

IV. Presentation to the Board

No presentations were scheduled for the Board this month.

V. Liaison Committee (Mr. Proffitt)

Mr. Proffitt noted the committee had met, Chaired by Roy Cherry, and Board of Corrections members present were Mr. Hester, Ms. Fraser, Mr. Burrell, Mr. Hudson and Mr. Mitchell. He also noted it was a lighter-than-normal turnout.

Mr. Ron Elliott, formerly of the Department and now the Superintendent of Security at Peumansend Creek Regional Jail, was present at the meeting. The Board members present at the Liaison Committee thanked Mr. Elliott for his invaluable service to the Board.

Mr. Dave Hawkins gave an update on the Department's capital projects stating that the St. Brides' Phase I is scheduled for completion on May 21, 2005, and the facility should be operational by August of this year. It is a \$44.93 million project with 400 beds. It was noted that as soon as the beds come on line, the old St. Brides will be closed. The Department will then tear down the old structures and clear the building site for Phase II. Phase II is a \$32.475 million project with an aggregate of 800 beds between two, 400-bed units. Construction is scheduled to begin immediately upon completion of Phase I. The first construction in Phase II will be the warehouse support building. Design work is ongoing and the estimated completion date for the project is the spring of 2007.

Mr. Hawkins advised that the building permit was issued in March of this year for the medium-security, 1,024-bed facility in Tazewell (\$68.645 million). In addition, deep dynamic compaction is currently underway at that site and site work also involves some cut and fill. That facility is estimated for completion in March, 2007. The second medium-security, 1,024-bed facility in Pittsylvania County (\$73.553 million) was also issued a building permit in March of this year, with excavation underway and with an estimated completion in May, 2007. Site work there may involve some blasting, some cut and fill as well as some erosion control. The Deerfield expansion is three, 200-bed units for an aggregate of 600 beds (\$21.908 million). Fences are installed at the site, excavation is underway, and the facility has an estimated completion in November, 2006.

Mr. Hawkins also provided a summary of the Department's requested Capital Budget Six-Year Plan. The three biennia covered are 2006 through 2012, and the total request equals \$499.483 billion. Requested for the 2006-08 biennium is funding for 181 projects; for 2008-10, funding for 68 projects; and for 2010-12, funding for 63 projects for a total of 312 projects. The 2006-08 biennium request includes two new facilities in the Mount Rogers Planning District as well as a new facility in Charlotte County. The Department is looking at the design/build concept for these facilities because you have one point of contact and it is streamlined because the contractor has authority over the architect. Deputy Secretary Green reminded the Committee that per the Code of Virginia, you need special approval before you can go forward with design/build.

Mr. Proffitt noted that Ms. Lawrence had presented the Committee with the DOC and jail population report. The Department's population as of May 9 was 31,983, including 21 contract prisoners. As of May 13, felons received were 2,801, felons released with a good time release date were 1,596 and felons paroled were 404 for a total release of 2,000 inmates.

During her report, she stated that the local jail population as of March 15 was 24,597, including 1,812 federal prisoners, up slightly from the January figure of 24,512. The jail capacity has been increased by 333 beds as a result of the opening of Southwest Virginia Regional Jail. As of March 15, felons with more than one year to serve were 3,402, a decrease from the January, 2005, number. As of April 29, 2005, felons available for pickup totaled 3,051, an increase of 288 over the previous report. As of May 16, felons out-of-compliance were 1,348; felons released were 1,243 and felons paroled were 445 for a total release of 1,688.

Mr. Proffitt noted updates to local jail construction statewide. **Middle River Regional Jail**, 396 beds, with an estimated completion date of February, 2006; **Loudoun County**, 220 beds with state reimbursement for 110, and the facility will be coming before the Board between now and November as a result of an exemption to the current state jail construction funding moratorium for consideration of expanding the scope of the current project to include a request for additional funding as a result of the unprecedented growth in the county; **Virginia Beach City Jail**, 312 beds, has both a new addition and renovations to the old facility ongoing. The new addition is scheduled for completion this month, and the renovations are scheduled for completion in May, 2006; **Southwest Virginia Regional Jail** (Abingdon, Haysi and Duffield sites) had ribbon-cutting ceremonies at Abingdon on March 30, Haysi on April 30 and Duffield on April 20 for an aggregate of 780 beds; **Chesterfield County Jail** (154 beds) has had its inmate loading date moved up to September of this year; **Eastern Shore Regional Jail** (148-bed facility to be built in Eastville) had their groundbreaking on April 13, and the facility has an estimated completion date of October, 2006. Mr. Proffitt noted that Eastern Shore probably has the most dire need for a new facility of any location in the state. **Botetourt/Craig Regional Jail** (124 beds in Fincastle) has construction projected to begin in October of this year with an estimated completion date of November, 2007. **Prince William/Manassas** had a start date of earlier this year with an estimated completion date of March, 2007. **Clarke/Fauquier/Frederick/Winchester Regional Jail** has a community corrections facility of approximately 204 beds with an 86-bed expansion on that.

Between now and November, the Board will consider requests from **Loudoun, Roanoke/Salem/Montgomery/Franklin, Riverside, Rappahannock, Gloucester, Amherst/Nelson and Appomattox**. Mr. Darnley Hodge (Riverside Regional Jail) had voiced some concern to Mr. Proffitt about Mr. Elliott's leaving and the fact that these projects might lag due to his departure. He was assured that would not be the case, and Ms. Lawrence has indicated she is currently in the process of securing an outside consultant to address the issue.

Mr. Proffitt briefly summarized the Jail Contract Bed program numbers for the Board. In addition, he noted that Ms. Robyn Desocio from the State Compensation Board was present at the meeting and had provided some updates on what was happening at the Comp Board, including the fact that she has been promoted to Mr. Jim Matthews' former position.

At this time, his report was concluded. There were no questions or comments and no action on the report was required.

VI. Administration Committee (Mr. Wright)

Mr. Wright noted that the Committee had met briefly with staff to discuss the 3d Quarter Overtime Report. He noted a spike in the numbers from Sussex I, which was explained as being attributed to using unusual hiring practices, which has ceased, and once you extracted those numbers, the overtime for the first quarter of this year was actually less than for the same period last year.

There being no questions, the report was concluded. No action by the Board was required.

VII. Correctional Services Committee Report/Policy & Regulations (Ms. Maxey)

By *MOTION* duly made by Ms. Maxey and seconded by Mr. Burrell, the following recommendations were unanimously *APPROVED* by verbally responding in the affirmative (Burrell, Fraser, Hudson, Kallen, Maxey, Mitchell, Proffitt, Wright):

Unconditional Certification as a result of **100% compliance** for the **Highland County Lockup, the Hampton Roads Regional Jail and the Chesterfield County Jail;**

that the **Northern Neck Regional Jail** receive **Unconditional Certification** as a result of **100% compliance to Include Approval to Hold Male and Female Juveniles in accordance with Section 16.1-249 of the Code of Virginia;**

that the **Henrico County Jail West, Southampton County Jail/Farm, Rappahannock County Jail, Probation & Parole Districts #28 (Radford), #10 (Arlington), #26 (Culpeper) and #18 (Norton)** receive **Unconditional Certification;**

and that the **Powhatan Correctional Center** receive **Probationary Certification with waivers to Standards 3-4128, 3-4128-1, 3-4136 and Standard 3-4258.**

There was no discussion on the motion and there were no opposing votes. As a tie-breaking vote was not necessary, the Chairman's vote was not noted.

Friends of Guest House, Inc., had requested two waivers. One waiver would allow the residential program to utilize electronic surveillance in lieu of an awake person between the hours of 9:00 p.m. and 8:00 a.m., and one waiver would suspend the population count by staff every two hours during the same period. The Committee discussed the request at

length with the resulting recommendation being presented in the form of a motion duly made by Ms. Maxey, seconded by Ms. Fraser:

“That the **Friends of Guest House** receive **Unconditional Certification** to include waivers for Standards 6VAC15-70-80(b) and 6VAC15-70-90(c) only until the next review of the Community Residential Standards no later than June 30, 2006, with the Department providing reports as to their progress to the Board on a quarterly basis.”

After the reading and there being no discussion at the call for comment, a call for vote was made. By verbally responding in the affirmative, the *MOTION* was unanimously *APPROVED* (Burrell, Fraser, Hudson, Kallen, Maxey, Mitchell, Proffitt, Wright). As a tie-breaking vote was not required, no vote by the Chairman was indicated.

For informational purposes, it was noted for the record that **the following jails and lockups received 100% on their unannounced inspections.** No Board action is required.

Buckingham County Lockup, Carroll County Lockup, Clarke/Frederick/Winchester Regional Jail, Greene County Lockup, Henrico County Jail East, Prince William County Lockup (Garfield District) and Wythe County Lockup.

The Correctional Services Committee did not entertain any presentations or requests for state jail construction funding reimbursement. It is expected there will be some items on the agenda for the July meeting.

Ms. Maxey noted as to Policy & Regulations that the Committee had looked at Part I of **Chapter 20, Regulations Governing Certification and Inspection**, which deals with Definitions; Part II, which deals with the Rules Governing Certification; and Part III, which deals with Inspections. It was thought that these proposed changes must go through the Administrative Process before they can go before the full Board for a vote so no recommendation was made by the Committee. The process will begin and any questions as to the Administrative Process should be directed to Ms. Lawrence.

Ms. Maxey went on to thank Mr. Ron Elliott for his service to the Correctional Services Committee.

As there were no questions or comments, her report was concluded. The Chairman thanked Ms. Maxey for her report.

VIII. Other Business (Mr. Johnson)

The Director had nothing in particular to report. He noted several recent events being celebrated by the Department: **Victim Rights Week** with a ceremony held at headquarters in April; **Correctional Officers/Nurses/Public Service Week** celebrated with a ceremony at Atmore on May 3; and the **Department's Annual Service Awards Ceremony** for those employees with 25 years or more of state service, which was held on

May 13 at the Sheraton West Broad Street in Richmond. Mr. Johnson thanked the Chairman for attending the awards ceremony and noted that a former Board Chairman, Mr. Peter Decker, was the guest speaker at the luncheon. There were no questions of the Director.

IX. Closed Session

No closed session was held.

X. Board Member/Other Comment

Mr. Kallen noted he had attended both the Haysi and Duffield ribbon cuttings, that the facilities had several kinks to work out but that ultimately he was impressed by both. Ms. Maxey remarked that this might be her last meeting as her appointment runs out in June. Should she not return in July, she wanted everyone to know how much she had enjoyed her experiences on the Board. Mr. Wright requested he be provided a copy of the Department's visitor's dress code. Mr. Mitchell noted he would be having surgery on Friday, May 20, and the Board members wished him good luck. Mr. Proffitt noted he had attended the Virginia Regional Jails Association Annual Conference at the Cavalier Hotel in Virginia Beach and that the event was well attended. He noted good training was offered as well as good extra-curricular activities.

On an administrative note, Mrs. Woodhouse noted that each Board member has now been provided with a key to the Board office.

The Chairman noted that he and Ms. Maxey had both attended the May 3 Correctional Officers' Week ceremony at Atmore and that he had attended the Department's Awards Ceremony on May 13. He noted that both events were very nice, and he appreciated being given the opportunity to attend.

XI. Future Meeting Plans

This information has been provided to Board Members previously and is provided now for the purposes of the record.

The July, 2005, meetings are scheduled as follows:

Liaison Committee – 10:00 a.m., Board Room, 6900 Atmore Drive, Richmond, Virginia, July 19, 2005.

Correctional Services/Policy & Regulations Committee – 1:00 p.m., Board Room, 6900 Atmore Drive, Richmond, Virginia, July 19, 2005.

Administration Committee – 9:30 a.m., Room 3054, 6900 Atmore Drive, Richmond, Virginia, July 20, 2005.

Board Meeting – 10:00 a.m., Board Room, 6900 Atmore Drive, Richmond, Virginia, July 20, 2005.

Board of Corrections

May 18, 2005

Page 7

XII. Adjournment

There being nothing further, by *MOTION* duly made by Mr. Mitchell, seconded by Mr. Hudson and unanimously *APPROVED* by those members in attendance (Burrell, Fraser, Hudson, Kallen, Maxey, Mitchell, Proffitt, Wright), the meeting was adjourned.

(Signature copy on file)

CLAY B. HESTER, CHAIRMAN

RAYMOND W. MITCHELL, SECRETARY