

**Commonwealth of Virginia  
State Board of Social Services**

**Dumas Center for Artistic and Cultural Development in Roanoke  
108 First Street  
Roanoke, VA  
April 16-17, 2008**

**Wednesday, April 16**

**9:00 a.m.**

**Poverty Committee**

**Full Board Meeting**

**10:00 a.m.**

**Call to Order**

Nettie L. Simon-Owens, Chairperson

**Welcome and Introductions**

Ted Edlich, President  
Total Action Against Poverty in  
Roanoke

Tony Fritz, Director  
Western Region Office

Jane Conlin, Director  
Roanoke City Dept. of Social Services

The Honorable Judge Philip Trompeter  
Roanoke County Juvenile and  
Domestic Relations District Court

**Review of Agenda**

Richard Martin, Manager  
Office of Legislative and Regulatory Affairs

**Information Items**

Regulation Status Report

Richard Martin

Annual Child Fatality Report

Nan McKenney  
CPS Policy Supervisor

CPS Out-of-Family Report

Nan McKenney

**Comment Period**

**1:30 p.m.**

Public Comment

Local Boards and Directors of Social  
Services Comments

Virginia League of Social Service  
Executives' Comments

Susan Clark, Co-Chair  
Virginia League of Social  
Service Executives

Virginia Community Action Programs  
Comments

Jim Schuyler, Director

Commissioner's Comments

Anthony Conyers, Jr., Commissioner

### **Action Items**

1. Approval of Minutes
2. DSS Office Services Support Employee  
Appreciation Month Resolution Peppy Linden
3. Records Retention Guidance for Local  
Departments of Social Services Don Rainey, Director  
Office of General Services
4. 22VAC40-411, General Relief Program,  
proposed regulation Richard Martin
5. 22VAC40-630, Disability Advocacy  
Project, periodic review and notice of  
intended regulatory action Richard Martin
6. 22VAC40-690, Virginia Child Care  
Provider Scholarship Program, final  
regulation Richard Martin

### **Information Items**

Podcast Update

Margaret Schultze  
Assistant Commissioner

Legislative Update and Legislative  
Implementation Plans

Richard Martin

Standardized Public Participation  
Guidelines (House Bill 1167, 2008)

Richard Martin

**Thursday, April 17, 2008**

**9:00 a.m.**

### **Information Items**

Total Action Against Poverty In  
Roanoke Initiatives  
& Tour of Facilities

TBA

Roanoke City Dept. of Social Services  
Initiatives

Jane Conlin, Director

### **Committee Reports**

Nominating Committee

Marilyn Rigby, Chair

CPS Out-of-Family Committee

Peppy Linden, Liaison

Poverty Committee

Trudy Brisendine, Chair

### **Unfinished Business**

SBSS Resource Center Website

### **New Business**

### **Future Meeting Schedule**

June 18-19, Winchester LDSS

August 20-21, Montgomery LDSS

October 15-16, Norfolk LDSS

December 10-11, Prince Edward LDSS

### **Board Member Comments**

### **Adjournment**