

**APPROVED MINUTES
BOARD OF PHYSICAL THERAPY
Ad hoc Committee on Foreign Traineeship Evaluations
Meeting Minutes**

The Virginia Board of Physical Therapy Ad hoc Committee on Non-Approved Applicant's Traineeship Evaluations met on Friday, August 19, 2011 at the Department of Health Professions, 9960 Mayland Drive, 3rd Floor, Board Room #1, Henrico, Virginia.

The following members were present:

Melissa Wolff-Burke, P.T., EdD, Chair
George C. Maihafer, P.T., Ph.D.
Michael E. Styron, PT, MBA

DHP staff present for all or part of the meeting included:

Holly Manke, Administrative Assistant

CALLED TO ORDER

Ms. Wolff-Burke called the Committee meeting to order at 12:00 p.m.

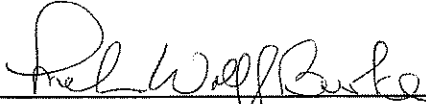
RECOMMENDATIONS

Following the review of the current processes and forms used for evaluation of the traineeship for non-approved applicants, the committee made the following recommendations:

- The priority for the licensure requirements for non-approved applicants should be completed in this order:
 - 1) Proof of Education – Credentials Evaluation Report verifying substantial equivalency to an approved graduate.
 - 2) Passage of national examination
 - 3) 1000 hour traineeship following passage of the national exam.
- The Board should purchase the right to use the online CPI tool from the APTA estimated at approximately \$950.00 a year.
- The evaluation of the 1000 hour traineeship should be the online CPI tool by the APTA that will be completed by the supervising Physical Therapist throughout the traineeship.
- The Credentialing Committee to be set by the Board will review the online completion to determine if the traineeship was successful.


ADJOURNMENT

With no further business, the meeting was adjourned at 12.35 p.m.



Melissa Wolff-Burke, P.T., EdD, Chair

2/17/12
Date



Lisa R. Hahn, Executive Director

2/17/12
Date