

VBOA Policy

Board Member Electronic Participation in Meetings

TITLE:

EFFECTIVE DATE:

AUTHORITY:

POLICY STATEMENT:

June 17, 2026

Code of Virginia § 2.2-3708.3

It is the policy of the Virginia Board of Accountancy (the Board) that individual Board members may participate in Board meetings through electronic communication, as permitted by Code of Virginia § 2.2-3708.3. This policy applies to all Board members, regardless of their identity, and does not prevent members from voting on matters discussed at the meeting. This policy will be reviewed and approved annually.

A board member may participate remotely no more than twice per calendar year. Remote participation is permitted under the following circumstances:

- The member is unable to attend in person due to a temporary or permanent disability or medical condition.
- The member is unable to attend in person due to a disability or medical condition affecting a family member, or due to their duties as a caregiver for that family member.
- The member is unable to attend in person due to a personal matter.
- There is a quorum assembled at the meeting location, unless a state of emergency has been declared.

Process for Requesting Remote Participation

Requests for remote participation must be submitted in writing, electronically, or verbally to the Board Chair at least 24 hours prior to the meeting in which remote participation is requested. The request will be reviewed to ensure compliance with this policy and the provisions of Code of Virginia § 2.2-3708.3. The circumstances for which remote participation is requested will be recorded in the meeting minutes.

APPROVAL AND REVIEW:

This VBOA policy was reviewed on June 17, 2026.

SUPPRESSION:

This VBOA policy replaces VBOA Policy: Electronic Participation in Virginia Board of Accountancy Meetings that was effective on December 5, 2024.

**VBOA CHAIR AT
LAST REVIEW:**

Nadia A. Rogers, CPA

**VBOA MEMBERS AT
LAST REVIEW:**

Dale Mullen, Vice Chair
Guy Davis, CPA
Anne B. Hagen, CPA
Wendy P. Lewis, CPA
Christine B. Williamson, CPA
Angela Rudolph-Wiseman, CPA

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