

BOARD FOR CONTRACTORS COMMITTEE MEETING AGENDA

9960 Mayland Drive
Board Room 2, 2nd Floor 8:00A.M.
Tuesday, June 23, 2026

Our mission is to protect the health, safety and welfare of the public by licensing qualified individuals and businesses and enforcing standards of professional conduct for professions and occupations as designated by statute.

I. CALL TO ORDER

- a. Emergency Evacuation Procedures
- b. Determination of Quorum

II. ADMINISTRATIVE MATTERS

- a. Approval of Agenda
- b. Approval of Minutes:
 - i. April 28, 2026, Board for Contractors Committee Meeting draft minutes.

III. PUBLIC COMMENT PERIOD ***FIVE MINUTE PUBLIC COMMENT, PER PERSON***

IV. EDUCATION

V. NEW BUSINESS

- a. Examination Update
- b. Petition for Rulemaking - P. Tyler
- c. Regulatory Update
- d. HB1439 – Solar Installation Companies
- e. HB1305 – Disciplinary Cases Under Advisement
- f. Water Well Abandonment Discussion
- g. Maryland Reciprocal Agreement Discussion for Plumbing and Gas Fitting
- h. Executive Director Report
- i. Election of Officers
- j. Board Member Professional Development
- k. Financial Statement
- l. Recovery Fund Statement

VI. COMPLETE CONFLICT OF INTEREST FORM AND TRAVEL VOUCHER.

VII. ADJOURNMENT

NEXT MEETING SCHEDULED FOR **TUESDAY, AUGUST 25, 2026**

- ❖ Agenda materials made available to the public do not include disciplinary case files or application files pursuant to §54.1-108 of the Code of Virginia.
- ❖ Five minute public comment, per person, with the exception of any open disciplinary or application file.
- ❖ Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-2785 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation.
- ❖ The Department fully complies with the Americans with Disabilities Act.

DRAFT AGENDA Materials contained in this agenda are proposed topics for discussion and are not to be construed as regulation or official Board position. DRAFT AGENDA

PERIMETER CENTER CONFERENCE CENTER
EMERGENCY EVACUATION OF BOARD AND TRAINING ROOMS
(Script to be read at the beginning of each meeting.)

PLEASE LISTEN TO THE FOLLOWING INSTRUCTIONS ABOUT EXITING THE PREMISES IN THE EVENT OF AN EMERGENCY.

In the event of a fire or other emergency requiring the evacuation of the building, alarms will sound. When the alarms sound, leave the room immediately. Follow any instructions given by Security staff.

Board Room 1

Exit the room using one of the doors at the back of the room. **(Point)** Upon exiting the room, turn **RIGHT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

Board Room 2

Exit the room using one of the doors at the back of the room. **(Point)** Upon exiting the room, turn **RIGHT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

You may also exit the room using the side door **(Point)**, turn **Right** out the door and make an immediate **Left**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

Board Rooms 3 and 4

Exit the room using one of the doors at the back of the room. **(Point)** Upon exiting the room, turn **RIGHT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

Training Room 1

Exit the room using one of the doors at the back of the room. **(Point)** Upon exiting the room, turn **LEFT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

Training Room 2

Exit the room using one of the doors at the back of the room. **(Point)** Upon exiting the doors, turn **LEFT**. Follow the corridor to the emergency exit at the end of the hall.

Upon exiting the building, proceed straight ahead through the parking lot to the fence at the end of the lot. Wait there for further instructions.

BOARD FOR CONTRACTORS COMMITTEE MEETING

The Board for Contractors Committee met on **Tuesday, April 28, 2026**, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia.

Committee members present for the meeting:

Nathan Trice, Vice-Chair
Taylor Brannan (arrived at 8:36 am)
Ralph Costen
Doug Lowe
James Spencer

Committee members absent from the meeting:

Donald Groh, Chair
Jerry Heinline
Francis "Butch" McGonegal

Staff members present for all or part of the meeting:

Steve Kirschner, Director of LRPD
Stephanie Keuther, Assistant Executive Director
Wendy Duncan, Licensing Operations Administrator
Lisa Robinson, Licensing Operations Administrator
Khang Le, Administrative Coordinator

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I. Vice-Chair, Trice called the April 28, 2026, Board for Contractors Committee Meeting to order at 8:08 A.M.

**Call
To Order**

Stephanie Keuther, Assistant Executive Director reviewed the emergency egress procedures with the Committee and members of the public.

**Emergency
Egress**

Vice-Chair, Trice declared a lack of quorum of Committee members in attendance.

**Determination
of Quorum**

Steve Kirschner, Director of LRPD, informed the Committee that official business requiring formal action would be deferred until a quorum was present. The Committee proceeded with informational agenda items until a quorum was established.

II. PUBLIC COMMENT PERIOD

**Public
Comment
Period**

Vice-Chair, Trice opened the public comment period of the meeting.

With no one wishing to come forward, Vice-Chair, Trice closed the public comment period of the meeting.

III. NEW BUSINESS

New Business

Examination Update

**Examination
Review
Update**

Stephanie Keuther, Assistant Executive Director, presented examination statistics comparing in-person computer-based testing (CBT) with remotely proctored testing (RPT).

Mrs. Keuther also shared that the Board's examination review process has been well received and remain an ongoing process.

Regulatory and Legislative Update

**Regulatory
and
Legislative
Update**

Steve Kirschner, Director of LRPD, provided a brief update on the Board's pending legislative and regulatory items.

Committee member Taylor Brannan arrived at the meeting.

**Committee
Member
Attendance**

Upon the arrival of Mr. Brannan, a quorum was established and the Committee proceeded with agenda items requiring formal action.

HB1439 – Solar Installation Companies

HB1439 – Solar Installation Companies

Steve Kirschner, Director of LRPD, informed the committee of recently passed House Bill 1439, which affects the Board’s regulatory requirements for solar installation companies. Mr. Kirschner further informed the Committee that formation of a workgroup would be necessary to develop regulatory language for the Board’s guidance document and to address the requirements of HB1439.

Mr. Spencer made a motion, seconded by Mr. Brannan, to create a workgroup to review and develop regulatory language related to the requirements of HB1439.

The following Committee members volunteered to participate in the workgroup:

- Nathan Trice
- Taylor Brannan
- Ralph Costen
- Doug Lowe
- James Spencer

The motion was approved with a vote of 5-0-0. Ayes: Trice, Brannan, Costen, Lowe, and Spencer.
Nays: None. **Abstain:** None. **Absent:** Groh, Heinline, and McGonegal.

IV. ADMINISTRATIVE MATTERS

Administrative Matters

Mr. Spencer made a motion, seconded by Mr. Lowe, to adopt the agenda of the April 28, 2026, Board for Contractors Committee meeting.

**Approval of
Agenda**

The motion was approved with a vote of 5-0-0. Ayes: Trice, Brannan, Costen, Lowe, and Spencer.
Nays: None. **Abstain:** None. **Absent:** Groh, Heinline, and McGonegal.

Mr. Spencer made a motion, seconded by Mr. Costen, to approve the draft minutes of the February 24, 2026, Board for Contractors Committee meeting as presented.

**Approval of
Minutes**

The motion was approved with a vote of 5-0-0. Ayes: Trice, Brannan, Costen, Lowe, and Spencer.
Nays: None. **Abstain:** None. **Absent:** Groh, Heinline, and McGonegal.

V. EDUCATION

Education Provider Applications

Education

**Education
Provider
Applications**

Stephanie Keuther, Assistant Executive Director, shared that staff recommends approval for:

The Learning Center – One (1) classroom 8-hour pre-license course for contractors.

**The Learning
Center**

A motion was made by Mr. Spencer, seconded by Mr. Crider, for approval.

The motion was approved with a vote of 5-0-0. Ayes: Trice, Brannan, Costen, Lowe, and Spencer.
Nays: None. **Abstain:** None. **Absent:** Groh, Heinline, and McGonegal.

Mrs. Keuther shared that staff recommends approval for:

DSI – Seeking retroactive approval to 04/09/2026 – Two (2) classroom continuing education and two (2) classroom vocational education courses for Certified Water Well Providers.

DSI

A motion was made by Mr. Spencer, seconded by Mr. Crider, for approval.

The motion was approved with a vote of 5-0-0. Ayes: Trice, Brannan, Costen, Lowe, and Spencer.
Nays: None. **Abstain:** None. **Absent:** Groh, Heinline, and McGonegal.

III. NEW BUSINESS (continued)

New Business

Petition for Rulemaking – P. Tyler

**Petition for
Rulemaking –
P. Tyler**

Joe Haughwout, Regulatory Affairs Manager, informed the Committee of a Petition for Rulemaking submission concerning proposed amendments to the Contractor Regulations related to written disclosure requirements prior to work being performed.

Following discussion, Mr. Haughwout advised the Committee that this agenda item would be brought before the Board for Contractors at its June 23, 2026, meeting.

No action was taken.

Executive Director Report

Executive Director Report

Stephanie Keuther, Assistant Executive Director, informed the Board of current and past statistical data related to Board license applications, processing times, calls received, and emails received.

Mrs. Keuther also informed the Board of the upcoming Board Member Training Conference scheduled for October 22–23, 2026.

Water Well Abandonment Discussion

Water Well Abandonment Discussion

Steve Kirschner, Director of LRPD, explained that the water well abandonment discussion would be brought to a future Committee meeting.

Maryland Reciprocal Agreement Discussion for Plumbing and Gas Fitting

Maryland Reciprocal Agreement Discussion for Plumbing and Gas Fitting

Stephanie Keuther, Assistant Executive Director, informed the Committee that staff are awaiting the draft proposed reciprocal agreement from the Maryland State Contractors Board and anticipate presenting the agreement at the next Committee meeting.

Board Member Professional Development

Board Member Professional Development

Vice-Chair, Trice informed the Committee that there would be no Board Member Professional Development at this meeting.

Recovery Fund Statement

Recovery Fund Statement

Stephanie Keuther, Assistant Executive Director, presented recovery fund statements for the month ended February 28, 2026.

VIII. COMPLETE CONFLICT OF INTEREST FORM AND TRAVEL VOUCHER

Complete Conflict of Interest Form and Travel Voucher

Vice-Chair, Trice requested the Committee members complete their Conflict-of-Interest Statements and Travel Reimbursement Forms.

Adjournment

IX. ADJOURNMENT

Vice-Chair, Trice thanked the Committee and adjourned the meeting at 9:47 A.M.

The next Committee meeting will be **June 23, 2026**.

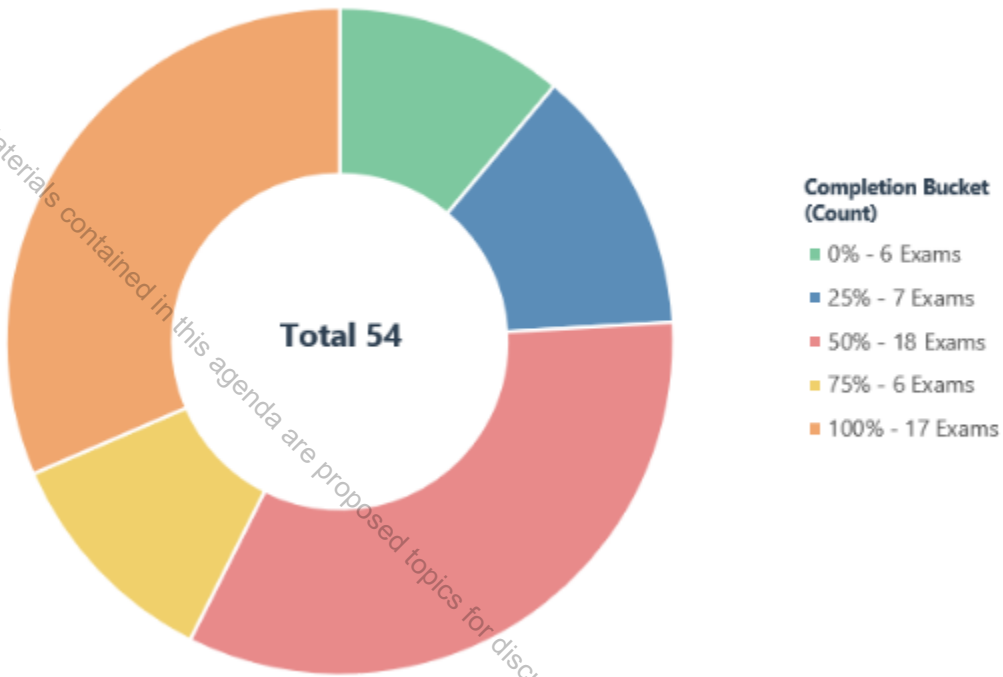
Donald Groh, Chair

Date

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Contractor Exam Review Progress



Exam Title	New %
Electronic/Communication Service Contracting	0
Fire Alarm Systems Contracting	0
Fire Suppression Contracting	0
Environmental Monitoring Well Contracting	0
Environmental Specialties Contracting	0
Equipment and Machinery Contracting	0
Tile, Marble, Ceramic, and Terrazzo Contracting	25
Flooring and Floor Covering Contracting	25
Painting and Wallcovering Contracting	25
Landscaping Service Contracting	25
Asphalt Paving and Sealcoating Contracting	25
Drywall Contracting	25
Glass and Glazing Contracting	25
Certified Accessibility Mechanic	50
Elevator	50
Roofing Contracting	50
Finish Carpentry Contracting	50
Swimming Pool Construction Contracting	50

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Masonry Contracting	50
Concrete Contracting	50
Framing Subcontractor	50
Commercial Building Technical Contractor	50
Commercial Improvement Contracting	50
Landscape Irrigation Contracting	50
Highway Heavy Contracting	50
Recreational Facility Contracting	50
Billboard/Sign Contracting	50
Marine Facility Contracting	50
Vessel Construction Contracting	50
Steel Erection Contracting	50
Underground Utility and Excavating Contracting	50
Residential Building Contracting	75
Home Improvement Contracting	75
Backflow Prevention Device Worker Certificate	75
Water Well Master Systems Provide	75
Water Well Journeyman Systems Provider	75
Water Well Systems Trainee	75
Master Gasfitter	100
Journeyman Gasfitter	100
Master Natural Gasfitter	100
Journeyman Liquefied Petroleum Gasfitter	100
Journeyman Natural Gasfitter	100
Master Liquefied Petroleum Gasfitter	100
Master Hvac	100
Journeyman Hvac	100
Refrigeration Contracting	100
Alternative Energy System Contracting	100
Master Plumber	100
Journeyman Plumber	100
Class A or B - Virginia	100
Class A or B - General	100
Class A or B - Advanced	100
Master Electrician	100
Journeyman Electrician	100

DRAFT AGENDA

These items are not to be construed as regulation or official Board position. DRAFT AGENDA

Haughwout, Joseph (DPOR)

From: DPOR: Board for Contractors (DPOR) <contractors@dpor.virginia.gov>
Sent: Monday, April 6, 2026 8:08 AM
To: Haughwout, Joseph (DPOR)
Subject: Fw: Petition

[Board for Contractors | Virginia Department of Professional and Occupational Regulation](#)

Board for Contractors
c/o Department of Professional and Occupational Regulation
9960 Mayland Drive - Suite 400
Richmond, Virginia 23233
P: (804)-367-8511
F: (866)-430-1033

To facilitate efficient processing of applications, Tuesday and Wednesday call center hours are currently limited. Board telephone call centers will only be available between noon and 2 p.m. on Tuesdays and Wednesdays. Call center hours for Monday, Thursday, and Friday are 8:30 a.m. to 5 p.m.

From: Home Maintenance <housemaintenance2@outlook.com>
Sent: Tuesday, March 24, 2026 10:32 PM
To: DPOR: Board for Contractors (DPOR) <contractors@dpor.virginia.gov>
Subject: Petition

Petition for Rulemaking

Virginia Board for Contractors

Department of Professional and Occupational Regulation (DPOR)

Petitioner:

P. Tyler

Sterling, Virginia

Date: March 24, 2026

Petition for Rulemaking to Require Written Permit-Responsibility Disclosures in Residential Contractor Contracts

Purpose

To request that the Virginia Board for Contractors amend its regulations to require licensed residential contractors to provide homeowners with a written disclosure stating:

- Whether the contractor believes a permit is required for the proposed work.
- Who will be responsible for obtaining the permit.
- Whether permit and inspection costs are included in the contract price.

This petition is submitted pursuant to § 2.2-4007 of the Code of Virginia and 18VAC50-11-60, which permit any person to petition an agency to consider a regulatory action. The requested action is within the authority of the Virginia Board for Contractors under § 54.1-1102 of the Code of Virginia, and § 54.1-201 of the Code of Virginia provides for the general authority of regulatory boards under DPOR to make regulations.

Dear Members of the Board,

I respectfully request that the Virginia Board for Contractors consider requiring a written disclosure in residential contractor contracts regarding permit responsibility.

This petition is not prompted by a single incident, but rather by repeated situations encountered over time across different residential projects and jurisdictions in Virginia. In my experience, uncertainty regarding permit responsibility is not limited to homeowners and may also arise among contractors and others involved in residential project coordination.

In discussions with building inspectors and permit office staff in multiple Virginia jurisdictions, my understanding from those conversations is that misunderstandings about permit responsibility can become particularly complicated and stressful when they occur.

It also appears that the current system may unintentionally place contractors who clearly discuss permit requirements at a competitive disadvantage. When one contractor explains that a permit is required and includes permit costs in a proposal, while another minimizes the issue or assumes permits will not be obtained, a simple disclosure requirement could help level the playing field by ensuring that permit responsibility is addressed transparently at the contracting stage for all licensed contractors.

In addition, misunderstandings about permit responsibility can create unnecessary stress for multiple parties when they do occur. Homeowners may discover permit issues only after work is completed, contractors may face disputes or complaints about work that was assumed to be routine, and permit office staff and inspectors are often placed in the difficult position of explaining requirements after the fact. While these situations may not arise in most projects, they can become particularly complicated and stressful for everyone involved when they do occur. A brief written disclosure at the beginning of a project could help prevent many of these misunderstandings.

I respectfully ask the Board to consider a rule requiring licensed residential contractors to provide a written disclosure, prior to beginning work, stating:

1. Whether the contractor believes a permit is required for the proposed work.
2. Who will be responsible for obtaining any required permit.
3. Whether permit and inspection costs are included in the contract price.
4. A brief notice that failure to obtain required permits may affect inspections, code compliance, insurance coverage, resale disclosures, or liability.

It appears that the Board could consider incorporating such a requirement within 18VAC50-22-260 (Residential Contracting) or another section governing required terms in residential construction contracts.

This petition does not request the Board to determine when permits are required, which to my understanding remains within the authority of local building officials under the Uniform Statewide Building Code.

For example, a disclosure requirement might take a form similar to the following:

"Contractor believes a building permit [is / may be / is not] required for this project."

The specific format of the disclosure could be determined by the Board and incorporated into existing residential contract requirements. The intent of this petition is simply to ensure that permit responsibility is addressed clearly at the time a residential construction agreement is made.

My intent in submitting this petition is simply to raise a potential consumer-information gap for the Board's consideration and to suggest a possible approach that might improve transparency in residential contracting.

Thank you for your time and consideration.

Sincerely,

P. Tyler

Sent from my iPhone



Secretariat

Labor

Agency

Department of Professional and Occupational Regulation

Board

Board for Contractors

[Edit Petition](#)

Petition 455

Petition Information	
Petition Title	Petition Requesting the Board for Contractors Require a Written Disclosure in Residential Contractor Contracts Regarding Permit Responsibility
Date Filed	4/7/2026 [Transmittal Sheet]
Petitioner	P. Tyler
Petitioner's Request	<p>Petitioner requests the Board for Contractors ("the Board") to amend 18VAC50-22-260 of the Board for Contractors Regulations (18VAC50-22), or another section of the regulation. Section 18VAC50-22-260 provides for the Board's prohibited acts, and includes provisions for minimum contract requirements for those engaged in residential contracting.</p> <p>Petitioner requests the Board to consider a rule requiring licensed residential contractors to provide a written disclosure, prior to the beginning of work, stating:</p> <ol style="list-style-type: none"> 1. Whether the contractor believes a permit is required for the proposed work. 2. Who will be responsible for obtaining any required permit. 3. Whether permit and inspection costs are included in the contract price. 4. A brief notice that failure to obtain required permits may affect inspections, code compliance, insurance coverage, resale disclosures, or liability. <p>Petitioner indicates the purpose of this proposed rule is to address uncertainty regarding permit responsibility including by homeowners, contractors, and others involved in residential project coordination. Petitioner indicates there have been repeated situations encountered over time across different residential projects and jurisdictions in Virginia involving misunderstandings about permit responsibility. Petitioner's understanding based on conversations with building inspectors and building permit office staff in multiple jurisdictions is that misunderstandings about permit responsibility can become complicated and stressful.</p> <p>Petitioner contends that the current rules may unintentionally place contractors who discuss permit requirements at a competitive disadvantage. One contractor may explain that a permit is required and includes permit costs in a proposal, while another minimizes the issue or assumes permits will not be obtained. A simple disclosure could help "level the playing field" by ensuring</p>

that permit responsibility is addressed at the contract stage for all licensed contractors. Petitioner also contends that misunderstandings about permit responsibility can create unnecessary stress for multiple parties when they occur. Homeowners may discover permit issues only after work is completed, contractors may face disputes or complaints about work that was assumed to be routine, and building permit office staff and building inspectors are often placed in the difficult position of explaining requirements after the fact. Petitioner further contends, that while these situations may not arise in most projects, they can be particularly complicated and stressful for those involved when they do occur. A brief written disclosure at the beginning of a project could help prevent many of these misunderstandings.

Petitioner indicates that the request does not request the Board to determine when permits are required. Petitioner provides some suggested language for a disclosure provision.

A copy of the petition is available from the agency.

Agency's Plan

The petition for rulemaking will be published in the Virginia Register of Regulations on May 4, 2026 (Volume 42, Issue 19). The petition will also be published on the Virginia Regulatory Town Hall (www.townhall.virginia.gov). Public comment on the petition will be received from May 4, 2026, to May 25, 2026. Upon conclusion of the public comment period, the Board will consider all public comments received on the petition and make a decision to either grant or deny the petitioner's request at the Board's next available meeting, which is expected to be June 23, 2026. The petitioner will be notified in writing of the Board's decision.

Comment Period

◆ **In Progress!**

Began 5/4/2026 Ends 5/25/2026

Currently 1 comments

Virginia Register Announcement

Submitted on 4/7/2026

The Virginia Register of Regulations

Published on: 5/4/2026 Volume: 42 Issue: 19

Agency Decision

Pending

Contact Information

Name / Title:	Joe Haughwout / <i>Regulatory Affairs Manager</i>
Address:	Perimeter Center 9960 Mayland Drive, Suite 400 Richmond, 23233
Email Address:	<u>Joseph.Haughwout@dpor.virginia.gov</u>
Telephone:	(804)367-8566 FAX: (804)527-4403 TDD: (-)

This petition was created by Joe Haughwout on 04/07/2026 at 8:10am

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AN AGREEMENT

between

The Virginia Board for Contractors and the Maryland State Board of Plumbing For Reciprocal Licensing and Waiver of License Examination for Eligible Licensees

Pursuant to the statutory authority vested in each state, the Virginia Board for Contractors and the Maryland State Board of Plumbing do hereby enter into the following Agreement:

1. The Virginia Board for Contractors agrees to waive the required master tradesman written examination and issue a Virginia master plumber and master gasfitter license to any applicant who provides:
 - a. The applicant holds an active master Plumber/Gasfitter license, license issued by the Maryland State Board of Plumbing.
 - b. The applicant obtained a Maryland license after passing the required master license examination administered by the Maryland State Board of Plumbing.
 - c. The applicant did not obtain a Maryland master Plumber/Gasfitter license through any agreement between the Maryland State Board of Plumbing and any other state.
 - d. The applicant is in good standing with the Maryland State Board of Plumbing; and
 - e. The applicant has completed all administrative requirements and paid all required fees as determined by the Virginia Board for Contractors for the issuance of a master plumber and gasfitter license.
2. The Maryland State Board of Plumbing agrees to waive the required written examination and issue a Maryland master plumber/gasfitter license to any applicant provides:
 - a. The applicant holds both an active master plumber license and a master gasfitter license issued by the Virginia Board for Contractors; and
 - b. The applicant obtained the Virginia licenses after passing both required license examinations administered by the Virginia Board for Contractors.
 - c. The applicant did not obtain either Virginia license through any agreement between the Virginia Board for Contractors and any other state; and

AGREEMENT

PAGE 3

- d. The applicant must provide proof of completion of Maryland State Board of Plumbing approved Backflow/Cross Connection courses.
 - e. The applicant is in good standing with the Virginia Board for Contractors; and
 - f. The applicant has completed all administrative requirements and paid all required fees as determined by the Maryland State Board of Plumbing for the issuance of a Maryland Plumber/gasfitter license.
3. The provisions of this Agreement shall remain in effect until the Virginia Board for Contractors, or the Maryland State Board of Plumbing provides written notice of its intent to cancel or otherwise terminate the Agreement. Such written notice must be filed with the other state agency at least 90 days prior to the date the respective state agency intends to terminate this Agreement.

ATTESTED:

Virginia Board for Contractors

_____, Chairman _____, Signed

_____, Executive Director _____, Signed

ATTESTED:

Maryland State Board of Plumbing

_____, Chairman _____, Signed

_____, Executive Director _____, Signed

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Board For Contractors Monthly Cash Activity

Starting cash on hand \$3,938,532.80 Starting date Jul 2025 Cash minimum balance alert \$ 787,706.56

	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Total
Cash on hand (beginning of)	\$3,938,532.80	\$4,157,100.72	\$3,942,770.05	\$4,766,213.11	\$4,029,743.75	\$4,491,933.84	\$5,365,579.68	\$4,276,313.24	\$4,376,891.66	\$4,995,565.32	\$5,645,014.96	\$5,897,742.93	

Cash receipts

Cash sales	\$ 932,552.75	\$ 905,973.32	\$ 835,793.00	\$ 812,657.00	\$ 876,466.70	\$ 906,587.00	\$ 866,725.06	\$ 923,044.00	\$1,342,944.00	\$1,047,995.00	\$ 253,972.02	\$ -	\$9,704,709.85
Returns and allowances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total cash receipts	\$ 932,552.75	\$ 905,973.32	\$ 835,793.00	\$ 812,657.00	\$ 876,466.70	\$ 906,587.00	\$ 866,725.06	\$ 923,044.00	\$1,342,944.00	\$1,047,995.00	\$ 253,972.02	\$ -	\$9,704,709.85
Total cash available	\$4,871,085.55	\$5,063,074.04	\$4,778,563.05	\$5,578,870.11	\$4,906,210.45	\$5,398,520.84	\$6,232,304.74	\$5,199,357.24	\$5,719,835.66	\$6,043,560.32	\$5,898,986.98	\$5,897,742.93	

Cash paid out

Overhead	\$ 150,972.54	\$ 327,877.67	\$ -	\$ 438,231.91	\$ 137,419.69	\$ -	\$ 533,098.82	\$ 273,052.56	\$ 312,779.07	\$ 130,087.34	\$ -	\$ -	\$2,303,519.60
Enforcement	\$ 360,409.42	\$ 523,579.60	\$ -	\$ 725,331.50	\$ 180,718.65	\$ -	\$ 935,775.40	\$ 358,690.68	\$ 352,259.25	\$ 173,323.96	\$ -	\$ -	\$3,610,088.46
Board Administration	\$ 164,937.25	\$ 266,401.28	\$ 11,317.48	\$ 353,885.57	\$ 91,354.07	\$ 36,323.40	\$ 455,149.86	\$ 177,136.98	\$ 173,068.00	\$ 92,560.31	\$ 1,244.05	\$ -	\$1,823,378.25
Exams	\$ 12,904.64	\$ 20,460.53	\$ -	\$ 25,809.30	\$ 5,685.56	\$ -	\$ 29,712.71	\$ 9,875.73	\$ 10,443.14	\$ 5,082.10	\$ -	\$ -	\$ 119,973.71
Direct Board	\$ 26,263.49	\$ (18,015.09)	\$ 1,032.46	\$ 5,868.08	\$ (901.36)	\$ (3,382.24)	\$ 2,254.71	\$ 3,709.63	\$ (1,113.09)	\$ (2,508.35)	\$ -	\$ -	\$ 13,208.24
Cash Transfers	\$ (1,502.51)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (123,166.03)	\$ -	\$ -	\$ -	\$ (124,668.54)
Total cash paid out	\$ 713,984.83	\$1,120,303.99	\$ 12,349.94	\$1,549,126.36	\$ 414,276.61	\$ 32,941.16	\$1,955,991.50	\$ 822,465.58	\$ 724,270.34	\$ 398,545.36	\$ 1,244.05	\$ -	\$7,745,499.72
Cash on hand (end of month)	\$4,157,100.72	\$3,942,770.05	\$4,766,213.11	\$4,029,743.75	\$4,491,933.84	\$5,365,579.68	\$4,276,313.24	\$4,376,891.66	\$4,995,565.32	\$5,645,014.96	\$5,897,742.93	\$5,897,742.93	