

VIRGINIA REAL ESTATE BOARD

EDUCATION COMMITTEE MEETING AGENDA

March 16, 2016 Meeting

- I. Call to Order
- II. Approval of Agenda
- III. Discussion Items
 - A. Carryover CE Credits for New Salespersons
 - B. Test-out Option for Continuing Education Requirement
 - C. Broker Management Courses & Principal Broker Accountability
- IV. Proprietary School Applications
 1. Hondros College of Business, Westerville, OH
Contact Person: Sarah Comiskey
 2. Overlook Support, LLC, Potomac Falls, VA
Contact Person: Thomas K. Plofchan
- V. Continuing Education Course Applications
 - A. Previously-approved Continuing Education Course Applications, Approved Schools (**Review for Instructor Only - Attachment 2**):
 1. 21100 Virginia 8 hour Mandatory Topics v3.1 (On-line), 3 hours Ethics and Standards of Conduct, 1 hour Legal Updates, 2 hours Fair Housing, 1 hour Agency and 1 hour Contracts, American Institute of Real Estate (**Abraham Michael Halaw**)
 2. 21125 VA 8-hour Mandatory Topics (On-line), 2 hours Fair Housing, 3 hours Ethics and Standards of Conduct, 1 hour Legal Updates, 1 hour Real Estate Agency, and 1 hour Real Estate Contracts, Academy of Real Estate, (**William B. Frost**)
 3. 21130 Virginia 8 hour Mandatory Topics v3.1 (On-line), 3 hours Ethics and Standards of Conduct, 1 hour Legal Updates, 2 hours Fair Housing, 1 hour Agency and 1 hour Contracts, Kaplan Real Estate Schools (**F.A.**)

Daniels)

B. Original Continuing Education course applications,
Approved schools:

1. 21064 Agency Law (On-line), 4 hours Real Estate Related, McKissock, LP
2. 21069 Agency, 2 hours Real Estate Agency, Shenandoah Valley Training Center
3. 21070 Real Estate Board Regulations, 2 hours Real Estate Related, Shenandoah Valley Training Center
4. 21071 Virginia Legal Updates, Emerging Trends and Ethics (CRP), 3 hours Ethics and Standards of Conduct, 1 hour Legal Updates, McKissock, LLC
5. 21073 Pricing in a Shifting Market, 2 hours Real Estate Related, VAR
6. 21074 Joining or Starting a Team - Benefit or Burden? 2 hours Broker Management, VAR
7. 21075 NAR Code of Ethics and Standards of Conduct, 3 hours of Ethics and Standards of Conduct, Shenandoah Valley Training Center
8. 21076 The Property Management Primer (on-line), 3 hours Real Estate Related, McKissock, LLC
9. 21077 Millennials are Changing Real Estate: Are You Ready? (on-line), 4 hours Real Estate Related, McKissock, LLC **(SH reviewed)**
10. 21078 Fair Housing, 2 hours Fair Housing, Shenandoah Valley Training Center
11. 21087 Discovering Commercial Real Estate, 3 hours Real Estate Related, Alpha College
12. 21088 The Importance of House Location Surveys, 1 hour Real Estate Related, Old Republic National Title Insurance Company
13. 21090 Lead Alert: A Guide for Property Managers (on-line), 3 hours Real Estate Related, McKissock, LLC
14. 21091 Renovation Financing, 2 hours Real Estate Related, RAR
15. 21092 Mechanics' Lien Law in Virginia, 1 hour Real Estate Related, The Title Professionals, LLC
16. 21093 Signature Authority: Who can Sign? 1 hour Real Estate Related, The Title Professionals, LLC
17. 21094 2016 Residential Sales Contract, 2 hours

- Real Estate Contracts, Old Dominion Settlement Inc / Key Title
18. 21095 Hoarding and the Virginia Fair Housing Law, 2 hours Fair Housing, The Virginia Fair Housing Office
 19. 21096 Decedent's Estates for Virginia Real Estate Agents, 1 hour Real Estate Related, The Title Professionals, LLC
 20. 21098 Urbanization and the 18-hour City (On-line), 3 hours Real Estate Related, McKissock, LLC
 21. 21099 Know the Code: Your Guide to the Code of Ethics (CRP), 3 hours Ethics & Standards of Conduct, McKissock, LLC
 22. 21101 Contract Review: A Tale of Two Contracts, 1 hour Real Estate Contracts, RGS Title Real Estate Academy
 23. 21104 A Fact Filled Overview of the Virginia Fair Housing Office, 3 hours Fair Housing, The Virginia Fair Housing Office
 24. 21113 VA Mandatory: Agency, Legal Updates, & Contracts (On-line), 1 hour Legal Updates, 1 hour Real Estate Agency, and 1 hour Real Estate Contracts, Institute for Continuing Education, Inc.
 25. 21114 M-201: Facilities Management, 4 hours Real Estate Contracts and 8 hours Real Estate Related, Community Association Institute (CAI)
 26. 21115 M-202: Association Communications, 8 hours Real Estate Related, Community Association Institute (CAI)
 27. 21116 M-203: Community Leadership, 8 hours Real Estate Related, Community Association Institute (CAI)
 28. 21117 M-205: Risk Management, 8 hours Real Estate Related, Community Association Institute (CAI)
 29. 21118 M-206: Financial Management, 8 hours Real Estate Related, Community Association Institute (CAI)
 30. 21119 2016 Ethics Seminar, 3 hours Ethics and Standards of Conduct, CVSRE
 31. 21120 RESPA Regulatory Compliance & Marketing & Services Agreements, 2 hours Broker Management, NVAR
 32. 21121 RESPA Regulatory Compliance & Marketing & Services Agreements, 2 hours Real Estate Related, NVAR

33. 21122 Pricing Strategies: Mastering the CMA (On-line), 2 hours Real Estate Related, The CE Shop, Inc.
34. 21126 Home Inspection 2016, 2 hours Real Estate Related, The Institute of Continuing Education
35. 21127 Home Inspection for Brokers, 2 hours Broker Management, The Institute of Continuing Education
36. 21128 Not Your Average Transaction, 2 hours Real Estate Related, Kensington Vanguard National Land Services, LLC
37. 21129 Avoid Closing Delays with Legal Power, 2 hours Legal Updates, Cindy Bishop Worldwide, LLC
38. 21131 Real Estate Agency, 1 hour Real Estate Agency, Champion University
39. 21132 1031 "Like Kind" Exchange Transactions: The Basics That All Agents Should Know, 1 hour Real Estate Related, NVAR
40. 21134 New Real Estate Board Regulations: Advertising, 1 hour Legal Updates, VAR
41. 21135 New Real Estate Board Regulations: Advertising, 1 hour Broker Management, VAR
42. 21136 Dilemmas Facing Real Estate Licensees, 2 hours Broker Management, VAR
43. 21138 Attracting Online Consumers: Listing and Syndication (On-line), 4 hours Real Estate Related, The CE Shop, Inc.
44. 21143 M-100: The Essentials of Community Association Management, 1 hour Ethics and Standards of Conduct, 1 hour Real Estate Contracts, and 8 hours Real Estate Related, Community Association Institute (CAI)
45. 21144 M-204: Community Governance, 1 hour Ethics and Standards of Conduct, 1 hour Real Estate Contracts, and 8 hours Real Estate Related, Community Association Institute (CAI)
46. 21145 Code of Ethics and Standards of Conduct, 3 hours Ethics and Standards of Conduct, PWAR
47. 21146 "To Disclosure or Not to Disclose? The Importance of Erring on the Side of Disclosure", 1 hour Real Estate Related, The Settlement Group Real Estate School
48. 21147 Listing Workshop Part 1, 2 hours Real Estate Related, Action Real Estate, LLC
49. 21148 Listing Workshop Part 2, 2 hours Real Estate Related, Action Real Estate, LLC

- 50. 21149 Working with Buyers, 2 hours Real Estate Related, Action Real Estate, LLC
- 51. 21151 Questions & Answers on VRLTA & Legislative Issues, 3 hours Legal Updates, FutureLaw, LLC
- 52. 21152 Update on Legislation and Property Management Issues, 3 hours Legal Updates, and 3 hours Real Estate Related, FutureLaw, LLC
- 53. 21153 Virginia Fair Housing Law Review, 3 hours Fair Housing, FutureLaw, LLC
- 54. 21154 Update on Legislation and Property Management Issues, 2 hours Fair Housing, 2 hours Legal Updates, and 2 hours Real Estate Related, FutureLaw, LLC
- 55. 21155 Virginia Fair Housing Law Review, 2 hours Fair Housing, FutureLaw, LLC
- 56. 21156 Update on Legislation and Property Management Issues, 1 hour Legal Updates, and 1 hour Real Estate Related, FutureLaw, LLC
- 57. 21157 Working with Investors, 1 hour Real Estate Related, GCAAR
- 58. 21160 Flood Insurance for Residential Dwellings, 1 hour Real Estate Related, The Real Estate Group
- 59. 21161 The National Flood Insurance Program, 1 hour Real Estate Related, New Millennium University
- 60. 21179 Ethical Real Estate Investing, 1 hour Real Estate Related, GCAAR
- 61. 21180 Working with Buyers, 3 hours Real Estate Related, GCAAR
- 62. 21181 Advertising Compliance, 3 hours Real Estate Related, GCAAR
- 63. 21182 Listing Presentation, 3 hours Real Estate Related, GCAAR
- 64. 21183 Help Sellers Navigate the Capital Gains and Estate Tax, 2 hours Real Estate Related, GCAAR
- 65. 21184 Fair Housing, 2 hours Fair Housing, Liz Moore University
- 66. 21185 Understanding the Housing, Finance and Mortgage Markets, 2 hours Real Estate Related, GCARR
- 67. 21186 Right Pricing a Property, 1 hour Real Estate Related, GCAAR
- 68. 21187 Straight Talk for the Managing Broker, 3 hours Broker Management, VAR

69. 21188 Strategies in a Multiple Offer Market, 1 hour Real Estate Related, GCAAR
70. 21189 Let's Inspect this a Little More Closely, 2 hours Real Estate Contracts, MBH Settlement Group, LC
71. 21190 Spotting Defects in Residential Properties, 3 hours Real Estate Related, GCAAR
72. 21191 Credit Scoring and its Techno Effects, 3 hours Real Estate Related, GCAAR
73. 21192 Practical Guide to FIRPTA and Foreign Sellers, 1 hour Real Estate Related, MBH Settlement Group, LC
74. 21193 Co-operatives and Co-operative Financing, 3 hours Real Estate Related, GCAAR
75. 21194 Risk Management, 3 hours Real Estate Related, GCAAR
76. 21195 General Escrow Requirements, 3 hours Real Estate Related, MBH Settlement, Group, LC
77. 21196 Credit Score and The Effects on Your Client, 2 hours Real Estate Related, GCAAR
78. 21197 Congratulations - You got the listing, 1 hour Real Estate Contract, MBH Settlement, Group, LC
79. 21198 Answering How's the Market, 2 hours Real Estate Related, GCAAR
80. 21199 Virginia Real Estate Law and Board Regulations, 8 hours Real Estate Related, MBH Settlement, Group, LC
81. 21200 Understanding Contract Components, 3 hours Real Estate Related, GCAAR
82. 21201 Mold and Its Impact on Real Estate, 3 hours Real Estate Related, GCAAR
83. 21202 Working with the Senior Client, 3 hours Real Estate Related, GCAAR
84. 21203 Rental Property Management, 3 hours Real Estate Related, GCAAR
85. 21204 Advising Foreign National Real Estate Clients, 2 hours Real Estate Related, GCAAR
86. 21205 Asset Protection, 1 hour Real Estate Related, GCAAR
87. 21206 Accredited Buyer's Representative Designation Core Class, 1 hour Real Estate Agency, and 7 hours Real Estate Related, RECA
88. 21207 Getting Your Contracts Right: A Review of Proper Contract Formation for Best Real Estate Sales Professional Practices, 1 hour Real Estate Contracts, The Settlement Group Real Estate School

VI. Post License Education Course Applications

A. Previously-approved Post License Education Course Applications, Approved Schools (**Review for Instructor Only - Attachment 2**):

1. 21106 Virginia Post Licensing: Ethics and Standards of Conduct (On-line), 3 hours Ethics and Standards of Conduct, Elite School of Real Estate (**Dale C. Gardner**)
2. 21107 Virginia Post Licensing: Current Industry Issues and Trends (On-line), 2 hours Current Industry Issues and Trends, Elite School of Real Estate (**Dale C. Gardner**)
3. 21108 Virginia Post Licensing: Virginia Agency Law (On-line), 3 hours Virginia Agency Law, Elite School of Real Estate (**Dale C. Gardner**)
4. 21109 Virginia Post Licensing: Virginia Contract Writing (On-line), 6 hours Contract Writing, Elite School of Real Estate (**Dale C. Gardner**)
5. 21110 Virginia Post Licensing: Risk Management (On-line), 3 hours Risk Management, Elite School of Real Estate (**Dale C. Gardner**)
6. 21111 Virginia Post Licensing: Escrow Requirements (On-line), 3 hours Escrow Requirements, Elite School of Real Estate (**Dale C. Gardner**)
7. 21139 Virginia Post Licensing: Fair Housing (On-line), 2 hours Fair Housing, Elite School of Real Estate (**Dale C. Gardner**)
8. 21141 Virginia Post-Licensing: Real Estate Law and Board Regulations (On-line), 8 hours Real Estate Law and Board Regulations, Kaplan Real Estate Schools, (**F.A. Daniels**)
9. 21142 Virginia Post-Licensing: Real Estate Law and Board Regulations (On-line), 8 hours Real Estate Law and Board Regulations, Academy of Real Estate (**William B. Frost**)
10. 21165 Virginia Post Licensing: Real Estate Law & Board Regulations (On-line), 8 hours Real Estate Law and Board Regulations, American Institute of Real Estate, (**Abraham Michael Halaw**)

B. Original Post License Education Course Applications, Approved Schools:

1. 21038 Risk Management, 3 hours Risk Management, Henderson Professional Development Seminars
2. 21080 Pricing in a Shifting Market, 2 hours Current Industry Issues & Trends, VAR
3. 21089 Discovering Commercial Real Estate, 2 hours Current Industry Issues & Trends, Alpha College of Real Estate
4. 21097 Renovation Financing, 2 hours Current Industry Issues and Trends, RAR
5. 21102 Joining or Starting a Team - Benefit or Burden? 2 hours Current Industry Issues & Trends, VAR
6. 21103 2016 Ethics Seminar, 3 hours of Ethics & Standards of Conduct, VAR
7. 21105 Ethics and Standards of Conduct, 3 hours Ethics and Standards of Conduct, The RGS Title Real Estate Academy
8. 21112 Home Inspection 2016, 2 hours Current Industry Issues and Trends, The Institute of Continuing Education
9. 21123 2016 Ethics Seminar, 3 hours Ethics and Standards of Conduct, CVSRE
10. 21140 Avoid Closing Delays with Legal Power, 2 hours Current Industry Issues and Trends, Cindy Bishop Worldwide, LLC
11. 21162 Accredited Buyer's Representative Core Course, 2 hours Current Industry Issues and Trends, RECA
12. 21166 Code of Ethics and Standards of Conduct, 3 hours Ethics and Standards of Conduct, PWAR
13. 21167 Update on Legislation and Property Management Issues, 2 hours Current Industry Issues and Trends, Futurelaw, LLC
14. 21168 Virginia Fair Housing Law Review, 2 hours Fair Housing, FutureLaw, LLC
15. 21208 Virginia Real Estate Law and Board Regulations, 8 hours Virginia Real Estate Law and Board Regulations, MBH Settlement Group, LC
16. 21209 General Escrow Requirements, 3 hours Escrow Requirements, MBH Settlement Group, LC
17. 21210 Let's Inspect this a Little More Closely, 2 hours Current Industry Issues and Trends, MBH Settlement Group, LC
18. 21211 Fair Housing, 2 hours Fair Housing, Liz Moore University

VII. Pre-License Education Instructors

1. Angela Maria Wilson-Quayle - Education and Experience
(Principles, Appraisal, Finance, Brokerage and Law)
2. Waikiki Tamara Frazier - waiver **(Principles)**
3. Dawn Ann Wilson - waiver **(Principles)**
4. Kacou Jean Aboi - waiver **(Principles)**
5. Robert Kutschbach - waiver **(Principles)**

VIII. Pre-License Education Courses

1. 21133 45-hour Broker Real Estate Finance
(Classroom), Henderson Professional Development
Seminars
2. 21169 45-hour Broker Property Management (Classroom),
Melrose Plantation Real Estate, LLC
3. 21170 60-hour Salesperson Principles and Practices of
Real Estate (Classroom), Melrose Plantation Real
Estate, LLC
4. 21171 45-hour Broker Real Estate Appraisal
(Classroom), Melrose Plantation Real Estate, LLC
5. 21172 45-hour Broker Real Estate Law (Classroom),
Melrose Plantation Real Estate, LLC
6. 21173 45-hour Broker Real Estate Finance (Classroom),
Melrose Plantation Real Estate, LLC
7. 21174 45-hour Broker Real Estate Brokerage
(Classroom), Melrose Plantation Real Estate, LLC
8. 21175 45-hour Broker Real Estate Appraisal
(Classroom), Elite School of Real Estate
9. 21176 45-hour Broker Real Estate Appraisal
(Correspondence), Elite School of Real Estate
10. 21177 45-hour Broker Real Estate Brokerage
(Classroom), Elite School of Real Estate
11. 21178 45-hour Broker Real Estate Brokerage
(Correspondence), Elite School of Real Estate
12. 21214 45-hour Broker Real Estate Law (Classroom),
Henderson Professional Development Seminars
13. 21215 45-hour Broker Real Estate Related (Classroom),
Henderson Professional Development Seminars
14. 21216 45-hour Broker Real Estate Appraisal
(Classroom), Henderson Professional Development
Seminars
15. 21217 45-hour Broker Property Management - Related
(Classroom), Henderson Professional Development
Seminars

IX. Additional Continuing/Post License Education Instructors

1. **Larry Anderson** - 17008 (Real Estate Agency), 17000 (Real Estate Contracts), **GPAAR**
2. **Douglas Wolfe** - 18850/18969 (Short Sales/Foreclosure), 18928/18971 (2 Day ABR Designated Core Course), 18532/18540 (Military Relocation Professional Certification Core Course), **Alpha College of Real Estate**
3. **Douglas Wolfe** - 20023 (Real Estate Pitfalls), **Alpha College of Real Estate**
4. **Robert E. Adams, Jr.** 20281 (The Purchase Reverse Mortgage), **American C.E. Institute, LLC (Needs Correction)**
5. **Laura Farley** - 19426/19405 (Good Intentions But Risky Results: Balancing Clients Interest and Legal and Ethical Obligations), **GPAAR**
6. **Richard Beard, Angela Eastman, Kathleen Tate, Wing Tsang and Ashley Tucker** - 18647 (203-K Education for Renovation), 20031/20039 (2015 Residential Sales Contract (VA) Addenda), 19089/19097 (A Mock Settlement), 18610/19074 (Advanced Title Insurance Issues), 14353/17988 (Agency Demystified), 15509 (Agent Duties and Disclosures), 17124/20041 (Bankruptcy and Foreclosure), 18663 (Clearing Title to a Commission Check), 14351 (Closing Real Estate Sales in Virginia), 20035/20042 (Compulsory 2015 Contract Crash Course), 19851 (Congratulations You Got A Listing!), 17584 (Contracts with Escalators), 12832/19835 (Death, Divorce and Bankruptcy), 20117 (Earnest Money Deposits), 18768/18727 (Escrow Requirements), 14518/17618 (Ethics for Real Estate Agents), 14292 (Excellence in Profession), 19466/19488 (Fair Housing), 14500 (Foreclosures, REO's and Short Sales), 18665/18684 (Foreclosures, REOs and Short Sales-A Primer), 19829/19838 (HOA Restrictive Covenants & The VA Property Owners Association Act (2015 Contract)), 20802 (Legal Updates and Emerging Trends with Flood), 18901/18965 (Let's Inspect this a Little More Closely), 18606/19094 (Lien on Me), 18624 (Living the Dream-Simple Steps to Avoiding Problem Settlements), 15819 (Mold and Defective Chinese Drywall), 17114 (Practical Guide to FIRPTA and Foreign Sellers), 18651 (Property Condition Disclosures in Sale Transactions), 19679/19669 (Real Estate Disclosure Law in VA), 20120/20137 (Real Estate Fraud), 19597/19599 (Real Estate Law), 20034/18512 (Risk Management), 18766 (Ten Helpful Legal Cases), 20116/20136 (The 2015 Loan Estimate and Closing

- Disclosure Statements), 19815/19836 (The New 2015 Residential Sales Contract), 18620/18640 (The Power of Exchange: 1031s), 14372/20040 (Title Insurance and Surveys), 18750 (To Survey or Not to Survey), 18653 (Transactional Red Flags-Authority to Sell), 20805 (Transactions Involving FHA and VA Financing), 20648/20649 (Trid-iculous TILA-RESPAS Integrated Disclosure), 20122/20141 (Unconventional Transactions), 15711 (Understanding and Using the New NVAR Well and Septic Addendum), 14294 (Understanding Deeds and Tenancy), 20028/20038 (Understanding the Conventional, FHA and VA Financing Addenda 2015), 20627/20629 (Understanding the Residential Sales Contract (VA), 14504/17614 (Why Didn't My Short Sale Close), 14503 (Wills, Estates and Title Issues), **MBH Settlement Group, LC**
7. **Joseph A. Zanelotti** - 19135(Foreclosure In Virginia), 19148 (Judgments & Liens), 19841 (Title Insurance Basics - Claims), 19843 (Divorce And Bankruptcy), 19844 (VAR Residential Purchase Contract: Part 1), 19845 (VAR Residential Purchase Contract: Part 2) 06772 (Describing Real Property) 18124 (Things Every Loan Officer Wished Every Realtor Would Know), 19149 (CFPB Combined Disclosure), 19150 (Alta's Best Practices) 19146 (1031 Exchanges: What Realtors Need To Know) 20242 (Title Insurance - VA History & Owner's Coverage), **Old Republic National Title Insurance Company**
 8. **Marcus Simon** - 20378/20379 (The CFPB's TILA RESPA Integrated Disclosure Rule A New Way of Closing a Real Estate Transaction), **NVAR**
 9. **Michelle Bohn** - 15271 (Unconventional Transactions), 15351 (New Agency Law in Virginia), 16664 (Transaction Red Flags), 20610/20611 (Negotiating the Sales Gap), **Alltech Title Group, Inc.**
 10. **Larry Anderson, Gary Duda, Michael Guthrie, Barbara McMurry, Donna Patton, Amy Trumbull, and Patricia Joan Widhalm** - 21079 (Legal Updates with Flood Content), 21081 (Emerging Trends and Legal Updates with Flood Content), **CVSRE**
 11. **Linda A. Martin** - 18278/8282 (Agency), 19592/18679 (Ethics), 18441/18462 (Fair Housing), 19280/18737 (Contracts & Addendums), **Cindy Bishop Worldwide**
 12. **JoAnn Kokindo** - 20132 (Supervision), 15050 (Take Me to Your Leaders (Broker Management), **Long and Foster Institute of Real Estate**
 13. **Greg Scholl and Joseph Nalls** - 19456 (Financing in a New World), **Long and Foster Institute of Real Estate**
 14. **Sita Kapur** - 21029/21028 (Negotiation Skills), **NVAR**

15. **Kara MacDonald and Christopher Saabye** - 18671/18691 (Understanding Title Insurance), 20009/20007 (Clearing Title Matters), 20763/20769 (Mock Settlement), **Cindy Bishop Worldwide, LLC**
16. **Richard Hayden** - 14223 (Real Estate Finance 101 - Home Loans & the NVAR Contract), **Champion University**
17. **Clifford Wells, William Brown, Johnny Parker, and Howard Williams Jr.** - 20023 (Real Estate Pitfalls), **Alpha College of Real Estate**
- 18 **Crystal Jalali, Jeremy Brown, Katie McGowan, Susie Peters, Lisa Lettau and David Ducatman** - 21019 ("How to Handle Transactions When Your Seller is Deceased"), **The Settlement Group Real Estate School**
19. **Laura Farley and Erin Barton** - 18521/17329 (Critical Contract Issues), 17485/19451/19452 (Real Estate Laws You Need To Know), **Piedmont School of Real Estate**
20. **Robert S. Pope** - 18671/18691 (Understanding Title Insurance), 20009/20007 (Clearing Title Matters), 20763 20769 (Mock Settlement), **Cindy Bishop Worldwide, LLC**
21. **Aimee L. Meade** - 20876 (Judgement Liens and Bankruptcy), 20875 (Foreclosure for Realtors), 20957 (Title Insurance: Claims Can and Do Happen), 21023 (Clearing Common Title Issues), **The Title Professionals, LLC**

X. Other Business

XI. Public Comment

XII. Adjourn