

**VIRGINIA BOARD OF FUNERAL DIRECTORS AND EMBALMERS
SPECIAL CONFERENCE COMMITTEE MINUTES**

September 28, 2026

Department of Health Professions

Perimeter Center

9960 Mayland Drive, Suite 201

CALL TO ORDER: A Special Conference Committee of the Board was called to order at 10:03 a.m.

MEMBERS PRESENT: Jason Graves, FSL, Chairperson
Blair Nelsen, FSL, Committee Member

DHP STAFF PRESENT: Annette Kelley, Deputy Executive Director
Florence Venable, Discipline Operations Manager
Emma Sachs, Administration and Office Specialist
Christine Corey, Senior Adjudication Specialist
Emily Tatum, Senior Adjudication Specialist
Lesley Smith, Adjudication Specialist

MATTER: Jack A. Wilson, FSL
Case No.: 239683

DISCUSSION: Mr. Wilson appeared before the Committee in person in accordance with a notice of the Board dated July 20, 2026. Mr. Wilson was not accompanied by counsel.

The Committee fully discussed the allegations in the Notice with Mr. Wilson.

CLOSED SESSION: Upon a motion by Mr. Nelsen and duly seconded by Mr. Graves, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision on the matter of Jack Wilson, FSL. Additionally, Mr. Nelsen moved that Ms. Kelley attend the closed meeting because her presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code of Virginia, the Committee reconvened in open session at 10:53 a.m. for additional questions for Mr. Wilson.

CLOSED SESSION:

Upon a motion by Mr. Nelsen and duly seconded by Mr. Graves, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision on the matter of Jack Wilson, FSL. Additionally, Mr. Nelsen moved that Ms. Kelley attend the closed meeting because her presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code of Virginia, the Committee reconvened in open session and announced its decision.

DECISION:

Upon a motion by Mr. Nelsen and duly seconded by Mr. Graves, the Committee made certain findings of facts and conclusions of the law and voted that **No Further Action will be taken against Mr. Wilson.**

The vote was unanimous.

AJOURNMENT:

The Committee adjourned at 11:26 a.m.

MATTER:

**D.L. McLaughlin Funeral Services Southside, Inc.
Case No.: 239680**

DISCUSSION:

D.L. McLaughlin Funeral Services Southside, Inc. did not appear before the Committee in person in accordance with a notice of the Board dated July 20, 2026. Nor were they represented by counsel.

The Committee fully discussed the allegations in the Notice.

CLOSED SESSION:

Upon a motion by Mr. Nelsen and duly seconded by Mr. Graves, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of D.L. McLaughlin Funeral Services Southside, Inc. Additionally, Mr. Nelsen moved that Ms. Kelley attend the closed meeting because her presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code of Virginia, the Committee reconvened in open session and announced its decision.

DECISION:

Upon a motion by Mr. Nelsen and duly seconded by Mr. Graves, the Committee made certain findings of facts and conclusions of the law and voted that **No Further Action will be taken against D.L. McLaughlin Funeral Services Southside, Inc.**

The vote was unanimous.

AJOURNMENT:

The Committee adjourned at 11:39 a.m.

MATTER:

**Brian J. Boisse, FDI Applicant
Case No.: 257114**

DISCUSSION:

Mr. Boisse appeared before the Committee in person in accordance with a notice of the Board dated August 27, 2026. Mr. Boisse was accompanied by his supervisor Mr. Delunas.

The Committee fully discussed the allegations in the Notice with Mr. Boisse.

CLOSED SESSION:

Upon a motion by Mr. Nelsen and duly seconded by Mr. Graves, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Brian J. Boisse, FDI

Applicant. Additionally, Mr. Nelsen moved that Ms. Kelley attend the closed meeting because her presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code of Virginia, the Committee reconvened in open session and announced its decision.

DECISION:

Upon a motion by Mr. Nelsen and duly seconded by Mr. Graves, the Committee made certain findings of facts and conclusions of the law and voted to **Grant the Application for Funeral Director Internship for Mr. Boisse.**

The vote was unanimous.

AJOURNMENT:

The Committee adjourned at 12:25 p.m.

MATTER:

**Natarsha L. Merritt, FSL
Case No.: 255592**

DISCUSSION:

Ms. Merritt appeared before the Committee in person in accordance with a notice of the Board dated August 27, 2026. Ms. Merritt was not represented by counsel.

The Committee fully discussed the allegations in the Notice with Ms. Merritt.

CLOSED SESSION:

Upon a motion by Mr. Nelsen and duly seconded by Mr. Graves, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Natarsha L. Merritt, FSL. Additionally, Mr. Nelsen moved that Ms. Kelley attend the closed meeting because her presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code of Virginia, the Committee reconvened in open session and announced its decision.

DECISION:

Upon a motion by Mr. Nelsen and duly seconded by Mr. Graves, the Committee made certain findings of facts and conclusions of the law and voted to issue Ms. Merritt a **Consent Order for Suspension of her License**.

The vote was unanimous.

AJOURNMENT:

The Committee adjourned at 2:25 p.m.



Annette Kelley, Deputy Executive Director



Date