

**Unapproved**  
**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS**  
**FORMAL ADMINISTRATIVE HEARING**  
**MINUTES**

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**Tuesday, April 14, 2026**

**Department of Health Professions**  
**Perimeter Center**  
**9960 Mayland Drive**  
**Henrico, Virginia 23233**

**CALL TO ORDER:**

The formal hearing of the Board was called to order at 1:02 p.m.

**MEMBERS PRESENT:**

Jonathan Hines, FSL, President, (Chair)  
Scott Hickey, MD, Vice President  
Amanda Perry, FSL  
Tommy Slusser, FSL  
Tommy Owens, Citizen Member  
John Piotrowski, FSL

**BOARD COUNSEL:**

Sara Blose, Senior Assistant Attorney General

**DHP STAFF PRESENT:**

Corie Tillman Wolf, Executive Director  
Annette Kelley, Deputy Executive Director  
Florence Venable, Discipline Operations Manager

**COURT REPORTER:**

Annette Imbriaco, Ortega International Reporting

**PARTIES ON BEHALF OF  
COMMONWEALTH:**

Christine Corey, Senior Adjudication Specialist,  
Administrative Proceedings Division

**COMMONWEALTH'S  
WITNESS:**

Marissa Snyder, Senior Investigator, DHP

**RESPONDENT'S  
WITNESS:**

Travis Carter, Sr.

**MATTER:**

**Travis Sinclair Carter, Sr., Funeral Director Intern**  
**Applicant**  
**Case Number: 242722**

**ESTABLISHMENT OF A QUORUM:**

With six (6) members present, a quorum was established.

**DISCUSSION:**

Travis Carter, Sr, appeared before the Board in accordance with the Notice of Formal Hearing dated February 27, 2026.

He was not represented by counsel.

The Board received evidence and sworn testimony on behalf of the Commonwealth and parties regarding the allegations in the Notice.

**CLOSED SESSION:**

Upon a motion by Scott Hickey, MD, and duly seconded by Tommy Owens, Citizen Member, the Board voted to convene a closed meeting, pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Travis Carter, Sr., Funeral Director Intern Applicant.

Additionally, Scott Hicky, MD, moved that Ms. Blose, Ms. Tillman Wolf, and Ms. Venable attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Board in its deliberations.

**RECONVENE:**

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3711.A (27) of the Code of Virginia, the Board reconvened in open session.

**DECISION:**

Upon a motion by Scott Hickey, MD and duly seconded by Tommy Owens, Citizen Member, the Board voted to deny the application of Travis Carter, Sr., for Funeral Director Intern.

The motion carried.

**VOTE:**

The vote was unanimous.

**ADJOURNMENT:**

The Board adjourned at 2:01 p.m.

For the Board:

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Corie E. Tillman Wolf, JD, Executive Director

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Date