

VIRGINIA LOTTERY
Operations Committee
September 18, 2025

The Virginia Lottery Board Operations Committee met on September 18, 2025, at 10:30 a.m. at Lottery Headquarters in Richmond, Va.

Members Present: Adam Tolbert, Chairman
Ferhan Hamid, Board Chairman
Jonathan Comer
Scott Price

Staff Present: Khalid Jones, Executive Director
Amy Dilworth, General Counsel
Beth Smith, Director of Security
Christina Whitney, Internal Audit Manager
Tony Russell, Deputy Executive Director of ITS and Operations
Jo Murphy, Executive Assistant

Adam Tolbert, chairman, presided over the meeting, and Jo Murphy was the recording secretary.

Call To Order

Mr. Tolbert called the meeting to order.

Minutes

On motion duly made by Mr. Price and seconded by Mr. Hamid, the committee recommended that the Board approve the minutes of the Operations Committee meeting held on May 20, 2025, as presented.

Operations Committee Charter Update

Mr. Tolbert said that the Operations Committee charter was updated to reflect the current membership and titles.

On motion duly made by Mr. Comer and seconded by Mr. Price, the committee recommended that the Board approve the updated Operations Committee charter as discussed.

FY26 Internal Audit Plan

Ms. Whitney provided an executive summary, the mission statement and the steps that were taken in the development of the FY26 Internal Audit Plan. She also provided a list of the key accomplishments during FY25. Ms. Whitney provided the status of the FY25 Plan as of September 18, 2025. Lastly, she provided the list of audits scheduled for FY26.

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Mr. Hamid asked if the Lottery, as an independent agency, must follow the commonwealth's security standards in an audit. Ms. Whitney said yes. Mr. Russell further elaborated as to why. Ms. Whitney provided further detail about upcoming audits related to procurement and leave.

On motion duly made by Mr. Hamid and seconded by Mr. Comer, the committee recommended that the Board approve the FY26 Internal Audit Plan as discussed.

Ms. Smith mentioned that, due to a recent organizational change, the Internal Audit department will now report to her. Ms. Smith acknowledged that organizational independence has been maintained, as required, with this change. This change also will be reflected in the updated Internal Audit Charter that will be presented at the next committee meeting.

Public Comment

None.

Next Meeting

Mr. Tolbert said that the next committee meeting will be held in December on a date to be determined by the committee members.

Adjournment

There being no further business to come before the committee, the Board chairman declared the meeting adjourned.

Khalid R. Jones, Secretary

Adam Tolbert, Chairman