

Land Surveyor Section of the
BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND
SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE
ARCHITECTS MEETING MINUTES

The Land Surveyor Section of the of the Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on June 20, 2023, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia, with the following members present for all or part of the meeting:

Doyle Allen, Land Surveyor
Vickie Anglin, Land Surveyor
Mike Zmuda, Land Surveyor

Demetrios Melis, Director, Steve Kirschner, LRPD Deputy Director and Kishore Thota, Chief Deputy Director were not present at the meeting with regrets.

Staff present for all or part of the meeting were:

Kate Nosbisch, Executive Director
Bonnie Davis, Regulatory Operations Administrator
Ecila Williams, Administrative Coordinator

No one was present from the Office of the Attorney General.

Ms. Anglin called the meeting to order at 11:21 a.m.

Call to Order

Ms. Anglin advised the Section of the emergency evacuation procedures.

**Emergency
Evacuation**

Ms. Nosbisch welcomed Ms. Williams as the new Administrative Coordinator.

Announcements

Mr. Zmuda moved to approve the agenda. Mr. Allen seconded the motion which was unanimously approved by: Allen, Anglin, and Zmuda.

**Approval of
Agenda**

There was no public comment.

**Public Comment
Period**

Ms. Anglin reminded the Section about using the regulatory review matrix during their review of the land surveyor regulations.

**Regulatory Review
Matrix**

The Section continued a line-by-line review of the regulations using the Regulatory Review Matrix Flowchart to determine the relevance of each regulation. The Section began by reviewing 18VAC10-20-370. A long discussion took place regarding minimum field procedures.

**Land Surveyor
Regulatory Review**

The Committee took a recess from 12:10 p.m. to 12:20 p.m.

Recess

The Committee continued review of the Board's regulations and continued with 18VAC10-20-370. A long discussion took place regarding defining specifically what is considered rural, urban and suburban.

**Land Surveyor
Regulatory Review
continued**

The Committee took a recess from 1:58 p.m. to 2:08 p.m.

Recess

The Committee continued review of the Board's regulations with 18VAC10-20-370. A discussion took place regarding office procedures.

**Land Surveyor
Regulatory Review
continued**

The Section scheduled their next Land Surveyor Section Regulatory Review meeting for July 12, 2023 pending everyone's ability.


Other Business

Conflict of Interest forms and Travel Vouchers were completed by all Committee members present.

**Conflict of Interest
Forms / Travel
Vouchers**

There being no further business, the meeting was adjourned at 3:33 p.m.

Adjourn



Vickie Anglin, Chair



Demetrios J. Melis, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

- 1. Name: Vickie McEntire Anglin
- 2. Title: Board Member
- 3. Agency: Land Surveyors Section/APELSCIDLA Board
- 4. Meeting/IFF Date: Land Surveyor Section Meeting June 20, 2023

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

V. M. Anglin
Signature

6/20/23
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Mike Zmuda
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: Land Surveyor Section Meeting June 20, 2023

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

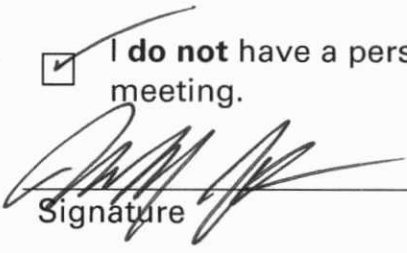
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.


Signature

6/20/23
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Doyle B. Allen
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: Land Surveyor Section Meeting June 20, 2023

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Doyle B. Allen
Signature

6/20/23
Date