

**Board of Game and Inland Fisheries
Meeting Minutes
4000 West Broad Street, Board Room
Richmond, Virginia 23220**

**January 31, 2012
9:00am**

Present: Mr. J. Brent Clarke, III, Chairman, Mr. F. Scott Reed, Jr., Vice-Chairman, Mr. Randy Kozuch, Mr. James W. Hazel, Ms. Lisa Caruso, Mr. Ward Burton, Mr. Curtis Dixon Colgate, Mr. Leon O. Turner, Sr., Mr. Charles Yates; **Absent:** Mr. John W. Montgomery and Ms. Mary Louisa Pollard; **Executive Director:** Mr. Robert “Bob” W. Duncan; Chief Operating Officer: Mr. Matt Koch; **Senior Leadership Team:** Mr. Lee Walker, Dr. Joice Conyers, Mr. Larry Hart, Mr. Ryan Brown, Mr. Tom Gelozin, Mr. David Whitehurst and Colonel Dabney “Dee” Watts; **Legal Counsel:** Ms. Elizabeth Andrews.

[\(Listen: Call to Order and Welcome\)](#)

The Chairman welcomed everyone and noted for the record that a quorum was present for the meeting. Mr. Yates read the mission statement into the record and Mr. Randy Kozuch led the Pledge of Allegiance. The Chairman announced that a closed meeting would be held during the meeting.

The Chairman proceeded with the Agenda and called on the Director for Recognition of Employees and Others.

Recognition of Employees and Others: [\(Listen\)](#) The Director introduced Mr. Ryan Brown who is the new Legislative and Policy Manager for the Agency. The Director also introduced Mr. Bill Leighty and Dr. Robert Holsworth, members of the Decide Smart Group, who will mentor the current members of the Leadership Development Program.

The Director also thanked Ms. Elizabeth Andrews of the Attorney General’s Office for her assistance during the meeting today.

The Chairman thanked everyone for their attendance and welcomed Mr. Brown to the Agency.

Public Comments Non-Agenda Items: [\(Listen\)](#) The Chairman called for Public Comment Non-Agenda Items. The Board heard comment from the following persons and/or groups:

Mr. Sean McGowan, Woodbridge, Virginia, spoke regarding the Virginia Police Benevolent Association.

Mr. Vernie Kennedy, Bedford Virginia, who represented the Virginia Hunter Education Association, spoke regarding HB 538.

Mr. Wade White, who represented the Virginia Hunter Education Association, spoke regarding HB 538.

The Chairman thanked them for their attendance and comments. The Chairman also announced the Board would hold a workshop on March 20, 2012 to discuss topics of interest.

Approval of the October 20, 2011 Meeting Minutes: ([Listen](#)) The minutes of the October 20, 2011 meeting have been distributed and posted to the website for review. The Chairman called for a motion to approve the minutes of the meeting as presented. Mr. Colgate made the following motion: Mr. Chairman, I hereby move the minutes of the meeting be approved as presented. Motion Seconded by Mr. Turner. Ayes: Clarke, Reed Kozuch, Hazel, Caruso, Burton, Colgate, Turner and Yates.

Committee Reports: The Chairman called for Committee Reports.

([Listen: Education, Planning and Outreach Committee Report](#))

Mr. James W. Hazel, Chairman of the **Education, Planning and Outreach Committee** reported on the following items:

- ❖ Board Policies
- ❖ 2012 Legislative Update ([View Presentation](#))

The Chairman thanked Mr. Hazel for his report.

([Listen: Finance, Audit and Compliance Committee Report](#))

Mr. Curtis Dixon Colgate, Chairman of the **Finance, Audit and Compliance Committee** reported on the activities of the January 30, 2012 meeting. Mr. Colgate called on Mr. Tom Gelozin to present the following staff reports:

- ❖ FY 2012 – 2nd Quarter Financial Review ([View Presentation](#))
- ❖ Mid-Year Capital Projects Review
- ❖ FAC Charter and Governance Manual Recommendations

Mr. Colgate noted for the record as Chairman of the Finance, Audit and Compliance Committee, a letter explaining the potential impacts of SB30 – amendments #368 and #369 was requested by and hand-delivered to The Honorable Walter Stosch, Chairman, Senate Finance Committee.

The next meeting of the Finance, Audit and Compliance Committee will be on April 3, 2012 beginning at 10:00am.

Following the Finance, Audit and Compliance Committee report, the Chairman called for a 10 minute break.

Before moving forward with the remainder of the agenda, The Chairman called upon Mr. Reed for comment. Mr. Reed made a motion that the Board draft a position letter to support Mr. Colgate's letter explaining potential impacts with reference to SB 30- amendments #368 and #369 that was hand-delivered to The Honorable Water Stosch, Chairman, Senate Finance Committee. Motion Seconded by: Mr. Reed. Ayes: Colgate, Reed, Clarke, Caruso, Turner, Yates, Hazel, Kozuch, Burton

([Listen: Wildlife and Boat Committee Report](#))

Ms. Lisa Caruso, **Chairman of the Wildlife and Boat Committee** reported on the activities of the January 18, 2012 Committee Meeting. Ms. Caruso called on the Bureau of Wildlife Resources staff to present issues identified for Fisheries, Wildlife Diversity and Boating during the scoping period from September 1, 2011 – November 30, 2011 for consideration.

- ❖ 2012 – Fishing, Boating, and Wildlife Diversity Regulation Process ([View Presentation](#))
- ❖ 2012 – Wildlife Diversity Regulations Issues ([View Presentation](#))
- ❖ 2012 – Fish Regulations Issues ([View Presentation](#))
- ❖ 2012 – Boating Regulations ([View Presentation](#))

The Chairman called for Public Comment on the scoping issues as presented by staff. The Board heard public comment from the following person:

Mr. C. Jason Whitlock, Mechanicsville, Virginia, spoke regarding the taking of fish by bow and arrow (legal species additions).

The Chairman called for a motion to advertise the scoping issues as presented by staff. Mr. Reed made the following motion: Mr. Chairman, I hereby move the scoping issues be advertised as by staff. Motion seconded by: Colgate. Ayes: Clarke, Reed, Kozuch, Hazel, Caruso, Burton, Colgate, Turner and Yates.

([Listen: Elk Project Update](#))

The committee also presented an update on the Elk Project. ([View Presentation](#))

Ms. Caruso announced the next meeting of the Wildlife and Boat Committee would be held on March 28, 2012 beginning at 1:00pm

Mr. Hazel and Mr. Kozuch departed at 11:15am.

Director's Report: ([Listen](#)) The Chairman called on the Director for his report. The Director reported on the following items:

- ❖ New Headquarters Update
- ❖ Staffing Levels
- ❖ DMV Partnership
- ❖ Outdoor Road Map Partnership
- ❖ K9 Unit- Activities and Awards
- ❖ Meeting with Agency Advisory Group
- ❖ Attendance at the Sportsman's Caucus

The Chairman thanked the Director for his report.

([Listen: Motion to Go Into Closed Session](#))

At 12:15pm, the Chairman called on Mr. Colgate for a motion to move into a Closed Session Meeting. Mr. Colgate made the following motion:

Mr. Chairman,

I move that the Board go into a closed meeting pursuant to Section 2.2-3711.A.1 of the Code of Virginia for discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the Department of Game and Inland Fisheries specifically regarding:

The performance of the Director.

An pursuant to Section 2.2-3711.A.7 of the Code of Virginia for consultation with legal counsel regarding specific legal matters, namely:

Advice and an update regarding a DGIF hiring process

Furthermore, pursuant to Section 2.2-3711.A.3 of the Code of Virginia for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property with respect to:

An update on Coursey Spring Hatchery

This closed meeting will be attended only by members of the Board. However, pursuant to Section 2.2-3712(F), the Board requests counsel, the Department Director, and the Chief Operating Officer to also attend this meeting, as it believes their presence will be reasonably aid the public body in its consideration of topics that are the subject of the meeting. Motion Seconded by Mr. Reed. Ayes: Turner, Colgate, Caruso, Reed, Yates, Burton, Clarke.

[\(Listen: Certification of the Closed Session\)](#)

At , the Chairman called on Mr. Colgate for the Certification of the Closed Meeting. Mr. Colgate made the following certification:

***Certification of Closed Meeting
January 31, 2012***

WHEREAS, the Board of Game and Inland Fisheries conducted a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712.D of the Code requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Game and Inland Fisheries hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.

The Chairman called on the Board Secretary to conduct a recorded voice roll call vote:

- ❖ **Burton - Aye**
- ❖ **Caruso - Aye**
- ❖ **Reed - Aye**
- ❖ **Clarke - Aye**
- ❖ **Colgate - Aye**
- ❖ **Turner - Aye**
- ❖ **Yates - Aye**

Chairman's Remarks: ([Listen](#)) The Chairman thanked everyone for their attendance and reports. The Chairman announced the members of the Nominating Committee:

- ❖ Mr. Randy Kozuch, Chairman
- ❖ Mr. James W. Hazel
- ❖ Mr. Charles Yates.

([Listen: Next Meeting Date](#)) ([Listen: Adjournment](#))

The Chairman announced the next meeting of the Board would be held on April 10, 2012 beginning at 9:00am. Hearing no additional business of the Board, the meeting was adjourned.

Respectfully submitted,
/s/Beth B. Drewery, Secretary
Board of Game and Inland Fisheries