

**BOARD FOR PROFESSIONAL SOIL SCIENTISTS,  
WETLAND PROFESSIONALS and GEOLOGISTS MEETING  
June 28, 2022  
10:00 a.m. – Board Room 4 – 2<sup>nd</sup> Floor  
Department of Professional & Occupational Regulation  
9960 Mayland Drive  
Richmond, Virginia 23233  
(804) 367-8514**

1. Call to Order
2. Emergency Evacuation Procedures
3. Announcements
4. Approval of Agenda
5. Approval of Minutes:
  - February 19, 2020
  - March 29, 2022
6. Public Comment Period\*
7. ASBOG Executive Committee Nominations – Email sent May 9, 2022
8. Virginia DEQ Inquiry – Wetland Delineation
9. Wetland Delineation Training – Draft Language for the DPOR Website
10. Election of Officers
  - Chair
  - Vice Chair
11. Consideration of 2022 Meeting Dates
12. Consideration of 2023 Meeting Dates
13. Fee Increase
14. Board Member Conference – October 13 - October 14, 2022
15. Licensed and Certified Population
16. Financial Statements

17. Other Business
18. Conflict of Interest / Travel Vouchers
19. Adjourn

**NEXT MEETING SCHEDULED FOR September 28, 2022**

Agenda materials available to the public do not include disciplinary case files or application files pursuant to §54.1-108 of the Code of Virginia.

\*Five minute public comment, per person, with the exception of any open disciplinary or application files. Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-8514 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.

DRAFT AGENDA  
Materials contained in this agenda are proposed for discussion  
And are not to be construed as regulation or official board position  
DRAFT AGENDA

- **Call to Order**
- **Emergency Evacuation**
- **Announcements**

DRAFT AGENDA

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**BOARD FOR PROFESSIONAL SOIL SCIENTISTS, WETLAND PROFESSIONALS  
and GEOLOGISTS  
DRAFT MEETING MINUTES**

The Board for Professional Soil Scientists, Wetland Professionals and Geologists met on February 19, 2020, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

**Citizens**

Robin Jones  
Molly Parker

**Geologists**

Warren “Ted” Dean  
Michael Lawless

**Soil Scientists**

Larry Giannasi  
David Hall  
Alexis Jones

**Wetland Delineators**

Robin Bedenbaugh  
Justin Brown

Board members Bennette Burks, Doug DeBerry, David Spears, and Drew Thomas, were not present at the meeting.

Staff present for all or part of the meeting were:

Mary Broz-Vaughan, Director  
Kathleen (Kate) R. Nosbisch, Executive Director  
Jeff Waite, Financial Services Director  
Cathy Clark, Administrative Assistant

Josh Laws, Assistant Attorney General, was present from the office of the Attorney General.

Mr. Giannasi, Chair, called the meeting to order at 10:00 a.m.

**Call to Order**

Mr. Giannasi advised the Board of the emergency evacuation procedures.

**Emergency Evacuation  
Procedures**

Ms. Nosbisch introduced Mr. Jeff Waite, DPOR Financial Services Director, LaTonya Washington, Budget Analyst, and Cathy Clark, Administrative Assistant to the Board for Barbers and Cosmetology who is assisting with the minutes for this meeting.

**Welcome and  
Introductions**

Ms. A. Jones moved to approve the agenda. Mr. Lawless seconded the motion, which was unanimously approved by members: Bedenbaugh, Brown, Dean, Giannasi, Hall, A. Jones, R. Jones, Lawless, and Parker.

**Approval of Agenda**

Mr. Dean moved to approve the minutes from the November 19, 2019, Board for Professional Soil Scientists, Wetland Professionals and Geologists meeting. Ms. A. Jones seconded the motion, which was

**Approval of Minutes**

unanimously approved by members: Bedenbaugh, Brown, Burks, Dean, Giannasi, Hall, A. Jones, R. Jones, Lawless, and Parker.

There was no public comment.

**Public Comment Period**

Ms. Nosbisch invited Mr. Waite to provide an overview of the proposed fee increases and to explain the fee structure and financial position of the Board. Mr. Waite also provided an explanation of the Callahan Act and how it is used to determine fee adjustments and to ensure that revenues are sufficient to cover expenses, but not excessive.

**Fee Increase**

After Board discussion, Ms. Nosbisch conducted an informal poll of the members to determine the Board's position on each of the three proposed fee structures (see Addendum 1). The poll indicated that the Board was unanimously in favor of Proposal A.

Ms. Nosbisch then explained the Notice of Intended Regulatory Action (NOIRA) process that will be the next step toward approval of the fee increase.

Ms. A. Jones moved to approve fee structure Proposal A. Mr. Hall seconded the motion, which was unanimously approved by members: Bedenbaugh, Brown, Dean, Giannasi, Hall, A. Jones, R. Jones, Lawless, and Parker.

Ms. Nosbisch advised the Board that there were no bills pending in the current General Assembly session that affect the Board's professions. Upon questions from the Board, Ms. Nosbisch indicated that this session of the General Assembly was an even-year long session that will adjourn on March 7, 2020.

**General Assembly Update**

Ms. Nosbisch reported to the Board that the Board for Professional and Occupational Regulation (BPOR) discussed and approved a preliminary report required by the JLARC Report at its December 9, 2019, board meeting. The report was filed to the General Assembly prior to the December 31, 2019 deadline. The report evaluated the need for continued regulation of certain professions and occupations. The professions/occupations to be studied are: Professional Soil Scientists, Waste Facility Management Operators, Landscape Architects, Common Interest Community Manager Employees, Certified Interior Designers, Backflow Prevention Device Workers and Wetland Delineators. She further advised that the next step for the recommendations is to hold public hearings and receive comment. She stated that there would be five public hearings across the state:

**JLARC Study Update**

- March 20 - DPOR, Board Room 2, 10:00:00 am
- March 23 - JMU, Harrisonburg, Student Center/Allegheny Room, 10:00 am

- April 17 – Virginia Highlands Community College, Abingdon Student Center 130, 9:00 am
- May 21 – Chesapeake, City Hall Council Chambers, 10:00 am
- May 27 – Fairfax, City Hall Annex Council Chambers, 10:00 am

The final report on the recommendations is due December 31, 2020.

Ms. Nosbisch advised that the Agency is still in process of reducing regulations by 25% as required by action taken during the 2018 General Assembly Session with a deadline of 7/1/21, however, it appears that the Agency may be receiving two additional professions to regulate if the bills continue to progress as they are through the 2020 General Assembly Session.

**Mandatory Regulatory Reduction Update**

Ms. Nosbisch reviewed the licensee counts as of January 1, 2020: Soil Scientists –92; Wetland Delineators –116; Geologists – 946

**Licensed and Certified Population**

Mr. Waite reviewed the Financial Statements with the members following the conclusion of the fee increase discussion and voting that took place earlier in the meeting. Ms. Nosbisch advised the Board that the Financial Statements were for informational purposes.

**Financial Statements**

Ms. Nosbisch informed the Board members of the upcoming National Association of State Boards of Geology (ASBOG) Spring Workshop that will take place in April. Mr. Dean and Mr. Lawless expressed interest in the workshop. Ms. Nosbisch advised that she would be in touch with those interested and the two geologist members who were not present at the meeting to provide additional information.

**ASBOG**

Ms. Nosbisch reminded the members that all Conflict of Interest (COIA) Training and Financial Disclosure Statements should have now been completed by all members. She indicated that those who attended the Board Member Training Conference in October 2019 and completed the COIA training provided were not required to repeat the training online.

**Other Business**

Ms. Nosbisch shared information from a February 2020 article from the NCEES Licensure Exchange regarding Arizona introducing universal recognition for out-of-state licenses. Ms. Broz Vaughan pointed out to the Board that Virginia’s requirements for individuals coming from out of state are less restrictive as Virginia does not have a one-year residency requirement as does Arizona.

Conflict of Interest forms and travel vouchers were completed by all board members present.

**Conflict of Interest Forms/Travel Vouchers**

There being no further business, the meeting was adjourned at 11:00 a.m.

**Adjournment**

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Larry Giannasi, Chair

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Mary Broz-Vaughan, Secretary

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Regulatory Review Committee of the BOARD FOR PROFESSIONAL SOIL  
SCIENTISTS, WETLAND PROFESSIONALS and GEOLOGISTS  
DRAFT MEETING MINUTES

The Board for Professional Soil Scientists, Wetland Professionals and Geologists met on March 29, 2022 at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia, with the following members present for all or part of the meeting:

**Citizens**

Robin Jones  
Molly Parker  
Bennette Burks

**Geologists**

Michael Lawless  
Drew Thomas  
David Spears

**Soil Scientists**

David Hall

**Wetland Delineators**

Robin Bedenbaugh  
Justin Brown

Board members Warren “Ted” Dean, Alexis Jones, Larry Giannasi, and Doug DeBerry were not present at the meeting with regrets.

Staff present for all or part of the meeting were:

Kishore Thota, Chief Deputy Director  
Kathleen (Kate) R. Nobsch, Executive Director  
Amy Goobic, Executive Assistant  
Breanne Henshaw, Administrative Coordinator

Josh Laws, Assistant Attorney General, was present from the office of the Attorney General.

Mr. Thomas, Vice Chair, called the meeting to order at 10:12 a.m.

**Call to Order**

Mr. Thomas advised the Board of the emergency evacuation procedures.

**Emergency  
Evacuation**

Ms. Nobsch stated that Mr. DeBerry, Ms. Jones, Mr. Giannasi, and Mr. Dean send their regrets. Ms. Nobsch stated Demetrios (Mitch) Melis, DPOR Director, sends his regrets, that Kishore Thota was attending in his place. Ms. Nobsch introduced Kishore Thota, new DPOR Chief Deputy Director and Breanne Henshaw, Administrative Coordinator for the Board. Board members introduced themselves. Ms. Nobsch also thanked Amy Goobic, Executive Assistant for assisting with the meeting. Ms. Nobsch informed the Board of Bonnie Davis’ new role as the Boxing, Martial Arts and Professional Wrestling Advisory Board Operations Administrator.

**Announcements**



There was no public comment.

**Public  
Comment  
Period**

Ms. Nosbisch stated the National Association of State Boards of Geology (ASBOG) exam is transitioning to computer based testing, and will begin with the exam scheduled for March 17, 2023. Mr. Thomas indicated the computer based testing will allow data to be gathered.

**ASBOG – CBT  
Conversion  
Begins**

Board members reviewed wetland delineation training course by Swamp School. Ms. Nosbisch stated this was for informational purposes.

**Wetland  
Delineation  
Training**

Discussion was held on the wetland delineation training program as presented and whether it should be considered a “course approved by the Board.” Mr. Brown and Mr. Bedenbaugh expressed concerns that the program did not meet the intent of the regulations and that it seemed to be “self taught.” They agreed that 18VAC145-30-60.B intent was to have a field component of 32 hours instructed by a Professional Wetland Delineator (PWD). The regulation does not refer specifically to a PWD instructor. Board members discussed options to clarify “course approved by the Board” and what could be done to inform the public that the field component should be taught by a PWD. Ms. Nosbisch informed the Board that to change the regulation or to issue a Guidance Document would take an extended amount of time. The Board discussed potential solutions and Ms. Nosbisch recommended adding language to the DPOR website with information regarding wetland delineator courses being offered. The language for the website will be presented to the Board at the next meeting.

Board members were provided an article by Amy Friedenberger, which highlights the Virginia Tech soil judging team. The article was for informational purposes.

**“What’s the big  
deal about  
dirt?” Virginia  
Tech’s  
Standout Soil  
Judging Team**

Ms. Nosbisch informed the Board that a citizen member of the Board would be included in the rotation for Board Chair and Vice-Chair. She commented that prior to having citizen members on the Board, the rotation included the three professions represented on the Board.

**Citizen  
Member  
Rotation of  
Chair and Vice-  
Chair**

Ms. Nosbisch stated that the election of chair and vice-chair, as well as consideration of 2023 meeting dates, must be postponed until the next Board meeting as there was not a quorum present.

**Election of  
Officers and  
2022 Meeting  
Dates**

Ms. Nosbisch informed the Board that the public comment period for the fee increase regulatory action, ended March 2, 2022, no comments were received. She stated that the action needs to be voted on by the Board, however as there was not a quorum present, it must be deferred to the next meeting.

**Fee Increase**

Ms. Nosbisch reviewed the licensee counts as of March 1, 2022: Soil Scientists – 79; Wetland Delineators – 115; Geologists – 887.

**Licensed and  
Certified  
Population**

Financial statements were provided for informational purposes.

**Financial  
Statements**

Mr. Hall provided an update on the soil scientist professional practice exam. He stated that as a member of the revision committee, they have discussed updating the performance objectives, and reviewing the actual questions as there is concerns with the low pass rate.

**Other Business**

Mr. Thomas provided a brief report on ASBOG, stating that the ASBOG Council Exam Workshop was upcoming, and would be vetting current exam questions. Mr. Thomas and Mr. Lawless will be attending.

Mr. Spears announced that he will be retiring December 1, 2022. Ms. Nosbisch thanked Mr. Spears for his service and thanked everyone for attending the meeting.

Ms. Nosbisch thanked the Board members in attendance, and expressed the importance of having a quorum to conduct Board business.

Conflict of Interest forms and Travel Vouchers were completed by all Board members present.

**Conflict of  
Interest Forms /  
Travel  
Vouchers**

There being no further business, the meeting was adjourned at 11:07 a.m.

**Adjourn**

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Larry Giannasi, Chair

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Demetrios J. Melis, Secretary

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# ➤ **Public Comment**

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Henshaw, Breanne &lt;breanne.henshaw@dpor.virginia.gov&gt;

## Fwd: Call for Nominations to ASBOG Executive Committee

**Nosbisch, Kathleen** <kate.nosbisch@dpor.virginia.gov>

Mon, May 9, 2022 at 8:20 PM

To: Breanne Henshaw <breanne.henshaw@dpor.virginia.gov>, Bonnie Davis <bonnie.davis@dpor.virginia.gov>

Good Evening, SSWPG Board Members:  
Please see the announcement from ASBOG seeking nominations...  
Be well,  
Kate

----- Forwarded message -----

From: **dsneyd asbog.org** <dsneyd@asbog.org>

Date: Wed, Apr 13, 2022 at 9:16 AM

Subject: Call for Nominations to ASBOG Executive Committee

To: dsneyd asbog.org <dsneyd@asbog.org>

Dear ASBOG® Board Administrators:

The ASBOG® Committee on Nominations is currently seeking nominations for the office of Secretary on the **ASBOG 2023 Executive Committee** and encourages Boards and/or individuals to nominate qualified candidates for this position. The following individuals comprise the Nominations Committee this year:

Jason Patton – Committee Chair

Betsy Mathieson – Board Representative (CA)

Bill Schramm – Board Representative (LA)

Brenda Halminiak – Past ASBOG® President (2020)

Bob Henthorne – Past ASBOG® President (2016)

David Svingen – Current ASBOG® President (2022)

Deana Sneyd – Executive Director

The Nominations Committee will evaluate all applications and make a recommendation for Secretary, and any other position left vacant by interruption of Executive Committee member succession if needed, and present the full slate of ASBOG® officers to the Executive Committee in July. The adoption of the final slate of officers will then occur at the Annual Meeting to be held on October 25, 2025, in Wilmington, North Carolina. Any person who is a citizen of the United States of America and a geologist registered by a state Member Board at the time of nomination is eligible to hold this position. Candidates are encouraged to self-nominate, if desired. The office of the Secretary is the initial position held by members serving on the Executive Committee. It is the policy of ASBOG® to move officers through the offices of the Executive Committee, thus requiring a five-year commitment to ASBOG® from those who wish to serve. Interested candidates should complete the attached form and send via email to ASBOG®. **Nominations are due by May 31, 2022.**

Sincerely,

Deana

**Deana Sneyd, P.G.** | Executive Director | **ASBOG**  
6000 Stewart Parkway PO Box 5219 Douglasville, GA 30154  
T: +1 (678) 713-1251 | E: [dsneyd@asbog.org](mailto:dsneyd@asbog.org) | [www.asbog.org](http://www.asbog.org)

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**Please consider the environment before printing this email.**

--

*Kate Nosbisch, Hon. AIA Virginia*

Kathleen R. Nosbisch

Executive Director

Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA)

[APELSCIDLA Centennial Book 1920-2020](#)

Athlete Agent Registration Program

Auctioneers Board

Board for Branch Pilots

Board for Professional and Occupational Regulation

Board for Professional Soil Scientists, Wetland Professionals, and Geologists

Boxing, Martial Arts and Professional Wrestling Advisory Board

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 **Call for Nominations - 2022 ASBOG Secretary.docx**  
36K

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DRAFT AGENDA

# NATIONAL ASSOCIATION OF STATE BOARDS OF GEOLOGY (ASBOG®)

## 2022 CALL FOR NOMINATIONS OF CANDIDATE AS SECRETARY

At the 33<sup>rd</sup> Annual Meeting to be held on October 25, 2022, in Wilmington, NC the National Association of State Boards of Geology (ASBOG®) will adopt the 2023 Slate of Officers. The Committee on Nominations is currently seeking nominations for the office of Secretary.

The officers of the Executive Committee are President, President Elect, Treasurer, Secretary and Immediate Past President. The following guidelines describe eligibility for nomination and the responsibility of the Secretary's position.

### ELIGIBILITY

Any person who is a citizen of the United States of America and a geologist registered by a state Member Board at the time of nomination is eligible to hold an elected office. A state Member Board of ASBOG® shall be the State Board or other legal entity constituted by the respective state, territory, or the District of Columbia of the United States of America to administer the practice of geology.

Registered Geologists who meet the criteria established for nomination may be nominated by their respective state Member Board, OR they may submit their nomination independently for consideration.

**EXCEPTIONS TO ELIGIBILITY:** A Member who holds an executive office or executive position in an Affiliate Organization is not eligible to be an executive officer of ASBOG® while holding such office or position in that organization.

Associate Members and International Members are not eligible to be an officer of ASBOG®.

### RESPONSIBILITIES AND DUTIES

The Secretary shall, under the direction of the President, be the official recorder of the minutes for all meetings of the Executive Committee, for the Annual Meeting, and any Special Meetings.

The Executive Committee currently meets four times per year -- in conjunction with both the spring and fall Council of Examiners (COE) Workshops, and twice at intermediate times between the Workshops. Attendance and participation at all meetings by the officers of the Executive Committee is anticipated, unless extenuating unusual circumstance prevents it.

The office of the Secretary is the initial position held by Members serving on the Executive Committee. It is the policy of our organization to move officers through the offices of the Executive Committee, thus requiring a five-year commitment to ASBOG® from those who wish to serve.



# NATIONAL ASSOCIATION OF STATE BOARDS OF GEOLOGY (ASBOG®)

## NOMINATION FORM FOR SECRETARY

PLEASE COMPLETE THE FOLLOWING INFORMATION (PLEASE TYPE OR PRINT CLEARLY. THANK YOU!):

Name of Nominee: \_\_\_\_\_

Degrees held: \_\_\_\_\_

State(s) where Nominee is currently licensed/registered: \_\_\_\_\_

Current Employer(s): \_\_\_\_\_

Current Title(s): \_\_\_\_\_

Years serving on state Member Board (and offices held, if applicable): \_\_\_\_\_

Years attending ASBOG® Meetings and Workshops as either Subject Matter Expert (SME) or Voting Delegate: \_\_\_\_\_

ASBOG® Committee Participation and/or Participation with other Organizations on ASBOG®'s behalf: \_\_\_\_\_

Membership in other Professional Geologic Organizations (and Positions held, if applicable): \_\_\_\_\_

The Committee on Nominations will contact the Nominee directly during the evaluation process, via either telephone or email. Please provide current, direct contact information:

Candidate e-mail address: \_\_\_\_\_

Candidate Phone Number: \_\_\_\_\_

Attached are 4 questions that will help the Nominations Committee rank all nominees for the next ASBOG® Secretary and Executive Committee member. You may answer each question individually or combine to form your vision statement for ASBOG® while serving your first 3 years on the Executive Committee towards your presidential year. Please be as thorough as you need.

NOMINATED BY:

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**Please email or mail this completed form, along with a copy of the Nominee's vita/résumé and a clear photo of the nominee**, to be received **NO LATER THAN May 31, 2022**, to: [dsneyd@asbog.org](mailto:dsneyd@asbog.org)

OR:

Jason Patton - Chair, ASBOG® Committee on Nominations  
P.O. Box 5219  
6000 Stewart Parkway  
Douglasville, GA 30154

**Please note the due date.** Late submittals will not be accepted. All submittals must be on official form provided.

# NATIONAL ASSOCIATION OF STATE BOARDS OF GEOLOGY (ASBOG®)

## Secretary Discussion Questions

1. Joining the Executive Committee requires a large allocation of time and effort. You will be required to attend 4 meetings per year plus conference calls as necessary. Are you able to make this commitment for the next 5 years?
2. Working as part of the national Executive Committee, it is often difficult to separate one's self from local or state-specific issues or wants. How would you handle this as an officer on the ASBOG® Executive Committee?
3. What ideas and/or skills would you bring to the Executive Committee that would complement the current makeup of the Executive Committee?
4. What do you see as the most difficult issue/subject the Executive Committee will be faced with in the next 5 years, and how do you propose to address that issue/subject?

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Henshaw, Breanne &lt;breanne.henshaw@dpor.virginia.gov&gt;

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**Re: Question from DEQ regarding qualifying experience and follow up to question regarding wetland course**

1 message

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**Nosbisch, Kathleen** <kate.nosbisch@dpor.virginia.gov>  
Cc: Breanne Henshaw <breanne.henshaw@dpor.virginia.gov>

Tue, Jun 7, 2022 at 2:14 PM

Hello Wetland Delineator Board Members:

Justin, we can certainly add this as an item for the next board meeting which is June 28th.  
Thank you!  
Kate

On Tue, Jun 7, 2022 at 2:10 PM Justin Brown &lt;justinbrownpwd@gmail.com&gt; wrote:

Hi Kate,

I received a call from Virginia DEQ yesterday seeking some guidance and clarification on the qualifying experience for their employees who are in the Virginia Water Protection Program. Essentially, they would like more of their staff to get certified and want to help prepare them in the best way possible. The question was regarding what the board would like to see as far as documentation of the 30 delineations required in 18VAC145-30-50.2. I know that DEQ had recently started implementing a state surface water determination process that has the ability to document that an individual reviewed a wetland delineation for a particular site. Unfortunately, it's a process that is not always used and there isn't always a good paper trail to demonstrate their involvement outside of that process. If this isn't something that has already been addressed, I was wondering if this topic could be added to the next board meeting so that we can discuss what acceptable documentation may look like for that category?

Also, to follow up on our conversation about the course requirement, the FAQ section looks like it might be the best place to address it. A Q&A could look like: "Does the course in state and federal wetland delineation methods need to contain an instructor led field component?" *The course must have a field component however it does not need to be instructor led. It is strongly recommended that a course with an instructor led field component is taken to ensure appropriate procedures are learned.* I'm open to edits on this though.

Thanks for your help,

Justin

--

*Kate Nosbisch, Hon. AIA Virginia*

Kathleen R. Nosbisch

Executive Director

Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA)

[APELSCIDLA Centennial Book 1920-2020](#)

Athlete Agent Registration Program

Auctioneers Board

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➤ **Election of Officers**

- **Chair**
- **Vice Chair**

➤ **Consideration of 2022 Meeting Dates**

- **September 28, 2022**
- **December 1, 2022**

➤ **Consideration of 2023 Meeting Dates**

- **March 28, 2023**
- **June 27, 2023**
- **September 26, 2023**
- **November 29, 2023**



**Agency** Department of Professional and Occupational Regulation

**Board** Board for Professional Soil Scientists, Wetland Professionals, and Geologists

**Chapter** Board for Professional Soil Scientists Regulations [**18 VAC 145 - 20**]

**Action:** Fee Adjustment

General Information			
<b>Action Summary</b>	The Board for Professional Soil Scientists, Wetland Professionals and Geologists (the Board) seeks to amend its current regulations to adjust its licensing fee structure. The Board must establish fees adequate to support the costs of the Board operations and a proportionate share of the Department's operations. By the close of the next biennium, fees will not provide adequate revenue for those costs.		
<b>Chapters Affected</b>		<b>VAC</b>	<b>Chapter Name</b>
	Primary	<b>18 VAC 145-20</b>	Board for Professional Soil Scientists Regulations
	Other chapters		
		<b>18 VAC 145 - 30</b>	Wetland Delineators Certification Regulations
	<b>18 VAC 145 - 40</b>	Regulations for the Geology Certification Program	Amend Existing Regulation
<b>Exempt from APA</b>	No, this action is subject to Article 2 of the Administrative Process Act.		
<b>RIS Project</b>	Yes [7058]		
<b>New Periodic Review</b>	This action will not be used to conduct a new periodic review.		

Stages		
Stages associated with this regulatory action.		
<b>Stage ID</b>	<b>Stage Type</b>	<b>Status</b>
<b>8913</b>	NOIRA	Stage complete. Comment period ended 03/02/2022.

Contact Information	
<b>Name / Title:</b>	Kathleen R. Nusbisch / <i>Executive Director</i>
<b>Address:</b>	9960 Mayland Drive, Suite 400 Richmond, VA 23233
<b>Email Address:</b>	<a href="mailto:soilscientist@dpor.virginia.gov">soilscientist@dpor.virginia.gov</a>

# Licensed and Certified Population

As of June 1, 2022

Soil Scientists	80
Wetland Delineators	117
Geologists	909

**Department of Professional and Occupational Regulation  
Statement of Financial Activity**

**Board for Professional Soil Scientists, Wetland Professionals, and Geologists  
954180**

2020-2022 Biennium

May 2022

	May 2022 Activity	Biennium-to-Date Comparison	
		July 2018 - May 2020	July 2020 - May 2022
<b>Cash/Revenue Balance Brought Forward</b>			10,789
<b>Revenues</b>	1,005	89,445	88,920
<b>Cumulative Revenues</b>			99,709
<b>Cost Categories:</b>			
<b>Board Expenditures</b>	56	29,243	23,960
<b>Board Administration</b>	1,477	34,723	32,985
<b>Administration of Exams</b>	276	5,414	5,669
<b>Enforcement</b>	1	20	20
<b>Legal Services</b>	0	68	72
<b>Information Systems</b>	1,041	26,129	23,618
<b>Facilities and Support Services</b>	369	9,028	9,463
<b>Agency Administration</b>	706	15,814	15,590
<b>Other / Transfers</b>	0	(1)	(0)
<b>Total Expenses</b>	3,926	120,439	111,376
<b>Transfer To/(From) Cash Reserves</b>	0	0	(29,924)
<b>Ending Cash/Revenue Balance</b>			18,257

<b>Cash Reserve Beginning Balance</b>	44,655	0	74,579
<b>Change in Cash Reserve</b>	0	0	(29,924)
<b>Cash Reserve Ending Balance</b>	44,655	0	44,655

<b>Number of Regulants</b>	
Current Month	1,185
Previous Biennium-to-Date	1,170



**Department of Professional and Occupational Regulation**  
**Supporting Statement of Year-to-Date Activity**  
**Board for Professional Soil Scientists, Wetland Professionals and Geologists - 954180**  
**Fiscal Year 2022**

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal YTD Charges	Planned Annual Charges	Current Balance	Projected Charges at 6/30	Projected Variance Favorable (Unfavorable)	
																	Amount	%
<b>Board Expenditures</b>	5,929	2,958	1,598	357	133	116	1,563	2,251	881	245	56	0	16,089	26,063	9,975	17,408	8,656	33.2%
<b>Board Administration</b>	2,240	1,530	1,341	1,355	1,418	1,384	1,364	1,332	1,354	1,420	1,477	0	16,216	23,665	7,449	16,667	6,998	29.6%
<b>Administration of Exams</b>	400	275	274	274	275	274	275	275	274	274	276	0	3,144	3,699	555	3,267	432	11.7%
<b>Enforcement</b>	1	1	1	1	1	1	1	1	1	1	1	0	11	14	4	11	3	22.2%
<b>Legal Services</b>	0	11	11	0	0	0	11	0	11	0	0	0	44	43	-1	48	-5	-11.6%
<b>Information Systems</b>	644	1,742	861	1,048	935	306	1,186	1,071	1,490	851	1,041	0	11,176	13,551	2,375	11,977	1,574	11.6%
<b>Facilities / Support Svcs</b>	551	1,210	536	346	383	356	336	358	352	428	369	0	5,226	6,596	1,370	5,612	985	14.9%
<b>Agency Administration</b>	968	670	567	742	616	694	658	689	800	790	706	0	7,898	11,942	4,044	8,179	3,763	31.5%
<b>Other / Transfers</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Charges</b>	<b>10,734</b>	<b>8,397</b>	<b>5,189</b>	<b>4,123</b>	<b>3,761</b>	<b>3,132</b>	<b>5,394</b>	<b>5,977</b>	<b>5,162</b>	<b>4,008</b>	<b>3,926</b>	<b>0</b>	<b>59,803</b>	<b>85,574</b>	<b>25,771</b>	<b>63,169</b>	<b>22,405</b>	<b>26.2%</b>

- **Other Business**
- **Conflict of Interest Forms /  
Travel Vouchers**
- **Adjourn**

DRAFT AGENDA

Materials contained in this agenda are proposed topics for discussion  
And are not to be construed as regulation or official board position