

**FINAL**

**VIRGINIA APPRENTICESHIP COUNCIL  
MINUTES**

The Virginia Apprenticeship Council (Council) met on Thursday, March 15, 2007 at New Horizon Regional Educational Center, 520 Butler Farm Road, Hampton, VA 23666.

**COUNCIL MEMEBERS PRESENT:** Dr. Steven R. Staples, Chairman  
Robert M. Bess  
Alton Glass  
Dudley Harris  
Earl Dickerson  
Darold Kemp  
Don Lilywhite for Commissioner Delores Esser  
Everett Patterson  
Lynn Taylor, II  
Gloria Westerman for Dr. Glen DuBois

**STAFF PRESENT:** C. Ray Davenport, Commissioner  
Beverley Donati, Division Director  
Patricia Morrison, Division Assistant Director  
Reba O'Connor, Administrative Staff Specialist, Sr.  
Frank Dellinger, Policy Analyst

**CALL TO ORDER AND INTROUDUCTIONS:**

Chairman Staples called the regular scheduled quarterly meeting of the Virginia Apprenticeship Council to order at 10 A.M. The presence of a quorum was established.

Mr. Dave Taylor, Related Instruction Provider, welcomed the Council to New Horizons and encouraged everyone to tour the facility after the meeting. Mr. Taylor thanked the sponsors of apprenticeship who help make New Horizons possible. Chairman Staples expressed the Council's appreciation to Mr. Taylor for hosting the meeting.

Chairman Staples introduced the newest Council member, Mr. Alton Glass. Council members introduced themselves. Ms. Donati introduced herself and the DOLI staff members present. U. S. Department of Labor, Office of Apprenticeship, State Director Jim Walker introduced himself and OA representatives.

**PUBLIC COMMENT:**

Dr. James H. Hughes welcomed everyone to the Peninsula. He stated that Dr. Leber was unable to attend this meeting because he was working on a proposal for the local WIB. Dr. Hughes welcomed

Mr. Glass to the Council. He also commented on the upcoming Southern States Apprenticeship Conference and emphasized Northrop Grumman's support of the Conference

**COUNCIL COMMENTS:**

No comments were offered by Council members

**APPROVAL OF MINUTES:**

On proper motion and second the minutes from the December 14, 2006 Council minutes were approved unanimously by role call vote.

**CORRESPONDENCE:**

There was no correspondence.

**OLD BUSINESS:**

There was no old business to come before Council.

**NEW BUSINESS:**

**Standing Subcommittees:**

**a. Ad Hoc Subcommittee:**

Mr. Kemp reviewed the minutes of the Ad Hoc Subcommittee held February 5, 2007. The committee discussed proposed recommendations to *Regulations Governing the Administration of Apprenticeship Programs in the Commonwealth of Virginia* 16 VAC 20-20-10. The proposed recommendations were sent to Council members for review and were in the packet.

Chairman Staples requested Ms. O'Connor to come to the podium to answer any questions. Mr. Harris asked how sponsors would be made aware of the proposed changes. Ms. O'Connor detailed the procedure and stated that there would be three opportunities for input. There were no other questions or comments.

Mr. Kemp moved recommended changes to *Regulations Governing the Administration of Apprenticeship Programs in the Commonwealth of Virginia* 16 VAC 20-20-20. be submitted as presented. Mr. Harris seconded the motion. Motion passed unanimously on role call vote

Mr. Dickerson moved that *Public Participation Guidelines* VAC 20-10-10 be retained as presented with no recommended changes. Mr. Kemp seconded the motion. Motion passed unanimously on roll call vote.

### **Virginia Apprenticeship Alumni Association:**

Mr. Harris announced that the annual membership meeting would be held in April. Notices will be sent to all members. There will be a meeting to finalize details. Mr. Harris encouraged everyone to become involved. He reported that the Annual Golf Tournament would be held in the fall and thanked Mr. Gary Duff for his continued leadership in organizing the tournament.

### **REPORTS:**

#### **Virginia Community College System:**

Ms. Westerman reported that the VCCS was working diligently to enter data in the statewide data base. There are several new apprenticeship opportunities being developed and Dr. Cecere is working to develop curriculum. Ms. Westerman stated that both VCCS and DOLI are working aggressively to make the public aware of new apprenticeship opportunities that are available.

#### **U.S. Department of Labor, Office of Apprenticeship:**

Mr. Walker addressed the Council. Greetings were extended from the USDOL national and regional offices. He reviewed activities of USDOL, OA, Council and staff over the past years. He requested that anyone interested in information on the Eastern Seaboard Apprenticeship Conference contact him.

#### **New Horizon Regional Educational Center:**

Dr. Staples introduced Mr. Joe Johnson, New Horizon's Executive Director. Mr. Johnson welcomed and thanked the Council for meeting at New Horizons and spoke of his background and support for registered apprenticeship. Mr. Taylor introduced Apprenticeship Advisory Committee members who were present.

#### **Division of Registered Apprenticeship:**

Ms. Donati updated the Council on the PSA and the importance of the "branding" of registered apprenticeship. The PSA aired at the Oscars on Richmond Channel 8 (ABC). PSA's have aired the past two weeks during morning and the 11 o'clock news on Richmond Channel 12 (NBC). Feedback has been positive. Plans are being developed to have the PSAs aired on radio stations throughout the Commonwealth. Ms. Donati encouraged Council members to assist by taking advantages of speaking opportunities and offered assistance of staff. She announced that the June 21, 2007 Council meeting would be held in Williamsburg during the Southern States Apprenticeship Conference. Council members were invited to remain for the opening session of the SSAC. September 20, 2007 meeting will be held at J Sargeant Reynolds Community College.

**Department of Labor and Industry:**

Commissioner Davenport introduced Frank Dellinger. He encouraged Council members to use the PSAs and to leverage whenever possible. He reported that staff will be meeting again with NBC Channel 12 to discuss airing additional spots. Staff will be bringing a proposal to the VA Alumni Association for a potential partnership opportunity later today. Workforce development issues appear to have taken a backseat in the General Assembly especially due to transportation issues. We expect to know more following the Re-Convene Session on April 4. We are currently in a holding pattern regarding changes to the agency's budget. He stated that Northrop Grumman as well as DOLI has taken a very active interest in the Southern States Apprenticeship Conference and encouraged Council members to be involved. Governor Kaine has designated the week of June 18, 2007, Apprenticeship Week in the Commonwealth and will be issuing a proclamation proclaiming this action. Chairman Staples commented that we all appreciate the support that Governor Kaine has given to registered apprenticeship.

**Announcements:**

Dr. Staples commented on a bill that was approved granting a new Career and Technical Diploma. This diploma will recognize advance training in areas of career and technical education. Mr. Johnson added that DOE desired an additional math credit be required for this diploma when the standards are set. This is in response to business and industry community requests.

The meeting was adjourned at 10:45 A.M.

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Dr. Steven R. Staples, Chair

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C. Ray Davenport, Secretary