

*APPROVED*

**VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS  
FORMAL ADMINISTRATIVE HEARING**

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**March 15, 2016**

**Department of Health Professions  
9960 Mayland Drive, Suite #300**

**Henrico, Virginia**

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**CALL TO ORDER:** A panel of the Board was called to order at 3:05 p.m.

**MEMBERS PRESENT:** Karen Stanfield, NHA, Chair  
Derrick Kendall, NHA  
Doug Nevitt, ALFA  
Mitchell Davis, NHA  
Dr. Warren Koontz, Citizen Member  
Mary Brydon, Citizen Member

**MEMBERS ABSENT:** Shervonne Banks, Citizen Member

**BOARD COUNSEL:** Erin Barrett, Assistant Attorney General

**STAFF PRESENT:** Lynne Helmick, Deputy Executive Director  
Missy Currier, Deputy Executive Director

**COURT REPORTER:** Andrea Pegram, Certified Court Reporter

**PARTIES ON BEHALF OF COMMONWEALTH:** Amy Weiss, Adjudication Specialist  
James Wall, Senior Investigator  
Jennifer Jarvis  
Angela Hughes

**MATTER SCHEDULED:** **Sandi Hall, NHA**  
**License No.: 1701-002649**  
**Case No.: 160857**

**ESTABLISHMENT OF A QUORUM:** With six (6) members of the Board present, a quorum was established.

**DISCUSSION:** Ms. Hall appeared before the Board in accordance with the Board's Notice of Formal Hearing dated February 18, 2016. Ms. Hall was present and was not represented by counsel.

The Board received evidence and sworn testimony from the parties called by the Commonwealth, regarding the matters as set forth in the Statement of Particulars.

**CLOSED SESSION:**

Upon a motion by Derek Kendall, and duly seconded by Dr. Warren Koontz, the Board voted to convene a closed meeting at 5:46 p.m., pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Sandi Hall, NHA. Additionally, he moved that Ms. Helmick, Ms. Barrett, and Ms. Carrier attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Board in its deliberations.

**RECONVENE:**

Upon a motion by Derek Kendall, and duly seconded by Marj Pantone, the Board voted to re-convene at 6:25 p.m.

**CERTIFICATION:**

Mr. Kendall certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code of Virginia, the Board reconvened in open session.

**DECISION:**

Upon a motion by Derek Kendall, and duly seconded by Marj Pantone, the Board found there was no clear and convincing evidence to support finding of any violation of the laws and regulations governing the practice of nursing home administrator and moved to DISMISS the case.

**VOTE:**

The vote was unanimous.

**ADJOURNMENT:**

The Board adjourned at 6:31 p.m.

*The decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decisions of this formal hearing panel.*

Karen Hopkins Stanfield  
Karen Stanfield, NHA, Chair

Lisa R. Hahn  
Lisa R. Hahn, Executive Director

9-20-16  
Date

9/21/16  
Date