



Virginia Department of

**Health Professions**

Board of Social Work

**Virginia Board of Social Work  
Regulatory Committee Meeting Minutes  
Thursday, June 2, 2022 at 1:00 p.m.  
9960 Mayland Drive, Henrico, VA 23233  
Board Room 4**

**PRESIDING OFFICER:** Maria Eugenia del Villar, MSW, LCSW

**BOARD MEMBERS PRESENT:** Dolores Paulson, PhD, LCSW  
Michael Hayter, MSW, LCSW, CSAC

**BOARD MEMBERS ABSENT:** Canek Aguirre, Citizen Member  
Gloria Manns, MSW, LCSW

**BOARD STAFF PRESENT:** Charlotte Lenart, Deputy Executive Director  
Jaime Hoyle, JD, Executive Director  
Jennifer Lang, Deputy Executive Director  
Latasha Austin, Licensing & Operations Manager  
Leoni Wells, Executive Assistant  
Sharniece Vaughan, Licensing Specialist

**DHP STAFF PRESENT:** Erin Barrett, JD, Senior Policy Analyst, Department of Health Professions

**CALL TO ORDER:** Ms. del Villar called the Regulatory Committee meeting to order at 1:01p.m.

**ESTABLISHMENT OF A QUORUM:** Ms. del Villar requested a roll call by Ms. Austin. Ms. Austin announced that three members of the Committee were present at roll call; therefore, a quorum was established.

**MISSION STATEMENT:** Ms. del Villar read the mission statement of the Department of Health Professions, which was also the mission statement of the Board.

**ADOPTION OF AGENDA:** The agenda was adopted as presented.

**PUBLIC COMMENT:** No public comment was provided.

**APPROVAL OF MINUTES:** Meeting minutes from the Regulatory Committee Meeting held on July 22, 2021 was approved as written.

**NEW BUSINESS:**

**I. Legislative Report**  
Ms. Barrett reviewed the legislative updates with the Committee.

**II. Current Regulatory Actions**  
**Recommendation of Adoption of Final Action**  
A. Changes to endorsement and reinstatement: standards of practice.

**Motion:** Dr. Paulson made a motion, which Mr. Hayter properly seconded, to recommend to the full Board to adopt as final action. The motion passed unanimously.

B. Reduction in CE hours for continuation of approval to be a supervisor

**Motion:** Dr. Paulson made a motion, which Mr. Hayter properly seconded, to

recommend to the full Board to adopt as final action. The motion was passed unanimously.

**Review and Consideration of Guidance Documents**

- A. Consideration of amendments to Guidance Document 140-7  
Bylaws

**Motion:** Mr. Hayter made a motion, which Dr. Paulson properly seconded, to recommend to the full Board to reaffirm the Guidance Document with the suggested and the following additional amendment to ARTICLE II(A)(1).

A. Membership

1. The Board shall consist of nine (9) members, appointed by the Governor pursuant to Va. Code § 54.1-3703, as follows:
  - a. ~~Seven (7) shall be licensed social workers in Virginia, who have been active practice of social work for at least five years prior to appointment and:~~
  - b. ~~Two (2) shall be citizen members.~~

The motion passed unanimously.

- B. Guidance Document 140-10, Consideration of amendments to Supervised Experience for Clinical Social Work Licensure

**Motion:** Dr. Paulson made a motion, which Mr. Hayter properly seconded, to recommend to the full Board to repeal the Guidance Document, as it is no longer needed or necessary as the information in the document is covered in the Regulations. The motion passed unanimously.

**Recommendation of periodic review results and consideration of regulatory action following periodic review**

**Motion:** Mr. Hayter made a motion, which Dr. Paulson properly seconded, to recommend to the Full Board to retain Chapter 20 and amend it. The motion passed unanimously.

**Motion:** Dr. Paulson made a motion, which Mr. Hayter properly seconded, to recommend to the full Board that a Notice of Regulatory Action be drafted following the periodic review defining terms, professional conduct and other clean up as necessary.

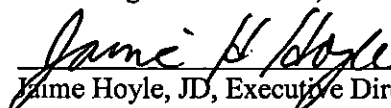
**NEXT MEETING DATES:**

Ms. del Villar announced that the next Regulatory Committee Meeting is scheduled for Thursday, September 22, 2022.

**ADJOURNMENT:**

Ms. del Villar adjourned the June 2, 2022 Board meeting at 2:41 p.m.

Maria Eugenia Del Villar, MSW, LCSW, Chair

  
Jaime Hoyle, JD, Executive Director