

Proposed Form

VIRGINIA DEPARTMENT OF AGRICULTURE & CONSUMER SERVICES

OFFICE OF PESTICIDE SERVICES

RECORD OF REQUIRED **ADDITIONAL** REGISTERED TECHNICIAN TRAINING

Registered Technician: _____ Certificate No.: _____

Supervising Commercial Applicator: _____ Certificate No.: _____

I certify that the above Registered Technician has received additional training under my supervision as it relates to the category or subcategory of: _____ in the following aspects of pesticide application: _____ Date(s) of training: _____

1. pesticides to be used, including reading and understanding the label _____
2. application equipment and techniques _____
3. pests to be controlled _____
4. personal protective equipment and/or clothing _____
5. environmental concerns, including storage and disposal of pesticides applied _____

(Signature of Registered Technician) (Date)

(Signature of Commercial Applicator) (Date)

RETURN THIS FORM UPON COMPLETION OF TRAINING TO:

OFFICE OF PESTICIDE SERVICES, CLRT UNIT
VIRGINIA DEPARTMENT OF AGRICULTURE & CONSUMER SERVICES
P. O. BOX 1163
RICHMOND, VA 23218
OR
FAX TO: 804/786-9149

COMMERCIAL PESTICIDE APPLICATOR CERTIFICATION APPLICATION

P. O. Box 526
Richmond, Virginia 23218-0526

VIRGINIA DEPARTMENT OF AGRICULTURE AND CONSUMER
1100 Bank St, Room 401-D
Richmond, VA 23219



In accordance with Section 3.1-249.52 of the Virginia Pesticide Control Act, and regulations adopted thereunder, application is hereby made for CERTIFICATION as a Commercial Applicator in Virginia.

The two-year non-refundable certification fee is \$ 70.00. Please make check payable to: **Treasurer of Virginia.** Mail application and check to the above address. **Federal, State, and Local Government employees are exempt from fee.** Certificates expire on June 30.

CERTIFICATE CLASS DESIRED (Please check only one of the following four classes of certification listed below):

COMMERCIAL (FOR-HIRE)
 NOT-FOR-HIRE COMMERCIAL

GOVERNMENT EMPLOYEE
 INACTIVE (Not Currently Employed)

Please type or print the following information: E-Mail Address: _____

SOCIAL SECURITY NO.: _____ - _____ - _____ HOME PHONE NO: _____

NAME OF APPLICANT: _____
(Last) (First) (M.I.)

MAILING ADDRESS: _____ COUNTY: _____
(Street or RFD)

CITY: _____ STATE: _____ ZIP CODE: _____

EMPLOYED BY (Company or agency you work for): _____

VIRGINIA PESTICIDE BUSINESS LICENSE NO.: _____ BUSINESS PHONE NO.: _____

BUSINESS ADDRESS: _____ COUNTY: _____
(Street or RFD)

CITY: _____ STATE: _____ ZIP CODE: _____

Please check **all** of the appropriate qualifications below by which you are eligible to apply for a Commercial Pesticide Applicator Certification:

- Currently hold a valid Virginia Registered Technician Certificate and have worked in Virginia as a Certified Registered Technician for at least one year. Please print your certificate number: _____
- Have at least one year of experience as a certified or non-certified applicator in a pesticide related field.
- Have at least one year of formal education and/or training in a pesticide related field.

Please give a brief explanation, including dates, of your experience, training, and/or education: _____

I request to be examined for the **core exam***** and the following category exams (please refer to the description of certification categories listed in the instructions):

CATEGORY NO.	CATEGORY TITLE	CATEGORY NO.	CATEGORY TITLE
(1) _____	_____	(3) _____	_____
(2) _____	_____	(4) _____	_____

*** The core exam is not required for individuals requiring certification in category 5B - Marine Antifoulant Paints.

I certify that I meet the eligibility requirements for commercial certification. I further certify that I have been trained in the specific skills necessary to properly apply pesticides in the performance of my job, and I agree to abide by all laws, rules, and regulations governing pesticide usage in Virginia.

Signature of Applicant: _____ Date: _____

FOR DEPARTMENT USE ONLY	
Certificate No. _____	_____
Keyed for LOA: _____ by _____	_____
(Date)	(Initials)

APPLICATION FEE: \$70.00
VDACS ACCT. 756-09-02656
VDACS-07211 11/01

(SEE REVERSE SIDE FOR
TRAINING/ELIGIBILITY REQUIREMENTS AND INSTRUCTIONS)

ELIGIBILITY REQUIREMENTS FOR COMMERCIAL APPLICATOR CERTIFICATION

Prior to making application for COMMERCIAL APPLICATOR certification, a prospective applicant must first complete Pesticide Control Board-approved training. Board-approved training consists of, at a minimum, self study and review of all the material contained in the most current edition of the Virginia Pesticide Applicator Certification Training CORE Manual, and other category-specific manuals related to the specific type of work to be performed. (These manuals may be obtained for a nominal fee from the Virginia Tech Extension Division Distribution Center, 112 Landsdowne Street, Blacksburg, VA 24060.)

In order to be eligible to make application for COMMERCIAL APPLICATOR certification, you must first meet at least one of the following requirements:

1. Must currently hold a valid Virginia Registered Technician certification, AND must have worked as a Virginia certified Registered Technician for at least one year; OR;
2. Must have at least one year of education, training, or experience in a pesticide-related field which provides at least the equivalent practical knowledge of proper pesticide use required of a Registered Technician.

All COMMERCIAL APPLICATORS (with the exception of not-for-hire commercial applicators and government employees) must either obtain, or work for a firm that has obtained, a Virginia Pesticide Business License issued by the Virginia Department of Agriculture & Consumer Services.

INSTRUCTIONS FOR COMPLETING APPLICATION FOR COMMERCIAL APPLICATOR CERTIFICATION

1. Return completed application with payment. (Government employees are fee- exempt.) If you meet the above requirements, you will be sent a Notice of Authorization to take the certification exams.
2. Within 90 days of the date of the Notice of Authorization, report to an approved VDACS or DMV testing location to take the written exams. Computerized exams at the DMV Customer Service Centers are scored as you are taking them, and you will be notified of your score as you complete each exam. Written exams taken at VDACS testing centers will be sent to the Office of Pesticide Services in Richmond to be scored.
3. If you pass the Core and one or more category examinations, the Office of Pesticide Services (OPS) will notify you, and send you your certificate, generally within 10 work days. If you take and pass your exams at one of the DMV Customer Service Centers, you will be issued a temporary certificate good for seven days. Your permanent certificate will be mailed to you by OPS within seven days.

**COMMERCIAL PESTICIDE APPLICATOR
REQUEST FOR AUTHORIZATION TO TAKE
PESTICIDE APPLICATOR EXAMINATION**

(Do not use for certificate renewal)

VIRGINIA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
P. O. Box 526
Richmond, Virginia 23218-0526

1100 Bank St., Room 401-D
Richmond, VA 23219

In accordance with the Virginia Pesticide Control Act and regulations adopted thereunder, application is hereby made to take one or more written examinations for COMMERCIAL PESTICIDE APPLICATOR. (SEE BACK FOR DEFINITIONS)

Check reason for requesting examination:

- Retake previous exams not passed (Fee waived for first retake of exams.)
- Become certified in one or more additional pest control categories. (Fees may be prorated. Contact OPS)
- Reinstate an expired certificate.
- Recertify in lieu of attending a recertification course. All fees waived if the test is administered prior to August 29th and the non-refundable certification fee has already been paid.

The two-year non-refundable certification fee is \$70.00. Please make check payable to: **Treasurer of Virginia.** Mail application and check to the above address. Federal, State, and Local Government employees are exempt from fee.

Certificates expire on June 30.

CERTIFICATE CLASS DESIRED (Please check only one of the following four classes of certification listed below):

- COMMERCIAL (FOR-HIRE)
- NOT-FOR-HIRE COMMERCIAL
- GOVERNMENT EMPLOYEE
- INACTIVE (Not Currently Employed)

Please type or print the following information:

E-Mail Address: _____

SOCIAL SECURITY NO.: _____ - _____ - _____ COMMERCIAL CERTIFICATE NO.: _____

NAME OF APPLICANT: _____

MAILING ADDRESS: _____ (Last) _____ (First) _____ (M.I.) COUNTY: _____

CITY: _____ (Street or RFD) STATE: _____ ZIP CODE: _____

EMPLOYED BY (Company or agency you work for): _____

VA PESTICIDE BUSINESS LICENSE NO.: _____ BUSINESS PHONE NO.: _____

BUSINESS ADDRESS: _____ COUNTY: _____

CITY: _____ (Street or RFD) STATE: _____ ZIP CODE: _____

I request to be examined in the following categories (please refer to the description of certification categories listed in the instructions):

CATEGORY NO.	CATEGORY TITLE	CATEGORY NO.	CATEGORY TITLE
(1) _____	_____	(3) _____	_____
(2) _____	_____	(4) _____	_____

(Please note: If you are retaking exams and have not yet passed the Core Exam, or if you are reinstating an expired certification, you are required to take and pass the Core Exam in addition to any category specific exams you may have listed above.)

I certify that I have the necessary experience, training and/or education to properly apply pesticides in the performance of my job, and I agree to abide by all laws, rules, and regulations governing pesticide usage in Virginia.

Signature of Applicant: _____ Date: _____

FOR DEPARTMENT USE ONLY	
Certificate No. _____	
Keyed for LOA: _____ by _____	
	(Date)
	(Initials)

APPLICATION FEE: \$70.00
ADDING A CATEGORY ONLY: \$35.00
VDACS ACCT. 756-09-02656
VDACS-07218 11/01

(SEE REVERSE SIDE FOR COMMERCIAL APPLICATOR)

CATEGORIES)

COMMERCIAL PESTICIDE APPLICATOR CATEGORIES

<u>Category Number</u>	<u>Category Title</u>
1-A	Agricultural Plant Pest Control
1-B	Agricultural Animal Pest Control
1-C	Fumigation of Soil and Agricultural Products*
1-D	Agricultural Chemigation
2	Forest Pest Control
3-A	Ornamental Pest Control
3-B	Turf Pest Control
4	Seed Treatment **
5-A	Aquatic Pest Control - General
5-B	Marine Antifoulant Paints
6	Right-Of-Way Pest Control
7-A	General Pest Control (Including Food Processing)**
7-B	Wood Destroying Pest Control**
7-C	Fumigation (non-agricultural)
7-D	Vertebrate Pest Control (excluding structural invaders)**
7-E	Sewer Root Pest Control
8	Public Health Pest Control
9	Regulatory Pest Control
10	Demonstration and Research Pest Control
11	Aerial Pesticide Application ***
12	Wood Preservation and Wood Products Treatment
*	requires concurrent certification in category 1-A
**	excluding fumigation
***	certification also required in 1 or more specific categories

Definitions:

Commercial applicator means any applicator who has completed the requirements as determined by the board, including appropriate training and time in service, to apply for a certification, and who uses or supervises the use of any pesticide for any purpose or on any property other than as provided in the definition of private applicator.

Commercial applicator not for hire means any commercial applicator who uses or supervises the use of pesticides as part of his job duties only on property owned or leased by him or his employer. This definition shall also apply to governmental employees who use or supervise the use of pesticides, whether on property owned or leased by them or their employers or not, in the performance of their official duties.

VIRGINIA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
Division of Consumer Protection
Office of Pesticide Services

P. O. Box 526
Richmond, Virginia 23218

Room 401-D

1100 Bank St.,
Richmond, VA 23219

POWER OF ATTORNEY

The following is for use by non-Virginia residents in designating an agent upon whom service of process (summons to court, etc.) may be had in the event of any suit against such non-resident person. You, as a non-resident pesticide applicator, may designate either the Secretary of the Commonwealth of Virginia as that agent or a duly appointed resident agent by completing and filing the following information.

Please complete and file in duplicate. Enclose with this form, a check for \$3.00 made payable to the SECRETARY OF THE COMMONWEALTH and mail to the above address.

KNOWN ALL MEN BY THESE PRESENTS: THAT _____
(Applicant's name and address)

residing at _____

does hereby make, constitute, and appoint _____

of _____

OR (Name and Address of agent)

does hereby make, constitute and appoint the SECRETARY OF THE COMMONWEALTH OF VIRGINIA, and his successor or successors in office to be the true and lawful agent and attorney-in-fact upon whom all legal processes against said non-resident person may be served; and the said person hereby stipulates and agrees that any lawful process against the said person which is duly served on said agent and attorney-in-fact shall be of the same legal force and validity as if served on said person.

IN WITNESS WHEREOF the said person has executed and subscribed this Power of Attorney in duplicate this _____ day of _____, 2004.

ATTEST: _____
(Applicant's Signature) (Witness's Signature)

State of _____ City (or County) of _____,

I, _____, a Notary Public in and for the State

and city or county aforesaid, hereby certify that _____ and
(Applicant's Name)

_____ whose names are signed to the foregoing Power
(Witness's Name)

of Attorney, have acknowledged the same before me in my city or county aforesaid. Given under my hand

and official seal this _____ day of _____, 2004.

Notary Public: _____

My Commission Expires: _____

Affix Official Seal

VIRGINIA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES

Office of Pesticide Services

P. O. Box 1163

Richmond, VA 23218

PRIVATE PESTICIDE APPLICATOR REQUEST FOR AUTHORIZATION TO TAKE PESTICIDE APPLICATOR EXAMINATION AT DEPARTMENT OF MOTOR VEHICLES CUSTOMER SERVICE CENTER

Please check the appropriate box below:

New Applicator

Retesting

Reinstatement

PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION:

Person taking the Virginia Private Pesticide Applicator Exam:

SOCIAL SECURITY NO.: _____ - _____ - _____

HOME PHONE NO.: _____ BUSINESS PHONE NO.: _____
(Area Code) (Area Code)

NAME OF APPLICANT: _____
(Last) (First) (M.I.)

MAILING ADDRESS: _____
(Street or RFD)

COUNTY: _____

CITY: _____ STATE: _____ ZIP CODE: _____

Signature of Applicant

Date

FOR DEPARTMENT USE ONLY:

Certificate Number :

Date Keyed:

Keyed to Database by :

APPLICATION FOR RECIPROCAL PESTICIDE APPLICATOR CERTIFICATE

Mailing Address:

Virginia Department of Agriculture & Consumer Services
P. O. Box 526
Richmond, Virginia 23218-0526

Physical Location:

VDACS/Office of Pesticide Services
1100 Bank St., Room 401-D
Richmond, Virginia 23219

In accordance with Section 3.1-249.57 of the Virginia Pesticide Control Act, application is hereby made for CERTIFICATION as a COMMERCIAL PESTICIDE APPLICATOR under the Reciprocal Agreement between the Commonwealth of Virginia and the State of _____ . The two-year certificate expires on June 30 every other year. Certificates must be renewed by June 30 to avoid payment of a 20% late fee.

The two-year certificate fee is \$70.00 (ALL FEES ARE NON-REFUNDABLE). Make check payable to: Treasurer of Virginia. Mail application, check and other required forms to the above address. FEDERAL, STATE, AND LOCAL GOVERNMENT EMPLOYEES ARE EXEMPT FROM PAYING FEE.

Please type or print the following information:

<u>Cat.#</u>	<u>Title</u>	<u>Cat.#</u>	<u>Title</u>
_____	_____	_____	_____
_____	_____	_____	_____

(see reverse side for applicator categories)

CERTIFICATE CLASS DESIRED: (check appropriate class)
Commercial (For Hire) _____ Not-For-Hire Commercial _____ Gov't Employee _____

Social Security #: _____ - _____ - _____ COUNTY: _____

APPLICANT'S _____ NAME:

_____ (Last) (First) (M.I.) ADDRESS:

MAILING _____

_____ (Street or RFD)
CITY: _____ STATE: _____ ZIP CODE: _____

EMPLOYED _____ BY:

VA. PESTICIDE BUSINESS LICENSE #: _____ BUSINESS PHONE #: _____

BUSINESS ADDRESS: _____
(Street or RFD) (City, State, Zip)

NAME AND TITLE OF SUPERVISOR: _____

I certify that I have been trained in the specific skills necessary to properly apply pesticides in the performance of my job, and I agree to abide by all laws, rules and regulations governing pesticide usage in Virginia.

_____ Date:

(Signature of Applicant)

FOR DEPT. USE ONLY Comm Appl. # _____ Date of Issue _____ Keyed to Database by _____

AMOUNT TO REMIT: \$ 70.00
 VDACS ACCT: 756-09-02656
 VDACS-07210 07/00

COMMERCIAL PESTICIDE APPLICATOR CATEGORIES

<u>Category #</u>	<u>Category Title</u>
1-A	Agricultural Plant Pest Control
1-B	Agricultural Animal Pest Control
1-C	*Fumigation - Soil/Ag Products
1-D	Chemigation
2	Forest Pest Control
3-A	Ornamental Pest Control
3-B	Turf Pest Control
4	**Seed Treatment
5-A	Aquatic Pest Control-General
5-B	Marine Antifoulant Paint
6	Right-Of-Way Pest Control
7-A	**General Pest Control (including food processing)
7-B	**Wood Destroying Pest Control
7-C	Fumigation (Non-Agricultural)
7-D	Vertebrate Pest Control (excluding structural invaders)
7-E	Sewer Root Pest Control
8	Public Health Pest Control
9	Regulatory Pest Control
10	Demonstration and Research Pest Control
11	***Aerial Pesticide Application
12	Wood Preservation

- * requires concurrent certification in category 1-A
- ** excluding fumigation
- *** certification also required in 1 or more appropriate specific categories

Definitions:

Commercial applicator means any applicator who has completed the requirements as determined by the board, including appropriate training and time in service, to apply for a certification, and who uses or supervises the use of any pesticide for any purpose or on any property other than as provided in the definition of private applicator.

Commercial applicator not for hire means any commercial applicator who uses or supervises the use of pesticides as part of his job duties only on property owned or leased by him or his employer. This definition shall also apply to governmental employees who use or supervise the use of pesticides, whether on property owned or leased by them or their employers or not, in the performance of their official duties.

INFORMATION FOR RECIPROCAL AGREEMENT PESTICIDE APPLICATOR CERTIFICATION

All Commercial Applicators (with the exception of not-for-hire commercial applicators and government employees) must either obtain, or work for a firm that has obtained a Virginia Pesticide Business License issued by the Virginia Department of Agriculture and Consumer Services. This should not be confused with a county, city, or business license from another state.

Recertification is required every other year. This is usually accomplished by attendance at a VIRGINIA APPROVED recertification course. Reciprocal recertification may be granted to out-of-state applicators if they:

1. maintain certification in their home state;
2. provide proof of current certification to the Office of Pesticide Services;
3. are currently certified in a state that grants reciprocal recertification to Virginia applicators

Commercial Pesticide applicator Certificates **must be renewed every two years.**

Please follow instructions below in filling in your application:

1. Fill in "Application for Reciprocal Applicator Certificate" **completely.**
2. If you are an out-of-state resident, you must fill in the Power of Attorney forms in duplicate (2), **have them notarized** and submit a \$3.00 filing fee. If your business has a Resident Agent registered with the Virginia State Corporation Commission, please indicate same on form and omit the fee.
3. Enclose a copy of your certificate, **including the description of the categories** from the state with whom we have a Reciprocal Agreement. **Be sure** this is a current license. See back of application for a list of Virginia categories and description.
4. Enclose your fee of \$70.00 for certification made payable to **THE TREASURER OF VIRGINIA.**
5. If you are an aerial applicator, you must submit a copy of your **FAA Certificate.**

If you have further questions or need additional help, you may call our office at (804) 786-3798.

PESTICIDE REGISTERED TECHNICIAN APPLICATION

**VIRGINIA DEPARTMENT OF AGRICULTURE
AND
CONSUMER SERVICES**

P. O. Box 526
Richmond, Virginia 23218-0526

1100 Bank St., Room 401-D
Richmond, VA 23219

In accordance with Section 3.1-249.52 of the Virginia Pesticide Control Act, and regulations adopted thereunder, application is hereby made for CERTIFICATION as a REGISTERED TECHNICIAN.

The two-year non-refundable certification fee is \$ 30.00. Please make check payable to: **Treasurer of Virginia.** Mail application and check to the above address. Federal, State, and Local Government employees are exempt from fee.

Certificates expire on June 30.

Government Employee

Non-Government Employee

Please check the appropriate boxes below:

E-mail address: _____

New applicator

Retesting (fee waived for first retake)

Reinstatement

Please type or print the following information:

SOCIAL SECURITY NO.: _____ - _____ - _____

NAME OF APPLICANT: _____

(Last)

(First)

(M.I.)

MAILING ADDRESS: _____ COUNTY: _____

(Street or RFD)

CITY: _____ STATE: _____ ZIP CODE: _____

EMPLOYED BY (Company or agency you work for): _____

PESTICIDE BUSINESS LICENSE NO.: _____ BUSINESS PHONE NO.: _____

BUSINESS ADDRESS: _____ COUNTY: _____

(Street or RFD)

CITY: _____ STATE: _____ ZIP CODE: _____

NAME OF SUPERVISING COMMERCIAL APPLICATOR TRAINER : _____ CERT. NUMBER : _____

I certify that I have received at least 40 hours of training in the skills necessary to properly apply pesticides in the performance of my job, and I agree to abide by all the laws, rules and regulations governing pesticide usage.

I certify that this applicant has successfully completed a training course, as outlined on the reverse of this application, specific to the pesticide application requirements of his/her job.

(Signature of Applicant)

(Signature of Commercial Applicator Trainer)

DATE : _____

DATE : _____

FOR DEPARTMENT USE ONLY Reg Tech Certificate No. _____ Date Keyed: _____ Keyed to Database by: _____

AMOUNT TO REMIT: \$30.00

VDACS ACCT. 756-09-02437

VDACS-07212 11/01

(SEE REVERSE SIDE FOR TRAINING REQUIREMENTS AND INSTRUCTIONS)

GENERAL TRAINING REQUIREMENTS FOR REGISTERED TECHNICIANS

Prior to making application for Registered Technician certification, a prospective applicant must first receive **at least 40 hours of training in the safe and proper application of pesticides**. The training must include the following:

1. Must include 20 hours Board-approved training consisting of at the minimum, study and review of all the material contained in the most current edition used in Virginia of the basic pesticide applicator certification training Core manual. (This manual may be obtained from the Virginia Tech Extension Division Distribution Center, 112 Landsdowne Street, Blacksburg, VA 24060 for a nominal fee.)
2. 20 hours on-the-job (practical) instruction in the safe and proper handling, mixing, and application of the pesticides normally associated with the technician's job duties under the direct, on-site supervision of a certified commercial applicator, and
3. This training must be received during the six month period previous to applying for Registered Technician certification.

Registered Technicians may apply general-use pesticides unsupervised, and restricted-use pesticides only under the direct supervision of a Certified Commercial Applicator.

INSTRUCTIONS FOR COMPLETING APPLICATION

FOR REGISTERED TECHNICIAN CERTIFICATION

1. Return completed application with payment. (Government employees are fee- exempt.) If you meet the above requirements, you will be sent a Notice of Authorization to take the certification exam.
2. Within 90 days of the date of the Notice of Authorization, report to an approved VDACS or DMV testing location to take the written examination, a 50 question multiple choice test. Computerized exams at the DMV Customer Service Centers are scored as you are taking them, and you will be notified of your score as you complete each exam. Written exams taken at VDACS testing centers will be sent to the Office of Pesticide Services in Richmond to be scored.
3. If you pass the Registered Technician examination, the Office of Pesticide Services (OPS) will notify you, and send you your certificate, generally within 10 work days. If you take and pass your exam at one of the DMV Customer Service Centers, you will be issued a temporary certificate good for seven days. Your permanent certificate will be mailed to you by OPS within seven days.