

**VIRGINIA BOARD OF PHYSICAL THERAPY  
SPECIAL CONFERENCE COMMITTEE  
MINUTES**

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**November 13, 2018**

Department of Health Professions  
Perimeter Center  
9960 Mayland Drive  
Henrico, Virginia 23233

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- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 1:05 p.m.
- MEMBERS PRESENT:** Elizabeth Locke, PT, PhD, Chair  
Tracey Adler, PT, DPT
- DHP STAFF PRESENT:** Lynne Helmick, Deputy Executive Director  
Angela Pearson, Discipline Manager  
Jessica Kelley, Adjudication Specialist
- OTHERS PRESENT:** C. Nelson
- MATTER:** Pamela Nelson, PTA  
Case # 178243
- DISCUSSION:** Ms. Nelson appeared before the Committee in accordance with the Board's Notice of Informal Conference, dated August 21, 2018.
- The Committee fully discussed the allegations as referenced in the August 21, 2018, Notice of Informal Conference.
- CLOSED SESSION:** Upon a motion by Dr. Adler, and duly seconded by Dr. Locke, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Pamela Nelson, PTA. Additionally, she moved that Ms. Helmick and Ms. Pearson attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session and announced its decision.

**DECISION:**

Upon a motion by Dr. Adler and duly seconded by Dr. Locke, the Committee issued a reprimand to Ms. Nelson and ordered that Ms. Nelson complete Board-approved courses of at least three Type 1 credit hours each in the subjects of ethics and documentation within 120 days of entry of the Order.

The motion carried.

**ADJOURNMENT:**

The Committee adjourned at 2:00 p.m.

Elizabeth Locke, PT, PhD, Chair  
Elizabeth Locke, PT, PhD, Chair

Corie Tillman Wolf, JD, Executive Director  
Corie Tillman Wolf, JD, Executive Director

February 11, 2019  
Date

2/11/19  
Date



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**CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 2:05 p.m.

**MEMBERS PRESENT:** Elizabeth Locke, PT, PhD, Chair  
Tracey Adler, PT, DPT

**DHP STAFF PRESENT:** Lynne Helmick, Deputy Executive Director  
Angela Pearson, Discipline Manager  
Jessica Kelley, Adjudication Specialist

**MATTER:** **Mariah Hall, PTA**  
Case # 180768

**DISCUSSION:** Ms. Hall did not appear before the Committee in accordance with the Board's Notice of Informal Conference, dated August 21, 2018

By letter dated August 21, 2018, the Board sent a Notice of Informal Conference to Ms. Hall notifying her that an informal conference would be held on November 13, 2018. The Notice was sent by certified mail to the legal address of record on file with the Board. The Notice sent to Ms. Hall via certified mail was returned unclaimed to the Board office on October 29, 2018. Accordingly, the Committee Chair concluded that adequate notice was provided to Ms. Hall and the informal conference proceeded in her absence.

The Committee fully discussed the allegations as referenced in the August 21, 2018, Notice of Informal Conference.

**CLOSED SESSION:** Upon a motion by Dr. Adler, and duly seconded by Dr. Locke, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Mariah Hall, PTA. Additionally, she moved that Ms. Helmick and Ms. Pearson attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

**RECONVENE:**

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session and announced its decision.

**DECISION:**

Upon a motion by Dr. Adler and duly seconded by Dr. Locke, the Committee voted to issue an Order requiring that Ms. Hall either provide evidence that she has completed the 30 hours of CE and 160 hours of active practice or place her license on "Inactive" status.

The motion carried.

**ADJOURNMENT:**

The Committee adjourned at 2:16 p.m.

Elizabeth Locke, PT, PhD, Chair  
Elizabeth Locke, PT, PhD, Chair

Corie Tillman Wolf, JD, Executive Director  
Corie Tillman Wolf, JD, Executive Director

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**CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 2:18 p.m.

**MEMBERS PRESENT:** Elizabeth Locke, PT, PhD, Chair  
Tracey Adler, PT, DPT

**DHP STAFF PRESENT:** Lynne Helmick, Deputy Executive Director  
Angela Pearson, Discipline Manager  
Jessica Kelley, Adjudication Specialist

**MATTER:** **Crystal Baker, PTA**  
Case # 180637

**DISCUSSION:** Ms. Baker did not appear before the Committee in accordance with the Board's Notice of Informal Conference, dated August 21, 2018

By letter dated August 21, 2018, the Board sent a Notice of Informal Conference to Ms. Baker notifying her that an informal conference would be held on November 13, 2018. The Notice was sent by certified mail to the legal address of record on file with the Board. Accordingly, the Committee Chair concluded that adequate notice was provided to Ms. Baker and the informal conference proceeded in her absence.

The Committee fully discussed the allegations as referenced in the August 21, 2018, Notice of Informal Conference.

**CLOSED SESSION:** Upon a motion by Dr. Adler, and duly seconded by Dr. Locke, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Crystal Baker, PTA. Additionally, she moved that Ms. Helmick and Ms. Pearson attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

**RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the

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Committee re-convened in open session and announced its decision.

**DECISION:**

Upon a motion by Dr. Adler and duly seconded by Dr. Locke, the Committee voted to issue an Order requiring that Ms. Baker either provide evidence that she has completed the 30 hours of CE and 160 hours of active practice or place her license on "Inactive" status.

The motion carried.

**ADJOURNMENT:**

The Committee adjourned at 2:25 p.m.

*Elizabeth Locke, PT, PhD, Chair*  
Elizabeth Locke, PT, PhD, Chair

*Corie Tillman Wolf*  
Corie Tillman Wolf, JD, Executive Director

*February 11, 2019*  
Date

*2/11/19*  
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- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 2:35 p.m.
- MEMBERS PRESENT:** Elizabeth Locke, PT, PhD, Chair  
Tracey Adler, PT, DPT
- DHP STAFF PRESENT:** Corie Tillman Wolf, JD, Deputy Executive Director  
Angela Pearson, Discipline Manager  
Claire Foley, Adjudication Specialist
- MATTER:** **Keith Harris, PT**  
Case # 184939
- DISCUSSION:** Mr. Harris appeared before the Committee in accordance with the Board's Notice of Informal Conference, dated August 21, 2018.
- The Committee fully discussed the allegations as referenced in the August 21, 2018, Notice of Informal Conference.
- CLOSED SESSION:** Upon a motion by Dr. Adler, and duly seconded by Dr. Locke, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Keith Harris, PT. Additionally, she moved that Ms. Wolf and Ms. Pearson attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session and announced its decision.
- DECISION:** Upon a motion by Dr. Adler and duly seconded by Dr. Locke, the Committee moved to issue an Order to Dismiss the case against Keith Harris and Impose No Sanction due to insufficient evidence to warrant disciplinary action by the Board.
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The motion carried.

ADJOURNMENT:

The Committee adjourned at 3:47 p.m.

Elizabeth Locke, PT, PhD, Chair  
Elizabeth Locke, PT, PhD, Chair

Corie Tillman Wolf, JD, Executive Director  
Corie Tillman Wolf, JD, Executive Director

February 11, 2019  
Date

2/11/19  
Date





**Jonathan Bowling, PTA**  
**Case #180767**

IFC scheduled for November 13, 2018 at 1:00 p.m. was cancelled.