

Virginia Land Conservation Foundation (VLCF) Grant Subcommittee

June 3, 2025, 12:30 PM

Patrick Henry Building, East Reading Room

1111 E. Broad Street

Richmond, Virginia 23219

Meeting Minutes

Call to Order and Welcome

Suzan Bulbulkaya, Land Conservation Manager at DCR, welcomed attendees and introduced the purpose of the meeting. Elizabeth Andrews, Ranking Subcommittee Member, chaired the meeting which was called to order at 12:41 p.m.

Roll Call and Introductions

Subcommittee Members:

- Ms. Elizabeth Andrews (Chair, At-large Member)
- The Honorable Ed Scott (7th Congressional District)
- Mr. Stuart Leeth (4th Congressional District)

Meeting Overview and Objectives

The subcommittee was tasked with reviewing three primary updates to the grant manual:

1. Scoring for projects partnering with local PDR programs
2. Guidance on applications with multiple parcels/owners
3. Incorporation of the 2024 Virginia Outdoors Plan (VOP) into scoring

Staff went over revisions and changes made to the grant manual following the subcommittee's prior discussions at its meeting on April 17, 2025.

SUBCOMMITTEE ACTION

Mr. Scott moved that the subcommittee recommend adoption of the grant manual as amended. Mr. Leeth seconded, and the motion carried.

ADJOURN

There being no further business, the meeting adjourned at 12:44 p.m.