

**VIRGINIA BOARD OF NURSING
AGENCY SUBORDINATE
INFORMAL CONFERENCE
May 13, 2026**

TIME AND PLACE: The informal conference held before an Agency Subordinate of the Board of Nursing was convened at 9:00 A.M., on May 13, 2026, in Hearing Room 3, Department of Health Professions, 9960 Mayland Drive, Suite 201, Henrico, Virginia.

**AGENCY
SUBORDINATE:** Cynthia M. Swineford, RN, MSN, CNE

STAFF PRESENT: Monique Davis, BSN, MPH

OTHERS PRESENT: Avi Efreom, Adjudication Specialist
Tammie Jones, Adjudication Consultant

**CONFERENCE
SCHEDULED:** **Jeremy Shepherd, RN 0001-295126**
Mr. Shepherd appeared.

Mr. Shepherd was informed a recommended decision will be made and mailed to him within ninety days.

This recommendation will be presented to the Full Board; if accepted, an Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Mr. Shepherd unless a written request to the Board for a formal hearing on the allegations made against him is received from Mr. Shepherd within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

The Agency Subordinate Informal Conference recessed at 11:11 A.M.
The Agency Subordinate Informal Conference reconvened at 1:00 P.M.

**CONFERENCE
SCHEDULED:** **Jennifer Alicia Miles, RN 0001-257950**
Ms. Miles appeared.

Ms. Miles was informed a recommended decision will be made and mailed to her within ninety days.

This recommendation will be presented to the Full Board; if accepted, an Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Miles unless a written request to the Board for a formal hearing on the allegations made against her is received

from Ms. Miles within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCE
SCHEDULED:

Britny Lynn Burgess, RMA Applicant
Ms. Burgess appeared.

Ms. Burgess was informed a recommended decision will be made and mailed to her within ninety days.

This recommendation will be presented to the Full Board; if accepted, an Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Burgess unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Burgess within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT:

The conference was concluded at 1:45 p.m.

Monique Davis, BSN, MPH
Discipline Case Manager