



## Criminal Justice Services Board

### Nominations and Appointments Subcommittee Meeting

DRAFT Minutes

Patrick Henry Building, Conference Room 1  
1111 E. Broad Street  
Richmond, Virginia 23219

Thursday, October 12, 2023  
9:30am

#### Members Present

Sheriff C.O. Balderson  
Mr. Jagdish Katyal, Jr.  
Ms. Ashley Waddell  
Ms. Kristi S. Wright (Proxy for The Honorable Karl R. Hade,  
Executive Secretary, Supreme Court of Virginia)

#### Members Absent

Chairman Edward Macon  
Ms. Nicole Wittmann

#### DCJS Staff Present

Ms. Aubrey Granderson, Division  
Director- Div. Licensure and  
Regulatory Svcs.  
Mr. Robert Mason, Mgr. Customer  
Service, Criminal History and Licensing  
Ms. Brenda Cardoza,  
Criminal History Spec.  
Ms. Laurel Marks, Mgr. Juvenile and  
Child Welfare  
Ms. Melissa O'Neill, Juvenile Justice

1. **Call to Order.** In Chairman Edward Macon's absence Mr. Jagdish Katyal, Jr called the meeting to order at 9:31am.

Sheriff C.O. Balderson motioned to allow Mr. Jagdish Katyal, Jr. to chair the meeting in Chairman Macon's absence, Ms. Ashley Waddell seconded the motion, which passed unanimously.

2. **Approval of Past Minutes.** Sheriff C.O. Balderson moved to accept the minutes from the June 15, 2023, meeting. Ms. Kristi S. Wright seconded the motion, which passed unanimously.
3. **Public Comment.** No public attendance.
4. **Nominations for Consideration.**

The Court Appointed Special Advocate and Children's Justice Act Advisory Committee (CASA/CJA) has one vacancy, the J.D -Juvenile Court Judge.

- ❖ Sheriff C.O. Balderson made a motion to recommend Mr. Eugene N. Butler as J.D -Juvenile Court Judge, to the CJSB for appointment to the Court Appointed Special Advocate and Children's Justice Act Advisory Committee for a 4-year term to begin July 1, 2023 and end June 30, 2027 and Ms. Kristi Wright seconded the motion, which passed unanimously:

The Private Security Services Advisory Board (PSSAB) has two vacancies: Law Enforcement Representative and Special Conservator of the Peace (SCOP).

- ❖ Sheriff C.O. Balderson made a motion to recommend Mr. Charles T. Proffitt to the CJSB for appointment to the Private Security Services Board as the Law Enforcement Representative and Ms. Ashley Waddell seconded the motion, which passed unanimously.
  
  - ❖ Sheriff C.O. Balderson made a motion to recommend Mr. Purvis Beanum to the CJSB for appointment to the Private Security Services Board as the Special Conservator of the Peace Representative and Ms. Kristi Wright seconded the motion, which passed unanimously.
- 5. Adjournment.** Ms. Kristi S.Wright made a motion to adjourn the meeting and Sheriff C.O. Balderson seconded the motion, which passed unanimously. The Nominations and Appointments Subcommittee adjourned at 9:41 a.m.