

**Trauma Administrative and Governance Committee Meeting**  
**Virginia Office of EMS**  
**Embassy Suites Hotel, 2925 Emerywood Parkway**  
**Richmond, VA 23294**  
**November 12, 2021**  
**10:30 a.m.**

<b>Members:</b>	<b>Guests/Attendees:</b>	<b>OEMS Staff:</b>
Michel Aboutanos, Chair	Tim Kennedy	Melinda Carter
Jeff Haynes	Kim Jones	Irene Hamilton
Scott Hickey	Courtney Caton	Wanda Street
Lou Ann Miller	Kelley Rumsey	Gary Brown
Morris Reece	Tanya Trevilian	
	Tracey Jeffers	
	Dallas Taylor	
	Joseph Williams	
	Kevin Dillard	
	John C. Bolling	
	Rebecca Branch Griffin	
	Cassie Montgomery	
	Pier Ferguson	

<b>Topic/Subject</b>	<b>Discussion</b>	<b>Recommendations, Action/Follow-up; Responsible Person</b>
<b>I. Call to order:</b>	Dr. Michel Aboutanos called the meeting to order at 10:34 a.m.	
<b>a. Approval of minutes:</b>	The August 2021 meeting minutes will need to be transcribed and brought to the next meeting.	
<b>b. Approval of today's agenda:</b>	The draft agenda was approved.	<b>The agenda was approved.</b>
<b>II. Chair's Report – Dr. Michel Aboutanos:</b>	<p>Dr. Aboutanos discussed an overview of the background history of how the Trauma System Plan and Committees came to be. He began with the 2015 American College of Surgeons (ACS) Consultation, which was held on September 1-4, 2015. Between 2015 and 2018, approximately 101 stakeholders participated in over 99 meetings in which a comprehensive Trauma System Plan was created. He also discussed the formation of the 7 Trauma System Committees based on the system of injury.</p> <p>The TAG is asking for a modification of the EMS Advisory Board to provide adequate representation of all components of the Trauma System to include the following six additional seats:  Pre-Injury                      Burn Care  Acute Care                      Trauma Nursing  Post-Acute Care  Hospital Quality (system evaluation)</p> <p>They are also asking for alignment of the By-Laws of the EMS Advisory Committees, where committee chairs serve on the</p>	

	<p>EMS Advisory Board.</p> <p>Cons to adding more members to the EMS Advisory Board:</p> <ul style="list-style-type: none"> <li>• EMS Advisory Board is too large as it is</li> <li>• Asking to downsize other membership is not favorable, not feasible, stakeholders not willing to give up seats, fear or lack of representation</li> <li>• Slippery slope, where do you stop? Stroke? Cardiac?</li> </ul> <p><b>Committee Chair Reports:</b></p> <p>a. <b>TAG</b> – See above for Dr. Aboutanos’ report</p> <p>b. <b>System Improvement Committee</b> – No report.</p> <p>c. <b>Injury and Violence Prevention Committee</b> – Corri Miller-Hobbs gave Dr. Aboutanos a report about how the committee plans to move forward.</p> <p>d. <b>Prehospital Care Committee</b> – No report.</p> <p>e. <b>Acute Care Committee</b> - This committee met and worked on the Alternate Pathway and updating the designation manual.</p> <p>f. <b>Post-Acute Care Committee</b> – This committee worked hard on their goals and objectives to learn what services exist or did not exist.</p> <p>g. <b>Emergency Preparedness and Response Committee</b> – Mr. Morris Reece gave a brief update on the committee which met once since COVID began. Morris reviewed the goals of the committee.</p>	
<b>III. Trauma Fund Update:</b>	No update.	
<b>IV. Legislative Report:</b>	<p>a. <b>Update on General Assembly as it relates to trauma systems</b> No report.</p>	
<b>V. Trauma Program Manager’s Report – Lou Ann Miller:</b>	The trauma program managers met yesterday and continues to work on the criteria of the Trauma Designation Manual. Beginning in January, they will be meeting monthly to get this done.	
<b>VI. VA ACS-COT Report – Dr. Aboutanos:</b>	The COT has been meeting monthly. Their main focus is on the educational aspect of training. Dr. Aboutanos also gave an update on the annual resident competition in which UVA won the competition.	
<b>VII. Office of EMS Report – Gary Brown:</b>	Refer to the Quarterly EMS Advisory Board Report on our EMS Website for updates. Gary congratulated Melinda Carter on her new position of Director of the Trauma and Critical Care Division.	

<b>VIII. Public Comment:</b>	An audience member asked about pediatric representation on the six proposed additional seats to the Advisory Board. Dr. Aboutanos stated that this is a good question and will be taken into consideration.	
<b>IX. Unfinished Business:</b>	None.	
<b>X. New Business:</b>	None.	
<b>XI. Adjournment:</b>	The meeting adjourned at approximately 11:40 a.m.	Next Meeting: TBA

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