which was unanimously approved by members: Burton, Funkhouser, Hale, and Patel.

There was no public comment.

There was no discussion.

**I. Proprietary School Applications**

1. 0211001420 – Joshua Coon dba: Anchor Point Real Estate Inst. Kingsport, TN. Contact Person: Joshua Coon
2. 0211001423 – License Edu LLC. Austin, TX  
Contact Person: Glen Gill
3. 0211001424 - FIRPTA Solutions Inc. Cape Coral, FL.

Contact Person: Rosalie St. Clair **The Committee found the application to be deficient with no SCC number.**

4. 0211001425 – Metro Center School of Real Estate, Alexandria, VA  
Contact Person: Kim Giles
5. 0211001404 – Lightspeed Restoration, LLC. Flower mound, TX  
Contact Person: Becky Lewis

## II. Post-License and Continuing Education Course Applications

### A. Original Post-License and Continuing Education Course Applications, Approved Schools:

1. 0214031549 - Ethics and Standards of Conduct, 3 hours Ethics and Standards of Conduct, NVAR
2. 0214031550 - Broker Management Essentials, 1 hour Broker Management, VAR
3. 0214031571 – 0214031572 – Fair Housing, 2 hours Fair Housing (CE or PLE), FAAR
4. 0214031573 - Antitrust Legal Update (On-line), 2 hours Real Estate Related, Web CE, Inc.
5. 0214031574 – 0214031575 – VA Real Estate Agency, 2 hours Real Estate Agency or 3 hours VA Agency Law, Blue Ridge RE School **The Committee found the course deficient regarding hours. Once clarified it can be approved administratively.**
6. 0214031576 – 0214031577 - What Is an Appraisal? 2 hours Real Estate Related or 2 hours Current Industry Issues, CAAR **The Committee approves the course upon updates to regulation references.**
7. 0214031579 - ALTA Standard v 2021 Homeowner Policy, 1-hour Real Estate Related, FNTIC
8. 0214031580 – Broker Supervision, 2 hours Broker Management, Blue Ridge Real Estate School
9. 0214031583 - Health and Safety In Sales and Leasing, 2 hours Real Estate Related, Ron Pieper Consulting, LLC.
10. 0214031589 – 0214031590 – Agency, 3 hours Real Estate Agency or 3 hours VA Agency Law, FAAR **The Committee approves the course upon updates to regulation references and removal of the guidance document.**
11. 0214031593 - Broker Supervision for PMs, 2 hours Broker Supervision, VAR
12. 0214031594 - Intro to PM Forms, 2 hours Real Estate Contracts, VAR
13. 0214031595 – VA Broker Supervision, 2 hours Broker Supervision, Real Estate Institute of Training
14. 0214031602 - Scams, Scoundrels, and Real Estate Stings (On-line), 5 hours of Real Estate Related, Dearborn Real Estate
15. 0214031603 – Disclosures, 1-hour legal Updates, VAR

- 16.0214031622 – Real Estate Contracts, 2 hours Real Estate Contracts, Real Estate Institute of Training
- 17.0214031623 – Fair Housing, 2 hours Fair Housing, Real Estate Institute of Training
- 18.0214031624 – Legal Updates, 2 hours Legal Updates, Real Estate Institute of Training
- 19.0214031626 – Ethics and Standards of Conduct, 3 hours Ethics and Standards of Conduct, Real Estate Institute of **The Committee approves the course with administrative approval upon correction of the Broad statement must be a part of NAR code of ethics and VREB.**
- 20.0214031627 – Real Property Management, 3 hours Real Estate Related, Real Estate Institute of Training **The Committee approves the course with administrative approval after course addition.**
- 21.0214031628 – Real Estate Agency, 2 hours Real Estate Agency, Real Estate Institute of Training
- 22.0214031630 - 2026 New Regulations, 1-hour Legal Updates, VAR
- 23.0214031631 - VAR's New Purchase Agreement, 2 hours Real Estate Contracts, VAR
- 24.0214031634 - Representing Servicemember Clients, 2 hours Real Estate Related, Ron Pieper
- 25.0214031635 – 0214031636 – Fair Housing, 2 hours Fair Housing (CE or PLE), LAR
- 26.0214031637 - Mind Your (Accessibility) Business: ADA for Commercial Properties (On-line), 2 hours Real Estate Related, Dearborn
- 27.0214031638 - Virginia Mandatory Topics for Brokers and Salespersons (On-line), 2 hours Fair Housing, 3 hours Ethics, 2 hours Legal Updates, 2 hours Real Estate Agency, and 2 hours Real Estate Contracts, WebCE, Inc.
- 28.0214031645 - Defining Your Duty Agency (On-line), 2 hours Real Estate Agency, VAR
- 29.0214031648 - A Leader's Guide to Training Agents (On-line), 2 hours Broker Management, VAR
- 30.0214031649 - Consult to Contract, 2 hours Real Estate Related, VAR
- 31.0214031651 - Virginia Legal Update (On-line), 2 hours Legal Updates, WebCE, Inc.
- 32.0214031652 - Virginia Contract Law (On-line), 2 hours Real Estate Contracts, WebCE, Inc.
- 33.0214031653 – Virginia Agency Law, 2 hours Real Estate Agency, and 1-hour Real Estate Related, WAAR
- 34.0214031654 – Legal Updates, 2 hours Legal Updates, **The Committee approves the course with administrative approval upon HPDS regulation update.**
- 35.0214031655 – Real Estate Contracts, 2 hours Real Estate Contracts, HPDS **The Committee approves the course with administrative approval upon HPDS regulation update.**

36. 0214031656 – Real Estate Agency, 2 hours Real Estate Agency, HPDS  
**The Committee approves the course with administrative approval after update to regulations and removal of guidance document.**
37. 0214031657 - Social Media in Real Estate, 1-hour Real Estate Related, ORNTIC  
**The Committee found the course to be deficient as it does not protect the health, wellbeing, and safety of the public.**
38. 0214031658 - ChatGPT for Realtors, 1-hour Real Estate Related, ORNTIC  
**The Committee found the course to be deficient as it does not protect the health, wellbeing, and safety of the public.**
39. 0214031659 – 0214031660 - The Consequences of Clutter, 2 hours Fair Housing (CE or PLE), HRRRA

B. Original Post-License and Continuing Education Course Applications, Pending Schools:

1. 0214031650 – FIRPTA 2.0 for Realtors, 2 hours Real Estate Related, FIRPTA Solutions, Inc.

III. Pre-License Education Instructors

1. 0230001773 - Keisha Harvin Deering – Education and Professional Designation (Principles)
2. 0230001778 – Joshua Coon, Experience and Professional Designation (Law, Brokerage, Finance, Appraisal and Principles)
3. 0230001775 - Gary Butler – Education and Teaching Credentials (Principles)
4. 0230001776 – Mitchell Johnson – Experience and Waiver (Principles, Brokerage, Appraisal, Finance, and Law)
5. 0230001780 - Chekesha Michelle Catlin - Experience and Professional Designation (Principles)
6. 0230001779 – Laura D. Allen – Teaching Credentials and Waiver (Principles)

IV. Pre-License Education Courses

1. 0214031592 – 60-hours Salesperson Principles and Practices of Real Estate (Classroom), Richmond Technical Center
2. 0214031596 – 45-hours Broker Real Estate Law (Correspondence), Moseley Real Estate Schools  
**The Committee approves the course with administrative approval after the addition of protected class- gender identify and sexual orientation**
3. 0214031597 - 45-hours Broker Real Estate Finance (Correspondence), Moseley Real Estate Schools
4. 0214031598 - 45-hours Broker Real Estate Brokerage (Correspondence), Moseley Real Estate Schools

5. 0214031599 - 45-hours Broker Real Estate Property Law (Correspondence), Moseley Real Estate Schools

V. Post-License and Continuing Education Instructor Approval Applications

1. Steven E. Sacks
2. Natalie A. White
3. Tabitha Dalton
4. Renee Yvette Brown
5. Herbert Eugene Robles
6. Dianne Nicole Buckelew
7. Kellye Curtis Clarke **The Committee approved the application for only for Practicing Attorney**
8. **Terrence Timothy Gabriel – The Committee approved the application only for Finance and Title Escrow**
9. Nakeia Mack
10. May Ruth Carroll
11. Nathaniel M. Shevory **The Committee approved the application for B1, B16, and B17**
12. Brian Baird **The Committee approved the application only for Practicing Attorney**
13. Dominique Marie Fair
14. Abel Opoku-Adjei
15. Donna Rae Webster – **The Committee approved the application only for Title**
16. Chekesha Michelle Catlin
17. Daniel James Kramer
18. Kevin Michael Hotchkiss
19. John F. Richter
20. Lauren Williams
21. Stephen W. Gooch

VI. New Business

VII. Adjourn