



## COMMONWEALTH of VIRGINIA

### *Commonwealth Transportation Board*

Shannon Valentine  
Chairperson

1401 East Broad Street  
Richmond, Virginia 23219

(804) 786-2701  
Fax: (804) 786-2940

### **MINUTES MEETING OF THE COMMONWEALTH TRANSPORTATION BOARD ACTION MEETING**

October 20, 2020

9:00 a.m. or upon adjournment of the October 20, 2020 Workshop Meeting

Governor Ralph Northam declared a state of emergency in Virginia on Thursday, March 12 in response to COVID-19. In light of this action, the Action Meeting of the October 20, 2020 Commonwealth Transportation Board (CTB) was conducted using electronic communications in accord with Item 4-0.01.g. of Chapter 1289 (2020 Acts of Assembly), as the COVID-19 emergency makes it impracticable or unsafe to assemble in a single location. The purpose of the meeting was to discuss or transact the business statutorily required or necessary to continue operation of the CTB and the discharge of its lawful purposes, duties, and responsibilities.

All board members participated remotely using a Webex platform. Members of the public were able to witness the meeting online via live-streaming at the following internet link: [http://www.ctb.virginia.gov/public\\_meetings/live\\_stream/default.asp](http://www.ctb.virginia.gov/public_meetings/live_stream/default.asp) and were provided the opportunity to provide public comment telephonically at the outset of the meeting using a dial in number provided in the online meeting public notice.

The online internet public notice for the meeting noted that this meeting would be conducted using an electronic process due to the COVID-19 state of emergency and as a precaution to reduce the risk and spread of the novel coronavirus. The online meeting public notice also furnished the Agenda and Board materials as well as information regarding the availability of online live-streaming of the meeting at the noted link.

Online viewers were furnished a telephone number to call to notify staff of any interruption of the live streaming of the meeting in accordance with Item 4-0.01.g. of Chapter 1289 and Section 2.2-3708.2 of the Code of Virginia.

The Chair, Shannon Valentine, presided and called the meeting to order at 2:44 p.m. on October 20, 2020.

Present: Messrs. Brown Dodson, Johnsen, Malbon, Miller, Rucker, Stinson, Smoot, Whitworth, Williams, Yates and, Ms. Hynes; Mr. Brich, ex officio, Commissioner of Highways and Ms. Mitchell, ex officio, Director of the Department of Rail and Public Transportation.

Minutes

Meeting of the Commonwealth Transportation Board

October 20, 2020

Page 2

Absent: Mr. Kasprovicz and Ms. DeTuncq

Prior to taking up any agenda items Mr. Whitworth made the following motion:  
*In light of the continuing state of emergency declared by Governor Northam, where it is impracticable or unsafe to assemble a quorum in a single location, I move that we adopt this agenda to take action to discuss or transact the business statutorily required or necessary to continue operation of the Commonwealth Transportation Board. This motion was seconded by Mr. Rucker, a roll call vote was taken with all present voting aye, the motion passed unanimously.*

**Public Comments:**

None.

\*\*\*

**Approval of Minutes September 16, 2020**

Made By: Mr. Rucker, Seconded By: Ms. Hynes

A roll call vote was taken with all members voting in favor of approval of the minutes.

Motion carried, minutes approved, unanimously

\*\*\*

**OFFICE OF LAND USE:**

**Agenda Item 1.** Action on Additions to the Primary System of State Highways in Carroll County Located in the Salem District.

Made By: Dr. Smoot, Seconded By: Mr. Dodson

A roll call vote was taken with all members voting in favor of approval of the resolution.

Motion carried, resolution approved, unanimously.

\*\*\*

**Agenda Item 2.** Action on Abandonment in the Primary System of State Highways: Route F1013 in the Town of Appomattox Located in the Lynchburg District.

Made By: Dr. Smoot, Seconded By: Mr. Dodson

A roll call vote was taken with all members voting in favor of approval of the resolution.

Motion carried, resolution approved, unanimously.

\*\*\*

**MAINTENANCE DIVISION:**

**Agenda Item 3.** Action on Commemorative naming of the bridge on Route 675, Bixler's Ferry Road, over U.S. Route 211 West, Page County Located in the Staunton District as the "Emmett Arthur Dougans Memorial Bridge".

Made By: Mr. Whitworth, Seconded By: Mr. Rucker  
A roll call vote was taken with all members  
voting in favor of approval of the resolution.  
Motion carried, resolution approved, unanimously.  
\*\*\*

- Agenda Item 4.** Action on Commemorative naming of the bridge on Route 682, Dean Hollow Road, over Copper Creek, Scott County Located in the Bristol District as the “George and Edna Gilmer Memorial Bridge”.

Made By: Mr. Stinson, Seconded By: Mr. Rucker  
A roll call vote was taken with all members  
voting in favor of approval of the resolution.  
Motion carried, resolution approved, unanimously.  
\*\*\*

- Agenda Item 5.** Action on Commemorative naming of the bridge on Route 727, Airport Road, over the North River, Rockingham County Located in the Staunton District as the “LTC Merritt ‘Bud’ Walls Memorial Bridge”.

Made By: Mr. Whitworth, Seconded By: Mr. Rucker  
A roll call vote was taken with all members  
voting in favor of approval of the resolution.  
Motion carried, resolution approved, unanimously.  
\*\*\*

#### **LOCATION AND DESIGN DIVISION:**

- Agenda Item 6.** Action on Limited Access Control Changes for the Route 234 (Prince William Parkway) Interchange at Realigned Route 621 (Balls Ford Road) Prince William County, Located in the Northern Virginia District.

Made By: Ms. Hynes, Seconded By: Dr. Smoot  
A roll call vote was taken with all members  
voting in favor of approval of the resolution.  
Motion carried, resolution approved, unanimously.  
\*\*\*

#### **INFRASTRUCTURE INVESTMENT DIVISION:**

- Agenda Item 7.** Action on Addition of Projects to the Six-Year Improvement Program for Fiscal Years 2020-2025.

Made By: Mr. Johnsen, Seconded By: Mr. Rucker  
A roll call vote was taken with all members  
voting in favor of approval of the resolution.  
Motion carried, resolution approved, unanimously.

\*\*\*

- Agenda Item 8.** Action on FY20-25 Six-Year Improvement Program Transfers For August 22, 2020 through September 18, 2020.

Made By: Mr. Rucker, Seconded By: Mr. Johnsen  
A roll call vote was taken with all members  
voting in favor of approval of the resolution.  
Motion carried, resolution approved, unanimously.

\*\*\*

**VIRGINIA DEPARTMENT OF RAIL AND PUBLIC TRANSPORTATION:**

- Agenda Item 9.** Action on Addition of Public Transportation Projects to the Six-Year Improvement Program for Fiscal Years 2020 – 2025.

Made By: Ms. Hynes, Seconded By: Mr. Johnsen  
A roll call vote was taken with all members  
voting in favor of approval of the resolution.  
Motion carried, resolution approved, unanimously.

\*\*\*

- Agenda Item 10.** Action on WMATA Annual Review and Certification.

Made By: Ms. Hynes, Seconded By: Mr. Rucker  
A roll call vote was taken with all members  
voting in favor of approval of the resolution.  
Motion carried, resolution approved, unanimously.

\*\*\*

- Agenda Item 11.** Action on Rail Industrial Access, Specifically Rail Industrial Access Applicant - AAREFF Terminals, Inc.

Made By: Mr. Malbon, Seconded By: Mr. Johnsen  
A roll call vote was taken with all members  
voting in favor of approval of the resolution.  
Motion carried, resolution approved, unanimously.

\*\*\*

**NORTHERN VIRGINIA DISTRICT:**

**Agenda Item 12.** Action on Delegation to the Commissioner of Highways or His Designee(s) Authority to Execute a Permit on Behalf of the Commonwealth Transportation Board with the National Park Service, a Federal Entity, Relating to Activities on Federal Land Relating to Joplin Road Bridge Repairs/Replacement.

Made By: Ms. Hynes, Seconded By: Mr. Rucker  
A roll call vote was taken with all members  
voting in favor of approval of the resolution.  
Motion carried, resolution approved, unanimously.  
\*\*\*

**SCHEDULING AND CONTRACT:**

**Agenda Item 13.**

Bids.

Page 1 of the attached report with a letting date of September 23, 2020, recommending award of Order Number C73 located in the Spotsylvania District.

Made By: Mr. Rucker, Seconded By: Ms. Hynes  
A roll call vote was taken with all members  
voting in favor of approval of the bid.  
Motion carried bid approved, unanimously.  
\*\*\*

Page 1 of the attached report with a date of October 20, 2020, recommending award of UPC Number 156244-CF (Lot 1) located in the Northern Virginia District.

Made By: Ms. Hynes, Seconded By: Mr. Rucker  
A roll call vote was taken with all members  
voting in favor of approval of the bid.  
Motion carried bid approved, unanimously.  
\*\*\*

Page 1 of the attached report with a date of October 20, 2020, recommending award of UPC Number 156244-CF (Lot 2) located in the Northern Virginia District.

Made By: Ms. Hynes, Seconded By: Mr. Rucker  
A roll call vote was taken with all members  
voting in favor of approval of the bid.  
Motion carried bid approved, unanimously.  
\*\*\*

Minutes  
Meeting of the Commonwealth Transportation Board  
October 20, 2020  
Page 6

**NEW BUSINESS:**

None

\*\*\*

**ADJOURNMENT:**

**Meeting adjourned at 3:23 p.m. on October 20, 2020.**

Respectfully Submitted:

Carol Mathis,  
Assistant Secretary to the Board

###