

**BOARD FOR CONTRACTORS COMMITTEE  
MEETING MINUTES**

The Board for Contractors Committee met on Tuesday, October 25, 2022, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia.

Donald Groh, Chairman  
Wiley 'Bif' Johnson  
Alvin Pardo-Monell

Board member(s) absent from the meeting:

Deborah Tomlin, Vice Chairman  
Vernell Woods  
John O'Dell  
Shawn Mitchell

The following DPOR staff members were present for all or part of the meeting:

Eric Olson, Executive Director  
Marjorie King, Board Administrator  
Adrienne Mayo, Board Administrator  
Stephanie Keuther, Administrative Assistant

APPROVED

Mr. Groh called the October 25, 2022, Board for Contractors Committee Meeting to order at 8:10 A.M.

Call To Order

Mr. Johnson made a motion seconded by Mr. Pardo-Monell to adopt the Agenda of October 25, 2022.

Approval of Agenda

The motion was approved with a vote of 3-0-0. Ayes: Groh, Johnson, and Pardo-Monell, Nays: None Abstain: None Absent: Tomlin, O'Dell, Mitchell and Woods.

Mr. Johnson made a motion seconded by Mr. Pardo-Monell to approve the draft Minutes of September 20, 2022, Board for Contractors Committee Meeting as presented.

Minutes

The motion was approved with a vote of 3-0-0. Ayes: Groh, Johnson, and Pardo-Monell, Nays: None Abstain: None Absent: Tomlin, O'Dell, Mitchell and Woods.

Mr. Groh opened the Public Comment section of the meeting.

Public Comment

With no one else wishing to come forward Mr. Groh closed the Public Comment section of the meeting.

Education Provider Applications

Education Provider Applications

Adrienne Mayo, Regulatory Board Administrator addressed the Committee:

Applications for proposed education providers and courses were reviewed and the Committee's recommendations are as follows:

Ms. Mayo shared that staff recommends approval for:

**Kratos Votech Training**

Kratos Votech Training – one classroom and one online electrical pre-license course, one classroom and one online HVAC pre-license course, one classroom and one online plumbing pre-license course

A motion was made by Mr. Johnson seconded by Mr. Pardo-Monell for approval.

The motion was approved with a vote of 3-0-0. Ayes: Groh, Johnson, and Pardo-Monell, Nays: None Abstain: None Absent: Tomlin, O'Dell, Mitchell and Woods.

Ms. Mayo shared that staff recommends approval for:

**National Groundwater Association**

National Groundwater Association – one classroom continuing education Certified Water Well Systems Provider course

A motion was made by Johnson seconded by Mr. Pardo-Monell for approval.

**The motion was approved with a vote of 3-0-0. Ayes:** Groh, Johnson, and Pardo-Monell, **Nays:** None  
**Abstain:** None **Absent:** Tomlin, O'Dell, Mitchell and Woods.

**Ms. Mayo shared that staff recommends approval for:**

**Virginia Water  
Well Association**

**Virginia Water Well Association** – three classroom continuing education and three classroom vocational education Certified Water Well Systems Provider courses

**A motion was made by Johnson seconded by Mr. Pardo-Monell for approval.**

**The motion was approved with a vote of 3-0-0. Ayes:** Groh, Johnson, and Pardo-Monell, **Nays:** None  
**Abstain:** None **Absent:** Tomlin, O'Dell, Mitchell and Woods.

**Old Business**  
**None**

**Old Business**  
**None**

**New Business**

**New Business**

**Remedial Education Report**

**Remedial Education  
Report**

**Marjorie King, Board Administrator** informed the Committee that the remedial education class continues to be well received by participants.

**Mr. Johnson, Vice Chairman of the Board for Contractors** informed the Committee he attended the last Remedial Education class. Mr. Johnson thought the class was informative with much interaction from the attendees. Mr. Johnson recommended all Board Members attend a Remedial Education class.

**Regulatory Review Workgroup Report**

**Regulatory Review  
Workgroup Report**

**Marjorie King, Regulatory Boards Administrator** informed the Committee in accordance with Executive Directive One and current statutory requirements a Workgroup was held with members of the Board for Contractors Committee and panel experts from different organizations. The panel captured thoughts and comments from the public for the Contractor Regulations. The workgroup continued the review the Contractor Regulations definitions. No actions were taken.

**Regulatory Review**

**Regulatory Review**

**Marjorie King, Regulatory Boards Administrator** updated the Committee on current regulatory actions as follows:

Regulations	Action	Status
Contractor 18 VAC 50-22	Amend Prohibited Acts	At the Registers Office for publication
Contractor 18 VAC 50-22	Amend Exam Fee Cap	NOIRA Comment Period until 10/26
Contractor 18 VAC 50-22	Amend Eligibility Requirements	NOIRA – DPB review in progress
Contractor 18 VAC 50-22	General Regulatory Reduction	NOIRA – Governor’s Office
Individual 18 VAC 50-30	Amend Backflow Training Hours	Governor’s Office for review
Individual 18 VAC 50-30	Amend Exam Fee Cap	NOIRA Comment Period until 10/26
Individual 18 VAC 50-30	Journeyman Exam Exemption for Apprentices	At the Registers Office for publication
Individual 18 VAC 50-30	Amend CE Requirement	Governor’s Office for review
Individual 18 VAC 50-30	Amend Eligibility Requirements	Governor’s Office for review
Individual 18 VAC 50-30	General Regulatory Reduction	Governor’s Office for review

**Adjournment**

**Adjournment**

**Mr. Groh** thanked the Committee and Staff and adjourned the Committee Meeting at 8:28 A.M.

The next Committee Meeting will be **December 6, 2022**

  
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 Donald Groh, Chairman

12/6/2022  
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 Date

**APR**