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## Emergency Regulation and Notice of Intended Regulatory Action (NOIRA) Agency Background Document

<b>Agency name</b>	Department of Criminal Justice Services
<b>Virginia Administrative Code (VAC) Chapter citation(s)</b>	6 VAC 20 - 300
<b>VAC Chapter title(s)</b>	Rules Relating to the Waiver Process for Law Enforcement Agencies to Use Certain Military Property and Equipment
<b>Action title</b>	New Regulation for the Establishment of a Waiver Process for Law Enforcement Agencies to Use Certain Military Property
<b>Date this document prepared</b>	12/10/2021

This information is required for executive branch review and the Virginia Registrar of Regulations, pursuant to the Virginia Administrative Process Act (APA), Executive Order 14 (as amended, July 16, 2018), the Regulations for Filing and Publishing Agency Regulations (1VAC7-10), and the *Form and Style Requirements for the Virginia Register of Regulations and Virginia Administrative Code*.

### Brief Summary

*Provide a brief summary (preferably no more than 2 or 3 paragraphs) of the subject matter, intent, and goals of this regulatory change (i.e., new regulation, amendments to an existing regulation, or repeal of an existing regulation). Alert the reader to all substantive matters or changes. If applicable, generally describe the existing regulation.*

SB5030, passed during the 2020 Special Session of the General Assembly, created several legislative mandates for the Department of Criminal Justice Services. One of those was to establish and administer a waiver process for law enforcement agencies to use certain military property and equipment. As of March 1, 2021, this provision have been added to Virginia Code § 9.1-102, thus creating the reason for the use of the Emergency regulatory process for DCJS to promulgate a new regulation for such.

**Acronyms and Definitions**

*Define all acronyms used in this form, and any technical terms that are not also defined in the “Definitions” section of the regulation.*

Board – Criminal Justice Services Board  
 CJSB - Criminal Justice Services Board, DCJS’ policy board  
 DCJS - Department of Criminal Justice Services  
 Department - Department of Criminal Justice Services

**Mandate and Impetus (Necessity for Emergency)**

*Explain why this rulemaking is an emergency situation in accordance with § 2.2-4011 A and B of the Code of Virginia. In doing so, either:*

- a) Indicate whether the Governor’s Office has already approved the use of emergency regulatory authority for this regulatory change.*
- b) Provide specific citations to Virginia statutory law, the appropriation act, federal law, or federal regulation that require that a regulation be effective in 280 days or less from its enactment.*

*As required by § 2.2-4011, also describe the nature of the emergency and of the necessity for this regulatory change. In addition, delineate any potential issues that may need to be addressed as part of this regulatory change*

This rulemaking is an emergency situation in accordance with § 2.2-4011, in that the Governor’s Office has already approved SB5030 during the 2020 Special Session of the General Assembly, and the provisions are now listed as #62 in Virginia Code § 9.1-102. While the Department of Criminal Justice Services has already accepted, and the Board subsequently approved, waivers for such property and equipment, there is currently no existing regulation for such. Although mandated by the passing of SB5030, DCJS sought and obtained formal Board approval to move forward with an Emergency regulatory action to establish a brand new regulation for such standards on May 20, 2021. The actual text of the regulation was approved by the CJSB on December 9, 2021.

**Legal Basis**

*Identify (1) the promulgating agency, and (2) the state and/or federal legal authority for the regulatory change, including the most relevant citations to the Code of Virginia or Acts and Assembly chapter number(s), if applicable. Your citation must include a specific provision, if any, authorizing the promulgating agency to regulate this specific subject or program, as well as a reference to the agency’s overall regulatory authority.*

The promulgating agency for this regulation is the Department of Criminal Justice Services, which has the regulatory authority under § 9.1-102 to do so. Pursuant to § 9.1-102, the Department, under the direction of the Board, which shall be the policy-making body for carrying out the duties and powers hereunder, shall have the power and duty to adopt regulations, pursuant to the Administrative Process Act (§ [2.2-4000](#) et seq.), for the administration of this

chapter including the authority to require the submission of reports and information by law-enforcement officers within the Commonwealth. Any proposed regulations concerning the privacy, confidentiality, and security of criminal justice information shall be submitted for review and comment to any board, commission, or committee or other body which may be established by the General Assembly to regulate the privacy, confidentiality, and security of information collected and maintained by the Commonwealth or any political subdivision thereof. Additionally, as of March 1, 2021, the Department has the authority to establish and administer a waiver process, in accordance with §§ 2.2-5515 and 15.2-1721.1, for law-enforcement agencies to use certain military property. Any waivers granted by the Criminal Justice Services Board shall be published by the Department on the Department's website.

### Purpose

*Describe the specific reasons why the agency has determined that this regulation is essential to protect the health, safety, or welfare of citizens. In addition, explain any potential issues that may need to be addressed as the regulation is developed.*

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DCJS has determined that this regulation is essential to protect the safety and welfare of citizens in the Commonwealth, and it has already been codified, effective March 1, 2021, which the reason for utilizing the Emergency regulatory process. The purpose of the establishment of this new regulation is to adopt and administer a statewide waiver process for the review of waivers submitted by law enforcement agencies, in order for them to potentially continue to utilize certain military property and equipment.

### Substance

*Briefly identify and explain the new substantive provisions, the substantive changes to existing sections, or both. A more detailed discussion is provided in the "Detail of Changes" section below.*

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There are no substantive changes to existing sections of any chapter of any regulation because this will be a brand new regulation promulgated by DCJS. The Department has been mandated through the passage of SB5030 during the 2020 Special Session of the General Assembly to adopt such standards into regulation, and the Board has approved the actual text to be located within the body of the new 6VAC20-300.

### Issues

*Identify the issues associated with the regulatory change, including: 1) the primary advantages and disadvantages to the public, such as individual private citizens or businesses, of implementing the new or amended provisions; 2) the primary advantages and disadvantages to the agency or the Commonwealth; and 3) other pertinent matters of interest to the regulated community, government officials, and the public. If there are no disadvantages to the public or the Commonwealth, include a specific statement to that effect.*

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There are no foreseen disadvantages to the Department, the Commonwealth, or individual private citizens or businesses. In fact, an advantage of promulgating this regulation is that the Department and the CJSB alike will be aware of the military property and equipment that agencies not only possess, but also intend to continue to utilize within their respective departments. Establishing this regulation, in accordance with § 9.1-102, will enhance the safety and security of not only law enforcement personnel, but also citizens across the Commonwealth.

**Alternatives to Regulation**

*Describe any viable alternatives to the regulatory change that were considered, and the rationale used by the agency to select the least burdensome or intrusive alternative that meets the essential purpose of the regulatory change. Also, include discussion of less intrusive or less costly alternatives for small businesses, as defined in § 2.2-4007.1 of the Code of Virginia, of achieving the purpose of the regulatory change.*

There are no existing viable alternatives to the establishment of this regulation, nor does the Department believe it will prove burdensome or intrusive to any small businesses or other agencies in the Commonwealth. DCJS was mandated through the passage of SB5030 in the 2020 Special Session of the General Assembly to establish this waiver process, and there is no alternative to doing so.

**Periodic Review and Small Business Impact Review Announcement**

*If you wish to use this regulatory action to conduct, and this Emergency/NOIRA to announce, a periodic review (pursuant to § 2.2-4017 of the Code of Virginia and Executive Order 14 (as amended, July 16, 2018)), and a small business impact review (§ 2.2-4007.1 of the Code of Virginia) of this regulation, keep the following text. Modify as necessary for your agency. Otherwise, delete the paragraph below and insert "This NOIRA is not being used to announce a periodic review or a small business impact review."*

This NOIRA is not being used to announce a periodic review or a small business impact review.

**Public Participation**

*Indicate how the public should contact the agency to submit comments on this regulation, and whether a public hearing will be held, by completing the text below. In addition, as required by § 2.2-4007.02 of the Code of Virginia describe any other means that will be used to identify and notify interested parties and seek their input, such as regulatory advisory panels or general notices.*

The Department of Criminal Justice is providing an opportunity for comments on this regulatory proposal, including but not limited to (i) the costs and benefits of the regulatory proposal, (ii) any alternative approaches, and (iii) the potential impacts of the regulation.

Anyone wishing to submit written comments for the public comment file may do so through the Public Comment Forums feature of the Virginia Regulatory Town Hall web

site at: <https://townhall.virginia.gov>. Comments may also be submitted by mail, email or fax to Kristi Shalton, 1100 Bank St, Richmond, VA 23219, [kristi.shalton@dcjs.virginia.gov](mailto:kristi.shalton@dcjs.virginia.gov), (804) 786-7801. In order to be considered, comments must be received by 11:59 pm on the last day of the public comment period.

A public hearing will not be held following the publication of the proposed stage of this regulatory action.

### Detail of Changes

*List all regulatory changes and the consequences of the changes. Explain the new requirements and what they mean rather than merely quoting the text of the regulation. For example, describe the intent of the language and the expected impact. Describe the difference between existing requirement(s) and/or agency practice(s) and what is being proposed in this regulatory change. Use all tables that apply, but delete inapplicable tables.*

*If an existing VAC Chapter(s) is being amended or repealed, use Table 1 to describe the changes between existing VAC Chapter(s) and the emergency regulation. If existing VAC Chapter(s) or sections are being repealed and replaced, ensure Table 1 clearly shows both the current number and the new number for each repealed section and the replacement section.*

**Table 1: Changes to Existing VAC Chapter(s)**

Current chapter-section number	New chapter-section number, if applicable	Current requirements in VAC	Change, intent, rationale, and likely impact of new requirements

*If a new VAC Chapter(s) is being promulgated and is not replacing an existing Chapter(s), use Table 2.*

**Table 2: Promulgating New VAC Chapter(s) without Repeal and Replace**

New chapter - section number	New requirements to be added to VAC	Other regulations and laws that apply	Change, intent, rationale, and likely impact of new requirements
6VAC-20-300-10	Establishment of a waiver process	Details that any law enforcement agency or department subject to the provisions of Virginia Code Sections § 2.2-5515, 15.2-1721.1, or 52-11.3 in possession of	The intent behind this specific section is to establish the overall intent of the regulation for the utilization of a waiver process for the use of military equipment and property by any law enforcement agency in the Commonwealth. It details the specific equipment that is prohibited and the effective date.

		equipment prohibited by §§ 2.2-5515, 15.2-1721.1, or 52-11.3 prior to March 1, 2021 must request a waiver to continue the use of such prohibited equipment	
6VAC20-300-20	Failure to Comply with Rules Relating to Waiver Process	Agencies or departments that do not request or receive a waiver may not utilize any equipment prohibited by §§ 2.2-5515, 15.2-1721.1, 52-11.3	Intent is to detail that without the submission of a waiver, law enforcement agencies may not utilize any of the prohibited equipment or property.
FORMS	DCJS Form Revised 4/2021	N/A	Military Surplus and Other Regulated Police Equipment Waiver, DCJS Form (Rev. 4/2021) to be linked in the text, but can be found at: <a href="https://www.dcjs.virginia.gov/sites/dcjs.virginia.gov/files/law-enforcement/forms/military-surplus-and-other-regulated-police-equipment-waiver.pdf">https://www.dcjs.virginia.gov/sites/dcjs.virginia.gov/files/law-enforcement/forms/military-surplus-and-other-regulated-police-equipment-waiver.pdf</a>