



CTB Rail Subcommittee Meeting  
Minutes  
April 14, 2015 at 8 a.m. – 9 a.m.

**Members in Attendance:** Jennifer Mitchell, Scott Kasprowicz, Jim Dyke, Roger Cole and Secretary Aubrey Layne

The meeting was called to order at 8:03 a.m.

Director Mitchell called the meeting to order. She informed the group that there will be a progressive review of the Rail Enhancement Funds (REF) program for the next few months.

First on the agenda was a brief discussion on DRPT Rail Industrial Access (RIA) Projects. Copies of a prepared powerpoint presentation, resolution and decision brief for full CTB approval were handed out. Mr. Dyke motioned that the documents be approved and submitted for full CTB approval; Mr. Cole seconded that motion and all members present agreed.

Next on the agenda, members were distributed and updated Rail Enhancement Fund (REF) Program briefing document and updated legislative code for the program.

Chief of Infrastructure and Strategic Partnerships, Kevin Page, presented to the subcommittee a presentation of the REF Program and the Benefit Cost Analysis (BCA) Model.

Presentation is attached separately.

Mr. Page walked through the presentation with the board members. He briefed on the history of how the BCA is used and applications are determined for projects and their scoring.

Members discussed taking the HB2 process and applying it towards the REF program as an option. This process would not be based on funding for a first come, first serve basis; but as what projects would be a benefit to the Commonwealth.

Mr. Kasprowicz asked for a summary of all past applications, passed and failed prior to the next meeting. DRPT will also provide members the rail advisory board's priorities from when they convened.

Secretary Layne asked that public comment be made available at future meetings, but with a time limit on each comment.

Director Mitchell explained to the members that there is a legislative deadline of this review in November 2015 (this year). She mentioned that the subcommittee will most likely meet every month to enable that the deadline is met. She asked her assistant to poll the members after the meeting to schedule an August meeting.

Meeting was adjourned at 8:58 a.m.