

Executive Committee Meeting
Virginia Office of Emergency Medical Services
Embassy Suites Hotel, 2925 Emerywood Parkway, Richmond, VA 23294
May 4, 2023
5:00 p.m.

Members Present:	Members Absent:	OEMS Staff:	Guests:
Kevin Dillard, Chair Valerie Quick, Vice-Chair R. Jason Ferguson – Professional Development Coordinator Gary Samuels – Administrative Coordinator Dr. Allen Yee – Patient Care Coordinator Dillard “Eddie” Ferguson – Infrastructure Coordinator	Dr. Paula Ferrada – Trauma System Coordinator	Gary R. Brown Adam Harrell Scott Winston Chad Blosser Ron Passmore Wanda Street George Lindbeck Mohammed Abbamin Michael Berg Tim Perkins Charles Feiring Michelle Catalla Daniel Linkins Wayne Perry Ray Whatley Sam Zohab Alex Derhovhannessian Shannon Russell	Gary Critzer Michelle Ludeman John C. Bolling Dreama Chandler Brian Frankel Steve Simon Matthew Marry Ed Rhodes Dan Norville

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Call to order/Welcome: Kevin Dillard	Mr. Dillard called the meeting to order at 5:00 p.m. Approval of today’s agenda. Mr. Dillard had two additions to the agenda: Committee Appointments under Action Items of the Board and under Old Business, he would like to add a section called New Business. A motion was made to approve the agenda. The agenda was approved with the two additions. Approval of the February 2, 2023, meeting minutes A motion was made to approve the minutes. The minutes were approved as submitted.	The agenda was approved by unanimous consensus with the two additions. The minutes were approved by unanimous consensus.
II. Executive Committee and Office of Emergency Medical Services:	<u>Action Items for the Board:</u> <ul style="list-style-type: none"> • Remote Participation and All Virtual Meeting Policies 	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	<p>This was approved a year or so ago and it needed to be revisited. Adam Harrell stated that as a result of the recent legislative cycle, there were changes that needed to be addressed. There are two separate policies to make application and adherence easier. Policy I is the All-Virtual Public Meeting Option to be utilized when it is unsafe to assemble in person. Policy II is when a specific member cannot be present due to the reasons and conditions specified; but they can attend the meeting virtually. Eddie Ferguson made a motion to approve the two policies presented. Dr. Yee seconded the motion. All committee members were in favor of the motion. None opposed. The motion carried.</p> <ul style="list-style-type: none"> • Financial Assistance Review Committee Appointments Bruce Stratton and Donna Hurst are rotating off the FARC and the next regional councils who are up to have someone appointed are ODEMSA and Lord Fairfax EMS Councils. ODEMSA is recommending Robert Trimmer and Lord Fairfax is recommending Mark Barenklau. Gary Samuels made a motion to approve those two new members of the FARC. The motion was seconded by Eddie Ferguson. All committee members were in favor of the motion. None opposed. The motion carried. • Final Draft of EMS Regulations (Chapter 32) Ron Passmore stated that the final draft has been approved by the Rules and Regulations Committee. Once approve by us and then the Advisory Board, it moves to the Secretary's Office. Eddie Ferguson mentioned a concern about the EMS agency lettering. A motion was made and seconded to take this to the Advisory Board. All committee members were in favor of the motion. None opposed. The motion carried. • Committee Appointments The Rules and Regulations Committee would like to fill two of their vacant seats. Janet Blankenship of VAGEMSA was recommended to fill the VAGEMSA seat and Cody Jackson of Highlands Air, was recommended to fill the At-Large seat. <p>The Provider Health and Safety Committee had five seats filled or changed: VAGEMSA representative – Steve Powell VAVRS representative – Bubby Bish EMS Regional Council representative – John Bianco Traffic Incident Management & Safety – Max Frazier At-Large representative – Bruce Stratton</p> <p>The Emergency Preparedness and Response Committee has added J.R. Reynolds. J.R. Reynolds has also been added to the System Improvement Committee. Donna Hurst has been added to the Acute Care Committee. Michelle Ludeman has been added to the TAG committee to represent VAGEMSA.</p>	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	<p>Dr. Yee made a motion to accept the appointments as given. Eddie Ferguson seconded the motion. All committee members were in favor of the motion. None opposed. The motion carried.</p> <p><u>Follow-up discussions:</u></p> <ul style="list-style-type: none"> <p>Workgroup on Advisory Board Composition Valerie Quick explained the handout on the Recommendations from the EMS Advisory Board Composition Workgroup. The Board composition remains the same with the addition of an Education Coordinator and replacement of the Virginia Medical Society of Virginia position with a member from the National Association of EMS Physicians. Lastly the Consumer Rep should be removed. If this position remains, it should be a non-voting position.</p> <p>Other recommendations include that the Virginia Office of EMS be elevated to a department and that the Advisory Board transition to a Policy Board. The workgroup looked at the committee structures of the Board and reviewed attendance from 2019 – 2022.</p> <p>Position Paper on Emergency Department Overcrowding and its Impact on Safe Patient Care Per Gary Critzer the position paper document that was presented at the last Advisory Board meeting was carried forth to the State Board of Health’s March 23rd meeting. They did not take any action on it and wanted additional data. They also recommended that a workgroup is created with key stakeholders, VHHA and the Office of Licensure and Certification. They would like a report on the establishment of this workgroup at the June meeting and a more formal report at the September meeting.</p> <p>Adam gave a brief update on the report given at the last meeting and the data gathered through GCOM and the recreation of the report from ESO. A data analysis report was displayed and explained by GCOM.</p> 	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
III. OEMS Division Reports	<p>1. Division of Executive Management and Support</p> <ul style="list-style-type: none"> ○ Gary R. Brown, Director The Quarterly report is posted on our website. ○ Scott Winston, Assistant Director Scott mentioned that the 2023 General Assembly session adjourned in February, and they are working a budget which has not been approved. Several bills were introduced to recognize EMS as an Essential Service (HB1472 and SB1246) and were passed. ○ Adam Harrell, Associate Director Adam introduced Michelle Catalla, who is a consultant for the Office of EMS to give us recommendations on the Advisory Board meeting schedule, location, accommodations, etc. In the past, there was conversation about the best time to hold the Advisory Board meeting and some did not like the current time. She will look at code requirements, day of the week that is best, time of the year, facility, etc. Her recommendations will come back to the Executive Committee first and then to the Advisory Board. ○ George Lindbeck, MD, State EMS Medical Director No report. <p>2. Division of Community Health and Technical Resources – Tim – No report. 3. Division of Emergency Operations – Karen – Not present. 4. Division of Regulation and Compliance Enforcement – Ron – Everything is in the Quarterly Report. In working with the Board of Pharmacy a presentation was created for EMS agencies for a leadership track for symposium. It covers Board of Pharmacy compliance and CSR applications. 5. Division of Public Information and Education – Marian – Not present. 6. Division of Accreditation, Certification and Education – Debbie – Not present. 7. Division of Trauma and Critical Care – Mindy – No report.</p>	
IV. Unfinished Business	None	
V. New Business	<p>Valerie Quick mentioned HDE and ESO. She stated that they started the process of HDE in 2021 and they are still not there. Others are not moving forward either. Adam explained some of the hurdles with this and it seems to be the hospitals.</p> <p>Dr. Yee stated that the DOJ sent out a letter about American Sign Language (ASL). Can OEMS send this out to the Regional Councils to be disbursed to the agencies? ASL should be available to units 24/7. We must have video technology or other computer aids. Adam stated that we are trying to figure out the best way to get this information out so that it is not misinterpreted. It is best to get a legal opinion from the localities' city or county attorney.</p>	
VI. Public Comment	None	
VII. Adjournment	The meeting adjourned at 5:58 p.m.	

Transcribed by
Wanda L. Street,
Executive Secretary, Sr.