

APPROVED

BOARD OF DENTISTRY

MINUTES

SPECIAL CONFERENCE COMMITTEE "B"

TIME AND PLACE: Special Conference Committee "B" convened on November 17, 2023, at 9:02 a.m., at the Department of Health Professions, Perimeter Center, 2nd Floor Conference Center, Board Room 4, 9960 Mayland Drive, Henrico, VA 23233.

FIRST CONFERENCE:

PRESIDING: Margaret F. Lemaster, R.D.H.

MEMBERS PRESENT: William C. Bigelow, D.D.S.
Alf Hendricksen, D.D.S.

STAFF PRESENT: Erin T. Weaver, Deputy Executive Director
Donna Lee, Discipline Case Manager
Lori L. Pound, J.D., Adjudication Consultant

QUORUM: With all members present, a quorum was established.

**Brian Bertholomey, D.D.S.
Case No.: 216086**

Dr. Bertholomey and counsel, Lynne Blain, did not appear. Ms. Weaver informed the Committee, by letter dated September 7, 2023, the Board sent a Notice of Informal Conference ("Notice") to Dr. Bertholomey notifying him that an informal conference would be held on November 17, 2023. The Notice was sent by certified mail to the legal address of record on file with the Board, and the certified mail card was signed and returned to the Board on September 26, 2023. Board staff had numerous email conversations with Ms. Blain regarding the informal conference. On November 14, 2023, Ms. Blain advised the Board that Dr. Bertholomey would not attend the informal conference due to age and infirmity. Ms. Blain was notified by email that the informal conference would proceed in Dr. Bertholomey's absence.

The Committee Chair concluded that adequate notice was provided to Dr. Bertholomey and the informal conference proceeded in his absence.

Closed Meeting: Dr. Hendricksen moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Brian Bertholomey. Additionally, Dr. Hendricksen moved that

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Ms. Weaver and Ms. Lee attend the closed meeting because their presence in the closed meeting was deemed necessary and their presence would aid the Committee in its deliberations. The motion was seconded and passed.

Reconvene:

Dr. Hendricksen moved that the Committee certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and passed.

DECISION:

Case No.: 216086

Ms. Weaver reported that the Committee voted unanimously to refer the matter to a formal hearing.

SECOND CONFERENCE:

PRESIDING:

Margaret F. Lemaster, R.D.H.

MEMBERS PRESENT:

William C. Bigelow, D.D.S.
Alf Hendricksen, D.D.S.

STAFF PRESENT:

Erin T. Weaver, Deputy Executive Director
Donna Lee, Discipline Case Manager
Shevaun Roukous, Adjudication Analyst

QUORUM:

With all members present, a quorum was established.

**Indya Jamicena Hawkins,
Dental Hygienist Applicant
Case No.: 228620**

Ms. Hawkins did not appear. Ms. Weaver informed the Committee that by letter dated October 11, 2023, the Board sent a Notice of Informal Conference (“Notice”) to Ms. Hawkins notifying her that an informal conference would be held on November 17, 2023. The Notice was sent by UPS mail to the legal address of record on file with the Board, and UPS tracking showed the letter was delivered on October 12, 2023. On November 14, 2023, Board staff sent Ms. Hawkins a letter by email confirming that she agreed to change the time of her informal conference from 1:30 p.m. to 10:30 a.m.

The Committee Chair concluded that adequate notice was provided to Ms. Hawkins and the informal conference proceeded in her absence.

Closed Meeting:

Dr. Hendricksen moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of

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Indya Hawkins. Additionally, Dr. Hendricksen moved that Ms. Weaver and Lee attend the closed meeting because their presence in the closed meeting was deemed necessary and their presence would aid the Committee in its deliberations. The motion was seconded and passed.

Reconvene:

Dr. Hendricksen moved that the Committee certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and passed.

**DECISION:
Case No.: 228620**

Ms. Weaver reported that the Committee granted Ms. Hawkins' application for a license to practice dental hygiene in the Commonwealth of Virginia. The sanction reported by Ms. Weaver was that within 6 months from the date of entry of the Order, Ms. Hawkins shall complete a 3 hour continuing education course in the subject of professional ethics.

Dr. Hendricksen moved to adopt the decision of the Committee. The motion was seconded and passed.

THIRD CONFERENCE:

PRESIDING:

Margaret F. Lemaster, R.D.H.

MEMBERS PRESENT:

William C. Bigelow, D.D.S.
Alf Hendricksen, D.D.S.

STAFF PRESENT:

Erin T. Weaver, Deputy Executive Director
Donna Lee, Discipline Case Manager
Shevaun Roukous, Adjudication Analyst

QUORUM:

With all members present, a quorum was established.

**Constance Mary Dalessio,
Dental Hygienist Applicant
Case No.: 224914**

Ms. Dalessio appeared without counsel to discuss her application to practice dental hygiene in the Commonwealth of Virginia, and the allegations set forth in a Notice of the Board dated October 11, 2023. The Committee received statements from Ms. Dalessio and discussed the allegations with her.

Closed Meeting:

Dr. Hendricksen moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Constance Dalessio. Additionally, Dr. Hendricksen moved that

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Ms. Weaver and Lee attend the closed meeting because their presence in the closed meeting was deemed necessary and their presence would aid the Committee in its deliberations. The motion was seconded and passed.

Reconvene:

Dr. Hendricksen moved that the Committee certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and passed.

**DECISION:
Case No.: 224914**

Ms. Weaver reported that the Committee granted Ms. Dalessio's application for a license to practice dental hygiene in the Commonwealth of Virginia.


Dr. Hendricksen moved to adopt the decision of the Committee. The motion was seconded and passed.

Approval of Minutes:

Upon a motion by Dr. Hendricksen, the minutes from the Informal Conference conducted on August 11, 2023, were approved.

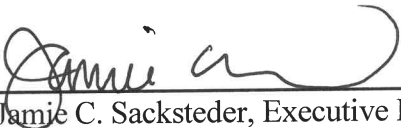
ADJOURNMENT:

With all business concluded, the Committee adjourned at 3:00 p.m.



Margaret F. Lemaster, R.D.H., Chair
A.R. Hendricksen D.D.S.
12/15/23

Date



Jamie C. Sacksteder, Executive Director
12/15/23

Date