

**VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS
INFORMAL CONFERENCE COMMITTEE
May 31, 2017 - 1:00 p.m.**

Department of Health Professions
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233

CALL TO ORDER: An Informal Conference Committee of the Board of Long-Term Care Administrators was called to order at 1:18 p.m.

MEMBERS PRESENT: Karen Stanfield, NHA, Chair
Marj Pantone, ALFA

DHP STAFF PRESENT: Kathy Petersen, Discipline Operations Manager
David Kazzie, Adjudication Specialist

MATTER: Regina Kim, NHA
License No.: 1701-002563
Case No.: 171455

DISCUSSION: Ms. Kim appeared in person before the Committee in accordance with the Notice of the Board dated May 4, 2017. Ms. Kim was present and was represented by Jeremy Ball, Esq.

The Committee fully discussed the allegations as outlined in the Notice of Informal Conference with Ms. Kim.

CLOSED SESSION: Upon a motion by Ms. Pantone, and duly seconded by Ms. Stanfield, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Regina Kim, NHA. Additionally, she moved that Ms. Petersen and Mr. Kazzie attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 2:40 p.m.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 2:54 p.m.

DECISION:

Upon a motion by Ms. Pantone, and duly seconded by Ms. Stanfield, the Committee moved to dismiss the case due to insufficient evidence. Motion carried.

ADJOURNMENT:

The Committee adjourned at 3:57 p.m.

K Stanfield
Karen Stanfield, NHA, Chair

Corie E. Tillman Wolf
Corie E. Tillman Wolf, Executive Director

10/5/17
Date

10/5/17
Date

.....