

Agenda

October 29, 2021 – 11:00 a.m.

VIA WEBEX

The public may sign up to virtually attend through

<https://covaconf.webex.com/covaconf/j.php?RGID=rb12adc6cbb32055c3761d5c1d5d38657>

NOTE: Task Force Members should join the meeting using the WebEx link they received by email.

1. **Call to Order and Introductions** – *Alexandra Jansson, Senior Policy Analyst, Governmental and Regulatory Affairs, Virginia Department of Health*
2. **Review of Agenda** – *Ms. Jansson*
3. **Public Comment**
4. **Presentations and Discussion**
 - 4.1. **Photographic Evidence: Current Practice** – *Task Force Members, Ms. Allen, and Ms. Jansson*
 - 4.2. **Report Out about Reasonable Timeframes for Evidence Pickup** – *Major Caren Sterling, Task Force Members, Ms. Allen, and Ms. Jansson*
5. **Next Steps** – *Ms. Allen and Ms. Jansson*
6. **Other Business** – *Ms. Allen and Ms. Jansson*
7. **Meeting Adjournment**

**Best Practices and Processes Committee
(Task Force on Services for Survivors of Sexual
Assault)**

October 29, 2021 at 11:00 AM
Virtual Meeting
WebEx



**CALL TO ORDER AND
INTRODUCTIONS**



Introductions

Named Members in the Code of Virginia

Name	Constituency
Maria Altonen	Violence Prevention Coordinator, Virginia Department of Health (M. Norman Oliver, State Health Commissioner)
Jennifer Boysko	Senate Rules Committee
Kelly Convirs-Fowler	House of Delegates
Karrie Delaney	House of Delegates
Mark Herring	Attorney General
Caren Sterling	Deputy Director, Bureau of Criminal Investigation, Department of State Police (designee of Gary Settle, Director of Department of State Police)
Gena Boyle Berger	Chief Deputy Commissioner, Department of Social Services (designee of Duke Storen, Commissioner)

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to protect the health and promote the well-being of all people in Virginia.

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Introductions

Appointed by Governor

Name	Constituency
Robin Foster	Representative of a licensed hospital
Lindsey Caley	Licensed pediatrician who is a practitioner of emergency medicine
Patricia Hall	Member of sexual assault survivor advocacy organization
Melissa Harper	Licensed nurse who is a sexual assault nurse examiner
Sara Jennings	Licensed nurse who is a sexual assault nurse examiner
Jeanne Parrish	Member of children's advocacy organization
Bonnie Price	Licensed nurse who is a sexual assault nurse examiner
Dawn Scaff	Representative of a licensed hospital
Scott Sparks	Licensed physician who is a practitioner of emergency medicine
Brooke Thomas	Licensed physician who is a practitioner of emergency medicine
Chatonia Zollicoffer	Member of sexual assault survivor advocacy organization

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VDH VIRGINIA DEPARTMENT OF HEALTH
To protect the health and promote the well-being of all people in Virginia.

Agenda

Item	Speaker
Introductions and Roll Call	Alexandra Jansson, MPP, Senior Policy Analyst Governmental and Regulatory Affairs
Review of Agenda	Ms. Jansson
Public Comment	
Photographic Evidence: Current Practice	Task Force Members, Ms. Allen, and Ms. Jansson
Report Out about Reasonable Timeframes for Evidence Pickup	Major Caren Sterling, Task Force Members, Ms. Allen, and Ms. Jansson
Next Steps	Ms. Allen and Ms. Jansson
Other Business	Ms. Allen and Ms. Jansson
Meeting Adjournment	

PUBLIC COMMENT

Public Comment Period

There is a two minute time limit for each person to speak.

We will be calling from the list generated through attendee registration.

After the 2 minute public comment limit is reached, we will let you complete the sentence. We will then mute you and move on to the next attendee.

We will call the name of the person on list and also the name of the person is next on the list.



PHOTOGRAPHIC EVIDENCE: CURRENT PRACTICE



Discussion Questions

- What are the minimum items/injuries/etc. that your facility documents with photographs?
- What does your facility do to standardize the photographs taken?
 - E.g., lighting, labeling, scale
- Is the same person conducting the forensic medical examination the same person taking the photographs?
- How do you currently store photographs?
 - E.g., Digital vs. hard copy, are photographs transferred to treating facilities, how long are they stored
- What improvements would you want to see?

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REASONABLE TIMEFRAMES FOR EVIDENCE PICKUP

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NEXT STEPS

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OTHER BUSINESS

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MEETING ADJOURNMENT