

**BOARD FOR
WATERWORKS AND WASTEWATER WORKS OPERATORS AND ONSITE SEWAGE
SYSTEM PROFESSIONALS**

MINUTES OF MEETING

The Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals met on January 26, 2023, at the offices of the Department of Professional and Occupational Regulation (DPOR), Perimeter Center, 9960 Mayland Drive, 2nd Floor, Board Room 1, Richmond, Virginia 23233.

The following members of the Board were present:

James N. Brockwell
Erica Duncan
W. Jordan Evans
John Ewing
Thomas Wayne Fore, Vice Chair
Pamela M. Pruett, Chair
Don Riggleman
D. Wayne Staples
Caleb Taylor

Board members Rosa-Lee Cooke and Dwayne Roadcap were not present at the meeting.

DPOR staff present for all or part of the meeting included:

Trisha L. Lindsey, Executive Director
Stephen Kirschner, Licensing and Regulatory Programs Division Deputy Director
Tanya M. Pettus, Board Administrator
Raven Custer, Administrative Coordinator

Joshua Laws from the Office of the Attorney General was present at the meeting.

Ms. Pruett, Chair, finding a quorum of the Board present, called the meeting to order at 9:38 a.m.

Call to Order

Ms. Lindsey advised the Board of the emergency evacuation procedures.

**Emergency
Evacuation
Procedures**

Ms. Lindsey requested the Board amend the agenda to move “Update on WWW Exam Advisory Task Force” under Regulatory Actions discussions. Mr. Fore moved to approve the agenda as amended. Mr. Staples seconded the motion

**Approval of
Agenda**

which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Staples, and Taylor.

Mr. Fore moved to approve the minutes of the October 27, 2022, Education & Training Committee meeting. Mr. Staples seconded the motion, which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Staples, and Taylor.

Approval of Minutes

Ms. Duncan advised of a correction to be made to the minutes of the October 27, 2022, Board meeting and moved to approve the minutes as amended. Mr. Fore seconded the motion, which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Staples, and Taylor.

Charles Phillips, a licensed Class 1 Wastewater Works Operator, addressed the Board regarding his concerns with the operator examination and the lack of relevant references and study materials available for exam candidates.

Public Comment Period

Mr. Riggleman arrived at the Board meeting at 9:42 a.m.

Arrival of Board Member

In the matter of **File Number 2023-00522, Robert Henry Smallwood, III**, the Board members reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Presiding Officer's Summary and Recommendation.

File Number 2023-00522, Robert Henry Smallwood, III

Mr. Smallwood was present to address the Board and explained his years of experience and work history.

Robert Henry Smallwood, Jr. was also present to address the Board and provided further information as to the applicant's work history and experience.

After discussion, Mr. Fore moved to accept the recommendation of the Presiding Officer and approve Mr. Smallwood's application for a Journeyman Alternative Onsite Sewage System Operator license contingent upon Mr. Smallwood's experience being verified by a Class 3 Wastewater Works Operator. Mr. Staples seconded the motion.

After further discussion, the motion was approved by: Brockwell, Duncan, Evans, Fore, Pruett, Riggleman, Staples, and Taylor. Mr. Ewing voted in opposition to the motion. The motion to approve Mr. Smallwood's Journeyman Alternative Onsite Sewage System Operator license passed by majority vote.

In the matter of **File Number 2023-00523, Nicholas M. Christian**, the Board members reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Presiding Officer's Summary and Recommendation.

File Number 2023-00523, Nicholas M. Christian

Mr. Christian was present to address the Board. Mr. Christian thanked the Board for considering his application and apologized for being present under the circumstances. Mr. Christian also noted that the IFF Referral Memorandum incorrectly stated that he had felony offenses on his criminal record. The correction was noted. He shared with the Board his work experience and current employment.

After discussion, Mr. Fore moved to accept the recommendation of the Presiding Officer and approve Mr. Christian's application for a Waterworks Operator Class 2 license. Mr. Riggleman seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

In the matter of **File Number 2023-00712, Seneca Terrell Haskins**, the Board members reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Presiding Officer's Summary and Recommendation. Mr. Fore moved to accept the recommendation of the Presiding Officer and approve Mr. Haskins' application for a Class 4 Wastewater Works Operator license contingent upon completion of the Department of Corrections (DOC) Apprenticeship Program, meeting all entry requirements contained in the Board's regulations, and passing the applicable examination. Mr. Riggleman seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

File Number 2023-00712, Seneca Terrell Haskins

Ms. Lindsey provided an update on the current status of the regulatory review processes for the Board's regulatory packages.

Regulatory Action Update

Amendments regarding 2021 fee adjustments for Waterworks and Wastewater Works Operators Licensing Regulations and Onsite Sewage System Professionals Licensing Regulations are currently in the proposed stage as the Board reviewed and adopted the proposed amendments at the April 21, 2022, Board meeting. The proposed amendments were submitted for Executive Branch review on July 28, 2022. Completion of Executive Branch review is pending.

A Notice of Intended Regulatory Action (NOIRA) was filed on October 28, 2021, to initiate a General Review of the Onsite Sewage System Professionals Licensing Regulations. The NOIRA was submitted for Executive Branch review on May 16, 2022, which was completed on October 14, 2022. The NOIRA will be published

in the Virginia Register on November 21, 2022, to commence a 30-day public comment period.

Ms. Lindsey informed the Board that the WWW Exam Advisory Task Force is scheduled to have their first meeting on February 2, 2023.

**Update on WWW
Exam Advisory
Task Force**

Ms. Lindsey informed the Board that the next OSSP Licensing Regulatory Review Committee will be held on February 10, 2023 and is expected to be the last meeting.

**Update on OSSP
Licensing
Regulatory Review
Committee**

Ms. Lindsey provided an update on the WWO Licensing Regulatory Review Committee and confirmed with the Board the membership of the Committee. Committee membership is currently being finalized.

Ms. Lindsey also advised that the membership of the WWO Technical Review Committee is being finalized and confirmed potential members with the Board.

Ms. Pettus provided a report on the 2022 onsite sewage system operator CPE audit. The audit began on October 4, 2022, based on a random selection of 5% of current licensees.

**WWWO 2022
CPE Audit Report**

Ms. Pettus provided the Board with waterworks and wastewater works examination statistics from January 1, 2017, through December 31, 2022, and October 27, 2022, through January 10, 2023, as well as onsite examination statistics from January 1, 2022, to December 31, 2022, for informational purposes.

**Examination
Updates**

Ms. Lindsey also advised that due to low response rates, the WPI Water Job Analysis Survey has been re-opened and distributed to various stakeholders. The survey will remain open until February 24, 2023.

Ms. Lindsey advised the Board that staff will form a group of subject matter experts (SME) to begin review of current onsite sewage system professionals' exams and provided the Board with a pass rate report for the individual testing centers across Virginia, and the testing center survey report.

The Board reviewed for approval the *Operation of Wastewater Treatment Plants Vol2B-Solids Management and Plant Maintenance* training course application from Office of Water Programs at Sacramento State. After review and discussion, Mr. Riggleman moved to approve the course application, for a total of 4 training credits, and 40.4 contact hours, applicable to wastewater works operators, and a total of 2.65 training credits, and 14.4 contact hours, applicable to waterworks operators. Mr. Fore seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

**Update on
Education and
Training
Committee**

The Board reviewed for approval the *Operations of Wastewater Treatment Plants Vol2A-Treatment Plants and Tertiary Treatments* training course application from Office of Water Programs at Sacramento State. After review and discussion, Mr. Fore moved to approve the course application, for a total of 3.5 training credits, and 35.5 contact hours, applicable to wastewater works operators, and a total of 2.8 training credits, and 28.9 contact hours, applicable to waterworks operators. Mr. Riggleman seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *Advanced Water Treatment* training course application from American Water College. After review and discussion, Mr. Riggleman moved to approve the course application, for a total of 4.2 training credits, and 42.78 contact hours, applicable to waterworks operators. Mr. Fore seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *Applied Chemistry* training course application from American Water College. After review and discussion, Mr. Fore moved to approve the course application, for a total of 2.9 training credits, and 29.75 contact hours, applicable to waterworks operators, wastewater works operators, and onsite sewage system operators. Mr. Staples seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *Applied Hydraulics* training course application from American Water College. After review and discussion, Mr. Fore moved to approve the course application, for a total of 2.0 training credits, and 20.25 contact hours, applicable to waterworks operators, wastewater works operators, and onsite sewage system operators. Mr. Ewing seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *Distribution System Review (4hr.)* training course application from American Water College. After review and discussion, Mr. Riggleman moved to approve of the application for a total of 0.4 training credits and 4 contact hours, applicable to waterworks operators, and 0.2 training credits and 2 contact hours applicable to wastewater works operators, and onsite sewage system operators. Mr. Staples seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *Distribution System Review (8hr.)* training course application from American Water College. After review and discussion, Mr. Staples moved to approve of the application for a total of 0.8 training credits and 8 contact hours, applicable to waterworks operators, and 0.4 training credits

and 4 contact hours applicable to wastewater works operators, and onsite sewage system operators. Mr. Riggleman seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *Distribution System Review (12hr.)* training course application from American Water College. After review and discussion, Mr. Fore moved to approve of the application for a total of 1.2 training credits and 12 contact hours, applicable to waterworks operators, and 0.6 training credits and 6 contact hours applicable to wastewater works operators, and onsite sewage system operators. Mr. Evans seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *Distribution System Review (16hr.)* training course application from American Water College. After review and discussion, Mr. Riggleman moved to approve of the application for a total of 1.6 training credits and 16 contact hours, applicable to waterworks operators, and 0.8 training credits, and 8 contact hours applicable to wastewater works operators, and onsite sewage system operators. Mr. Fore seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *Electricity for the Water Industry* training course application from American Water College. After review and discussion, Mr. Fore moved to approve the course application, for a total of 1.3 training credits, and 13.5 contact hours, applicable to waterworks operators, wastewater works operators, and onsite sewage system operators. Mr. Ewing seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *Introduction to Water Treatment* training course application from American Water College. After review and discussion, Mr. Fore moved to approve the course application, for a total of 4.3 training credits, and 43.25 contact hours, applicable to waterworks operators. Mr. Evans seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *VA Wastewater Operator Exam Preparation Class 1* training course applications from American Water College. After review and discussion, Mr. Staples moved to approve the course application for a total of 5.8 training credits, and 58.25 contact hours, applicable to wastewater works operators and onsite sewage system operators. Mr. Riggleman seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *VA Wastewater Operator Exam Preparation Class 2* training course applications from American Water College. After review and discussion, Mr. Fore moved to approve the course application for a total of 5.5 training credits, and 55.57 contact hours, applicable to wastewater works operators and onsite sewage system operators. Mr. Evans seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *VA Wastewater Operator Exam Preparation Class 3* training course applications from American Water College. After review and discussion, Mr. Staples moved to approve the course application for a total of 4.9 training credits, and 49 contact hours, applicable to wastewater works operators and onsite sewage system operators. Mr. Fore seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *VA Wastewater Operator Exam Preparation Class 4* training course applications from American Water College. After review and discussion, Mr. Staples moved to approve the course application for a total of 3.5 training credits, and 35.75 contact hours, applicable to wastewater works operators and onsite sewage system operators. Mr. Fore seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *Wastewater Treatment Review (4hr)* After review and discussion, Mr. Staples moved to approve the course application for a total of 0.4 training credits, and 4 contact hours, applicable to wastewater works operators and onsite sewage system operators. Mr. Fore seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *Wastewater Treatment Review (12hr)* After review and discussion, Mr. Fore moved to approve the course application for a total of 1.2 training credits, and 12 contact hours, applicable to wastewater works operators and onsite sewage system operators. Mr. Riggleman seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *Wastewater Treatment Review (21hr)* After review and discussion, Mr. Fore moved to approve the course application for a total of 2.1 training credits, and 21 contact hours, applicable to wastewater works operators and onsite sewage system operators. Ms. Duncan seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board recessed from 11:02 a.m. to 11:14 a.m.

Recess

The Board reviewed for approval the *Water Quality* training course application from American Water College. After review and discussion, Mr. Fore moved to approve the course application for a total of 4.1 training credits, and 41.25 contact hours, applicable to waterworks operators, and for a total of 3.5 training credits, and 35 contact hours applicable to wastewater works operators. Mr. Staples seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

**Update on
Education and
Training
Committee
Continued**

The Board reviewed for approval the *Water Sources* training course application from American Water College. After review and discussion, Mr. Fore moved to approve the course application for a total of 2.0 training credits, and 20.75 contact hours, applicable to waterworks operators, and for a total of 1.0 training credits, and 10.37 contact hours, applicable to wastewater works operators and onsite sewage system operators. Mr. Evans seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *Water Transmission & Distribution I* training course application from American Water College. After review and discussion, Mr. Fore moved to approve the course application for a total of 4.8 training credits, and 48 contact hours, applicable to waterworks operators, and a total of 2.0 training credits and 20 contact hours, applicable to wastewater works operators and onsite sewage system operators. Ms. Duncan seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *Water Transmission & Distribution II* training course applications from American Water College. After review and discussion, Mr. Fore moved to approve the course application for a total of 4.8 training credits, and 48 contact hours, applicable to waterworks operators, and a total of 1.4 training credits and 14 contact hours, applicable to onsite sewage system operators. Mr. Ewing seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *Water Treatment Math* training course application from American Water College. After review and discussion, Mr. Fore moved to approve the course application, for a total of 3.6 training credits, and 36 contact hours, applicable to waterworks operators, wastewater works operators, and onsite sewage system operators. Mr. Taylor seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *Water Treatment Review (4hr)* training course applications from American Water College. After review and discussion, Mr. Fore moved to approve the course application for a total of 0.4 training credits, and 4 contact hours, applicable to waterworks operators, and 0.2 training credits and 2 contact hours applicable to wastewater works operators. Mr. Brockwell seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *Water Treatment Review (8hr)* training course application from American Water College. After review and discussion, Mr. Fore moved to approve the course application for a total of 0.8 training credits, and 8 contact hours, applicable to waterworks operators, and 0.4 training credits and 4 contact hours applicable to wastewater works operators. Mr. Ewing seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *Water Treatment Review (12hr)* training course application from American Water College. After review and discussion, Mr. Fore moved to approve the course application for a total of 1.2 training credits, and 12 contact hours, applicable to waterworks operators, and 0.6 training credits and 6 contact hours applicable to wastewater works operators. Mr. Taylor seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board reviewed for approval the *Water Treatment Review (16hr)* training course application from American Water College. After review and discussion, Mr. Fore moved to approve the course application for a total of 1.6 training credits, and 16 contact hours, applicable to waterworks operators, and 0.8 training credits and 8 contact hours applicable to wastewater works operators. Mr. Taylor seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Committee reviewed for approval the *VA Waterworks Operator Exam Preparation Class 1* training course application from American Water College. After review and discussion, Mr. Fore moved approve the course application for a total of 3.9 training credits, and 39 contact hours, applicable to waterworks operators, and 1.9 training credits and 19.64 contact hours applicable to wastewater works operators and onsite sewage system operators. Mr. Taylor seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Committee reviewed for approval the *VA Waterworks Operator Exam Preparation Class 2* training course application from American Water College. After review and discussion, Mr. Fore moved to approve the course application for

a total of 3.6 training credits, and 36.5 contact hours, applicable to waterworks operators, and 1.8 training credits and 18.25 contact hours applicable to wastewater works operators and onsite sewage system operators. Ms. Duncan seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Committee reviewed for approval the *VA Waterworks Operator Exam Preparation Class 3* training course application from American Water College. After review and discussion, Mr. Fore moved to approve the course application for a total of 3.5 training credits, and 35.75 contact hours, applicable to waterworks operators, and 1.7 training credits and 17.87 contact hours applicable to wastewater works operators and onsite sewage system operators. Mr. Taylor seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Committee reviewed for approval the *VA Waterworks Operator Exam Preparation Class 4* training course application from American Water College. After review and discussion, Mr. Fore moved to approve the course application for a total of 3.3 training credits, and 33.75 contact hours, applicable to waterworks operators and 1.6 training credits and 16.87 contact hours applicable to wastewater works operators and onsite sewage system operators. Mr. Staples seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

Ms. Lindsey provided the Board with an update on bills being considered during the current legislative session that may impact the Board.

2023 Legislative Update/Overview

Ms. Lindsey provided the Board with the most recent financial statements for review.

Board Financial Statements

Ms. Lindsey, Mr. Staples, and Mr. Taylor provided information from the January 2023 WPI Conference.

Report from WPI Conference

Ms. Lindsey and Ms. Pettus advised the Board of recent and upcoming outreach opportunities.

Update on Outreach Opportunities

The Board discussed the upcoming Virginia Tech Short School examination pilot program.

Board members considered the following resolution for former staff member Shannon Webster, who recently left the Department:

Consider Resolution

Shannon Webster

WHEREAS, **Shannon Webster**, did faithfully and diligently serve the Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals from 2015 to 2023;

WHEREAS, **Shannon Webster**, did devote generously of her time, talent and leadership to the Board;

WHEREAS, **Shannon Webster**, did endeavor at all times to render decisions with fairness and good judgement in the best interest of the citizens of the Commonwealth and these professions; and

WHEREAS, the Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth;

NOW THEREFORE BE IT RESOLVED, by the Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals this twenty-sixth day of January 2023, that **Shannon Webster** be given all honors and respect due her for her outstanding service to the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Resolution be presented to her and be made a part of the official minutes of the Board so that all may know of the high regard in which she is held by this Board.

Mr. Fore moved to adopt the resolution as written. Mr. Brockwell seconded the motion which was unanimously approved by: Brockwell, Duncan, Evans, Ewing, Fore, Pruett, Riggleman, Staples, and Taylor.

The Board continued discussion on the upcoming Virginia Tech Short School.

Other Business

Ms. Pruett reminded the Board that the next scheduled meeting date is April 20, 2023.


Future Meeting Dates

Ms. Pruett reminded the Board members to complete and return their conflict of interest forms and travel vouchers.

Complete Conflict of Interest Forms and Travel Vouchers

There being no further business, the meeting was adjourned at 12:09 p.m.

Adjourn



Pamela M. Pruett, Chair



Demetrios Melis, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: John Ewing
2. Title: Board Member
3. Agency: WWWOSSP Board
4. Meeting/IFF Date: Board Meeting January 26, 2023

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:


OO, Inc.; VOWRA

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.


Signature

1/26/2023
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Don Riggleman
2. Title: Board Member
3. Agency: WWWOSSP Board
4. Meeting/IFF Date: Board Meeting January 26, 2023

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

N/A

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Signature

Don E. Riggleman

Date

1/25/2023

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Erica Duncan
2. Title: Board Member
3. Agency: WWWOSSP Board
4. Meeting/IFF Date: Board Meeting January 26, 2023

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Erica M Duncan
Signature

1/26/2023
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Donald Wayne Staples
2. Title: Board Member
3. Agency: WWWOSSP Board
4. Meeting/IFF Date: Board Meeting January 26, 2023

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Donald Wayne Staples
Signature

1/26/23
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: James N. Brockwell
2. Title: Board Member
3. Agency: WWWOSSP Board
4. Meeting/IFF Date: Board Meeting January 26, 2023

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.


Signature

1-26-23
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Pamela M. Pruett
2. Title: Board Member
3. Agency: WWWOSSP Board
4. Meeting/IFF Date: Board Meeting January 26, 2023

5. I have a personal interest in the following transaction:

none

Nature of Personal Interest Affected by Transaction:

none

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

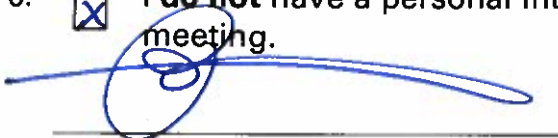
none

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature

1/26/23

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

- 1. Name: W. Jordan Evans
- 2. Title: Board Member
- 3. Agency: WWWOSSP Board
- 4. Meeting/IFF Date: Board Meeting January 26, 2023

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

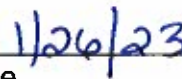
I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Signature



Date



**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Caleb Taylor
2. Title: Board Member
3. Agency: WWWOSSP Board
4. Meeting/IFF Date: Board Meeting January 26, 2023

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Caleb M Taylor
Signature

1/26/2023
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

- 1. Name: Thomas Wayne Fore
- 2. Title: Board Member
- 3. Agency: WWWOSSP Board
- 4. Meeting/IFF Date: Board Meeting January 26, 2023

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:


I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.


Signature

1-26-2023
Date